

City Council/Public Financing Authority/Parking Authority Agenda

Tuesday, December 3, 2024 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:

The public can observe the meeting by calling +1 (914) 614-3221, Access Code: 855-832-230 OR visit: <https://attendee.gotowebinar.com/register/4825065384903679063>.

How to Submit Public Comment:

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: <http://diamondbarca.iqm2.com/Citizens/Default.aspx>).

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**ANDREW CHOU***Council Member***RUTH M. LOW***Council Member***STEVE TYE***Council Member***STAN LIU***Mayor***CHIA TENG***Mayor Pro Tem*

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

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PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

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General information: (909) 839-7000

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CITY OF DIAMOND BAR

CITY COUNCIL AGENDA

December 03, 2024

CALL TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE:

INVOCATION Rev. Florentino Cordova, Diamond Bar United Church of Christ

ROLL CALL: Chou, Low, Tye, Mayor Pro Tem Teng, Mayor Liu

APPROVAL OF AGENDA: Mayor.

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:

1.1 Good Citizens Certificates – Diamond Bar CAPA Youth Group.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:

3. ADMINISTRATION OF OATH OF OFFICE

3.1 ADMINISTRATION OF OATH OF OFFICE TO APPOINTED OFFICIALS.

Recommended Action:

Receive and file this report and direct the administration of the oath of office to District 2 Council Member Ruth M. Low and District 5 Council Member Stan Liu.

Requested by: City Manager

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

4. CITY COUNCIL REORGANIZATION

Selection of Mayor

Selection of Mayor Pro Tem

Presentation to 2024 Mayor Stan Liu

RECESS/RECEPTION**RECONVENE CITY COUNCIL MEETING****5. PUBLIC COMMENTS:**

“Public Comments” is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

6. SCHEDULE OF FUTURE EVENTS:

- 6.1 Winter Snow Fest – December 7, 2024, 8:00 a.m. – 2:00 p.m., Pantera Park, 738 Pantera Dr.
- 6.2 Windmill Lighting – December 7, 2024, 5:00 – 6:00 p.m., Intersection of Diamond Bar Blvd. and Grand Ave.
- 6.3 Planning Commission Meeting – December 10, 2024, 6:30 p.m., online teleconference and City Hall Windmill Room, 21810 Copley Dr..
- 6.4 Special Traffic and Transportation Meeting – December 12, 2024, 6:30 p.m., online teleconference and City Hall Windmill Room, 21810 Copley Dr.
- 6.5 City Council Meeting – December 17, 2024, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.

7. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

7.1 JOINT CITY COUNCIL AND PLANNING COMMISSION MINUTES OF THE OCTOBER 8, 2024 JOINT STUDY SESSION AND CITY COUNCIL MINUTES OF THE NOVEMBER 19, 2024 REGULAR MEETING.

7.1.a October 8, 2024 Joint City Council & Planning Commission Study Session Minutes

7.1.b November 19, 2024 City Council Regular Meeting Minutes

Recommended Action:

Approve the October 8, 2024 Joint City Council and Planning Commission Study Session and the November 19, 2024 Regular City Council meeting minutes.

Requested by: City Clerk

7.2 CANCELLATION OF JANUARY 7, 2025 CITY COUNCIL MEETING

Recommended Action:

Adjourn the December 17, 2024 City Council meeting to January 21, 2025.

Requested by: City Manager

7.3 PURCHASE OF ONE (1) RARITAN KVM SWITCH WITH 5 YEARS OF SUPPORT.

Recommended Action:

Approve and authorize the City Manager to issue a Purchase Order to GovConnection, Inc. for the purchase of one (1) Raritan KVM Switch with 5 years of support in the not-to-exceed amount of \$17,548.

Requested by: Information Systems

8. PUBLIC HEARINGS: NONE.

9. COUNCIL CONSIDERATION: NONE.

RECESS TO PUBLIC FINANCING AUTHORITY:

1. CALL TO ORDER:

2. ROLL CALL:

Authority Members Liu, Low, Tye,
Vice Chair Chou, Chair Teng

3. PUBLIC COMMENTS:

4. CONSENT CALENDAR:**4.1 Public Financing Authority Minutes of December 5, 2023.**

Recommended Action:

Approve the December 5, 2023 Public Financing Authority meeting minutes.

Requested by: City Manager

4.2 Public Financing Authority Treasurer's Statement.

Recommended Action:

Approve the Annual Public Financing Authority Treasurer's Statement.

Requested by: Finance Department

5. PUBLIC FINANCING AUTHORITY REORGANIZATION:

Selection of Chair

Selection of Vice Chair

6. AUTHORITY MEMBER COMMENTS:**7. ADJOURN PUBLIC FINANCING AUTHORITY MEETING:****RECESS TO PARKING AUTHORITY MEETING:****1. CALL TO ORDER:****2. ROLL CALL:** Authority Members Liu, Teng, Tye,
Vice Chair Low, Chair Chou**3. PUBLIC COMMENTS:****4. CONSENT CALENDAR:****4.1 PARKING AUTHORITY MINUTES OF DECEMBER 5, 2023.**

Recommended Action:

Approve the December 5, 2023 meeting minutes.

Requested by: City Manager

5. PARKING AUTHORITY REORGANIZATION:

Selection of Chair

Selection of Vice Chair

6. AUTHORITY MEMBER COMMENTS:

7. ADJOURN PARKING AUTHORITY MEETING:

RECONVENE CITY COUNCIL MEETING:

**10. COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE
REPORTS/COUNCIL MEMBER COMMENTS:**

11. ADJOURNMENT:

Agenda #: 3.1
Meeting Date: December 3, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager
TITLE: **ADMINISTRATION OF OATH OF OFFICE TO APPOINTED OFFICIALS.**
STRATEGIC GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Receive and file this report and direct the administration of the oath of office to District 2 Council Member Ruth M. Low and District 5 Council Member Stan Liu.

FINANCIAL IMPACT:

None.

BACKGROUND:

On June 4, 2024, the City Council called for a general municipal election to be held on November 5, 2024 to elect one Council Member from District 2 and one Council Member from District 5. At the close of the nomination period on August 9, 2024, there was only one candidate for City Council District 2: Ruth M. Low, and only one candidate for City Council District 5: Stan Liu. Therefore, on August 20, 2024, the City Council adopted Resolution No. 2024-36 (attachment 1), cancelling the election and appointing the two candidates to the offices to which each was nominated. The appointed officials will serve in office exactly as if they had been elected, starting their new term with the administration of the oath of office.

LEGAL REVIEW:

The City Attorney has reviewed and approved this report.

PREPARED BY:



Kristina Santana, City Clerk 12/3/2024

REVIEWED BY:



Ryan McLean, Assistant City Manager 11/19/2024



Kristina Santana, City Clerk 11/21/2024



Daniel Fox, City Manager 11/22/2024

Attachments:

1. 3.1.a Resolution No. 2024-36

RESOLUTION 2024-36

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR APPOINTING RUTH M. LOW TO REPRESENT COUNCIL DISTRICT NO. 2, AND STAN LIU TO REPRESENT COUNCIL DISTRICT NO. 5 FOR A PERIOD OF FOUR YEARS IN LIEU OF AN ELECTION, AND CANCELLING THE NOVEMBER 5, 2024, GENERAL MUNICIPAL ELECTION PURSUANT TO CALIFORNIA ELECTIONS CODE SECTION 10229.

WHEREAS, on June 4, 2024, the City Council of the City of Diamond Bar called for the holding of a General Municipal Election to be held on Tuesday, November 5, 2024, for the purpose of electing two members of the City Council for full terms of four years. One member to be elected by the voters of District No. 2; and, one member to be elected by the voters of District No. 5; and,

WHEREAS, as of the close of the nomination period on Friday, August 9, 2024, only one person filed nomination papers and was qualified to run for the office of City Council Member representing Council District No. 2; and,

WHEREAS, as of the close of the nomination period on Friday, August 9, 2024, only one person filed nomination papers and was qualified to run for the office of City Council Member representing Council District No. 5; and,

WHEREAS, there are not more candidates than offices to be elected for the City of Diamond Bar Council Districts No. 2 and No. 5 for the November 5, 2024 election; and,

WHEREAS, because of the above facts, Section 10229 of the California Elections Code allows the City Council to take one of the following courses of action:

1. Appoint to the office the person(s) who has/have been nominated.
2. Appoint to the office any eligible voter, if no one has been nominated.
3. Hold the election if either no one or only one person has been nominated.

WHEREAS, pursuant to Section 10229 of the California Elections Code, a notice, herein attached and incorporated by reference as Exhibit "A" was published on August 14, 2024 in the San Gabriel Valley Tribune, certifying these facts and the courses available to the City Council; and,

WHEREAS, pursuant to Section 10229 of the California Elections Code, if by the 75th day before the Scheduled General Municipal Election, August 22, 2024, no person has been appointed to this office pursuant to (1) or (2) above, the election for Council

Districts No. 2 and No. 5 are required to be held. If appointments are made to these offices, the General Municipal Election must be cancelled; and,

WHEREAS, appointments in lieu of an election for Council Districts No. 2 and No. 5 could result in a cost savings to the City in the estimated range of \$53,000 and,

WHEREAS, if the City Council makes an appointment pursuant to Section 10229 of the California Elections Code, the City Clerk/Elections Official shall not accept for filing any statement of write-in candidacy for City Council Member from Council Districts No. 2 and No. 5 which are submitted after the appointments are made; and,

WHEREAS, all other legal prerequisites to the adoption of this Resolution have occurred.

NOW, THEREFORE, the City Council of the City of Diamond Bar does hereby resolve as follows:

Section 1. That the above recitals are true and correct.

Section 2. Pursuant to Section 10229 of the California Elections Code, the following action is taken:

A. The following person is appointed to the office to which she was nominated, and is considered to be the same as being elected, pursuant to Section 10229(a) of the California Elections Code:

<u>NAME</u>	<u>OFFICE</u>	<u>TERM</u>
Ruth M. Low	City Council Member Council District No. 2	4 years (expires November 2028)

B. The following person is appointed to the office to which he was nominated, and is considered to be the same as being elected, pursuant to Section 10229(a) of the California Elections Code:

<u>NAME</u>	<u>OFFICE</u>	<u>TERM</u>
Stan Liu	City Council Member Council District No. 5	4 years (expires November 2028)

Section 3. Pursuant to Section 10229 of the California Elections Code, the General Municipal Election scheduled to be held on Tuesday, November 5, 2024, to elect a candidate for City Council Member from Council Districts No. 2 and No. 5 is hereby cancelled due to the fact that there is not more than one nominee who chose to run for that office, and the City Council has made the above appointment.

Section 4. The persons appointments shall qualify and take office and serve exactly as if elected at the General Municipal Election that would have been held on November 5, 2024, for the office.

Section 5. The City Clerk shall notify the Los Angeles County Registrar of Voters of the City Council's action.

Section 6. This Resolution shall take effect immediately upon its adoption.

Section 7. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 20th day of August 2024.

CITY OF DIAMOND BAR


Stan Liu, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was passed, approved and adopted at a regular meeting of the City Council of the City of Diamond Bar held on the 20th day of August 2024, by the following vote:

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, MPT/Teng, M/Liu
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None
ABSTAINED:	COUNCIL MEMBERS:	None


Kristina Santana, City Clerk

Attachments:

Exhibit A – Notice

NOTICE THAT THERE ARE NOT MORE CANDIDATES THAN OFFICES TO BE ELECTED IN ELECTORAL DISTRICTS NO. 2 AND NO. 5 AT THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION FOR THE CITY OF DIAMOND BAR

NOTICE IS HEREBY GIVEN pursuant to Section 10229 of the Elections Code of the State of California relating to the General Municipal Election in the City of Diamond Bar called to be held on Tuesday, November 5, 2024, that:

As of the close of the nomination period on Friday, August 9, 2024, only one person has filed qualified nomination papers to fill the City Council seat for Electoral District No. 2, and only one person has filed nomination papers to fill the City Council seat for Electoral District No. 5, up for election on November 5, 2024. Therefore:

There are not more candidates than offices to be elected for City of Diamond Bar Electoral District No. 2. The person so nominated is:

Ruth M. Low

There are not more candidates than offices to be elected for City of Diamond Bar Electoral District No. 5. The person so nominated is:

Stan Liu

Because of the above facts, Section 10229 of the Elections Code allows the City Council to take one of the following courses of action:

1. Appoint to the office the person(s) who has/have been nominated.
2. Appoint to the office any eligible voter if no one else has been nominated.
3. Hold the election if either no one or only one person has been nominated.

At a regular City Council meeting to be held on August 20, 2024, at 6:30 p.m. in the Auditorium of the South Coast Air Quality Management District, 21865 Copley Drive, Diamond Bar, CA 91765, the City Council will consider whether to make an appointment and cancel the election for that office or direct an election to be held. The persons appointed, if any, shall qualify and take office and serve as if elected at a municipal election for the office.

If the City Council makes an appointment pursuant to Section 10229 of the Elections Code, the Elections Official shall not accept for filing any statement of write-in candidacy for City Council Member from Electoral Districts No. 2 and No. 5 which are submitted after the appointments are made.

If by the 75th day before the General Municipal Election, no persons have been appointed to this office pursuant to (1) or (2) above, the election for Electoral District No. 2 and No. 5 shall be held. If appointments are made to these offices, the General Municipal Election for Electoral Districts No. 2 and No. 5. will be cancelled, and no other offices will be on the ballot.

Kristina Santana
City Clerk
August 14, 2024

Agenda #: 7.1
Meeting Date: December 3, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager
TITLE: **JOINT CITY COUNCIL AND PLANNING COMMISSION MINUTES OF THE OCTOBER 8, 2024 JOINT STUDY SESSION AND CITY COUNCIL MINUTES OF THE NOVEMBER 19, 2024 REGULAR MEETING.**
STRATEGIC GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Approve the October 8, 2024 Joint City Council and Planning Commission Study Session and the November 19, 2024 Regular City Council meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

Minutes have been prepared and are being presented for approval.

PREPARED BY:

REVIEWED BY:A handwritten signature in black ink that reads "Ryan McLean". The signature is written in a cursive, flowing style.

Ryan McLean, Assistant City Manager 11/20/2024

Attachments:

1. 7.1.a October 8, 2024 Joint City Council & Planning Commission Study Session Minutes
2. 7.1.b November 19, 2024 City Council Regular Meeting Minutes

**CITY OF DIAMOND BAR
SPECIAL JOINT STUDY SESSION MINUTES OF THE
CITY COUNCIL AND PLANNING COMMISSION
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/ROOM CC-8
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
OCTOBER 8, 2024**

CALL TO ORDER: Mayor Liu called the Study Session to order at 5:00 p.m.

ROLL CALL: Council Members Andrew Chou, Ruth Low, Steve Tye, Mayor Pro Tem Chia Yu Teng and Mayor Stan Liu

Absent: None

Commissioners Naila Barlas, William Rawlings, Raymond Wolfe (arrived at 5:08 p.m.) Vice Chair Mahendra Garg, Chair Ruben Torres

Absent: None

Staff present in person: Dan Fox, City Manager; James Eggart, Assistant City Attorney; Greg Gubman, Community Development Director; Grace Lee, Planning Manager; May Nakajima, Senior Planner; Kristina Santana, City Clerk; Arlene Laviera, Administrative Coordinator

3.1 CITYWIDE OBJECTIVE DESIGN STANDARDS.

CM/Fox introduced Senior Planner May Nakajima, who provided an overview of the Citywide Objective Design Standards.

SP/Nakajima introduced Torti Gallas + Partners Consultant Neal Payton who continued the presentation and responded to Council and Commission questions.

ACA/Eggart provided clarification that California law does not mandate Objective Design Standards for single family housing, and though it does require objective standards for ADUs this ordinance will not apply to ADUs.

Consultant Payton, ACA/Eggart, CDD/Gubman and CM/Fox provided responses to the questions posed by Council Members and Commissioners.

The following updates to the list of objectives were proposed by the Council and Commission:

- Incorporate “natural features” into Objective 5 to emphasize nature such as sunset or view of mountain range.
- Add new objective dealing with multi-modal transportation criteria.
- Remove the word “historical” from Objective 7.

The following provided public comments:

Paul Deibel, resident

OCTOBER 8, 2024

PAGE 2

CC STUDY SESSION

Mayor Liu closed the public comment period.

CM/Fox asked the Council and Commission to continue to think about this and provide him or CDD/Gubman with examples of projects they like

ADJOURNMENT: With no further business to come before the City Council and Planning Commission, Mayor Liu adjourned the Special Joint Study Session at 6:27 p.m.

Respectfully Submitted,

Greg Gubman
Community Development Director

The foregoing minutes are hereby approved by the Planning Commission this 12th day of November, 2024.

Ruben Torres, Chair

Respectfully Submitted,

Kristina Santana, City Clerk

The foregoing minutes are hereby approved this 3rd day of December, 2024.

_____, Mayor

**CITY OF DIAMOND BAR
MINUTES OF THE CITY COUNCIL REGULAR MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
NOVEMBER 19, 2024**

CALL TO ORDER: Mayor Pro Tem Teng called the Regular City Council meeting to order at 6:30 p.m. in the South Coast Air Quality Management District Main Auditorium, 21865 Copley Drive, Diamond Bar, CA 91765.

PLEDGE OF ALLEGIANCE: Council Member Low led the Pledge of Allegiance.

INVOCATION: Cantor Paul Buch, Temple Beth Israel

ROLL CALL: Council Members Andrew Chou, Ruth Low, Steve Tye, Mayor Pro Tem Chia Yu Teng

Absent: Council Member Mayor Stan Liu

Staff present in person: Dan Fox, City Manager; Omar Sandoval, City Attorney; Ryan McLean, Assistant City Manager; Anthony Santos, Assistant to the City Manager; Amy Haug, Human Resources and Risk Manager; Jason Jacobsen, Finance Director; David Liu, Public Works Director; Cecilia Arellano, Community Relations Manager; Joan Cruz, Administrative Coordinator; Kristina Santana, City Clerk.

Staff present telephonically: Greg Gubman, Community Development Director; Ryan Wright, Parks and Recreation Director.

Others present: Derick Melendez, Deputy, Diamond Bar/Walnut Sheriff's Station; Stephen Tousey, Captain, Diamond Bar/Walnut Sheriff's Station.

APPROVAL OF AGENDA: Mayor Pro Tem Teng approved the agenda as presented.

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:

- 1.1 Los Angeles County Assessor Update.
Presentation by Los Angeles County Assessor Jeff Prang.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS: NONE.

3. PUBLIC COMMENTS:

The following provided public comments:

Bob Ma, resident
Cynthia Yu, Diamond Bar Library Manager

CC/Santana reported that no emails and were submitted for public comment, and the following provided a comment via teleconference:

Roxie Chuang, resident

4. **SCHEDULE OF FUTURE EVENTS:** CM/Fox presented the Schedule of Future Events.
5. **CONSENT CALENDAR:** C/Chou moved, C/Tye seconded, to approve the Consent Calendar with the exception of item 5.2. Motion carried 4-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, MPT/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	M/Liu

5.1 APPROVED CITY COUNCIL MINUTES:

5.1.a NOVEMBER 5, 2024 REGULAR MEETING.

5.3 APPROVED OCTOBER 2024 TREASURER'S STATEMENT.

5.4 ADOPTED SMALL BUSINESS SATURDAY PROCLAMATION.

5.5 APPROVED ADMINISTRATIVE SERVICES AGREEMENT WITH MISSIONSQUARE RETIREMENT FOR 457 DEFERRED COMPENSATION PLAN SERVICES.

5.6 APPROVED FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH LAE ASSOCIATES, INC. FOR ON-CALL CIVIL ENGINEERING SERVICES THROUGH JUNE 30, 2026.

MATTERS WITHDRAWN FROM CONSENT CALENDAR:

5.2 RATIFIED CHECK REGISTER DATED OCTOBER 30, 2024 THROUGH NOVEMBER 12, 2024 TOTALING \$1,264,521.12.

Following discussion, C/Chou moved, C/Tye seconded, to approve the Consent Calendar Item 5.2. Motion carried 4-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, MPT/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	M/Liu

6. **PUBLIC HEARINGS:** NONE.

7. **COUNCIL CONSIDERATION:** NONE.

NOVEMBER 19, 2024

PAGE 3

CITY COUNCIL

8. COUNCIL SUBCOMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:

The following Council Members provided a report on meetings attended at the expense of the local agency per Government Code 53232.3(d).

Council Member Low reported attending the Greater Los Angeles County Vector Control District Board Meeting.

9. ADJOURNMENT: With no further business to conduct, MPT/Teng adjourned the Regular City Council Meeting at 7:14 p.m.

Respectfully Submitted,

Kristina Santana, City Clerk

The foregoing minutes are hereby approved this 3rd day of December, 2024.

_____, Mayor

Agenda #: 7.2
Meeting Date: December 3, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager
TITLE: **CANCELLATION OF JANUARY 7, 2025 CITY COUNCIL MEETING**
STRATEGIC
GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Adjourn the December 17, 2024 City Council meeting to January 21, 2025.

FINANCIAL IMPACT:

None.

BACKGROUND:

It has been suggested that the Council consider the cancellation of the City Council Meeting scheduled for January 7, 2025. There will be no pressing matters or public hearings scheduled and therefore adjourning the meeting will not cause the City any hardship.

Should the City Council concur, it is recommended that the Mayor, at the end of the December 17, 2024 City Council Meeting, adjourn said Council meeting to January 21, 2025.

PREPARED BY:

REVIEWED BY:

Ryan McLean
Ryan McLean, Assistant City Manager

11/19/2024

Kristina Santana
Kristina Santana, City Clerk

11/19/2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
 FROM: Daniel Fox, City Manager
 TITLE: **PURCHASE OF ONE (1) RARITAN KVM SWITCH WITH 5 YEARS OF SUPPORT.**
 STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve and authorize the City Manager to issue a Purchase Order to GovConnection, Inc. for the purchase of one (1) Raritan KVM Switch with 5 years of support in the not-to-exceed amount of \$17,548.

FINANCIAL IMPACT:

There are sufficient appropriated funds in the FY24-25 budget for this expenditure.

BACKGROUND:

The daily operations of the City rely on the use of computers, specialized networks, and associated hardware and software to create, process, and store digital information and communicate with the public. To ensure the City's essential information systems infrastructure remains in place, it is proposed that the Raritan KVM switch be replaced. This KVM switch, which is an essential component that provides keyboard, video and mouse (KVM) functionality to the City's network servers, has outlived its useful life and has been scheduled for replacement.

DISCUSSION:

As required by the purchasing ordinance, the City solicited bids through the Planet Bids website for a new KVM switch with media dongles as well as five years of support.

Eight vendors submitted bids, including:

Bidder	Bid Amount
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GovConnection, Inc.	\$17,548.00
Alpine Technologies LLC	\$17,949.80
Mvation Worldwide Inc	\$18,320.06
Software Information Recourse Corp	\$18,424.77
VPrime Tech Inc.	\$18,516.54
Tecisoft	\$19,008.22
Ibilola Ogun	\$19,235.97
Mega Wholesale LLC	\$19,764.46

Upon review of these bids, staff has determined that GovConnection, Inc is the most responsible bidder, meeting all technical requirements with the lowest price. While this particular purchase falls under the City Manager's spending authority, the City has made separate year-to-date purchases with this vendor that cumulatively exceed the \$45,000 threshold when combined with the recommendation in this report. Therefore, this purchase must be approved by the City Council.

PREPARED BY:

Alfredo Estevez

Alfredo Estevez, Information Systems Administrator

12/3/2024

REVIEWED BY:

Ken Desforges

Ken Desforges, Information Systems Director

11/20/2024

Ryan McLean

Ryan McLean, Assistant City Manager

11/20/2024

Jason Jacobsen

Jason Jacobsen, Finance Director

11/20/2024

Attachments:

1. 7.3.a GCI Quote 25605593_05



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25605593.05

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 11/5/2024
Valid Through: 12/5/2024
Account #: S03134

Customer Contact: \ Estevez
Email: aestevéz@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	28.00 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	16853083	DKX3-464	Dominion KX III KVM-over-IP Switch, 64-Port, 4-User	Raritan	\$ 8,200.00	\$ 8,200.00
2	35	7728416	D2CIM-VUSB	Dominion KX2 Virtual Media USB CIM	Raritan	\$ 120.00	\$ 4,200.00
3	1	41763843	WARDKX3-464/24A-1	WARDKX3-464 / 24A-1	Raritan/service	\$ 1,770.00	\$ 1,770.00
4	1	16891944	WARDKX3-464/24A-2	2-year Extended Warranty for DKX3-464	Raritan/service	\$ 2,200.00	\$ 2,200.00
						Subtotal	\$ 16,370.00
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	\$ 1,178.00
						Total	\$ 17,548.00



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
 732 Milford Road
 Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
 Box 536477
 Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



Agenda #: D.1
Meeting Date: December 3, 2024

PUBLIC FINANCING AUTHORITY

AGENDA REPORT

TO: Honorable Chair and Members of the Public Financing Authority
FROM: Daniel Fox, City Manager
TITLE: **PUBLIC FINANCING AUTHORITY MINUTES OF DECEMBER 5, 2023.**
STRATEGIC
GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Approve the December 5, 2023 Public Financing Authority meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND:

The minutes of the Public Financing Authority meeting of December 5, 2023 have been prepared and are being presented for approval.

PREPARED BY:

REVIEWED BY:

Ryan McLean
Ryan McLean, Assistant City Manager

11/19/2024

Kristina Santana
Kristina Santana, City Clerk

11/19/2024

Daniel Fox
Daniel Fox, City Manager

11/22/2024

Attachments:

1. D.1.a Public Financing Authority Minutes of December 5, 2023

**CITY OF DIAMOND BAR
MINUTES OF THE PUBLIC FINANCING AUTHORITY
REGULAR MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
DECEMBER 5, 2023**

1. **CALL TO ORDER:** Chairman Liu called the meeting to order at 7:22 p.m.
2. **ROLL CALL:** Authority Members Chou, Low, Tye, VC/Teng, Chair/Liu

Staff Present In Person: Dan Fox, City Manager; Ryan McLean, Assistant City Manager; Omar Sandoval, City Attorney; Anthony Santos, Assistant to the City Manager; Dannette Allen, Principal Management Analyst; Alex Batres, Management Analyst; David Liu, Public Works Director; Ryan Wright, Parks and Recreation Director; Cecilia Arellano, Senior Community Relations Coordinator; Marsha Roa, Community Relations Manager; Joan Cruz, Administrative Coordinator; Kristina Santana, Authority Clerk

Staff Present Telephonically: Hal Ghafari, Public Works Manager/Assistant City Engineer; Jason Jacobsen, Finance Director; Greg Gubman, Community Development Director; Ken Desforges, Information Services Director

Also Present: Daniel Dail, Lieutenant Diamond Bar/Walnut Station; Stephen Tousey, Captain, Diamond Bar/Walnut Station; Leticia Pacillas, LACFD Community Services Liaison (telephonically)

3. **PUBLIC COMMENTS:** None Offered.
4. **CONSENT CALENDAR:**

AM/Chou moved, AM/Tye seconded, to approve the Consent Calendar as presented. Motion carried by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, VC/Teng, Chair/Liu
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

- 4.1 APPROVED PUBLIC FINANCING AUTHORITY MINUTES – MEETING OF DECEMBER 6, 2022 – As submitted.
- 4.2 APPROVED PUBLIC FINANCING AUTHORITY TREASURER'S STATEMENT FOR NOVEMBER 1, 2022 THROUGH OCTOBER 31, 2023.

5. PUBLIC FINANCING AUTHORITY REORGANIZATION:

5.1 Selection of Chair

AM/Tye nominated AM/Chou to serve as Chair of the Public Finance Authority. AM/Chou declined the nomination and nominated VC/Teng to serve as Chair of the Public Finance Authority. VC/Teng was unanimously selected to serve as Chair of the Public Finance Authority by the following Roll Call vote:

AM/Chou	Yes
AM/Low	Yes
AM/Tye	Yes
VC/Teng	Yes
Chair/Liu	Yes

5.2 Selection of Vice Chair

AM/Tye nominated AM/Chou to serve as Vice Chair of the Public Finance Authority. No other nominations were offered. AM/Chou was unanimously selected to serve as Vice Chair of the Public Finance Authority by the following Roll Call vote:

AM/Chou	Yes
AM/Liu	Yes
AM/Low	Yes
AM/Tye	Yes
Chair/Teng	Yes

6. AUTHORITY MEMBER COMMENTS:

AM/Liu congratulated Chair/Teng and VC/Chou.

VC/Chou thanked his colleagues and said he looked forward to working with Chair/Teng.

ADJOURNMENT: With no further business to conduct, Chair/Teng adjourned the Public Financing Authority Annual Meeting at 7:30 p.m. to the Annual Parking Authority Meeting.

Respectfully submitted,

Kristina Santana,
Authority Secretary

The foregoing minutes are hereby approved this 3rd day of December, 2024.

Chia Teng, Chair



Agenda #: D.2
Meeting Date: December 3, 2024

PUBLIC FINANCING AUTHORITY

AGENDA REPORT

TO: Honorable Chair and Members of the Public Financing Authority
FROM: Daniel Fox, City Manager
TITLE: **PUBLIC FINANCING AUTHORITY TREASURER'S STATEMENT.**
STRATEGIC
GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve the Annual Public Financing Authority Treasurer's Statement.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

In 2002, the City of Diamond Bar (City), through the Public Financing Authority (Authority), issued Variable Rate Lease Revenue Bonds in the principal amount of \$13,755,000 for the purpose of building the Diamond Bar Center. In December 2011, the City, through the Authority, refinanced and converted the outstanding principal amount of \$11,790,000 to Fixed Rate Lease Revenue Bonds. On June 9, 2021, the City, through the Authority, refunded the outstanding principal of \$7,839,851 on the 2011 bonds and issued new Lease Revenue Refunding Bonds, 2021 Series A, with a principal amount of \$6,735,000, generating an average annual savings of \$144,700 through the remaining term ending June 1, 2033. The fixed interest rate paid to the bondholders through this period is 4%. As of October 31, 2024, the outstanding principal amount of the 2021 Bonds was \$5,335,000.

The Authority bank account which reflects the principal and interest payment activities is included in this Treasurer's Statement. Although the Authority's fund has been incorporated into the City's monthly Treasurer's Statement presented to the City Council, a separate annual Treasurer's Statement has been prepared herein for review

and approval by the Authority. This statement shows the cash and equivalent balance with the fiscal agent/trustee (US Bank).

The 2021 Lease Revenue Refunding Bonds, 2021 Series A were rated AA+ by Standard & Poor's Global Ratings. This rating remains unchanged.

PREPARED BY:



Jason Jacobsen, Finance Director

12/3/2024

REVIEWED BY:



Jason Jacobsen, Finance Director

11/21/2024

Attachments:

1. D.2.a PFA Treasurer's Cash Statement 11-01-2023 - 10-31-2024
2. D.2.b PFA US Bank Trustee Statement 11-01-2023 - 10-31-2024
3. D.2.c PFA US Bank Trustee Bonds Outstanding 10-31-2024

**CITY OF DIAMOND BAR
PUBLIC FINANCING AUTHORITY
TREASURER'S STATEMENT
November 1, 2023 through October 31, 2024
Lease Revenue Refunding Bonds, 2021 Series A - \$6,735,000**

	Beginning Balance @ 11/01/2023	Receipts	Disbursements	Dividends	Ending Balance @ 10/31/2024
U.S. Bank					
Interest Fund #: -001	334.21	232,265.79	(232,600.00)	597.20	597.20
Principal Fund #: -002	1,231.71	480,000.00	(480,000.00)	1,329.87	2,561.58
 CASH WITH FISCAL AGENT					
First American Treasury Obligation Money Market Fund					<u>\$ 3,158.78</u>

The Authority maintains a US Treasury Sweep Account with the City's Fiscal Agent, US Bank. Any excess funds are "swept" on a daily basis from the Authority's bank accounts and are invested overnight.

Bonds Outstanding as of 10/31/2023	<u>\$ 5,815,000.00</u>
Bonds Outstanding as of 10/31/2024	<u>\$ 5,335,000.00</u>

All investments are placed in accordance with the City of Diamond Bar's Investment Policy.

Daniel Fox, Treasurer

Date

CITY OF DIAMOND BAR
PUBLIC FINANCING AUTHORITY
Lease Revenue Refunding Bonds, 2021 Series A - \$6,735,000
Transaction Summary for Fiscal Year Ended October 31, 2024

US Bank
Interest Fund #: - 001

Date	Beginning Balance	Dividend	Debt Svc Princ & Int	Fees & Expenses	Transfers & Other	Account Balance
November 2023	334.21	1.36	-	-	115,965.79	116,301.36
December 2023	116,301.36	276.93	(116,300.00)	-	-	278.29
January 2024	278.29	1.14	-	-	-	279.43
February 2024	279.43	1.14	-	-	-	280.57
March 2024	280.57	1.06	-	-	-	281.63
April 2024	281.63	1.14	-	-	-	282.77
May 2024	282.77	1.10	-	-	116,300.00	116,583.87
June 2024	116,583.87	273.86	(116,300.00)	-	-	557.73
July 2024	557.73	32.48	-	-	-	590.21
August 2024	590.21	2.38	-	-	-	592.59
September 2024	592.59	2.38	-	-	-	594.97
October 2024	594.97	2.23	-	-	-	597.20
	\$ 334.21	\$ 597.20	\$ (232,600.00)	\$ -	\$ 232,265.79	\$ 597.20

Total Cash with Fiscal Agent

\$ 597.20

CITY OF DIAMOND BAR
PUBLIC FINANCING AUTHORITY
Lease Revenue Refunding Bonds, 2021 Series A - \$6,735,000
Transaction Summary for Fiscal Year Ended October 31, 2024

US Bank
Principal Fund #: - 002

Date	Beginning Balance	Dividend	Debt Svc Princ & Int	Fees & Expenses	Transfers & Other	Account Balance
November 2023	1,231.71	5.02	-	-	-	1,236.73
December 2023	1,236.73	4.90	-	-	-	1,241.63
January 2024	1,241.63	5.08	-	-	-	1,246.71
February 2024	1,246.71	5.07	-	-	-	1,251.78
March 2024	1,251.78	4.74	-	-	-	1,256.52
April 2024	1,256.52	5.08	-	-	-	1,261.60
May 2024	1,261.60	4.92	-	-	480,000.00	481,266.52
June 2024	481,266.52	1,130.68	(480,000.00)	-	-	2,397.20
July 2024	2,397.20	134.43	-	-	-	2,531.63
August 2024	2,531.63	10.20	-	-	-	2,541.83
September 2024	2,541.83	10.19	-	-	-	2,552.02
October 2024	2,552.02	9.56	-	-	-	2,561.58
	\$ 1,231.71	\$ 1,329.87	\$ (480,000.00)	\$ -	\$ 480,000.00	\$ 2,561.58

Total Cash with Fiscal Agent

\$ 2,561.58



Cash Balances

As Of Date : 10/31/2024

As Of Date	Account Number	Account Name	Account Status	Principal Cash Amt	Income Cash Amt	Total Cash	Cash Equivalents	Total Cash Plus Equivalents	Principal Tax Cost Amount
10/31/2024	-000	Diamond BAR 2021 LRRB Base Rental	Open	0.00	0.00	0.00	0.00	0.00	0.00
10/31/2024	-001	Diamond BAR 2021 LRRB Int	Open	0.00	0.00	0.00	597.20	597.20	597.20
10/31/2024	-002	Diamond BAR 2021 LRRB Prin	Open	0.00	0.00	0.00	2,561.58	2,561.58	2,561.58
10/31/2024	-003	Diamond Bar 2021 LRRB COI	Closed	0.00	0.00	0.00	0.00	0.00	0.00



Bonds Outstanding Summary

As of Date : 10/31/2024

Total Principal Outstanding

5,335,000.00

Transaction Name	Account ID	Principal Outstanding	Maturity Date
City of Diamond Bar Public Financing Authority Lease Revenue Refunding Bonds 2021 Series A	-4000	5,335,000.00	06/01/2033

Agenda #: K.1
Meeting Date: December 3, 2024



PARKING AUTHORITY

AGENDA REPORT

TO: Honorable Chair and Members of the Parking Authority
FROM: Daniel Fox, City Manager
TITLE: **PARKING AUTHORITY MINUTES OF DECEMBER 5, 2023.**
STRATEGIC
GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Approve the December 5, 2023 meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND:

The minutes of the Parking Authority meeting on December 5, 2023 have been prepared and are being presented for approval.

PREPARED BY:

REVIEWED BY:

Ryan McLean
Ryan McLean, Assistant City Manager

11/19/2024

Kristina Santana
Kristina Santana, City Clerk

11/19/2024

Daniel Fox
Daniel Fox, City Manager

11/22/2024

Attachments:

1. K.1.a Parking Authority Minutes of December 5, 2023

**CITY OF DIAMOND BAR
MINUTES OF THE PARKING AUTHORITY
ANNUAL MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
DECEMBER 5, 2023**

- 1. CALL TO ORDER:** Chair/Liu called the meeting to order at 7:30 p.m.
- 2. ROLL CALL:** Authority Members Low, Teng, Tye, Vice Chair Chou, Chair Liu

Staff Present In Person: Dan Fox, City Manager; Ryan McLean, Assistant City Manager; Omar Sandoval, City Attorney; Anthony Santos, Assistant to the City Manager; Dannette Allen, Principal Management Analyst; Alex Batres, Management Analyst; David Liu, Public Works Director; Ryan Wright, Parks and Recreation Director; Cecilia Arellano, Senior Community Relations Coordinator; Marsha Roa, Community Relations Manager; Joan Cruz, Administrative Coordinator; Kristina Santana, Authority Clerk

Staff Present Telephonically: Hal Ghafari, Public Works Manager/Assistant City Engineer; Jason Jacobsen, Finance Director; Greg Gubman, Community Development Director; Ken Desforges, Information Services Director

Also Present: Daniel Dail, Lieutenant Diamond Bar/Walnut Station; Stephen Tousey, Captain, Diamond Bar/Walnut Station; Leticia Pacillas, LACFD Community Services Liaison (telephonically)

- 3. PUBLIC COMMENTS:** None Offered.
- 4. CONSENT CALENDAR:**

AM/Tye moved, AM/Teng seconded, to approve the Consent Calendar as presented. Motion carried by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, Teng, Tye, VC/Chou, Chair/Liu
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

- 4.1 APPROVED PARKING AUTHORITY MEETING MINUTES FOR DECEMBER 6, 2022 – As submitted.**
- 5. PARKING AUTHORITY REORGANIZATION:**
 - 5.1 Selection of Chair**

AM/Tye nominated VC/Chou to serve as Chair of the Parking Authority. No other nominations were offered. VC/Chou was unanimously selected to serve as Chair of the Parking Authority by the following Roll Call vote:

AM/Low	Yes
AM/Teng	Yes

AM/Tye	Yes
VC/Chou	Yes
Chair/Liu	Yes

5.2 Selection of Vice Chair

AM/Liu nominated AM/Low to serve as Vice Chair of the Parking Authority. There were no other nominations offered. AM/Low was unanimously selected to serve as Vice Chair of the Parking Authority by the following Roll Call Vote:

AM/Liu	Yes
AM/Low	Yes
AM/Teng	Yes
AM/Tye	Yes
Chair/Chou	Yes

6. AUTHORITY MEMBER COMMENTS:

Chair/Chou's colleagues congratulated him on his appointment as Chair of the Parking Authority.

ADJOURNMENT: With no further business to conduct Chair/Chou adjourned the Annual Parking Authority Meeting at 7:35 p.m. back to the Regular City Council Meeting.

Respectfully submitted,

Kristina Santana,
Authority Secretary

The foregoing minutes are hereby approved this 3rd day of December, 2024.

Andrew Chou, Chair