

City Council Agenda

Tuesday, September 17, 2024

Closed Session 5:30 PM

Regular Meeting 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:

The public can observe the meeting by calling +1 (631) 992-3221, Access Code: 894-943-113 OR visit:
<https://attendee.gotowebinar.com/register/5717376243936110681>.

How to Submit Public Comment:

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: <http://diamondbarca.igq2.com/Citizens/Default.aspx>).

The public may log into the meeting through this link:

<https://attendee.gotowebinar.com/register/5717376243936110681>. Members of the public will be called upon one at a time during the Public Comment portion of the agenda. Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise.

American Disability Act Accommodations:

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (909) 839-7010 within 72 hours of the meeting. City Council video recordings with transcription will be available upon request the day following the Council Meeting.

**ANDREW CHOU***Council Member***RUTH M. LOW***Council Member***STEVE TYE***Council Member***STAN LIU***Mayor***CHIA TENG***Mayor Pro Tem*

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

Welcome to the meeting of the Diamond Bar City Council. Meetings are open to the public and are broadcast on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47. You are invited to attend and participate. Copies of staff reports or other written documentation relating to agenda items are on file and available for public inspection by contacting the Office of the City Clerk. If requested, the agenda will be made available in an alternative format to a person with disability as required by Section 202 of the Americans with Disabilities Act of 1990. If you have questions regarding an agenda item, please contact the City Clerk at (909) 839-7010 during regular business hours.

PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

HELPFUL PHONE NUMBERS

Copies of agendas, rules of the Council, Video of meetings: (909) 839-7010

Computer access to agendas: www.diamondbarca.gov/agendas

General information: (909) 839-7000

THIS MEETING IS BEING VIDEO RECORDED AND BY PARTICIPATING VIA TELECONFERENCE, YOU ARE GIVING YOUR PERMISSION TO BE TELEVISED. THIS MEETING WILL BE RE-BROADCAST EVERY SATURDAY AND SUNDAY AT 9:00 A.M. AND ALTERNATE TUESDAYS AT 8:00 P.M. AND IS ALSO AVAILABLE FOR LIVE VIEWING AT [HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/5717376243936110681](https://attendeegotowebinar.com/register/5717376243936110681) AND ARCHIVED VIEWING ON THE CITY'S WEB SITE AT WWW.DIAMONDBARCA.GOV.

CITY OF DIAMOND BAR

CITY COUNCIL AGENDA

September 17, 2024

CLOSED SESSION:

5:30 p.m., CC-8 Conference Room, In Person ONLY – no teleconference.

Public Comments

Public Employee Performance Evaluation

Pursuant to Government Code section 54957

Title: City Manager

CALL TO ORDER:

6:30 p.m.

PLEDGE OF ALLEGIANCE:

Mayor

INVOCATION:

Deacon Dennis Shin, St. Denis Catholic Church

ROLL CALL:

Chou, Low, Tye, Mayor Pro Tem Teng, Mayor Liu

APPROVAL OF AGENDA:

Mayor

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:

- 1.1 Proclamation Declaring September 2024 as Hispanic Heritage Month.
- 1.2 Certificate of Recognition for Mr. G's Pizza.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:**3. PUBLIC COMMENTS:**

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

4. SCHEDULE OF FUTURE EVENTS:

- 4.1 Free Catalytic Converter Etching – September 18, 2024, 9:00 – 11:00 a.m., Calvary Chapel Golden Springs, 22324 Golden Springs Dr.
- 4.2 Coffee with a Cop – September 21, 2024, 8:00 – 10:00 a.m., Starbucks, 21060 Golden Springs Dr.
- 4.3 Planning Commission Meeting – September 24, 2024, 6:30 p.m., online teleconference and Windmill Room, 21810 Copley Dr.
- 4.4 Parks & Recreation Meeting – September 26, 2024, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.
- 4.5 City Council Meeting – October 1, 2024, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.

5. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

5.1 CITY COUNCIL MINUTES OF THE AUGUST 20, 2024 REGULAR MEETING.**5.1.a August 20, 2024 City Council Regular Meeting Minutes**

Recommended Action:

Approve the August 20, 2024 Regular City Council meeting minutes.

Requested by: City Clerk

5.2 RATIFICATION OF CHECK REGISTER DATED AUGUST 14, 2024 THROUGH SEPTEMBER 10, 2024 TOTALING \$7,535,467.99.

Recommended Action:

Ratify the Check Register.

Requested by: Finance Department

5.3 TREASURER'S STATEMENT

Recommended Action:

Approve the August 2024 Treasurer's Statement.

Requested by: Finance Department

5.4 BIENNIAL UPDATE TO THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY PERSONNEL.

Recommended Action:

Adopt Resolution No. 2024-37 amending the City's Conflict of Interest Code for Designated City Personnel.

Requested by: City Clerk

5.5 CITYWIDE ACCESS CONTROL SYSTEM PURCHASE INCLUDING CONFIGURATION AND INSTALLATION SERVICES.

Recommended Action:

A. Appropriate a transfer in the amount of \$53,580 from the General Fund to the Equipment Maintenance and Replacement Fund (Fund 503); and

B. Approve and authorize the City Manager to sign a Public Works Agreement with Western Audio Visual for the purchase of a Verkada Access Control System with configuration and installation services in the not-to-exceed amount of \$48,580.40, plus a contingency amount of \$4,999.60 for Contract Change Orders to be approved by the City Manager for a total authorization amount of \$53,580.

Requested by: Information Systems

5.6 CITYWIDE DESKTOP COMPUTER REPLACEMENT PURCHASE.

Recommended Action:

A. Approve and authorize the City Manager to issue a Purchase Order to

GovConnection, Inc. for the purchase of 127 Computers and Accessories in the not-to-exceed amount of \$365,667.96; and

- B. Authorize the Purchasing Manager to dispose of the replaced surplus computers to another public agency, special district or not for profit organization to the extent possible, or per City surplus policy.

Requested by: Information Systems

- 5.7 SAFE, CLEAN WATER MUNICIPAL PROGRAM, MEASURE W FUND TRANSFER AGREEMENT THROUGH FY2027/28 BETWEEN THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT AND THE CITY OF DIAMOND BAR.

Recommended Action:

Approve, and authorize the City Manager to sign, the Safe, Clean Water Program - Municipal Program Transfer Agreement No. 2024MP22 with the Los Angeles County Flood Control District.

Requested by: Public Works Department

- 5.8 PLANS AND SPECIFICATIONS FOR THE PANTERA PARK HARD COURT REHABILITATION & PARKING LOT LED LIGHTING RETROFIT PROJECT.

Recommended Action:

- A. Determine that approving the design and plans for the proposed Project is exempt from the California Environmental Quality Act pursuant to Section 15301(a) and (c), and Section 15302 of the CEQA Guidelines; and

- B. Adopt Resolution No. 2024-38 approving the design and plans for the Pantera Park Hard Court Rehabilitation & Parking Lot LED Retrofit Project (FP23503).

Requested by: Public Works Department

- 5.9 PLANS AND SPECIFICATIONS FOR THE DIAMOND BAR CENTER, GRAND VIEW BALLROOM LIGHTING & CONTROL UPGRADES (FP24500) / DIAMOND BAR CENTER MAIN ENTRY/FACILITY DOORS & ADA IMPROVEMENTS (FP24501).

Recommended Action:

- A. Determine that approving the design and plans for the proposed Project is exempt from the California Environmental Quality Act pursuant to Section 15301(a) and (c), and Section 15302 of the CEQA Guidelines; and

B. Adopt Resolution No. 2024-39 approving the design and plans for the Diamond Bar Center Grand View Ballroom Lighting & Controls Upgrades (FP24500) / Diamond Bar Center Main Entry/Facility Doors & ADA Improvements (FP24501).

Requested by: Public Works Department

6. PUBLIC HEARINGS: NONE.

7. COUNCIL CONSIDERATION:

7.1 LEAGUE OF CALIFORNIA CITIES RESOLUTION AT THE 2024 ANNUAL GENERAL ASSEMBLY.

Recommended Action:

Provide direction to the City's Delegate on the proposed Resolution to be considered at the League of CA Cities General Assembly Meeting.

Requested by: City Manager

8. COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:

9. ADJOURNMENT:

Agenda #: 5.1
Meeting Date: September 17, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager 
TITLE: **CITY COUNCIL MINUTES OF THE AUGUST 20, 2024 REGULAR MEETING.**
STRATEGIC
GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Approve the August 20, 2024 Regular City Council meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

Minutes have been prepared and are being presented for approval.

PREPARED BY:



Kristina Santana, City Clerk

9/17/2024

REVIEWED BY:



Ryan McLean, Assistant City Manager

8/27/2024

Attachments:

1. 5.1.a August 20, 2024 City Council Regular Meeting Minutes

**CITY OF DIAMOND BAR
MINUTES OF THE CITY COUNCIL REGULAR MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
AUGUST 20, 2024**

CLOSED SESSION: 5:30 p.m. – Room CC-8

ROLL CALL: Council Members Andrew Chou, Ruth Low, Steve Tye
Mayor Pro Tem Chia Yu Teng, Mayor Stan Liu

Public Comments: None Offered.

Public Employee Performance Evaluation

Pursuant to Government Code Section 54957

Title: City Manager

Adjourned to Regular Meeting: 6:25 p.m.

CALL TO ORDER: Mayor Liu called the Regular City Council meeting to order at 6:30 p.m. in the South Coast Air Quality Management District Main Auditorium, 21865 Copley Drive, Diamond Bar, CA 91765.

PLEDGE OF ALLEGIANCE: Council Member Chou led the Pledge of Allegiance.

INVOCATION: Shaykh Nomaan Baig, Institute of Knowledge, provided the invocation.

ROLL CALL: Council Members Andrew Chou, Ruth Low, Steve Tye, Mayor Pro Tem Chia Yu Teng, Mayor Stan Liu

Absent: None

Staff present in person: Dan Fox, City Manager; Omar Sandoval, City Attorney; Anthony Santos, Assistant to the City Manager; Amy Haug, Human Resources and Risk Manager; Cecilia Arellano, Community Relations Manager; Joan Cruz, Administrative Coordinator; Kristina Santana, City Clerk.

Staff present telephonically: David Liu, Public Works Director; Greg Gubman, Community Development Director; Jason Jacobsen, Finance Director; Ryan Wright, Parks and Recreation Director.

Others present: Aaron Scheller, Deputy, Diamond Bar/Walnut Sheriff's Station, Leticia Pacillas, LACFD Community Services Liaison (teleconference).

APPROVAL OF AGENDA: CA/Sandoval stated that there was no reportable action taken during Closed Session. Mayor Liu approved the agenda as presented.

AUGUST 20, 2024

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CITY COUNCIL

1. **SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:** NONE

2. **CITY MANAGER REPORTS AND RECOMMENDATIONS:** NONE

3. **PUBLIC COMMENTS:**

The following provided public comments:

Cynthia Yu, Diamond Bar Library Manager

Susana Carrera, resident

CC/Santana reported that no emails were submitted for public comment and no guests on the teleconference line requested to speak under Public Comments.

4. **SCHEDULE OF FUTURE EVENTS:** CM/Fox presented the Schedule of Future Events.

5. **CONSENT CALENDAR:** C/Low moved, C/Chou seconded, to approve the Consent Calendar. Motion carried 5-0 by the following Roll Call vote:

AYES: COUNCIL MEMBERS: Chou, Low, Tye, MPT/Teng, M/Liu

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

5.1 APPROVED CITY COUNCIL MINUTES:

5.1.1 AUGUST 6, 2024 REGULAR MEETING

5.2 RATIFIED CHECK REGISTER DATED JULY 31, 2024 THROUGH AUGUST 13, 2024 TOTALING \$3,340,702.05.

5.3 APPROVED JULY 2024 TREASURER'S STATEMENT.

6. **PUBLIC HEARINGS:** NONE.

7. **COUNCIL CONSIDERATION:**

7.1 APPOINTMENT TO THE PARKS & RECREATION COMMISSION TO FILL UNEXPIRED TERM.

Mayor Liu presented the report.

There were no Public Comments.

C/Chou moved, C/Tye seconded, to approve Mayor Liu's appointment of Aaron Salo to the Parks & Recreation Commission. Motion carried 5-0 by the following roll call vote:

AUGUST 20, 2024

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CITY COUNCIL

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, MPT/Teng, M/Liu
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

7.2 APPOINTMENTS TO COUNCIL DISTRICT NOS. 2 AND 5, AND CANCELLATION OF THE GENERAL MUNICIPAL ELECTION ON NOVEMBER 5, 2024.

City Clerk Santana presented the staff report.

There were no Public Comments.

C/Teng moved, C/Tye seconded, to adopt Resolution No. 2024-36 appointing Ruth M. Low to represent Council District No. 2 and Stan Liu to represent Council District No. 5, and cancelling the November 5, 2024, General Municipal Election pursuant to California Elections Code Section 10229. Motion carried 5-0 by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Chou, Low, Tye, MPT/Teng, M/Liu
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

8. COUNCIL SUBCOMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:

There were no Council Members reports on meetings attended at the expense of the local agency per Government Code 53232.3(d).

9. ADJOURNMENT: With no further business to conduct, M/Liu adjourned the Regular City Council Meeting at 6:57 p.m.

Respectfully Submitted,

Kristina Santana, City Clerk

The foregoing minutes are hereby approved this 17th day of September, 2024.

Stan Liu, Mayor

Agenda #: 5.2
Meeting Date: September 17, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager 
TITLE: **RATIFICATION OF CHECK REGISTER DATED AUGUST 14, 2024 THROUGH SEPTEMBER 10, 2024 TOTALING \$7,535,467.99.**
STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Ratify the Check Register.

FINANCIAL IMPACT:

Expenditure of \$7,535,467.99.

BACKGROUND/DISCUSSION:

The City has established the policy of issuing accounts payable checks on a weekly basis with City Council ratification at the next scheduled City Council Meeting.

The attached check register containing checks dated August 14, 2024 through September 10, 2024 totaling \$7,535,467.99 is being presented for ratification. All payments have been made in compliance with the City's purchasing policies and procedures, and have been reviewed and approved by the appropriate departmental staff. The attached Affidavit affirms that the check register has been audited and deemed accurate by the Finance Director.

PREPARED BY:


Luisa Allen, Accounting Technician

9/17/2024

REVIEWED BY:


Peter Samy, Finance Supervisor

9/11/2024


Jason Jacobsen, Finance Director

9/11/2024

Attachments:

1. 5.2.a Check Register Affidavit 9-17-2024
2. 5.2.b Check Register 9-17-2024

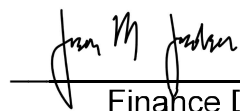


CITY OF DIAMOND BAR CHECK REGISTER AFFIDAVIT

The attached listings of demands, invoices, and claims in the form of a check register including checks dated August 14, 2024 through September 10, 2024 has been audited and is certified as accurate. Payments have been allowed from the following funds in these amounts:

Description	Amount
General Fund	\$1,303,257.78
Community Organization Support	\$1,500.00
General Plan Update Fund	\$8,100.00
Measure M Local Return Fund	\$83.22
Measure R Local Return Fund	\$83.21
Gas Tax Fund	\$1,695.65
Prop A Transit Fund	\$36,365.97
Prop C Transit Tax Fund	\$72,410.72
Community Dev Block Grant Fund	\$573.38
LLAD 38 Fund	\$39,026.16
LLAD 41 Fund	\$15,288.63
PEG Fees Fund	\$5,250.00
Self Insurance Fund	\$3,854.00
Building Facility & Maint Fund	\$1,307.88
LLAD 39 Fund	\$17,470.63
Integrated Waste Mgmt Fund AB939	\$10,734.94
Capital Imprv Project Fund	\$5,973,099.12
Equip Maint & Replacement Fund	\$4,800.00
Vechile Maint & Equip Fund	\$1,428.98
Measure W Local Return Fund	\$13,132.73
Pool Cash Fund	\$26,004.99
	\$7,535,467.99

Signed:



 Finance Director
 Jason M. Jacobsen

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
12964	8/14/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20439 GOLDEN SPRINGS PED - TC-1	100655	52210	\$102.18
CHECK TOTAL							\$102.18
12965	8/14/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20791 GOLDEN SPRINGS - TC-1	100655	52210	\$113.84
CHECK TOTAL							\$113.84
12966	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 2201 DBB - LS-2	100655	52210	\$90.30
CHECK TOTAL							\$90.30
12967	8/14/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - DBB N/W @ TEMPLE - TC-1	100655	52210	\$108.69
CHECK TOTAL							\$108.69
12968	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21615 GATEWAY CENTER - LS-2	100655	52210	\$90.30
CHECK TOTAL							\$90.30
12969	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3798 S BREA CYN - LS-2	100655	52210	\$67.73
CHECK TOTAL							\$67.73
12971	8/14/2024	SOUTHERN CALIFORNIA EDISON		DBC (070124-073124)	100510	52210	\$13,678.56
CHECK TOTAL							\$13,678.56
12972	8/14/2024	SOUTHERN CALIFORNIA EDISON		PARKS (062624-072824)	100630	52210	\$4,718.81
CHECK TOTAL							\$4,718.81
12973	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1798 DBB/22566 GLDN SPRINGS - LS-2	100655	52210	\$202.52
CHECK TOTAL							\$202.52
12974	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21325 PATHFINDER RD - LS-2	100655	52210	\$247.20
CHECK TOTAL							\$247.20
12975	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1025 BREA CYN TC1 - LS-2	100655	52210	\$143.54
CHECK TOTAL							\$143.54
12976	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 22805 GOLDEN SPRINGS - LS-2	100655	52210	\$112.88
CHECK TOTAL							\$112.88

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
12977	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - VARIOUS LS-1	100655	52210	\$916.27
						CHECK TOTAL	\$916.27
12979	8/14/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21250 GOLDEN SPRINGS - LS-2	100655	52210	\$90.30
						CHECK TOTAL	\$90.30
12980	8/15/2024	SOUTHERN CALIFORNIA EDISON		DBC (053124-063024)	100510	52210	\$11,464.38
						CHECK TOTAL	\$11,464.38
12981	8/16/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 717 GRAND AVE - TC-1	100655	52210	\$138.84
						CHECK TOTAL	\$138.84
12982	8/16/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20781 PATHFINDER RD - TC-1	100655	52210	\$106.55
						CHECK TOTAL	\$106.55
12983	8/16/2024	SOUTHERN CALIFORNIA EDISON		GS-1- 23331 GOLDEN SPRINGS - GS-1	100655	52210	\$94.02
						CHECK TOTAL	\$94.02
12984	8/16/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 2746 BREA CYN BPED - LS-3	100655	52210	\$76.99
						CHECK TOTAL	\$76.99
12985	8/16/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3564 S BREA CYN BPED - LS-3	100655	52210	\$37.70
						CHECK TOTAL	\$37.70
12986	8/16/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21250 GOLDEN SPRINGS PED - TC-1	100655	52210	\$82.04
						CHECK TOTAL	\$82.04
12987	8/16/2024	SOUTHERN CALIFORNIA EDISON		GS-1 - 2838 S DBB PED - GS-1	100655	52210	\$104.88
						CHECK TOTAL	\$104.88
12988	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	201	21109	\$113.78
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	225	21109	\$117.49
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	239	21109	\$141.33

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	241	21109	\$141.33
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	206	21109	\$202.07
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	238	21109	\$282.67
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	250	21109	\$287.98
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	207	21109	\$336.05
	8/16/2024	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 08/16/2024	100	21109	\$24,321.40
						CHECK TOTAL	\$25,944.10
12989	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	204	21110	\$83.21
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	203	21110	\$83.22
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	239	21110	\$155.75
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	241	21110	\$155.75
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	238	21110	\$237.19
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	225	21110	\$455.89
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	201	21110	\$599.04
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	206	21110	\$918.21
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	207	21110	\$1,020.32
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	250	21110	\$2,050.92
	8/16/2024	CALPERS		PENSION CONTRIBUTION FOR PERIOD 07/27/24-08/09/24	100	21110	\$43,564.72

City of Diamond Bar Check Register

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$49,324.22
12990	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	238	21118	\$4.81
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	239	21118	\$4.81
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	241	21118	\$4.81
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	201	21118	\$7.06
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	207	21118	\$38.35
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	250	21118	\$61.54
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	206	21118	\$74.71
	8/16/2024	TASC		FLEX SPENDING MEDICAL/CHILDCARE 08/16/2024	100	21118	\$2,009.96
						CHECK TOTAL	\$2,206.05
12993	8/20/2024	SOUTHERN CALIFORNIA EDISON		633 GRAND AVE -D38 (071124-080824)	238638	52210	\$16.99
						CHECK TOTAL	\$16.99
12994	8/20/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 801 S LEMON AVE/VARIOUS - TC-1	100655	52210	\$318.46
						CHECK TOTAL	\$318.46
12995	8/20/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1611 S BREA CYN - TC-1	100655	52210	\$75.72
						CHECK TOTAL	\$75.72
12996	8/20/2024	SOUTHERN CALIFORNIA EDISON		GS-1 = 1215 S BREA CYN RD - GS-1	100655	52210	\$98.62
						CHECK TOTAL	\$98.62
12997	8/20/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1450 BRIDGEGATE/VARIOUS - TC-1	100655	52210	\$514.10
						CHECK TOTAL	\$514.10
12998	8/22/2024	SOUTHERN CALIFORNIA EDISON		21208 WASHINGTON AVE(081224- 081124)	100630	52210	\$16.64
						CHECK TOTAL	\$16.64
13001	8/27/2024	CALPERS		FEES FOR GASB-68 REPORTS & SCHEDULES 06/30/2024	100210	54010	\$700.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$700.00
13002	8/27/2024	PREMIER BRIDAL SHOWS COMPANY		BRIDAL SHOW BOOTH	100510	52304	\$1,431.00
						CHECK TOTAL	\$1,431.00
13003	8/27/2024	ALLIANT INSURANCE SERVICES INC		INSURANCE FOR WINDMILL LIGHTING	100520	55300	\$473.00
						CHECK TOTAL	\$473.00
13004	8/27/2024	ROBYN A BECKWITH		PLANT SERVICE (JUNE/2024)	100510	52320	\$275.00
	8/27/2024	ROBYN A BECKWITH		PLANT SERVICE (JUNE/2024)	100620	51200	\$380.00
	8/27/2024	ROBYN A BECKWITH		INTERIOR PLANT SERVICE (JULY2024)	100510	52320	\$275.00
	8/27/2024	ROBYN A BECKWITH		INTERIOR PLANT SERVICE (JULY2024)	100620	52320	\$380.00
						CHECK TOTAL	\$1,310.00
13005	8/27/2024	BRIAN E WORTHINGTON		PARKS AND REC COMMISSION STIPEND	100520	52525	\$45.00
						CHECK TOTAL	\$45.00
13006	8/27/2024	BRUSHES 'N VINO LLC		DIAMOND BAR RESTAURANT WEEK - PAINT NIGHT DEPOSIT	100150	55000	\$150.00
						CHECK TOTAL	\$150.00
13007	8/27/2024	BSN SPORTS CORP		PARKS MAINT. EQUIPMENT	100630	52320	\$1,259.57
						CHECK TOTAL	\$1,259.57
13008	8/27/2024	LINGO TELECOM LLC		CITYWIDE ANALOG PHONE SERVICE - AUG-SEP 2024	100230	52200	\$2,858.07
						CHECK TOTAL	\$2,858.07
13009	8/27/2024	CALIFORNIA COOKOUT, INC		SENIOR DANCE CATERING 24-25	100520	55310	\$2,410.17
						CHECK TOTAL	\$2,410.17
13010	8/27/2024	CALIFORNIA JPIA		POLLUTION LIABILITY INS - FY 24/25	501220	57204	\$3,854.00
						CHECK TOTAL	\$3,854.00
13011	8/27/2024	CALIFORNIA MUNICIPAL STATISTICS INC		ACFR STATISTICAL PACKAGE FY 23/24	100210	54010	\$550.00
						CHECK TOTAL	\$550.00
13012	8/27/2024	CDW GOVERNMENT		USB FLASH DRIVES (6)	100230	51200	\$66.95
	8/27/2024	CDW GOVERNMENT		APC UPS BATTERIES (10)	100230	51200	\$985.61

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$1,052.56
13013	8/27/2024	CITYGREEN CONSULTING, LLC		SOLID WASTE AND RECYCLING CONSULTING	250170	54900	\$2,465.00
						CHECK TOTAL	\$2,465.00
13014	8/27/2024	CYNTHIA T QUAN		PR COMMISSION MEETING STIPEND	100520	52525	\$45.00
						CHECK TOTAL	\$45.00
13015	8/27/2024	DAPEER ROSENBLIT & LITVAK LLP		CODE ENFC CITY PROSECUTOR MUNI CODE VIOLATIONS	100120	54024	\$5,088.44
	8/27/2024	DAPEER ROSENBLIT & LITVAK LLP		CODE ENFC LEGAL SVCS 24311 KNOLL (ZHONG)	100120	54024	\$485.50
						CHECK TOTAL	\$5,573.94
13016	8/27/2024	DEANE HOMES SWIM CLUB		DAY CAMP POOL EXCURSIONS FOR JULY AND AUGUST	100520	53520	\$2,250.00
						CHECK TOTAL	\$2,250.00
13017	8/27/2024	DIAMOND BAR STORAGE OWNER LLC		STORQUEST OFFSITE STORAGE	100420	52302	\$800.00
						CHECK TOTAL	\$800.00
13018	8/27/2024	DOTY BROS. EQUIPMENT COMPANY		DISTRICT 38 MAINT REPAIRS (EMERGENCY 6/28/24)	238638	55524	\$6,595.53
						CHECK TOTAL	\$6,595.53
13019	8/27/2024	DS SERVICES OF AMERICA INC		WATER SERVICE (CITYHALL-JULY) FY24-25	100620	51200	\$523.84
						CHECK TOTAL	\$523.84
13020	8/27/2024	DUNN EDWARDS CORPORATION		MAINTENANCE (CITYHALL/WINDMILL ROOM REPAIRS)	100620	52320	\$60.35
	8/27/2024	DUNN EDWARDS CORPORATION		MAINTENANCE (CITYHALL/WINDMILL ROOM REPAIRS)	100620	52320	\$117.73
						CHECK TOTAL	\$178.08
13021	8/27/2024	EXTERIOR PRODUCTS CORP		LORBEER PARK (LIGHTING MAINT.)	100630	52320	\$2,557.89
						CHECK TOTAL	\$2,557.89
13022	8/27/2024	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL - INTERNET/CITY HALL - AUG 2024	100230	54030	\$811.25
						CHECK TOTAL	\$811.25
13023	8/27/2024	G & A NELOS CONSTRUCTION INC		MODULAR WETLAND LID BMP MAINTENANCE	201655	55530	\$3,550.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$3,550.00
13024	8/27/2024	GO LIVE TECHNOLOGY INC		AGENDA MGMT & LIVE STREAMING SOFTWARE CONSULTANT	100140	54900	\$875.00
						CHECK TOTAL	\$875.00
13025	8/27/2024	GOVCONNECTION INC		APC UPS BATTERIES (12)	100230	52314	\$771.98
						CHECK TOTAL	\$771.98
13026	8/27/2024	WOODS MAINTENANCE SERVICES INC		GRAFFITI CONTROL SVCS JULY 2024	100430	55540	\$3,075.00
						CHECK TOTAL	\$3,075.00
13027	8/27/2024	HEATHER JEN CHANG		CONTRACT CLASS INSTRUCTOR - ART CLASSES	100520	55320	\$663.00
						CHECK TOTAL	\$663.00
13028	8/27/2024	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS-SALES TAX JUL-SEPT 2024	100210	54900	\$19.67
	8/27/2024	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS-SALES TAX JUL-SEPT 2024	100210	54010	\$900.00
						CHECK TOTAL	\$919.67
13029	8/27/2024	HODGMAN ENTERPRISES		PRINTING, MAILING: JULY NEWSLETTER, FALL REC GUIDE	100240	52110	\$11,009.39
						CHECK TOTAL	\$11,009.39
13030	8/27/2024	HUMANE SOCIETY OF POMONA VALLEY INC		ANIMAL CONTROL SERVICES IN JULY 2024	100340	55404	\$38,452.08
						CHECK TOTAL	\$38,452.08
13031	8/27/2024	INLAND SOCAL MEDIA GROUP LLC		SEPT. 2024 ADVERTISEMENT - DBC	100240	52160	\$750.00
						CHECK TOTAL	\$750.00
13032	8/27/2024	IRIS GROUP HOLDINGS LLC		CITYHALL - ALARM MONITOR EXTD SVS (082924-092824)	100620	52320	\$45.50
	8/27/2024	IRIS GROUP HOLDINGS LLC		SYCAMORE CYN PK-ALRM MNTR EXTD SVS(082814-112724)	100630	52320	\$241.64
						CHECK TOTAL	\$287.14
13033	8/27/2024	JACKSON'S AUTO SUPPLY/NAPA		VEHICLE MAINT (SCISSOR LIFT)	100510	52310	\$820.48
	8/27/2024	JACKSON'S AUTO SUPPLY/NAPA		DEPOSIT CREDIT FOR INV#464615-08/14/24	100510	52310	(\$116.37)

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	8/27/2024	JACKSON'S AUTO SUPPLY/NAPA		VEHICLE MAINT (JKOLB TRUCK) LIC#1454113	502630	52312	\$22.33
						CHECK TOTAL	\$726.44
13034	8/27/2024	JAMES EVENT PRODUCTION INC		DEPOSIT FOR HALLOWEEN PARTY ENTERTAINMENT	100520	55300	\$1,450.00
						CHECK TOTAL	\$1,450.00
13035	8/27/2024	JDC INTEGRATED INC		BAND PERFORMANCE FOR 7.31.24	100520	55300	\$3,000.00
						CHECK TOTAL	\$3,000.00
13036	8/27/2024	K7 ENTERPRISES		SIGNS AND BANNER: JULY 2024 DBC CLOSURE	100510	52110	\$481.30
	8/27/2024	K7 ENTERPRISES		DIRECTIONAL SIGNAGE FOR SPECIAL EVENTS	100240	52110	\$578.90
	8/27/2024	K7 ENTERPRISES		MEET THE MAYOR SIGNS	100240	52110	\$97.59
						CHECK TOTAL	\$1,157.79
13037	8/27/2024	KIMBERLY DOWNEY ESMOND		CONTRACT CLASS INSTRUCTOR - SOCA ARTS	100520	55320	\$1,023.60
						CHECK TOTAL	\$1,023.60
13038	8/27/2024	LIZA G MONTIEL		SENIOR DANCE DJ 24-25	100520	55310	\$350.00
						CHECK TOTAL	\$350.00
13039	8/27/2024	LOOMIS		COURIER SVCS - JULY 2024	100210	54900	\$757.75
	8/27/2024	LOOMIS		COURIER SVCS - JULY 2024	100510	54900	\$757.75
						CHECK TOTAL	\$1,515.50
13040	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 GEN LAW ENF SERVICES - JUNE 2024	100310	55400	\$658,133.93
	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 LAW ENF HELICOPTER 03/2024	100310	55402	\$1,005.41
	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 LAW ENF HELICOPTER 05/2024	100310	55402	\$377.03
	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 LAW ENF HELICOPTER 06/2024	100310	55402	\$219.93
	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 LAW ENF CONCERTS 06-2024	100520	55402	\$4,274.82
	8/27/2024	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2023-24 LAW ENF CAV CHAPEL 06- 2024	100310	55402	\$11,838.55
						CHECK TOTAL	\$675,849.67

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
13041	8/27/2024	LOWE'S BUSINESS ACCOUNT		MAINT. REPAIRS	100620	52320	\$36.83
CHECK TOTAL							\$36.83
13042	8/27/2024	MCE CORPORATION		ROAD MAINTENANCE (JULY2024) FY24-25	100655	55530	\$219.69
	8/27/2024	MCE CORPORATION		ROAD MAINTENANCE (JULY2024) FY24-25	201655	55530	\$4,671.72
	8/27/2024	MCE CORPORATION		ROAD MAINTENANCE (JULY2024) FY24-25	100655	55528	\$12,771.92
CHECK TOTAL							\$17,663.33
13043	8/27/2024	NATIONAL TRENCH SAFETY INC		RENTAL EQUIP (GS XSYLVANGLEN KRAIL080224-082924)	100655	52300	\$455.52
CHECK TOTAL							\$455.52
13044	8/27/2024	NICHOLS CONSULTING ENGINEERS, CHTD		RES & COLL & CURB RAMP AREAS 3 FY 23/24	301610	56101	\$29,265.00
CHECK TOTAL							\$29,265.00
13045	8/27/2024	OC YOUTH SPORTS LLC		INSTRUCTOR PAYMENT - SPORTS - SUM 24	100520	55320	\$533.00
CHECK TOTAL							\$533.00
13046	8/27/2024	ONE TIME PAY VENDOR	ANJU JAIN	PICNIC REFUND	100	20202	\$100.00
CHECK TOTAL							\$100.00
13047	8/27/2024	ONE TIME PAY VENDOR	AURORA BACOL CHUA	RECREATION PROGRAM REFUND	100	20202	\$295.00
CHECK TOTAL							\$295.00
13048	8/27/2024	ONE TIME PAY VENDOR	BAPS	FACILITY REFUND	100	20202	\$200.00
CHECK TOTAL							\$200.00
13049	8/27/2024	ONE TIME PAY VENDOR	BRIGHT MAGPIE	FACILITY REFUND	100	20202	\$201.00
CHECK TOTAL							\$201.00
13050	8/27/2024	ONE TIME PAY VENDOR	CHILIN HUANG	RECREATION PROGRAM REFUND	100	20202	\$42.50
CHECK TOTAL							\$42.50
13051	8/27/2024	ONE TIME PAY VENDOR	KINZA AZIM	FACILITY REFUND	100	20202	\$750.00
CHECK TOTAL							\$750.00
13052	8/27/2024	ONE TIME PAY VENDOR	LINDA TATUM	RECREATION PROGRAM REFUND	100	20202	\$21.75
CHECK TOTAL							\$21.75

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
13053	8/27/2024	ONE TIME PAY VENDOR	MARIA ELENA HERNANDEZ	RECREATION PROGRAM REFUND	100	20202	\$45.00
						CHECK TOTAL	\$45.00
13054	8/27/2024	ONE TIME PAY VENDOR	MARTHA RODRIGUEZ	PICNIC REFUND	100	20202	\$100.00
						CHECK TOTAL	\$100.00
13055	8/27/2024	ONE TIME PAY VENDOR	PATRICK OKWANDU	FACILITY REFUND	100	20202	\$1,250.00
						CHECK TOTAL	\$1,250.00
13056	8/27/2024	ONE TIME PAY VENDOR	AMY HAUG	REIMB-CERTIFIED MAILING	100220	52110	\$10.86
						CHECK TOTAL	\$10.86
13057	8/27/2024	ONE TIME PAY VENDOR	EHREN MAGANTE	REIMB-ESRI CONF 7/16 - 7/19/2024	100230	52415	\$156.78
						CHECK TOTAL	\$156.78
13058	8/27/2024	ONE TIME PAY VENDOR	MASAHIKO SAKAMOTO	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
13059	8/27/2024	ONE TIME PAY VENDOR	RUTH LOW	REIMB-ELECTION FEES	100	48920	\$300.00
						CHECK TOTAL	\$300.00
13060	8/27/2024	ONE TIME PAY VENDOR	STAN LIU	REIMB - ELECTION FEES	100	48920	\$600.00
						CHECK TOTAL	\$600.00
13061	8/27/2024	ONE TIME PAY VENDOR - CND REFUND	JEONG WOO LEE	C&D REFUND- 21910 SANTAQUIN DR	100	22105	\$250.00
						CHECK TOTAL	\$250.00
13062	8/27/2024	ONE TIME PAY VENDOR - CND REFUND	PARKSIDE INDUSTRIES INC	C&D REFUND- 21202 CHOCKTAW DR	100	22105	\$250.00
						CHECK TOTAL	\$250.00
13063	8/27/2024	OPCO TRANSIT INC		JULY 2024 BILLING - DIAMOND RIDE SR TRANS SVCS	206650	55560	\$28,898.72
						CHECK TOTAL	\$28,898.72
13064	8/27/2024	PACIFIC PRODUCTS AND SERVICES LLC		ROAD MAINT. SIGNS	100655	51250	\$3,039.72
						CHECK TOTAL	\$3,039.72
13065	8/27/2024	PAPER RECYCLING & SHREDDING		PAPER SHRED EVENT 8/10/2024	250170	55000	\$2,500.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	8/27/2024	PAPER RECYCLING & SHREDDING		ON-SITE SHREDDING - CITY HALL	250170	55000	\$105.00
						CHECK TOTAL	\$2,605.00
13066	8/27/2024	PARKWOOD LANDSCAPE MAINTENANCE INC		LANDSCAPE MAINTENANCE (PARKS AS NEEDED)	100630	52320	\$3,000.00
	8/27/2024	PARKWOOD LANDSCAPE MAINTENANCE INC		LANDSCAPE MAINTENANCE (PARKS AS NEEDED)	100630	52320	\$5,250.00
	8/27/2024	PARKWOOD LANDSCAPE MAINTENANCE INC		LANDSCAPE MAINTENANCE (PARKS AS NEEDED)	100630	52320	\$1,750.00
	8/27/2024	PARKWOOD LANDSCAPE MAINTENANCE INC		LANDSCAPE MAINTENANCE (PARKS)	100630	52320	\$9,875.00
						CHECK TOTAL	\$19,875.00
13067	8/27/2024	PBLA ENGINEERING INC		DESIGN SERVICES (FP23506 DBC/CITYHALL)	301630	56104	\$3,000.00
						CHECK TOTAL	\$3,000.00
13068	8/27/2024	PRO1PRINT, LLC		2024 AMERICA RECYCLES DAY POSTCARD-500 QTY	100240	52160	\$209.48
						CHECK TOTAL	\$209.48
13069	8/27/2024	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	\$878.00
	8/27/2024	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	\$920.00
						CHECK TOTAL	\$1,798.00
13070	8/27/2024	QUADIENT FINANCE USA INC		ANNL MAINT-POSTAGE MACHINE FY 24/25	100230	52314	\$2,241.97
						CHECK TOTAL	\$2,241.97
13071	8/27/2024	REINBERGER CORPORATION		BUSINESS CARDS	100140	52110	\$173.01
						CHECK TOTAL	\$173.01
13072	8/27/2024	SAMAN MAHMOOD		PARKS AND REC COMMISSION STIPEND	100520	52525	\$45.00
						CHECK TOTAL	\$45.00
13073	8/27/2024	SC FUELS		FLEET VEHICLE FUEL (080124-081524) FY24-25	502620	52330	\$373.37
	8/27/2024	SC FUELS		FLEET VEHICLE FUEL (080124-081524) FY24-25	502630	52330	\$436.96
	8/27/2024	SC FUELS		FLEET VEHICLE FUEL (080124-081524) FY24-25	502655	52330	\$596.32

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$1,406.65
13074	8/27/2024	SIMPSON ADVERTISING INC		DESIGN, LAYOUT OF AUG. NEWSLETTER, FALL REC GUIDE	100240	54900	\$5,385.00
	8/27/2024	SIMPSON ADVERTISING INC		2024 WEDDING AND EVENT EXPO LOGO	100510	54900	\$995.00
	8/27/2024	SIMPSON ADVERTISING INC		BEERFEST AND TASTE OF DIAMOND BAR POSTER	100240	54900	\$375.00
	8/27/2024	SIMPSON ADVERTISING INC		DESIGN OF DIAMOND BAR TV CHANNEL LOGO	100240	54900	\$1,155.00
	8/27/2024	SIMPSON ADVERTISING INC		WEDDING AND EVENT EXPO - WEBSITE GRAPHICS	100510	54900	\$385.00
	8/27/2024	SIMPSON ADVERTISING INC		ARTWORK FOR THE KEEP IT LOCAL STRETCH BANNER	100240	54900	\$425.00
	8/27/2024	SIMPSON ADVERTISING INC		DESIGN AND LAYOUT OF SEPT 2024 CITY NEWSLETTER	100240	54900	\$1,775.00
	8/27/2024	SIMPSON ADVERTISING INC		DESIGN OF BEERFEST/TASTE OF EVENT BANNER 5'X3'	100240	54900	\$350.00
	8/27/2024	SIMPSON ADVERTISING INC		DESIGN OF KEEP IT LOCAL BOOTH BANNER	100240	54900	\$625.00
	8/27/2024	SIMPSON ADVERTISING INC		DESIGN WEDDING AND EVENT EXPO, LOBBY SLIDE	100510	54900	\$1,275.00
						CHECK TOTAL	\$12,745.00
13075	8/27/2024	SO COAST AIR QUALITY MGT DISTRICT		FACILITIES LEASE	100130	52302	\$2,688.58
							CHECK TOTAL \$2,688.58
13076	8/27/2024	SOCIAL VOCATIONAL SERVICES		MAINTENANCE: LITTER & WEED REMOVAL (JULY2024)	100645	55528	\$3,113.00
							CHECK TOTAL \$3,113.00
13077	8/27/2024	SPECTRUM BUSINESS		INTERNET SERVICE - HERITAGE PARK - AUG 2024	100230	54030	\$285.18
							CHECK TOTAL \$285.18
13078	8/27/2024	SWANK MOTION PICTURES INC		MOVIE LICENSING FOR MOVIES IN THE PARK 7.10.24	100520	55300	\$735.00
	8/27/2024	SWANK MOTION PICTURES INC		MOVIE LICENSING FOR 7.24.24	100520	55300	\$735.00
							CHECK TOTAL \$1,470.00
13079	8/27/2024	TENNIS ANYONE INC		CONTRACT CLASSES TENNIS SERVIC	100520	55320	\$4,865.00
							CHECK TOTAL

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
13080	8/27/2024	THE CITY OF DIAMOND BAR COMMUNITY FOUNDATION		ADS FOR CONCERT SERIES AND PAPER SHREDDING EVENT	100240	52160	\$1,600.00
						CHECK TOTAL	\$1,600.00
13081	8/27/2024	THE COMDYN GROUP INC		GIS SUPPORT - 7/13/24-8/9/24	100230	54900	\$4,193.76
						CHECK TOTAL	\$4,193.76
13082	8/27/2024	THE GAS COMPANY		CITYHALL (071024-080924)	100620	52215	\$14.79
	8/27/2024	THE GAS COMPANY		HERITAGE PARK (071124-081224)	100630	52215	\$22.03
	8/27/2024	THE GAS COMPANY		DBC (071224-081324)	100510	52215	\$51.72
						CHECK TOTAL	\$88.54
13083	8/27/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		LEGAL DISPLAY AD PL2024-12 1125 GRAND AVE	100	22107	\$690.70
	8/27/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		ORDINANCE PUBLISHING	100140	52160	\$299.04
	8/27/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		ELECTION NOTICE	100140	52160	\$299.04
	8/27/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		ORDINANCE PUBLISHING	100140	52160	\$348.98
	8/27/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		ORDINANCE PUBLISHING	100140	52160	\$356.12
						CHECK TOTAL	\$1,993.88
13084	8/27/2024	TORTI GALLAS AND PARTNERS INC		DB CITYWIDE OBJ DESIGN STNDRDS	103410	54900	\$8,100.00
						CHECK TOTAL	\$8,100.00
13085	8/27/2024	TOWN & COUNTRY EVENT RENTALS, LLC		TASTE OF DB - FLOOR MATS	100150	55000	\$120.58
						CHECK TOTAL	\$120.58
13086	8/27/2024	TRANE SERVICE GROUP INC		AC REPLACEMENT & AIR QUALITY UPGRADES	301630	56104	\$290,250.00
						CHECK TOTAL	\$290,250.00
13087	8/27/2024	TYLER TECHNOLOGIES INC		ELM PROJECT MGMT HOURS - 4/30/24-5/3/24	503230	56135	\$4,800.00
						CHECK TOTAL	\$4,800.00
13088	8/27/2024	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (AUGUST) FY24-25	100630	55505	\$3,070.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	8/27/2024	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (AUGUST) FY24-25	100510	55505	\$9,650.00
	8/27/2024	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (AUGUST) FY24-25	100620	52320	\$12,075.00
						CHECK TOTAL	\$24,795.00
13089	8/27/2024	UNITED SITE SERVICES OF CALIFORNIA INC		PORTABLE RESTROOM AND SINK RENTALS JULY 2024	100520	55300	\$1,018.36
						CHECK TOTAL	\$1,018.36
13090	8/27/2024	VALLEY VISTA SERVICES, INC.		STREET SWEEPING SERVICES (070124-073124)	100655	55510	\$14,546.40
						CHECK TOTAL	\$14,546.40
13091	8/27/2024	VERMONT SYSTEMS INC		REC TRAC UPDATE ASSISTANCE	100230	52314	\$131.25
						CHECK TOTAL	\$131.25
13092	8/27/2024	VESTIS GROUP INC		PW STAFF UNIFORMS	100630	51200	\$124.76
	8/27/2024	VESTIS GROUP INC		PW STAFF UNIFORMS	100630	51200	\$131.33
						CHECK TOTAL	\$256.09
13093	8/27/2024	WW GRAINGER INC		FY2023-24 EMERGENCY SUPPLIES	100350	51200	\$216.15
						CHECK TOTAL	\$216.15
13094	8/27/2024	WALL PROTECTION PRODUCTS LLC		MAINTENANCE (CITYHALL /WINDMILL ROOM REPAIRS)	100620	52320	\$2,564.27
	8/27/2024	WALL PROTECTION PRODUCTS LLC		MAINT CITYHALL (WINDMILL ROOM REPAIRS)	100620	52320	\$345.25
						CHECK TOTAL	\$2,909.52
13095	8/27/2024	WALNUT VALLEY UNIFIED SCHOOL DISTRICT		ADULT VOLLEYBALL GYM RENTAL	100520	52302	\$1,430.44
						CHECK TOTAL	\$1,430.44
13096	8/27/2024	WALNUT VALLEY WATER DISTRICT		CITYHALL (070124-073124)	100620	52220	\$1,353.83
	8/27/2024	WALNUT VALLEY WATER DISTRICT		DISTRICT 38 (070124-073124)	238638	52220	\$15,648.46
	8/27/2024	WALNUT VALLEY WATER DISTRICT		DISTRICT 38(R) (070124-073124)	238638	52220	\$4,354.06
	8/27/2024	WALNUT VALLEY WATER DISTRICT		DISTRICT 39W (070124-073124)	239639	52220	\$14,072.96
	8/27/2024	WALNUT VALLEY WATER DISTRICT		DISTRICT41W (070124-073124)	241641	52220	\$11,890.96
	8/27/2024	WALNUT VALLEY WATER DISTRICT		DBCW (070124-073124)	100510	52220	\$619.01

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	8/27/2024	WALNUT VALLEY WATER DISTRICT		PARKSW (070124-073124)	100630	52220	\$40,935.76
	8/27/2024	WALNUT VALLEY WATER DISTRICT		PARKSW (070124-073124)	100630	52220	\$1,697.19
						CHECK TOTAL	\$90,572.23
13097	8/27/2024	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (CITYHALL)	100620	51200	\$1,541.08
	8/27/2024	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (HERITAGE PARK)	100630	51200	\$416.91
	8/27/2024	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$355.25
						CHECK TOTAL	\$2,313.24
13098	8/27/2024	WEST COAST ARBORISTS INC		CITYWIDE TREE MAINTENANCE (071624-073124)	100645	55522	\$5,598.00
						CHECK TOTAL	\$5,598.00
13099	8/27/2024	WILLDAN FINANCIAL SERVICES		FEE STUDY - SERVICES RENDERED THROUGH JUNE 30	100130	54900	\$3,930.00
	8/27/2024	WILLDAN FINANCIAL SERVICES		FEE STUDY - SERVICES RENDERED THROUGH JULY 26	100130	54900	\$3,360.00
						CHECK TOTAL	\$7,290.00
13100	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$931.60
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$8,411.80
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$54.80
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$383.60
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$109.60
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$1,507.00
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$959.00
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100	22107	\$137.00
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100	22107	\$211.20
	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100	22107	\$356.20

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	8/27/2024	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SVCS - JULY 2024	100120	54020	\$7,581.49
						CHECK TOTAL	\$20,643.29
13101	8/27/2024	YOUTH EVOLUTION ACTIVITIES		CONTRACT CLASS INSTRUCTOR- YOUTH EVOLUTION	100520	55320	\$907.80
						CHECK TOTAL	\$907.80
13102	8/27/2024	YUNEX LLC		TS MAINTENANCE - JULY 2024	207650	55536	\$8,180.00
						CHECK TOTAL	\$8,180.00
13104	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 809 S DBB - TC-1	100655	52210	\$95.09
						CHECK TOTAL	\$95.09
13105	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL -BREA CYN/FALLOWFIELD-VARIOUS TC-1	100655	52210	\$212.59
						CHECK TOTAL	\$212.59
13106	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL -22805 GLDN SPRNGS/VARIOUS - TC-1	100655	52210	\$3,324.35
						CHECK TOTAL	\$3,324.35
13107	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21010 WASHINGTON AVE - TC-1	100655	52210	\$103.64
						CHECK TOTAL	\$103.64
13108	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 2201 DBB PED - TC- 1	100655	52210	\$27.67
						CHECK TOTAL	\$27.67
13109	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL -1798 DBB/22566 GLDN SPRNGS - TC-1	100655	52210	\$196.59
						CHECK TOTAL	\$196.59
13111	8/28/2024	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 553 N DBB/VARIOUS - TC-1	100655	52210	\$1,131.90
						CHECK TOTAL	\$1,131.90
13112	8/30/2024	ABOUND FOOD CARE		FOOD RECOVERY SERVICES- JULY 2024	250170	54900	\$1,632.25
						CHECK TOTAL	\$1,632.25
13113	8/30/2024	ATHACO INC		FY23/24 AREAS 6 & 7-RESIDENTIAL SNS/MOUNTING HRDWR	100655	51250	\$47,833.21
	8/30/2024	ATHACO INC		FY 23/24 CUSTOM STREET NAME SIGNS	100630	51200	\$217.39
						CHECK TOTAL	\$48,050.60

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13114	8/30/2024	BLACK O'DOWD AND ASSOCIATES INC		FY 23/24 HERITAGE PARK RENOVATION DESIGN	301630	56104	\$15,918.00
	8/30/2024	BLACK O'DOWD AND ASSOCIATES INC		FY 23/24 HERITAGE PARK RENOVATION DESIGN	301630	56104	\$29,700.00
CHECK TOTAL							\$45,618.00
13115	8/30/2024	CANNON CORPORATION		FY 23/24 P/CHECK - 2500 CROW FOOT LANE-PR2022-0718	100	22109	\$651.00
	CHECK TOTAL						\$651.00
13116	8/30/2024	CIVICPLUS LLC		MUNICIPAL CODE ANNUAL SUBSCRIPTION	100140	54900	\$3,407.08
	CHECK TOTAL						\$3,407.08
13117	8/30/2024	DEPARTMENT OF JUSTICE		LIVESCAN FEES	100220	52510	\$160.00
	CHECK TOTAL						\$160.00
13118	8/30/2024	FEDERAL EXPRESS CORPORATION		EXPRESS MAIL - GENERAL	100140	52170	\$2.45
	8/30/2024	FEDERAL EXPRESS CORPORATION		EXPRESS MAIL - P/WORKS	100610	51200	\$32.95
	8/30/2024	FEDERAL EXPRESS CORPORATION		EXPRESS MAIL - FINANCE	100210	51200	\$25.67
	CHECK TOTAL						\$61.07
13119	8/30/2024	GOVCONNECTION INC		ANNUAL RENEWAL - VM WARE FY 24-25	100230	52314	\$2,880.00
	CHECK TOTAL						\$2,880.00
13120	8/30/2024	H & L CHARTER CO INC		SENIOR EXCURSION BUS 24/25	206520	55310	\$1,379.26
	CHECK TOTAL						\$1,379.26
13121	8/30/2024	HR GREEN PACIFIC INC		FY 23/24 P/CHECK - 1111 N DBB - GRADING REVIEW	100615	54420	\$668.86
	8/30/2024	HR GREEN PACIFIC INC		FY 23/24 PLAN CHECKS - JUNE 2024	100	22109	\$139.50
	8/30/2024	HR GREEN PACIFIC INC		FY 23/24 PLAN CHECKS - JUNE 2024	100	22109	\$388.00
	CHECK TOTAL						\$1,196.36
13122	8/30/2024	INTEGRUS LLC		RICOH COPY CHARGES - 7/19/24-8/18/24	100230	52314	\$877.81
	CHECK TOTAL						\$877.81
13123	8/30/2024	JOE A GONSALVES & SON INC		STATE LOBBYIST- PROFESSIONAL SERVICESIN SEPT	100130	54900	\$2,500.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$2,500.00
13124	8/30/2024	JOHN L HUNTER & ASSOC INC		FY 23/24 NPDES PROFESSIONAL SERVICES - MAY 2024	201610	54200	\$3,580.00
	8/30/2024	JOHN L HUNTER & ASSOC INC		FY 23/24 NPDES PROFESSIONAL SERVICES - JUNE 2023	201610	54200	\$611.13
	8/30/2024	JOHN L HUNTER & ASSOC INC		FY 23/24 NPDES LAND DEVELOPMENT - MAY 2024	100	22109	\$202.50
	8/30/2024	JOHN L HUNTER & ASSOC INC		FY 23/24 NPDES LAND DEVELOPMENT - JUNE 2024	100	22109	\$202.50
						CHECK TOTAL	\$4,596.13
13125	8/30/2024	KENS HARDWARE		ROAD MAINT TOOLS	100655	51250	\$47.72
						CHECK TOTAL	\$47.72
13126	8/30/2024	LA COUNTY ASSESSOR OFFICE		SBF ABSTRACT - JUL 2024	100230	52314	\$150.00
						CHECK TOTAL	\$150.00
13127	8/30/2024	LEIGHTON & ASSOCIATES INC		FY 23/24 PR2023-0366 GEOTECHNICAL REVIEW	100	22109	\$5,031.85
						CHECK TOTAL	\$5,031.85
13128	8/30/2024	LOCAL AGENCY ENGINEERING ASSOCIATES INC		PS- ON-CALL ENGR/ARCHITECTURAL SVCS - JUL 2024	207615	54400	\$38,211.00
						CHECK TOTAL	\$38,211.00
13129	8/30/2024	LOS ANGELES COUNTY PUBLIC WORKS		STREET LIGHT ASSESSMENT (PARKS FY23-24)	100630	52320	\$104.00
	8/30/2024	LOS ANGELES COUNTY PUBLIC WORKS		FY 23/24 CS - INDUSTRIAL SERVICES - JUN 2024	100610	55550	\$3,091.67
	8/30/2024	LOS ANGELES COUNTY PUBLIC WORKS		FY23/24 CS-IND SERVICES (INSPECT FEES)-JUN 2024	100610	55550	\$2,553.86
						CHECK TOTAL	\$5,749.53
13130	8/30/2024	MOBILE RELAY ASSOCIATES INC		REPEATER SERVICE FOR EMERG. PREPAREDNESS IN SEPT	100350	52300	\$78.75
						CHECK TOTAL	\$78.75
13131	8/30/2024	NATIONAL TRENCH SAFETY INC		EQUIP RENTAL (KRAIL082024-091624)	100655	52300	\$607.35
						CHECK TOTAL	\$607.35
13132	8/30/2024	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA		PRE-EMPLOYMENT PHYSICAL	100220	52510	\$564.00
						CHECK TOTAL	\$564.00

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13133	8/30/2024	ONE TIME PAY VENDOR	HEIM ELECTRIC INC	REFUND-PR24-923	100	48020	\$2.23
	8/30/2024	ONE TIME PAY VENDOR	HEIM ELECTRIC INC	REFUND-PR24-923	100	48020	\$2.79
	8/30/2024	ONE TIME PAY VENDOR	HEIM ELECTRIC INC	REFUND-PR24-923	100	48010	\$55.81
						CHECK TOTAL	\$60.83
13134	8/30/2024	ONE TIME PAY VENDOR	WENDY LI	REIMB-SYSTEM ERROR	100	48210	\$519.78
							CHECK TOTAL \$519.78
13135	8/30/2024	PACIFIC CREST YOUTH ARTS ORGANIZATION		FY 24/25 GOLF TOURNAMENT - FIRST CHAIR SPONSORSHIP	101110	52600	\$1,500.00
							CHECK TOTAL \$1,500.00
13136	8/30/2024	POWERHOUSE COMBUSTION & MECHANICAL CORPORATION		RETENTION CONTRACT WITHHOLDING: 24000078	504	29004	\$1,307.88
							CHECK TOTAL \$1,307.88
13137	8/30/2024	PRO1PRINT, LLC		WEDDING AND EVENT EXPO POSTCARDS	100240	52110	\$418.95
	8/30/2024	PRO1PRINT, LLC		KEEP IT LOCAL BOOTH BANNER 9'X3'	100150	52110	\$104.19
							CHECK TOTAL \$523.14
13138	8/30/2024	PYRO COMM SYSTEMS INC		SERVICE CALL (HERITAGE) FY 23/24	100630	51200	\$500.99
							CHECK TOTAL \$500.99
13139	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 07/07/24	100630	55000	\$1,152.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 07/14/24	100630	55000	\$288.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 07/21/24	100630	55000	\$1,440.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 07/28/24	100630	55000	\$1,368.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 08/04/24	100630	55000	\$1,440.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 08/11/24	100630	55000	\$576.00
	8/30/2024	ROTH STAFFING COMPANIES, LP		PW ADMIN TEMPORARY STAFFING - WEEK ENDING 06/30/24	100630	55000	\$1,368.00
						CHECK TOTAL	\$7,632.00
13140	8/30/2024	SCI CONSULTING GROUP		PROFESSIONAL SVCS - LLAD #38, #39 & #41 FY23/24	238638	54900	\$3,095.77

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	8/30/2024	SCI CONSULTING GROUP		PROFESSIONAL SVCS - LLAD #38, #39 & #41 FY23/24	239639	54900	\$3,095.78
	8/30/2024	SCI CONSULTING GROUP		PROFESSIONAL SVCS - LLAD #38, #39 & #41 FY23/24	241641	54900	\$3,095.78
	8/30/2024	SCI CONSULTING GROUP		PROFESSIONAL SERVICES - LLAD #38, #39 & #41	238638	54900	\$8,790.68
						CHECK TOTAL	\$18,078.01
13141	8/30/2024	SIMPSON ADVERTISING INC		DESIGN OF TRASH CART AND BULKY ITEM PICKUP	100240	54900	\$385.00
	8/30/2024	SIMPSON ADVERTISING INC		DESIGN OF WEDDING AND EVENT EXPO BUS STOP SHELTER	100520	54900	\$395.00
	8/30/2024	SIMPSON ADVERTISING INC		DESIGN OF WEDDING AND EVENT EXPO BANNERS	100510	54900	\$675.00
	8/30/2024	SIMPSON ADVERTISING INC		DESIGN OF WEDDING AND EVENT EXPO SOCIAL MEDIA ADS	100520	54900	\$80.00
	8/30/2024	SIMPSON ADVERTISING INC		DESIGN OF WEDDING AND EVENT EXPO SOCIAL MEDIA ADS	100510	54900	\$170.00
						CHECK TOTAL	\$1,705.00
13142	8/30/2024	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 24000094	205	29004	\$1,695.65
						CHECK TOTAL	\$1,695.65
13143	8/30/2024	SPECTRUM BUSINESS		SUMMARY BILL - CABLE TV/INTERNET - AUG 2024	100230	54030	\$1,739.33
	8/30/2024	SPECTRUM BUSINESS		CABLE TV SERVICES - DBC - AUG 2024	100230	54030	\$132.58
						CHECK TOTAL	\$1,871.91
13144	8/30/2024	TAIT AND ASSOCIATES INC		FY 23/24 CIP SI23101 (DESIGN) GROUNDWATER PHASE 6	301610	56101	\$850.00
						CHECK TOTAL	\$850.00
13145	8/30/2024	THE SAN GABRIEL VALLEY NEWSPAPER GR		ELECTION NOTICE	100140	53530	\$565.68
						CHECK TOTAL	\$565.68
13146	8/30/2024	UNDERGROUND SERVICE ALERT OF SO CA		FY 23/24 DIGALERT - MONTHLY SERVICE - JUNE 2024	100610	54900	\$176.25
	8/30/2024	UNDERGROUND SERVICE ALERT OF SO CA		FY 23/24DIGALERT-CA STATE REGULATORY FEE-JUNE 2024	100610	54900	\$55.42
						CHECK TOTAL	\$231.67

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
13147	8/30/2024	VERIZON WIRELESS		WIRELESS PHONE SERVICE - 7/17/24-8/16/24	100230	52200	\$2,247.63
						CHECK TOTAL	\$2,247.63
13148	8/30/2024	WW GRAINGER INC		EQUIPMENT MAINTENANCE (DBC)	100510	52310	\$114.47
	8/30/2024	WW GRAINGER INC		EQUIPMENT MAINTENANCE (DBC)	100510	52310	\$59.04
						CHECK TOTAL	\$173.51
13149	8/30/2024	WILLDAN GEOTECHNICAL		FY 23/24 PR2019-2051 GEOTECHNICAL REVIEW	100	22109	\$178.00
	8/30/2024	WILLDAN GEOTECHNICAL		FY 23/24 PR2022-2240 GEOTECHNICAL REVIEW	100	22109	\$420.00
	8/30/2024	WILLDAN GEOTECHNICAL		FY 23/24 PR2018-21870 GEOTECHNICAL REVIEW	100	22109	\$630.00
	8/30/2024	WILLDAN GEOTECHNICAL		FY 23/24 PR2024-0445 GEOTECHNICAL REVIEW	100	22109	\$420.00
						CHECK TOTAL	\$1,648.00
13150	8/30/2024	YUNEX LLC		TS MAINT - REPAIR DBB/MOUNTAIN LAUREL	207650	55536	\$24,625.00
						CHECK TOTAL	\$24,625.00
13154	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21250 GOLDEN SPRINGS - LS-2	100655	52210	\$90.30
						CHECK TOTAL	\$90.30
13155	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1798 DBB/22566 GLDN SPRNGS - LS-2	100655	52210	\$202.52
						CHECK TOTAL	\$202.52
13156	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 24230 GOLDEN SPRINGS - LS-2	100655	52210	\$85.69
						CHECK TOTAL	\$85.69
13157	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21010 WASHINGTON AVE - LS-2	100655	52210	\$107.60
						CHECK TOTAL	\$107.60
13158	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3201 S DBB - LS-2	100655	52210	\$135.46
						CHECK TOTAL	\$135.46
13159	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - BREA CYN/FALLOWFIELD - LS-2	100655	52210	\$89.64
						CHECK TOTAL	\$89.64

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
13160	9/4/2024	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - BREA CYN/OAKCREST - LS-2	100655	52210	\$68.26
						CHECK TOTAL	\$68.26
13161	9/5/2024	SOUTHERN CALIFORNIA EDISON		3334 1/2 BREA CYN RD (072424-082124)	100630	52210	\$81.51
						CHECK TOTAL	\$81.51
13162	9/10/2024	4IMPRINT INC		BRANDED FITTED TABLE COVERS FOR PUBLIC SAFETY	100310	53510	\$830.26
						CHECK TOTAL	\$830.26
13163	9/10/2024	AARON STANLEY TALALAY		CONTRACT CLASS INSTRUCTOR - AARON TALALAY	100520	55320	\$420.75
						CHECK TOTAL	\$420.75
13164	9/10/2024	ABOUND FOOD CARE		FOOD RECOVERY SERVICES- AUGUST	250170	54900	\$1,632.25
						CHECK TOTAL	\$1,632.25
13165	9/10/2024	BLOOMINGBAY INC		ENCORE TEPPAN - DBRW STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13166	9/10/2024	KATHY BREAUX		INSTRUCTOR PAYMENT - ART - SUM 24	100520	55320	\$62.40
						CHECK TOTAL	\$62.40
13167	9/10/2024	BRINKER RESTAURANT CORPORATION		DBRW - STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13168	9/10/2024	EL PIRATA MEXICAN SEAFOOD RESTAURANT INC		DBRW - STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13169	9/10/2024	EXTERIOR PRODUCTS CORP		DB RESTAURANT WEEK BANNERS	100150	54900	\$7,236.43
						CHECK TOTAL	\$7,236.43
13170	9/10/2024	HODGMAN ENTERPRISES		PRINTING AND MAILING OF 2024 SEPTEMBER NEWSLETTER	100240	52110	\$2,492.75
						CHECK TOTAL	\$2,492.75
13171	9/10/2024	LEWIS ENGRAVING INC		NAME BADGE FOR NEW P&R COMMISSIONER	100140	52140	\$17.97
						CHECK TOTAL	\$17.97
13172	9/10/2024	METROLINK		METROLINK PASSES - AUGUST 2024	206650	55610	\$978.60

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	9/10/2024	METROLINK		METROLINK PASSES - AUGUST 2024	206650	55620	\$3,914.40
						CHECK TOTAL	\$4,893.00
13173	9/10/2024	MIRCH MASALA CATERING INC		DILLIWALA - DBRW STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13174	9/10/2024	NORTH AMERICAN YOUTH ACTIVITIES LLC		CONTRACT CLASS INSTRUCTOR - SOCCER	100520	55320	\$900.00
						CHECK TOTAL	\$900.00
13175	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100520	51200	\$80.45
	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100240	51200	\$80.90
	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100210	51200	\$263.99
	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100510	51200	\$522.97
	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100140	51200	\$948.21
	9/10/2024	OFFICE SOLUTIONS		OFFICE SUPPLIES - AUGUST 2024	100350	51200	\$1,100.75
						CHECK TOTAL	\$2,997.27
13176	9/10/2024	ONE TIME PAY VENDOR	ANITA KARTAWIDJAJA	RECREATION PROGRAM REFUND	100	20202	\$134.00
						CHECK TOTAL	\$134.00
13177	9/10/2024	ONE TIME PAY VENDOR	HANG NGUYEN	FACILITY REFUND	100	20202	\$184.95
						CHECK TOTAL	\$184.95
13178	9/10/2024	ONE TIME PAY VENDOR	YITZCHAK ROTH	FACILITY REFUND	100	20202	\$1,600.00
						CHECK TOTAL	\$1,600.00
13179	9/10/2024	ONE TIME PAY VENDOR	LENNAR HOMES	REFUND-TREE MAINT DEP SOUTH POINTE	100	22106	\$45,281.25
						CHECK TOTAL	\$45,281.25
13180	9/10/2024	ONE TIME PAY VENDOR	RYAN MCLEAN	REIMB-CALED CONF 8/19-8/23/24	100130	52415	\$276.04
						CHECK TOTAL	\$276.04
13181	9/10/2024	ONE TIME PAY VENDOR - CND REFUND	GRACE MORALES	C&D REFUND- 748 LYONWOOD	100	22105	\$250.00
						CHECK TOTAL	\$250.00
13182	9/10/2024	ONYX PAVING COMPANY INC		AREA 3 REHABILITATION PROJECT	301610	56105	\$21,891.00
	9/10/2024	ONYX PAVING COMPANY INC		AREA 3 REHABILITATION PROJECT	301610	56101	\$79,584.00

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	9/10/2024	ONYX PAVING COMPANY INC		AREA 3 REHABILITATION PROJECT	301610	56101	\$1,366,714.42
	9/10/2024	ONYX PAVING COMPANY INC		AREA 3 REHABILITATION PROJECT	301610	56101	\$4,135,926.70
						CHECK TOTAL	\$5,604,116.12
13183	9/10/2024	PRO1PRINT, LLC		PRINTING OF CARTS AND BULKY ITEMS HANDOUT	100240	52110	\$203.96
	9/10/2024	PRO1PRINT, LLC		WEDDING AND EVENT EXPO BANNERS-SIX	100510	52160	\$625.12
	9/10/2024	PRO1PRINT, LLC		DAY-OF SIGNAGE FOR BEERFEST AND TASTE OF DB	100150	52110	\$406.93
	9/10/2024	PRO1PRINT, LLC		PRINTING OF OPEN REWARDS VOUCHER FOR SHOP LOCAL	100150	52601	\$154.35
						CHECK TOTAL	\$1,390.36
13184	9/10/2024	RAGHAVA ENTERPRISES INC		ROUND TABLE PIZZA - DBRW STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13185	9/10/2024	GREGORY C REUEL		AUGUST 2024 SPACE AVAILABLE REPORT	100150	54900	\$1,500.00
						CHECK TOTAL	\$1,500.00
13186	9/10/2024	RKA CONSULTING GROUP		BUILDING & SAFETY SVCS - JULY 2024	100420	55100	\$60,131.22
						CHECK TOTAL	\$60,131.22
13187	9/10/2024	ROCKHOLD AVE LLC		BASIL & CO - DBRW STIPEND	100150	52601	\$200.00
						CHECK TOTAL	\$200.00
13188	9/10/2024	SAN GABRIEL VALLEY CITY MANAGER'S ASSOCIATION		9-18-24 MEETING	100130	52410	\$120.00
						CHECK TOTAL	\$120.00
13189	9/10/2024	SIMPSON ADVERTISING INC		WEDDING & EVENT EXPO AD FOR INLAND EMPIRE MAGAZINE	100520	54900	\$275.00
						CHECK TOTAL	\$275.00
13190	9/10/2024	THE ARTINA GROUP		A/P CHECKS	100210	52110	\$1,257.92
						CHECK TOTAL	\$1,257.92
13191	9/10/2024	THE SAUCE CREATIVE SERVICES INC		YOUTH BASKETBALL POSTCARD	100520	52110	\$232.83
						CHECK TOTAL	\$232.83
13192	9/10/2024	TOWN & COUNTRY EVENT RENTALS, LLC		TASTE OF DB - STRING LIGHTS	100150	54900	\$424.31

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$424.31
13193	9/10/2024	ULINE INC		SUPPLIES FOR OFFICE AND HALLOWEEN PARTY	100520	51200	\$847.88
						CHECK TOTAL	\$847.88
13194	9/10/2024	US BANK		CALCARD STATEMENT - AUGUST 2024	999	28100	\$26,004.99
						CHECK TOTAL	\$26,004.99
13195	9/10/2024	VIDIFLO LLC		AV & TELEPRODUCTION SYSTEM ENGINEERING CONSULTANT	270240	55000	\$5,250.00
						CHECK TOTAL	\$5,250.00
13196	9/10/2024	WANSEO CHUNG		CONTRACT CLASS INSTRUCTOR - WANSEO CHUNG	100520	55320	\$604.80
						CHECK TOTAL	\$604.80
						GRAND TOTAL	\$7,535,467.99

Agenda #: 5.3
Meeting Date: September 17, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager 
TITLE: **TREASURER'S STATEMENT**
STRATEGIC
GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve the August 2024 Treasurer's Statement.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

Consistent with City policy, the Finance Department presents the monthly Treasurer's Statement to the City Council for review and approval. This statement shows the cash balances with a breakdown of various investment accounts and the yield to maturity from investments. This statement also includes an investment portfolio management report which details the activities of investments. All investments have been made in accordance with the City's Investment Policy.

PREPARED BY:



Jason Jacobsen, Finance Director

9/17/2024

REVIEWED BY:

Attachments:

1. 5.3.a Treasurer's Cash Report - August 2024
2. 5.3.b Treasurer's Certification & Portfolio Report - August 2024

CITY OF DIAMOND BAR - CITY TREASURER'S CASH BALANCE REPORT AS OF AUGUST 31, 2024

CASH & INVESTMENT BALANCES

Cash Funds

General Account	\$1,228,813.52
Payroll Account	\$0.00
Change Fund - General Fund	\$600.00
Petty Cash Account	\$700.00
Cash With Fiscal Agent (US Bank 2021 Bonds)	<u>\$3,134.42</u>

Total Cash Funds

\$1,233,247.94

City & LAIF Invested Funds (Book Value):

Local Agency Investment Fund	\$2,125,347.82
City-Managed Fixed-Income Securities (0-5 year maturity)	<u>\$71,907,309.40</u>

Total Investment Funds (Book Value)

\$74,032,657.22

Fiscal Year-To-Date Effective Rate of Return (City Funds & LAIF) 3.93% (2 Months)

Fiscal YTD Interest Earnings (City Funds & LAIF) \$504,497.50

FY 2024-25 Budgeted Investment Earnings (City Funds & LAIF) \$1,608,100.00 (12 Months)

Invested Funds With OPEB Trust (Managed by CalPERS/State Street)

\$824,019.44

Annualized rate of return as of 06/30/2024 (since 6/30/16, 8 yrs) 4.24%

OPEB Trust Fiscal Year-To-Date Earnings \$41,196.58 (2 Months)

GRAND TOTAL - CASH & INVESTMENTS

\$76,089,924.60

CITY OF DIAMOND BAR
INVESTMENT PORTFOLIO SUMMARY REPORT
8/31/2024

INVESTMENTS	BOOK VALUE	PERCENT OF PORTFOLIO	TERM	DAYS TO MATURITY	YIELD TO MATURITY
Federal Credit Union CD	\$16,616,000.00	22.44%	1,398	1,011	4.321%
Local Agency Investment Fund	\$2,125,347.82	2.87%	1	1	4.516%
Corporate Notes	\$962,141.89	1.30%	1,570	1,225	4.989%
Federal Agency Coupon Securities	\$11,151,710.98	15.06%	1,363	661	4.355%
Federal Agency Discount-Amortizing	\$1,490,145.42	2.01%	266	50	4.942%
Treasury Coupon Securities	\$8,450,003.37	11.41%	1,323	514	2.671%
Federal Agency Callable	\$7,749,534.32	10.47%	1,719	563	2.361%
Certificates of Deposit-Banks	\$8,004,390.50	10.81%	1,530	1,007	3.830%
Municipal Bonds	\$1,847,981.87	2.50%	1,593	835	4.007%
Money Market Fund	\$15,635,401.05	21.12%	1	1	5.220%
Total Investments and Averages	\$74,032,657.22	100.00%	1,081	591	4.088%

	MONTH ENDING	FISCAL YEAR-TO-DATE
	8/31/2024	2024-2025
TOTAL INTEREST EARNED	\$237,645.97	\$504,497.50

**Daniel
Fox**

Digitally signed by Daniel Fox
DN: cn=Daniel Fox, o, ou,
email=dfox@diamondbarca.go
v, c=US
Date: 2024.09.12 07:38:13
-07'00'

Daniel Fox
City Treasurer

I certify that this report accurately reflects all City pooled investments and is in conformity with the investment policy of the City of Diamond Ba approved by City Council and on file in the City Clerk's office. The inves program herein provides sufficient cash flow liquidity to meet the next six months estimated expenditures.



City of Diamond Bar
Portfolio Management
Portfolio Summary
August 31, 2024

City of Diamond Bar
21810 Copley Drive
Diamond Bar, CA
(909)839-7053

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C
Federal Credit Union CD	16,616,000.00	16,550,725.46	16,616,000.00	22.44	1,398	1,011	4.321
Local Agency Investment Funds	2,125,347.82	2,093,103.10	2,125,347.82	2.87	1	1	4.516
Corporate Notes	1,000,000.00	962,141.89	962,141.89	1.30	1,570	1,225	4.989
Federal Agency Coupon Securities	11,125,000.00	11,172,485.94	11,151,710.98	15.06	1,363	661	4.355
Federal Agency Disc. -Amortizing	1,500,000.00	1,490,145.42	1,490,145.42	2.01	266	50	4.942
Treasury Coupon Securities	8,500,000.00	8,289,824.36	8,450,003.37	11.41	1,323	514	2.671
Federal Agency Callable	7,750,000.00	7,392,213.40	7,749,534.32	10.47	1,719	563	2.361
Certificate of Deposit	8,122,000.00	7,876,698.68	8,004,390.50	10.81	1,530	1,007	3.830
Municipal Bonds	1,945,000.00	1,823,362.12	1,847,981.87	2.50	1,593	835	4.007
Money Market Fund	15,635,401.05	15,635,401.05	15,635,401.05	21.12	1	1	5.220
Investments	74,318,748.87	73,286,101.42	74,032,657.22	100.00%	1,081	591	4.088

Total Earnings	August 31 Month Ending	Fiscal Year To Date
Current Year	237,645.97	504,497.50
Average Daily Balance	74,052,539.39	75,480,922.86
Effective Rate of Return	3.78%	3.93%

09/11/2024

Jason M. Jacobsen, Finance Director

Reporting period 08/01/2024-08/31/2024

Run Date: 09/11/2024 - 13:09

Portfolio POOL
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PM (PRF_PM1) 7.3.0
Report Ver 7.3.6.1

**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
August 31, 2024**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Federal Credit Union CD											
00224TAL0	10528	A+ FEDERAL CU		01/27/2023	249,000.00	249,000.00	249,000.00	4.700	731	148	4.700 01/27/2025
219873AB2	10649	CORP AMERICA FAMILY CU		03/27/2024	248,000.00	248,000.00	248,000.00	5.250	365	207	5.250 03/27/2025
02589ACS9	10419	American Express Bank		05/18/2022	246,000.00	244,052.66	246,000.00	3.100	1,097	260	3.100 05/19/2025
90352RCM5	10424	US ALLIANCE FED CREDIT UNION		05/31/2022	249,000.00	246,987.08	249,000.00	3.100	1,095	271	3.100 05/30/2025
130162BL3	10621	CALIFORNIA CREDIT UNION		12/28/2023	243,000.00	243,000.00	243,000.00	5.100	550	302	5.100 06/30/2025
795451BQ5	10461	Sallie Mae Bank		07/06/2022	248,000.00	248,000.00	248,000.00	3.400	1,097	309	3.400 07/07/2025
37424PAG9	10570	GESA CREDIT UNION		07/31/2023	248,000.00	248,000.00	248,000.00	5.500	731	333	5.500 07/31/2025
20825WBC3	10474	Connexus CU		08/26/2022	248,000.00	248,000.00	248,000.00	3.500	1,096	359	3.500 08/26/2025
90353EBC6	10550	USF FCU		03/15/2023	249,000.00	249,000.00	249,000.00	5.050	915	379	5.050 09/15/2025
914242AA0	10492	UNIVERSITY CREDIT UNION		09/26/2022	249,000.00	249,000.00	249,000.00	4.000	1,096	390	4.000 09/26/2025
16863LAE5	10502	CHIEF FINANCIAL FCU		10/12/2022	249,000.00	249,000.00	249,000.00	4.600	1,098	408	4.600 10/14/2025
92348DAA7	10500	VERIDIAN CU		10/24/2022	249,000.00	249,000.00	249,000.00	4.500	1,096	418	4.500 10/24/2025
20367GBD0	10440	Community Commerce Bank		07/27/2022	248,000.00	248,000.00	248,000.00	3.050	1,280	513	3.050 01/27/2026
530520AC9	10530	LIBERTY FIRST CU		01/27/2023	249,000.00	249,000.00	249,000.00	4.500	1,096	513	4.500 01/27/2026
320165LR2	10648	FIRST FARMERS BK & TRUST		03/28/2024	249,000.00	249,000.00	249,000.00	4.850	671	514	4.850 01/28/2026
19123RAA0	10529	COCA-COLA FCU		01/31/2023	249,000.00	249,000.00	249,000.00	4.600	1,098	519	4.600 02/02/2026
39573LAV0	10255	GREENSTATE CREDIT UNION		02/26/2021	248,000.00	224,875.74	248,000.00	0.650	1,826	543	0.650 02/26/2026
59524LAA4	10549	MID CAROLINA CU		03/13/2023	249,000.00	249,000.00	249,000.00	4.850	1,096	558	4.850 03/13/2026
87868YAL7	10551	TECHNOLOGY CU		03/23/2023	249,000.00	249,000.00	249,000.00	5.000	1,096	568	5.000 03/23/2026
62847NEL6	10646	MVB BANK INC		03/27/2024	249,000.00	249,000.00	249,000.00	4.800	730	572	4.800 03/27/2026
68584JAV1	10675	Oregon Community Cred Un		06/07/2024	248,000.00	248,000.00	248,000.00	5.050	731	645	5.050 06/08/2026
48115LAM6	10707	Jovia Financial Credit Union C		08/16/2024	249,000.00	249,000.00	249,000.00	4.650	731	715	4.650 08/17/2026
722000AC0	10575	PIMA FEDERAL CREDIT		08/17/2023	248,000.00	248,000.00	248,000.00	5.300	1,096	715	5.300 08/17/2026
56824JBC7	10718	Marine Federal Corp.		08/30/2024	249,000.00	249,000.00	249,000.00	4.000	731	729	4.000 08/31/2026
42228LAH4	10496	HEALTHCARE SYSTEMS FCU		09/21/2022	249,000.00	249,000.00	249,000.00	3.600	1,461	750	3.600 09/21/2026
91823MBE4	10499	VCC BANK		10/14/2022	249,000.00	249,000.00	249,000.00	4.250	1,461	773	4.250 10/14/2026
50625LBR3	10606	LAFAYETTE FCU		11/30/2023	248,000.00	248,000.00	248,000.00	5.250	1,096	820	5.250 11/30/2026
88709RBH1	10677	Timberland Bank Hoquaim		06/12/2024	249,000.00	249,000.00	249,000.00	4.850	912	831	4.850 12/11/2026
06251A3K4	10402	America's Credit Union		12/16/2021	248,000.00	227,139.23	248,000.00	1.350	1,826	836	1.350 12/16/2026
682325EK7	10676	One Community Bank		06/18/2024	249,000.00	249,000.00	249,000.00	4.850	913	838	4.850 12/18/2026
58404DUA7	10622	Medallion Bank		12/29/2023	248,000.00	248,000.00	248,000.00	4.500	1,096	849	4.500 12/29/2026
856285E98	10410	State Bank of India		01/31/2022	248,000.00	230,670.75	248,000.00	1.750	1,827	883	1.750 02/01/2027
849061AF3	10644	SPOKANE TEACHERS CR UN		03/25/2024	245,000.00	245,000.00	245,000.00	4.750	1,095	935	4.750 03/25/2027
23204HPM4	10678	Customers Bank		06/11/2024	244,000.00	244,000.00	244,000.00	4.850	1,095	1,013	4.850 06/11/2027
32114MBC0	10681	First Natl Bnk Blue Erth		06/20/2024	248,000.00	248,000.00	248,000.00	4.850	1,095	1,022	4.850 06/20/2027
89235MNT4	10442	Toyota Financial SGS Bank		07/22/2022	248,000.00	248,000.00	248,000.00	3.400	1,826	1,054	3.400 07/22/2027

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Run Date: 09/11/2024 - 13:09

**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
August 31, 2024**

Page 2

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Federal Credit Union CD											
14042THZ3	10453	Capital One Bank USA		07/27/2022	248,000.00	248,000.00	248,000.00	3.500	1,826	1,059	3.500 07/27/2027
55026MAE5	10487	LUMINATE BANK		09/15/2022	249,000.00	249,000.00	249,000.00	3.400	1,826	1,109	3.400 09/15/2027
052392BT3	10495	AUSTIN TELCO FCU		09/21/2022	249,000.00	249,000.00	249,000.00	3.800	1,826	1,115	3.800 09/21/2027
472207AE9	10491	JEANNE D'ARC CREDIT UNION		09/30/2022	249,000.00	249,000.00	249,000.00	3.800	1,826	1,124	3.800 09/30/2027
06543PDA0	10494	BANK OF THE VALLEY NE		09/30/2022	249,000.00	249,000.00	249,000.00	4.100	1,826	1,124	4.100 09/30/2027
42869GAB2	10639	Hickam		01/31/2024	249,000.00	249,000.00	249,000.00	4.150	1,461	1,247	4.150 01/31/2028
011852AE0	10547	Alaska USA FCU		03/08/2023	249,000.00	249,000.00	249,000.00	4.600	1,827	1,284	4.600 03/08/2028
61690DQK7	10662	Morgan Stanley Bank		05/08/2024	244,000.00	244,000.00	244,000.00	4.700	1,461	1,345	4.700 05/08/2028
33610RVR1	10685	FIRST PREMIER BANK		07/17/2024	244,000.00	244,000.00	244,000.00	4.450	1,461	1,415	4.450 07/17/2028
19058RAG6	10684	COASTAL1CU		07/22/2024	249,000.00	249,000.00	249,000.00	4.550	1,460	1,419	4.550 07/21/2028
89854LAD5	10564	TTCU FED CU		07/26/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,424	5.000 07/26/2028
07181JBH6	10697	Baxter Credit Union		08/22/2024	249,000.00	249,000.00	249,000.00	4.350	1,461	1,451	4.350 08/22/2028
534574AC2	10571	LINCOLN PARK COMMUNITY BANK		08/28/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,457	5.000 08/28/2028
72221MAA1	10578	PINAL COUNTY FED CU		09/08/2023	248,000.00	248,000.00	248,000.00	5.700	1,827	1,468	5.700 09/08/2028
291916AG9	10596	Empower FED Credit Union		10/23/2023	248,000.00	248,000.00	248,000.00	5.100	1,827	1,513	5.100 10/23/2028
91739JAD7	10589	UTAH FIRST CD		10/30/2023	248,000.00	248,000.00	248,000.00	5.100	1,827	1,520	5.100 10/30/2028
98138MCA6	10590	WORKERS FCU		10/30/2023	248,000.00	248,000.00	248,000.00	5.200	1,827	1,520	5.200 10/30/2028
89839KAD7	10604	TRUSTSTAR BANK		11/22/2023	248,000.00	248,000.00	248,000.00	4.750	1,827	1,543	4.750 11/22/2028
77357DAB4	10607	ROCKLAND FCU		11/30/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,551	5.000 11/30/2028
949764JY1	10617	Wells Fargo		12/27/2023	248,000.00	248,000.00	248,000.00	4.100	1,827	1,578	4.100 12/27/2028
17783PAK7	10625	City Federal Credit Union		01/18/2024	249,000.00	249,000.00	249,000.00	4.000	1,827	1,600	4.000 01/18/2029
654062LP1	10643	NICOLET NATIONAL BANK		03/08/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,649	4.250 03/08/2029
91527PCF2	10651	Univest Bank & Trust Co.		03/13/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,654	4.250 03/13/2029
12481GAZ0	10663	CBC Federal Credit Union		05/14/2024	249,000.00	249,000.00	249,000.00	4.650	1,826	1,716	4.650 05/14/2029
32026U5U6	10664	First Foundation Bank		05/22/2024	244,000.00	244,000.00	244,000.00	4.600	1,826	1,724	4.600 05/22/2029
93883MBA5	10674	WASHINGTON FINANCIAL		05/31/2024	244,000.00	244,000.00	244,000.00	4.500	1,826	1,733	4.500 05/31/2029
07371BWA5	10679	Beal Bank-Plano TX		06/12/2024	244,000.00	244,000.00	244,000.00	4.650	1,820	1,739	4.650 06/06/2029
02157RAA5	10683	ALTAONE FEDERAL CREDIT		07/19/2024	249,000.00	249,000.00	249,000.00	4.450	1,826	1,782	4.450 07/19/2029
00790UAC1	10682	ADVANTAGE CREDIT UNION		07/31/2024	249,000.00	249,000.00	249,000.00	4.450	1,826	1,794	4.450 07/31/2029
14622LAS1	10686	CARTER FEDERAL CU		08/07/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,801	4.250 08/07/2029
29367RNG7	10720	Enterprise Bank Corp.		08/28/2024	249,000.00	249,000.00	249,000.00	3.800	1,826	1,822	3.800 08/28/2029
Subtotal and Average			15,796,709.68		16,616,000.00	16,550,725.46	16,616,000.00		1,398	1,011	4.321

Local Agency Investment Funds

LAIF	10028	Local Agency Investment Fund			2,125,347.82	2,093,103.10	2,125,347.82	4.516	1	1	4.516
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**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
August 31, 2024**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C	Maturity Date
Subtotal and Average			2,125,347.82		2,125,347.82	2,093,103.10	2,125,347.82		1	1	4.516	
Corporate Notes												
06048WR36	10515	Bank of America Corp.		12/27/2022	500,000.00	462,677.51	462,677.51	2.000	1,638	1,024	5.000	06/22/2027
24422EXB0	10668	JOHN DEERE CAPITAL CORP		05/29/2024	500,000.00	499,464.38	499,464.38	4.950	1,507	1,412	4.979	07/14/2028
Subtotal and Average			961,618.47		1,000,000.00	962,141.89	962,141.89		1,570	1,225	4.989	
Federal Agency Coupon Securities												
3130AT6G7	10483	Federal Home Loan Bank		09/22/2022	750,000.00	749,856.84	749,856.84	3.500	722	12	4.100	09/13/2024
3130ATVD6	10533	Federal Home Loan Bank		02/22/2023	750,000.00	749,956.30	749,956.30	4.875	569	12	5.058	09/13/2024
3133EPBH7	10543	Federal Farm Credit Bank		03/01/2023	500,000.00	499,578.59	499,578.59	4.750	723	173	4.939	02/21/2025
3133ENZG8	10458	Federal Farm Credit Bank		07/11/2022	500,000.00	500,754.84	500,754.84	3.375	1,075	292	3.176	06/20/2025
313373B68	10537	Federal Home Loan Bank		02/27/2023	500,000.00	498,266.94	498,266.94	4.375	1,110	558	4.619	03/13/2026
3130ASJ59	10447	Federal Home Loan Bank		07/18/2022	1,000,000.00	1,003,880.70	1,003,880.70	3.375	1,425	649	3.141	06/12/2026
3133EPQC2	10572	Federal Farm Credit Bank		08/02/2023	1,000,000.00	999,365.26	999,365.26	4.625	1,080	684	4.661	07/17/2026
61746BCY0	10708	Morgan Stanley Bank		08/01/2024	300,000.00	307,449.81	307,449.81	6.250	738	707	4.888	08/09/2026
45818WED4	10498	INTER-AMERICAN DEV. BANK		09/13/2022	500,000.00	493,018.12	493,018.12	2.980	1,731	1,012	3.902	06/10/2027
3130ASGU7	10432	Federal Home Loan Bank		06/16/2022	1,000,000.00	1,020,268.00	999,493.04	3.500	1,821	1,013	3.520	06/11/2027
3130AXMQ8	10588	Federal Home Loan Bank		10/30/2023	1,000,000.00	1,000,000.00	1,000,000.00	5.600	1,460	58	5.600	10/29/2027
3133EPCG8	10545	Federal Farm Credit Bank		03/01/2023	1,000,000.00	995,901.58	995,901.58	4.125	1,736	1,186	4.267	12/01/2027
3130AWMN7	10563	Federal Home Loan Bank		07/21/2023	500,000.00	503,352.51	503,352.51	4.375	1,785	1,377	4.177	06/09/2028
17325FBB3	10631	CITIBANK		01/30/2024	750,000.00	775,836.45	775,836.45	5.803	1,704	1,489	4.847	09/29/2028
3130B0N70	10645	Federal Home Loan Bank		03/27/2024	500,000.00	500,000.00	500,000.00	4.850	1,826	572	4.850	03/27/2029
3130B2F59	10706	Federal Home Loan Bank		08/20/2024	575,000.00	575,000.00	575,000.00	4.250	1,816	708	4.250	08/10/2029
Subtotal and Average			10,799,379.73		11,125,000.00	11,172,485.94	11,151,710.98		1,363	661	4.355	
Federal Agency Disc. -Amortizing												
313384J75	10627	Federal Home Loan Bank		01/29/2024	750,000.00	746,418.75	746,418.75	4.775	252	36	4.975	10/07/2024
313384N39	10628	Federal Home Loan Bank		01/29/2024	750,000.00	743,726.67	743,726.67	4.705	280	64	4.910	11/04/2024
Subtotal and Average			1,511,376.47		1,500,000.00	1,490,145.42	1,490,145.42		266	50	4.942	
Treasury Coupon Securities												
91282CED9	10415	U.S. Treasury		03/22/2022	3,000,000.00	2,903,439.00	2,991,690.34	1.750	1,089	195	2.290	03/15/2025
91282CEU1	10459	U.S. Treasury		07/08/2022	1,000,000.00	998,683.53	998,683.53	2.875	1,073	287	3.051	06/15/2025
9128285C0	10456	U.S. Treasury		07/11/2022	1,000,000.00	998,378.56	998,378.56	3.000	1,177	394	3.158	09/30/2025
9128285J5	10445	U.S. Treasury		07/18/2022	1,000,000.00	998,617.69	998,617.69	3.000	1,201	425	3.125	10/31/2025
91282CDQ1	10403	U.S. Treasury		01/04/2022	1,000,000.00	925,664.00	997,591.67	1.250	1,822	851	1.357	12/31/2026

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**City of Diamond Bar
Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Treasury Coupon Securities											
91282CEW7	10436	U.S. Treasury		07/14/2022	1,000,000.00	1,006,140.31	1,006,140.31	3.250	1,812	1,032	3.014 06/30/2027
91282CEE7	10654	U.S. Treasury		04/08/2024	500,000.00	458,901.27	458,901.27	2.375	1,818	1,672	4.393 03/31/2029
Subtotal and Average			8,448,862.92		8,500,000.00	8,289,824.36	8,450,003.37		1,323	514	2.671
Federal Agency Callable											
3133EMVS8	10259	Federal Farm Credit Bank		04/14/2021	500,000.00	468,659.00	500,000.00	0.690	1,461	225	0.690 04/14/2025
3133EREU1	10667	Federal Farm Credit Bank		05/29/2024	500,000.00	499,756.40	499,756.40	5.000	537	442	5.041 11/17/2025
3130AL7M0	10254	Federal Home Loan Bank		02/24/2021	500,000.00	460,993.50	499,777.92	0.625	1,826	84	0.663 02/24/2026
3133EMSH6	10258	Federal Farm Credit Bank		03/03/2021	500,000.00	463,515.50	500,000.00	0.790	1,826	548	0.790 03/03/2026
3133ENKG4	10397	Federal Farm Credit Bank		01/11/2022	1,000,000.00	933,642.00	1,000,000.00	1.470	1,826	862	1.470 01/11/2027
3133ENMA5	10405	Federal Farm Credit Bank		01/26/2022	1,500,000.00	1,417,582.50	1,500,000.00	1.840	1,826	877	1.840 01/26/2027
3130AQKJ1	10406	Federal Home Loan Bank		01/28/2022	1,500,000.00	1,398,064.50	1,500,000.00	1.700	1,826	57	1.700 01/28/2027
3133ENH52	10475	Federal Farm Credit Bank		08/23/2022	500,000.00	500,000.00	500,000.00	4.030	1,826	1,086	4.030 08/23/2027
3130AUDL5	10513	Federal Home Loan Bank		12/30/2022	750,000.00	750,000.00	750,000.00	4.550	1,826	120	4.550 12/30/2027
3010B07G8	10641	Federal Home Loan Bank		02/26/2024	500,000.00	500,000.00	500,000.00	5.000	1,827	1,639	5.000 02/26/2029
Subtotal and Average			7,749,520.63		7,750,000.00	7,392,213.40	7,749,534.32		1,719	563	2.361
Certificate of Deposit											
14042RRH6	10429	Capital One Bank		05/18/2022	248,000.00	246,036.83	248,000.00	3.100	1,097	260	3.100 05/19/2025
87165GR79	10430	Synchrony Bank		05/20/2022	248,000.00	246,033.11	248,000.00	3.100	1,096	261	3.100 05/20/2025
48128UDS5	10250	JP Morgan Chase		05/28/2020	248,000.00	231,727.23	248,000.00	1.050	1,826	269	1.010 05/28/2025
254673F68	10431	Discover Bank		06/01/2022	246,000.00	244,005.19	246,000.00	3.100	1,097	274	3.100 06/02/2025
59001PAS8	10457	Meritrust Fed CU		07/08/2022	248,000.00	248,000.00	248,000.00	3.350	1,096	310	3.350 07/08/2025
066519QK8	10256	BANK UNITED NA		03/05/2021	248,000.00	224,768.35	248,000.00	0.650	1,826	550	0.000 03/05/2026
70320KAX9	10257	Pathfinder Bank		03/11/2021	249,000.00	225,981.94	249,000.00	0.700	1,826	556	0.000 03/11/2026
70962LBH4	10414	Pentagon Federal Credit Union		03/22/2022	248,000.00	234,447.30	248,000.00	1.800	1,462	568	1.800 03/23/2026
46625HWQ3	10709	JP Morgan Chase		08/01/2024	300,000.00	293,167.11	293,167.11	3.300	608	577	4.813 04/01/2026
38149MZJ5	10260	Goldman Sachs Bank		09/08/2021	248,000.00	225,703.81	248,000.00	1.050	1,826	737	1.051 09/08/2026
90348JS92	10261	UBS Bank USA		09/09/2021	248,000.00	224,604.42	248,000.00	0.950	1,826	738	0.000 09/09/2026
89236TLD5	10670	Toyota MTR Credit Corp		05/29/2024	500,000.00	502,264.28	502,264.28	5.400	905	810	5.179 11/20/2026
23288UAA5	10555	Cy Fair FCU		05/19/2023	249,000.00	249,000.00	249,000.00	4.350	1,461	990	4.355 05/19/2027
88413QDM7	10455	Third Fed Savings & Loan		07/27/2022	245,000.00	245,000.00	245,000.00	3.400	1,826	1,059	3.402 07/27/2027
06051GGA1	10716	Bank of America Corp.		08/01/2024	300,000.00	288,316.33	288,316.33	3.248	1,176	1,145	4.596 10/21/2027
69353RFG8	10669	PNC BANK NA		05/29/2024	500,000.00	468,181.40	468,181.40	3.100	1,244	1,149	5.335 10/25/2027
06406GAA9	10717	Bank of NY Mello Corp.		08/01/2024	500,000.00	468,191.59	468,191.59	3.000	1,551	1,428	4.702 10/30/2028
882508CG7	10653	TEXAS INSTRUME		04/01/2024	750,000.00	753,482.87	753,482.87	4.600	1,774	1,621	4.480 02/08/2029

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**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
August 31, 2024**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Certificate of Deposit											
91282CKG5	10657	UST		04/22/2024	750,000.00	734,142.54	734,142.54	4.125	1,804	1,672	4.647 03/31/2029
3135GARH6	10655	Federal National Mtg Assn		04/16/2024	500,000.00	500,000.00	500,000.00	5.650	1,826	227	5.650 04/16/2029
3130BOYH6	10661	Federal Home Loan Bank		04/19/2024	500,000.00	500,000.00	500,000.00	5.010	1,826	1,691	5.010 04/19/2029
356436AR6	10658	Freedom Northwest CU		04/19/2024	249,000.00	249,000.00	249,000.00	4.550	1,826	1,691	4.550 04/19/2029
91159HHW3	10715	US BANK CORP		08/01/2024	300,000.00	274,644.38	274,644.38	3.000	1,824	1,793	4.964 07/30/2029
Subtotal and Average			8,226,181.07		8,122,000.00	7,876,698.68	8,004,390.50		1,530	1,007	3.830
Municipal Bonds											
13077DMK5	10251	California St Univ Rev-Bond		09/17/2020	100,000.00	93,759.00	100,000.00	0.685	1,506	61	0.685 11/01/2024
13032UXM5	10253	CALIF STATE HLTH FACS AUTH		11/04/2020	250,000.00	231,621.25	250,000.00	0.952	1,670	273	0.952 06/01/2025
54438CYL0	10523	LOS ANGELES CA CMNTY CLG DIST		01/05/2023	365,000.00	342,531.30	342,531.30	1.174	1,304	699	4.700 08/01/2026
738850TA4	10522	POWAY UNIFIED SCHOOL DIST		01/04/2023	1,230,000.00	1,155,450.57	1,155,450.57	2.414	1,670	1,064	4.750 08/01/2027
Subtotal and Average			1,846,528.65		1,945,000.00	1,823,362.12	1,847,981.87		1,593	835	4.007
Wells Fargo Sweep Account											
SWEEP	10036	Wells Fargo		07/01/2012	0.00	0.00	0.00	0.010	1	1	0.010
Subtotal and Average			0.00		0.00	0.00	0.00		0	0	0.000
Money Market Fund											
857492888	10562	State Street Advisors		05/31/2023	15,635,401.05	15,635,401.05	15,635,401.05	5.220	1	1	5.220
52470G882	10561	Western Asset		05/25/2023	0.00	0.00	0.00	5.150	1	1	5.150
Subtotal and Average			16,587,013.95		15,635,401.05	15,635,401.05	15,635,401.05		1	1	5.220
Total and Average			74,052,539.39		74,318,748.87	73,286,101.42	74,032,657.22		1,081	591	4.088

City of Diamond Bar
Portfolio Management
Portfolio Details - Cash
August 31, 2024

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C
Average Balance			0.00						0	0	
Total Cash and Investments			74,052,539.39		74,318,748.87	73,286,101.42	74,032,657.22		1,081	591	4.088

**City of Diamond Bar
Portfolio Management
Interest Earnings Summary
August 31, 2024**

	August 31Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	0.00	51,520.43
Plus Accrued Interest at End of Period	557,751.51	584,271.40
Less Accrued Interest at Beginning of Period	(417,188.10)	(340,997.13)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	140,563.41	294,794.70
Adjusted by Premiums and Discounts	15,393.49	33,232.22
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	155,956.90	328,026.92
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	86,670.80	195,312.87
Plus Accrued Interest at End of Period	88,693.80	88,693.80
Less Accrued Interest at Beginning of Period	(93,675.53)	(107,536.09)
Interest Earned during Period	81,689.07	176,470.58
Total Interest Earned during Period		
	222,252.48	471,265.28
Total Adjustments from Premiums and Discounts		
	15,393.49	33,232.22
Total Capital Gains or Losses		
	0.00	0.00
Total Earnings during Period		
	237,645.97	504,497.50

Agenda #: 5.4
Meeting Date: September 17, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager 
TITLE: **BIENNIAL UPDATE TO THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY PERSONNEL.**
STRATEGIC
GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Adopt Resolution No. 2024-37 amending the City's Conflict of Interest Code for Designated City Personnel.

BACKGROUND/ANALYSIS:

The Political Reform Act requires every local government agency to review its Conflict of Interest Code biennially and make amendments if needed. Staff has reviewed Appendix A of the City's Conflict of Interest Code and is recommending the following updates to the list of Designated Employees required to file Statements of Economic Interest:

- Update position "Public Information Manager" to "Community Relations Manager". This change was approved in the 2023-24 budget.
- Add the position "Planning Manager". This change was approved in the 2023-24 budget.
- Add the position "Principal Management Analyst". This change was approved in the 2023-24 budget.
- Delete the "Public Information Coordinator". This position has been reviewed by the Community Relations Manager and does not participate in making governmental decisions.

Adoption of the proposed resolution would replace and supersede Resolution No. 2022-49 in its entirety.

LEGAL REVIEW:

City Attorney has reviewed and approved the Resolution as to form.

PREPARED BY:

Kristina Santana

Kristina Santana, City Clerk

9/17/2024

REVIEWED BY:

Ryan McLean

Ryan McLean, Assistant City Manager

9/5/2024

Attachments:

1. 5.4.a Resolution No. 2024-37

RESOLUTION NO. 2024-37**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR AMENDING THE CITY'S CONFLICT OF INTEREST CODE FOR DESIGNATED CITY PERSONNEL.**

WHEREAS, The City of Diamond Bar has heretofore enacted a Conflict of Interest Code for designated personnel; and

WHEREAS, The Political Reform Act of 1974, California Government Code Sections 81000, et seq., requires the City to adopt amendments to its Conflict of Interest Code to ensure employees of the City are appropriately designated when new employees are added or changed circumstances occur with respect to job functions and to conduct a biennial review in each even numbered year of its Conflict of Interest Code to determine in any changes are necessary.

NOW, THEREFORE, the City Council of the City of Diamond Bar does hereby find, determine and resolve as follows:

Section 1. The City has completed its biennial review of the City's Conflict of Interest Code.

Section 2. Based on such review, the City's Conflict of Interest Code, as heretofore adopted, is hereby amended as shown in Exhibit "A" attached hereto setting forth designated employees and disclosure categories pertaining thereto.

Section 3. Persons holding those designated positions in the attached Appendix A, shall file statements of economic interests pursuant to the Conflict of Interest Code (Title 2, California Code of Regulations, 18730 (4)-(5)).

Section 4. Adoption of this Resolution shall supersede and replace City Council Resolution No. 2022-49 in its entirety.

Section 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 17th day of September, 2024.

CITY OF DIAMOND BAR

Stan Liu, Mayor

Resolution No. 2024-37

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was passed, approved and adopted at a regular meeting of the City Council of the City of Diamond Bar held on the 17th day of September, 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAIN:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

Attachments: Exhibit A – Conflict of Interest Code for Diamond Bar



EXHIBIT A

CONFLICT OF INTEREST CODE FOR THE CITY OF DIAMOND BAR

The Political Reform Act, Government Code Section 81000, et. seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix in which members and employees are designated and disclosure categories are set forth, constitute the conflict of interest code of the City of Diamond Bar.

Designated employees shall file statements of economic interests with the agency who will make the statements available for public inspection and reproduction. (Gov. Code Section 81008). Upon receipt of the statements of the City Council, Planning Commission and City Manager, the agency shall make and retain a copy and forward the original of these statements to the Fair Political Practices Commission. Statements for all other designated employees will be retained by the agency.

Category 1

Persons in this category shall disclose all interests in real property within the jurisdiction of the City. Real property shall be deemed to be within the jurisdiction if it or any part of it is located not more than two miles outside the City's boundaries or within two miles of any land owned or used by the City.

Category 2

Persons in this category shall disclose all income from and investments in the businesses which provide or sell services or supplies of the type associated with the job assignment and utilized by the City. In addition, as to any business entity in which the person or his or her spouse owns, directly, indirectly or beneficially, a ten percent or greater interest, the person shall disclose his or her pro rata share of the income and the sources of income of the entity if the entity provides or sells services or supplies of the type indicated in the first sentence of this paragraph.

**CONSULTANTS, AD HOC COMMITTEES, TASK FORCES
AND SIMILAR GROUPS ****

Commission Regulation 18701 defines "consultant" as an individual who, pursuant to a contract with a state or local government agency:

- (A) Makes a governmental decision whether to:
 - (i) Approve a rate, rule, or regulation;
 - (ii) Adopt or enforce a law;
 - (iii) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;
 - (iv) Authorize the agency to enter into, modify, or renew a contract provided it is the type of contract which requires agency approval;
 - (v) Grant agency approval to a contract which requires agency approval and in which the agency is a party or to the specifications for such a contract;
 - (vi) Grant agency approval to a plan, design, report, study, or similar item;
 - (vii) Adopt, or grant agency approval of, policies, standards, or guidelines for the agency, or for any subdivision thereof; or
- (B) Serves in a staff capacity with the agency and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code.

** With respect to consultants, ad hoc committees, task forces and similar groups, the City Manager shall determine in writing if a particular consultant, ad hoc committee, task force or similar group performs a range of duties requiring disclosure hereunder. That determination shall include a description of the consultant's, ad hoc committee, taskforce's or similar group's duties and a statement of the extent of disclosure requirements. A copy of that determination shall be filed with the City Clerk and a copy forwarded to the City Council.

82030. Income.

- (a) "Income" means, except as provided in subdivision (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds from any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly or beneficially, a ten (10) percent interest or greater. "Income," other than a gift, does not include income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required under this title.
- (b) "Income" also does not include:
- (1) Campaign contributions required to be reported under Chapter 4 (commencing with Section 84100).
 - (2) Salary and reimbursement for expenses or per diem received from a state, local, or federal government agency and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. (See 26 U.S.C.A. §501.)
 - (3) Any devise or inheritance.
 - (4) Interest, dividends, or premiums on a time or demand deposit in a financial institution, shares, in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency.
 - (5) Dividends, interest, or any other return on a security which is registered with the Securities and Exchange Commission of the United States

government or a commodity future registered with the Commodity Futures Trading Commission of the United States government, except proceeds from the sale of these securities and commodities futures.

- (6) Redemption of a mutual fund.
- (7) Alimony or child support payments.
- (8) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status.
- (9) Any loan from or payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt, or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph.
- (10) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status.
- (11) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a). (See 26 U.S.C.A. §401.)
- (12) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the filer sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser.

APPENDIX ADESIGNATED EMPLOYEESDISCLOSURE CATEGORIES

Assistant Engineer	1
Assistant Planner	1
Assistant City Manager	1, 2
Assistant to the City Manager	1
Associate Engineer	1
Associate Planner	1
Building Official	1, 2
City Clerk	1, 2
City Engineer/Public Works Director	1, 2
Community Development Director	1, 2
Community Relations Manager	1
Deputy City Manager	1, 2
Finance Director	1, 2
Finance Supervisor	1
Human Resources & Risk Manager	1
Information Systems Analyst	1
Information Systems Director	1, 2
Maintenance Superintendent	1
Maintenance Supervisor	1
Management Analyst	1
Network/Systems Administrator	1
Parks & Recreation Commission	1
Parks and Recreation Director	1, 2
Permit Services Coordinator	1
Planning Manager	1
Principal Management Analyst	1
Public Information Coordinator	1
Public Information Manager	1
Public Works Inspector	1
Public Works Manager/Assistant City Engineer	1
Recreation Services Manager	1
Recreation Services Superintendent	1
Recreation Supervisor	1
Senior Accountant	1
Senior Civil Engineer	1
Senior Management Analyst	1
Senior Planner	1
Traffic & Transportation Commission	1

- NOTE: City Council, City Manager, City Attorney, Treasurer and Planning Commissioners are required to submit disclosure statements pursuant to State law (California Government Code Sections 87200, et. seq.), not this Code.



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
 FROM: Daniel Fox, City Manager 
 TITLE: **CITYWIDE ACCESS CONTROL SYSTEM PURCHASE INCLUDING CONFIGURATION AND INSTALLATION SERVICES.**
 STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

- A. Appropriate a transfer in the amount of \$53,580 from the General Fund to the Equipment Maintenance and Replacement Fund (Fund 503); and
- B. Approve and authorize the City Manager to sign a Public Works Agreement with Western Audio Visual for the purchase of a Verkada Access Control System with configuration and installation services in the not-to-exceed amount of \$48,580.40, plus a contingency amount of \$4,999.60 for Contract Change Orders to be approved by the City Manager for a total authorization amount of \$53,580.

FINANCIAL IMPACT:

This project was not included in the FY 2024/2025 budget. Therefore, it is recommended that funds be appropriated and transferred from the General Fund available fund balance to the Equipment Maintenance and Replacement Fund (Fund 503) to cover the cost of the project. Upon appropriation, the total authorization would be \$53,580 (\$48,580.40 contract amount plus a \$4,999.60 contingency).

BACKGROUND:

The existing Sielox access control system at City Hall and the Diamond Bar Center is utilized by all departments to facilitate badge access to the building based on time of access, security rights and individual doors. Currently, the operations server and main controllers for them are no longer serviceable by Sielox which means any outage will result in complete failure of the badge system. Thus, the City Hall and Diamond Bar Center Access Control system has reached the end of its life.

In addition, to provide greater facility security, it is recommended that the access control system be expanded to other city facilities, including Heritage Park, Pantera Park and Sycamore Canyon Park. The expanded system would be to give staff the ability to grant and revoke access to multiple City facilities in real time and would provide tracking of ingress badge swipes at all facilities mentioned above. The addition of new facilities and new construction makes this a “public works project” instead of just an equipment maintenance replacement project.

DISCUSSION:

The proposed replacement system is the Verkada Access Control System (“Verkada”), which features a combination of software and hardware that will allow staff to control physical access to multiple city facilities from a central system via card readers issued to authorized City users. Verkada allows staff to set access rights to individual doors based on a multitude of factors such as time of day, physical location, job duties and security group and provides ingress, denied access, and time of access reports narrowed down to individual doors or users. The Access Control Replacement and Expansion project is to be administered through the Information Systems Department with support from the Public Works Department.

ANALYSIS:

Consistent with the purchasing ordinance, the City publicly solicited bids. Eleven prospective bidders attended the mandatory site walk to review the RFP and visit all City facilities where the Access control system will be installed. A total of seven (7) bids were received, including:

Bidder	Bid Amount
Western Audio Visual	\$48,580.40
Next Venture, Inc.	\$64,322.61
AM-Tec Total Security Inc.	\$85,993.70
HQE Systems, Inc.	\$86,119.55
Vector Resources, Inc.	\$100,354.81
A3 Communications, Inc., dba Blue Violet Networks	\$103,421.65
Amperage Security Inc	\$126,919.00

Upon review of all bid responses, staff determined that Western Audio Visual is the most responsible bidder. The bid response from Western Audio Visual has been reviewed by staff for pricing and compliance, finding that the bid is competitively priced, and meets all requirements of the RFP and the City’s purchasing policy. The bid amount includes the first year of licensing, service and support for the Verkada Access Control System. The annual total for licensing service and support from Western Audio Visual is proposed to be \$9,997 per year for years 2-6.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Agreement as to form.

PREPARED BY:

Alfredo Estevez, Information Systems Administrator

9/17/2024

REVIEWED BY:

Ken Desforbes, Information Systems Director

8/26/2024



Ryan McLean, Assistant City Manager

8/27/2024



Jason Jacobsen, Finance Director

9/4/2024

Attachments:

1. 5.5.a Western Audio Visual Agreement
2. 5.5.b WAV Access Control Proposal

PUBLIC WORKS AGREEMENT

(Uniform Cost Accounting Contract-DBMC Chapter 3.25)

The following agreement ("Agreement") is made and entered into, in duplicate, as of the date executed by the City Manager and attested to by the City Clerk, by and between **Western Audio Visual & Security a California S-corporation**; hereinafter referred to as the "Contractor" and the City of Diamond Bar, California, hereinafter referred to as "City."

WHEREAS, City received Contractor's bid on **June 27, 2024**; and

WHEREAS, City accepted the bid of Contractor under its Uniform Public Construction Cost Accounting Ordinance, Diamond Bar Municipal Code Chapter 3.25 ("UPCCA Ordinance"); and

WHEREAS, the UPCCA Ordinance authorizes the City Manager to execute written contracts with the Contractor for furnishing labor, equipment and material for the **Access Control System Replacement and Expansion Project** in the City.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, it is agreed:

1. GENERAL SCOPE OF WORK: Contractor shall furnish all necessary labor, tools, materials, appliances, and equipment for and do the work for the **Access Control System Replacement and Expansion Project** in the City (the "Work"). The Work to be performed in accordance with the bid dated **June 24, 2024** (the "Plans") on file with the City and in accordance with bid prices hereinafter mentioned and in accordance with the instructions of the City's Project Manager, who is **Alfredo Estevez, Systems Administrator, (909) 839-7083**.

2. INCORPORATED DOCUMENTS TO BE CONSIDERED COMPLEMENTARY/PRIORITY OF DOCUMENTS: The Plans are incorporated herein by reference and made a part hereof with like force and effect as if set forth in full herein. The Plans, Contractor's bid dated **June 27, 2024** ("Contractor's Bid") together with this Agreement shall constitute the entire agreement between the parties. This Agreement is intended to require a complete and finished piece of work and anything necessary to complete the work properly and in accordance with the law and lawful governmental regulations shall be performed by the Contractor whether set out specifically in this Agreement or not. Should it be ascertained that any inconsistency exists between the aforesaid documents and this Agreement, the following order of precedence shall apply: (1) this Agreement; (2) the Plans; and (3) Contractor's Bid (collectively, the "Contract Documents").

3. COMPENSATION: Contractor agrees to receive and accept the prices set forth in its Contractor's Bid as full compensation for furnishing all materials, performing all Work, and fulfilling all obligations hereunder. Said compensation in the amount of **Forty-Eight Thousand five hundred eighty dollars and forty cents (\$48,580.40)** shall cover all expenses, losses, damages, and consequences arising out of the nature of the Work during its progress or prior to its acceptance, including those for well and faithfully completing the Work and the whole thereof in the manner and time specified in the Contract Documents; and also including those arising from actions of the elements, unforeseen difficulties or obstructions encountered in the prosecution of the Work,

suspension or discontinuance of the Work, and all other unknowns or risks of any description connected with the Work. Final payment to Contractor shall be withheld for at least 30 days after the time in which Contractor has verified, to the City's satisfaction, that it has submitted all information to the Department of Industrial Relations required by Labor Code §1773.3.

4. RESERVED

5. INSURANCE: Contractor shall not commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to City nor shall the Contractor allow any sub-contractor to commence work on his sub-contract until all insurance required of the sub-contractor has been obtained. The Contractor shall take out and maintain at all times during the life of this contract the following policies of insurance:

a. **Workers' Compensation Insurance:** Before beginning work, the Contractor shall furnish to the City a certificate of insurance as proof that he has taken out full workers' compensation insurance for all persons whom he may employ directly or through sub-contractors in carrying out the work specified herein, in accordance with the laws of the State of California. Such insurance shall be maintained in full force and effect during the period covered by this contract.

In accordance with the provisions of Section 3700 of the California Labor Code, every Contractor shall secure the payment of compensation to his employees. The Contractor, prior to commencing work, shall sign and file with the City a certification as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of work of this contract."

b. For all operations of the Contractor or any sub-contractor in performing the work provided for herein, insurance with the following minimum limits and coverage:

- 1) General Liability - \$2,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement or the general aggregate limit shall be twice the required occurrence limit.
- 2) Automobile - \$2,000,000 per accident for bodily injury and property damage.
- 3) Employer's Liability - \$1,000,000 per accident for bodily injury or disease.

c. Each such policy of insurance provided for in paragraph b. shall:

- 1) Be issued by an insurance company approved in writing by City, which is authorized to do business in the State of California.
- 2) Name as additional insured the City of Diamond Bar, its officers, agents and employees, and any other parties specified in the bid documents to be so included;
- 3) Specify it acts as primary insurance and that no insurance held or owned by the designated additional insured shall be called upon to cover a loss under the policy;
- 4) Contain a clause substantially in the following words:

"It is hereby understood and agreed that this policy may not be canceled nor the amount of the coverage thereof reduced until thirty (30) days after receipt by City of a written notice of such cancellation or reduction of coverage."
- 5) Waives all right of subrogation against all persons and entities specified in subparagraph 4.c.(2) hereof to be listed as additional insured in the policy of insurance provided for in paragraph b. by reason of any claim arising out of or connected with the operations of Contractor or any sub-contractor in performing the work provided for herein;
- 6) Otherwise be in form satisfactory to the City.

- d. The Contractor shall, prior to performing any work under this Agreement, deliver to the City Manager or his designee the original policies of insurance required in paragraphs a. and b. hereof, or deliver to the City Manager or his designee a certificate of the insurance company, showing the issuance of such insurance, and the additional insured and other provisions required herein.

6. PREVAILING WAGE: Notice is hereby given that in accordance with the provisions of California Labor Code, Division 2, Part 7, Chapter 1, Articles 1 and 2, the Contractor is required to pay not less than the general prevailing rate of per diem wages for work of a similar character in the locality in which the public works is performed, and not less than the general prevailing rate of per diem wages for holiday and overtime work. In that regard, the Director of the Department of Industrial Relations of the State of California is required to and has determined such general prevailing rates of per diem wages. Copies of such prevailing rates of per diem wages are on file in the Office of the City Clerk of the City of Diamond Bar, 21810 Copley Drive, Diamond Bar, California, and are available to any interested party on request. Contractor shall cause a copy of such determinations to be posted at the job site.

Contractor shall forfeit, as penalty to City, not more than two hundred dollars (\$200.00) for each laborer, workman or mechanic employed for each calendar day or portion thereof, if such laborer, workman or mechanic is paid less than the general prevailing rate of wages hereinbefore stipulated for any work done under this Agreement, by him or by any sub-contractor under him.

Contractor and any of its sub-contractors must be registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5, which precludes the

award of a contract for a public work on any public works project awarded after April 1, 2015 to a person not registered. This Agreement is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

7. APPRENTICESHIP EMPLOYMENT: In accordance with the provisions of Section 1777.5 of the Labor Code, and in accordance with the regulations of the California Apprenticeship Council, properly indentured apprentices may be employed in the performance of the work.

Contractor is required to make contribution to funds established for the administrative of apprenticeship programs if he employs registered apprentices or journeymen in any apprenticeship trade on such contracts and if other Contractors on the public works site are making such contributions.

Contractor and any sub-contractor under him shall comply with the requirements of Sections 1777.5 and 1777.6 in the employment of apprentices.

Information relative to apprenticeship standards, wage schedules and other requirements may be obtained from the Director of Industrial Relations, ex-officio the Administrator of Apprenticeship, San Francisco, California, or from the Division of Apprenticeship Standards and its branch offices.

8. LEGAL HOURS OF WORK: Eight (8) hours of labor shall constitute a legal day's work for all workmen employed in the execution of this Agreement, and the Contractor and any sub-contractor under him shall comply with and be governed by the laws of the State of California having to do with working hours set forth in Division 2, Part 7, Chapter 1, Article 3 of the Labor Code of the State of California as amended.

Contractor shall forfeit, as a penalty to City, twenty-five dollars (\$25.00) for each laborer, workman or mechanic employed in the execution of the contract, by him or any sub-contractor under him, upon any of the work hereinbefore mentioned, for each calendar day during which the laborer, workman or mechanic is required or permitted to labor more than eight (8) hours in violation of the Labor Code.

9. TRAVEL AND SUBSISTENCE PAY: Contractor agrees to pay travel and subsistence pay to each workman needed to execute the work required by this contract as such travel and subsistence payments are defined in the applicable collective bargaining agreements filed in accordance with Labor Code Section 1773.8.

10. CONTRACTOR'S LIABILITY: The City and its officers, agents and employees ("Indemnitees") shall not be answerable or accountable in any manner for any loss or damage that may happen to the work or any part thereof, or for any of the materials or other things used or employed in performing the work; or for injury or damage to any person or persons, either workers or employees of Contractor, of its sub-contractors or the public, or for damage to adjoining or other property from any cause whatsoever arising out of or in connection with the performance of the work. Contractor shall be responsible for any damage or injury to any person or property resulting from defects or obstructions or from any cause whatsoever.

Contractor will indemnify Indemnities against and will hold and save Indemnitees harmless from any and all actions, claims, damages to persons or property, penalties, obligations or liabilities that may be asserted or claimed by any person, firm, entity, corporation, political subdivision, or other organization arising out of or in connection with the work, operation, or activities of Contractor, its agents, employees, sub-

contractors or invitees provided for herein, whether or not there is concurrent passive negligence on the part of City. In connection therewith:

- a. Contractor will defend any action or actions filed in connection with any such claims, damages, penalties, obligations or liabilities and will pay all costs and expenses, including attorneys' fees, expert fees and costs incurred in connection therewith.
- b. Contractor will promptly pay any judgment rendered against Contractor or Indemnitees covering such claims, damages, penalties, obligations and liabilities arising out of or in connection with such work, operations or activities of Contractor hereunder, and Contractor agrees to save and hold the Indemnitees harmless therefrom.

Contractor's obligations under this section apply regardless of whether or not such claim, charge, damage, demand, action, proceeding, loss, stop notice, cost, expense, judgment, civil fine or penalty, or liability was caused in part or contributed to by an Indemnitee. However, without affecting the rights of City under any provision of this Agreement, Contractor shall not be required to indemnify and hold harmless City for liability attributable to the active negligence of City provided such active negligence is determined by agreement between the parties or by the findings of a court of competent jurisdiction. In instances where City is shown to have been actively negligent and where City active negligence accounts for only a percentage of the liability involved, the obligation of Contractor will be for that entire portion or percentage of liability not attributable to the active negligence of City.

So much of the money due to Contractor under and by virtue of the contract as shall be considered necessary by City may be retained by City until disposition has been made of such actions or claims for damages as aforesaid.

It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California. This indemnity provision shall survive the termination of the Agreement and is in addition to any other rights or remedies which Indemnitees may have under the law.

This indemnity is effective without reference to the existence or applicability of any insurance coverage which may have been required under this Agreement or any additional insured endorsements which may extend to Indemnitees.

Contractor, on behalf of itself and all parties claiming under or through it, hereby waives all rights of subrogation and contribution against the Indemnitees, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to activities or operations performed by or on behalf of the Contractor regardless of any prior, concurrent, or subsequent passive negligence by the Indemnitees.

11. **NON-DISCRIMINATION:** Pursuant to Labor Code Section 1735, no discrimination shall be made in the employment of persons in the work contemplated by this Agreement because of the race, color, sex, mental disability, physical disability, religion or other reason set forth in Government Code § 12940 of such person. Contractor agrees to post in conspicuous places available to employees and applications, a notice setting forth provisions of this non-discrimination clause. A violation of this section exposes the Contractor to the penalties provided for in Labor Code Section 1735.

12. RESERVED

13. PRESENTATION OF CLAIMS: Any claim, as that term is defined in Public Contract Code §9204, shall be submitted in accordance with Section 9204 and shall contain a sufficient description of the claim, the basis therefore and documentation in support of the claim. The claim shall be processed as more fully set forth in the Plans and Specifications.

14. TERMINATION: This Agreement may be terminated by the City for any reason upon the giving of a written "Notice of Termination" to Contractor at least thirty (30) days prior to the date of termination specified in the notice. Upon receipt of such notice, Contractor shall immediately cease work, unless otherwise directed by the Notice of Termination. In the event of such termination, Contractor shall be paid for services satisfactorily rendered and expenses reasonably and necessarily incurred prior to the effective date of termination, unless the Notice of Termination is issued for cause, in which event the City may withhold any disputed compensation. Contractor shall not be entitled to any claim for lost profits.

State of California

Contractor's License No. 871609

Contractor's Business Phone: (714)637-7272

Contractor's emergency phone which can be reached at any time: _____

IN WITNESS WHEREOF, the parties hereto have executed this Agreement with all the formalities required by law on the respective dates set forth opposite their signatures.

Western Audio Visual

By: John Ward Digitally signed by John Ward
Date: 2024.09.10 09:44:43-07'00'

Title: Account Executive

Date: 8/23/2024

By: _____

Title: _____

Date: _____

CITY OF DIAMOND BAR, CALIFORNIA

By: _____
Daniel Fox, CITY MANAGER

Date

ATTEST:

By: _____
Kristina Santana, CITY CLERK

Date

APPROVED AS TO FORM:

Omar Sandoval, CITY ATTORNEY

Date

****NOTE: If Contractor is a corporation, the City requires the following signature(s):***

- The Chairman of the Board, the President or a Vice-President, AND (2) the Secretary, the Chief Financial Officer, the Treasurer, an Assistant Secretary or an Assistant Treasurer. If only one corporate officer exists or one corporate officer holds more than one corporate office, please so indicate. OR
- The corporate officer named in a corporate resolution as authorized to enter into this Agreement. A copy of the corporate resolution, certified by the Secretary close in time to the execution of the Agreement, must be provided to the City.



Client City of Diamond Bar
Project Name Access Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
Mobile 714.402.2117
Office (714) 693-7800
Email johnw@wavi.com
Date 6/24/2024

Project Contact

Contact Alfredo Estevez
Address 21810 Copley Dr,
City, State, Zip Diamond Bar, CA 91765
Phone (909) 839-7083

Email aestevez@diamondbarca.gov

Security System Investment Summary

Room	Equipment	Shipping	Sales Tax	Labor	TOTAL
Heritage Park	\$ 2,347.65	\$ 60.00	\$ 228.73	\$ 2,263.00	\$ 4,899.38
City Hall	\$ 18,080.00	\$ 424.00	\$ 1,757.88	\$ 3,045.00	\$ 23,306.88
Diamond Bar Center	\$ 1,932.00	\$ 400.00	\$ 221.54	\$ 1,269.00	\$ 3,822.54
Sycamore Canyon Park	\$ 3,522.75	\$ 89.00	\$ 343.12	\$ 3,534.00	\$ 7,488.87
Pantera Park	\$ 5,024.75	\$ 112.00	\$ 487.99	\$ 3,438.00	\$ 9,062.74
Base Project Total					\$ 48,580.40

MONITORING & MAINTENANCE LEVEL

Annual Rate

CLOUD LICENSING / PREMIER SERVICE

X

\$ 9,997.00

PROJECT TOTAL:

\$48,580.40

NOTES:

- The Annual Licensing and Premier Service cost is included in the base proposal for year one. After year one, the licensing and service rate will be due annually for a term of 5 years & the rate will not increase during that term (Unless additional cameras and/or equipment is added to the scope)
- YEAR 1 Data Plan for the cellular communicator is included in price

Billing Terms:

100% Equipment Upon Order, Progress Billing for Labor

Client Authorized Signature

Printed Name & Title

Date

This quote is valid for 30 days. The sales tax is subject to change—in the event of an increase, the client agrees to pay the current sales tax rate. This proposal is not to be copied, reproduced or forward to any third party as its contents are the property of Western Security.

Billing Inquiries:

Western Security | 1592 North Batavia Street, Suite 2, Orange, CA 92867 | P 714 637 7272



City of Diamond Bar
Access Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
Mobile 714.402.2117
Office (714) 693-7800
Email johnw@wav1.com

City Hall
Typical of 1 - Proposal Includes 1

Revision A

Item	Quantity	Manufacturer	Model	Description	Unit Price	Ext Price
City Hall 1st Floor - Access Control						
1		Verkada	AC62-HW	Verkada AC62 16 Door Controller	\$ 4,255.00	\$ 4,255.00
1		Verkada	AC41-HW	Verkada AC41 4 Door Controller	\$ 887.00	\$ 887.00
1		Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 103.00	\$ 103.00
1		Verkada	ACC-BAT-18AH	Verkada 18AH Backup Battery for AC62	\$ 562.00	\$ 562.00
3		Altronix	AL600ULACM	Electric Lock Power Supply, 8 Locks	\$ 141.00	\$ 423.00
19		EXISTING	EXISTING	Use Client provided card readers currently installed		(EXISTING)
19		Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 3,800.00
1		ICC	H2-107BP481	48-Port Blank Patch Panel, HD Style, 2U RMS	\$ 39.00	\$ 39.00
City Hall 2nd Floor - Access Control						
2		Verkada	AC41-HW	Verkada AC41 4 Door Controller	\$ 887.00	\$ 1,774.00
2		Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 104.00	\$ 208.00
1		Altronix	AL600ULACM	Electric Lock Power Supply, 8 Locks	\$ 141.00	\$ 141.00
9		Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 1,800.00
9		Existing	Existing	Will use existing client provided card readers currently installed		(EXISTING)
City Hall - Card Printer						
2		HID Fargo	YMCKOK	Fargo YMCKOK Color Ribbon For DTC4250e & DTC4000 Printers - 45110	\$ 106.00	\$ 212.00
1		HID Fargo	DTC4250E	HID FARGO DTC4250E Dual-Sided ID Card Printer	\$ 3,567.00	\$ 3,567.00
1		HID Fargo	FX-056399	HID FARGO Cleaning Kit	\$ 84.00	\$ 84.00
Assumptions / Exclusions						
		OFE		It is assumed that all card readers are existing and the cabling is in proper working condition. If it is determined that they are not in proper working condition there may be a change to the scope upon written approval Additional HID cards are not included but can be provided separately		
					City Hall Equipment Sub-Total:	\$ 17,855.00
Miscellaneous Materials						
					Installation Hardware & Accessories	\$ 225.00
					Miscellaneous Materials Sub-Total:	\$ 225.00
Integration Labor						
					System Programming	\$ 1,015.00
					Installation & Testing	\$ 2,030.00
					Integration Labor Sub-Total:	\$ 3,045.00
City Hall Totals						
					Total Equipment	\$ 18,080.00
					Total Labor	\$ 3,045.00
					Equipment and Labor Subtotal	\$ 21,125.00
					Total Shipping	\$ 424.00
					Additional Shipping for Overnight or Large Items	\$ -
					Subtotal	\$ 21,549.00
					Sales Tax 9.50%	\$ 1,757.88
					Bond (if required)	\$ -
					City Hall Total	\$ 23,306.88

NOTES:



City of Diamond Bar
Access Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
Mobile 714.402.2117
Office (714) 693-7800
Email johnw@wav1.com
Revision A

Diamond Bar Center
Typical of 1 - Proposal Includes 1

Item	Quantity	Manufacturer	Model	Description	Unit Price	Ext Price
Diamond Bar Center - Access Control						
1		Verkada	AC41-HW	Verkada AC41.4 Door Controller	\$ 887.00	\$ 887.00
1		Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 104.00	\$ 104.00
1		Altronix	AL600ULACM	Electric Lock Power Supply, 8 Locks	\$ 141.00	\$ 141.00
3		Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 600.00
3		Existing	EXISTNG	Will use existing client provided card readers currently installed		(EXISTING)
Assumptions/Exclusions						
		OFE		All existing card readers & CAT6 cable is assumed to be existing and in proper working condition. If additional CAT6 cable is needed, it will be in addition to this scope		
Diamond Bar Center Equipment Sub-Total:						\$ 1,732.00
Miscellaneous Materials						
					Installation Hardware & Accessories	\$ 200.00
					Miscellaneous Materials Sub-Total	\$ 200.00
Integration Labor						
					System Programming	\$ 254.00
					Installation & Testing	\$ 1,015.00
					Integration Labor Sub-Total	\$ 1,269.00
Diamond Bar Center Totals						
					Total Equipment	\$ 1,932.00
					Total Labor	\$ 1,269.00
					Equipment and Labor Subtotal	\$ 3,201.00
					Total Shipping	\$ 400.00
					Additional Shipping for Overnight or Large Items	\$ -
					Subtotal	\$ 3,601.00
					Sales Tax 9.50%	\$ 221.54
					Bond (if required)	\$ -
					Diamond Bar Center Total	\$ 3,822.54

NOTES:



City of Diamond Bar
 ss Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
 Mobile 714.402.2117
 Office (714) 693-7800
 Email johnw@wav1.com

Heritage Park
Typical of 1 - Proposal Includes 1

Revision A

Item	Quantity	Manufacturer	Model	Description	Unit Price	Ext Price
Heritage Park- Access Control						
	1	Verkada	AC12-HW	Verkada AC12 1 Door Controller	\$ 562.00	\$ 562.00
	1	Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 104.00	\$ 104.00
	1	Altronix	AL400ULACM	Access Power Controller with Power Supply Charger BC400 Enclosure	\$ 141.00	\$ 141.00
	1	Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 200.00
	1	Verkada	AD33-HW	Verkada AD33 Multi-format Card Reader	\$ 281.00	\$ 281.00
	0.15	Genesis	WG-31961001	Access Control Cable	\$ 1,131.00	\$ 169.65
Heritage Park - Electrified Locking Hardware						
	1	Western	Western	Electrified Locking Hardware	\$ 740.00	\$ 740.00
Heritage Park Equipment Sub-Total:						\$ 2,197.65
Miscellaneous Materials						
					Installation Hardware & Accessories	\$ 150.00
					Miscellaneous Materials Sub-Total	\$ 150.00
Integration Labor						
					Installation of Electrified Locking Hardware	\$ 740.00
					System Programming	\$ 508.00
					Installation & Testing	\$ 1,015.00
					Integration Labor Sub-Total	\$ 2,263.00
Heritage Park Totals						
					Total Equipment	\$ 2,347.65
					Total Labor	\$ 2,263.00
					Equipment and Labor Subtotal	\$ 4,610.65
					Total Shipping	\$ 60.00
					Additional Shipping for Overnight or Large Items	\$ -
					Subtotal	\$ 4,670.65
					Sales Tax 9.50%	\$ 228.73
					Bond (if required)	\$ -
					Heritage Park Total	\$ 4,899.38



City of Diamond Bar
Access Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
Mobile 714.402.2117
Office (714) 693-7800
Email johnw@wav1.com

Sycamore Canyon Park
Typical of 1 - Proposal Includes 1

Revision A

Item	Quantity	Manufacturer	Model	Description	Unit Price	Ext Price
Sycamore Park- Access Control						
1		Verkada	AC41-HW	Verkada AC41 4 Door Controller	\$ 887.00	\$ 887.00
1		Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 104.00	\$ 104.00
1		Altronix	AL400ULACM	Access Power Controller with Power Supply Charger BC400 Enclosure	\$ 141.00	\$ 141.00
2		Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 400.00
2		Verkada	AD33-HW	Verkada AD33 Multi-format Card Reader	\$ 281.00	\$ 562.00
0.25		Genesis	WG-31961001	Access Control Cable	\$ 1,131.00	\$ 282.75
Sycamore Park - Electrified Locking Hardware						
2		Western	Western	Electrified Locking Hardware	\$ 498.00	\$ 996.00
Sycamore Canyon Park Equipment Sub-Total:						\$ 3,372.75
Miscellaneous Materials						
					Installation Hardware & Accessories	\$ 150.00
Miscellaneous Materials Sub-Total:						\$ 150.00
Integration Labor						
					Installation of Electrified Locking Hardware	\$ 996.00
					System Programming	\$ 508.00
					Installation & Testing	\$ 2,030.00
Integration Labor Sub-Total:						\$ 3,534.00
Sycamore Canyon Park Totals						
					Total Equipment	\$ 3,522.75
					Total Labor	\$ 3,534.00
					Equipment and Labor Subtotal	\$ 7,056.75
					Total Shipping	\$ 89.00
					Additional Shipping for Overnight or Large Items	\$ -
					Subtotal	\$ 7,145.75
					Sales Tax 9.50%	\$ 343.12
					Bond (if required)	\$ -
Sycamore Canyon Park Total						\$ 7,488.87

NOTES:



City of Diamond Bar
Access Control Physical Installation (City Hall & Diamond Bar Center)

Representative John Ward
Mobile 714.402.2117
Office (714) 693-7800
Email johnw@wav1.com
Revision A

Pantera Park
Typical of 1 - Proposal Includes 1

Item	Quantity	Manufacturer	Model	Description	Unit Price	Ext Price
Pantera Park - Access Control						
1		Verkada	AC41-HW	Verkada AC41 4 Door Controller	\$ 887.00	\$ 1,396.00
1		Verkada	ACC-BAT-4AH	Verkada 4AH Backup Battery for AC41, AX11, and BP41	\$ 104.00	\$ 104.00
1		Altronix	AL600ULACM	Electric Lock Power Supply, 8 Locks	\$ 141.00	\$ 141.00
2		Verkada	LI-AC-1Y	Verkada 1-Year Door License	\$ 200.00	\$ 400.00
2		Verkada	AD33-HW	Verkada AD33 Multi-format Card Reader	\$ 281.00	\$ 562.00
0.25		Genesis	WG-31961001	Access Control Cable	\$ 1,131.00	\$ 282.75
Sycamore Park - Electrified Locking Hardware						
2		Western	Western	Electrified Locking Hardware	\$ 450.00	\$ 900.00
Sycamore Park - Cellular Communicator						
1		Verkada	GC31-HW-NA	Verkada GC31 Cellular Gateway, Indoor, North America Type B Plug	\$ 722.00	\$ 722.00
1		Verkada	LIC-GC-1Y	Verkada 1-Year Cellular Gateway License, Unlimited Data for Verkada Non-Video Devices	\$ 245.00	\$ 245.00
1		Verkada	ACC-ADAP-54V-NA	Verkada AC/DC Power Adapter for GC Series, 54V, Indoor, North America Type B Plug	\$ 72.00	\$ 72.00
Exclusions/Assumptions						
It is assumed that that there is an accessible pathway to run cable to the access control panel						

Pantera Park Equipment Sub-Total: \$ 4,824.75

Miscellaneous Materials

Installation Hardware & Accessories \$ 200.00
Miscellaneous Materials Sub-Total \$ 200.00

Integration Labor

Installation of Electrified Locking Hardware \$ 900.00
System Programming \$ 1,015.00
Installation & Testing \$ 1,523.00
Integration Labor Sub-Total \$ 3,438.00

Pantera Park Totals

Total Equipment \$ 5,024.75
Total Labor \$ 3,438.00
Equipment and Labor Subtotal \$ 8,462.75
Total Shipping \$ 112.00
Additional Shipping for Overnight or Large Items \$ -
Subtotal \$ 8,574.75
Sales Tax 9.50% \$ 487.99
Bond (if required) \$ -
Pantera Park Total \$ 9,062.74

NOTES:



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
 FROM: Daniel Fox, City Manager 
 TITLE: **CITYWIDE DESKTOP COMPUTER REPLACEMENT PURCHASE.**
 STRATEGIC
 GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

- A. Approve and authorize the City Manager to issue a Purchase Order to GovConnection, Inc. for the purchase of 127 Computers and Accessories in the not-to-exceed amount of \$365,667.96; and
- B. Authorize the Purchasing Manager to dispose of the replaced surplus computers to another public agency, special district or not for profit organization to the extent possible, or per City surplus policy.

FINANCIAL IMPACT:

Sufficient funds were included in the FY 24/25 budget for this expenditure available in the Equipment Maintenance and Replacement Fund (Fund 503).

BACKGROUND:

The daily operations of the City rely heavily upon the use of desktop computers to create, process and store digital information and provide service to our constituents. The City of Diamond Bar has one hundred and twenty-seven (127) computers deployed throughout the City at City Hall, Diamond Bar Center and Heritage Park, all of which are over 5 years old and no longer supported by the vendor. The machines have reached the end of their useful life and have been scheduled for replacement. The vast majority of users will get one of the 118 standard mini computers with dual monitors. A small group of users who require significantly more computing power will get one of higher-powered 7 workstations. Users requiring the use of exclusive and specialized video editing and creative software will be provided one of two Apple iMac computers.

With the exception of the two Apple iMac computers mentioned above, Hewlett Packard

(HP) computers were selected by staff because the City has utilized HP computers for almost two decades, finding them to be competitively priced and reliable with excellent support.

DISCUSSION:

As required by the City's purchasing ordinance, the City solicited bids through the PlanetBids website for the 127 computers with a 5-year warranty and accessories. Twenty vendors registered for the bid however only one vendor submitted a bid:

Bidder	Bid Amount
GovConnection, Inc.	\$365,667.96

Staff has reviewed the bid for pricing and compliance finding that the bid from GovConnection, Inc. is competitively priced, and meets the requirements of the City's purchasing Ordinance. Therefore, it is recommended that the City Council approve the purchase in the amount of \$365,667.96 to purchase the one hundred twenty-seven (127) new computers and accessories for the City.

Once the existing computers are replaced, they will be declared surplus property. Diamond Bar Municipal Code Section 3.24.120 provides that surplus property may be disposed of by the Purchasing Manager (City Manager) by Trade-In, Sale or Auction. Upon approval by the City Council, surplus property may also be offered to another public agency, special district such as a school district or library, or not for profit organization. This option has been used in the past for surplus computer equipment and electronics. Therefore, it is also recommended that the City Council authorize the disposal of surplus property to public agencies or not for profit organizations to the extent possible. In addition, the hard drives will be removed and destroyed from all PC's prior to being disposed to ensure data security.

PREPARED BY:

Alfredo Estevez

Alfredo Estevez, Information Systems Administrator

9/17/2024

REVIEWED BY:

Ken Desforges
Ken Desforges, Information Systems Director

8/26/2024

Ryan McLean
Ryan McLean, Assistant City Manager

8/27/2024

Jason Jacobsen
Jason Jacobsen, Finance Director

9/4/2024

Attachments:

1. 5.6.a Computer Quote from GovConnection



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25611560.04

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 8/22/2024
Valid Through: 9/21/2024
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aestevez@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	4,854.00 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	118			CTO HP Elite Mini 800 G9 R -Base Unit 65W RCTO 25611979.01	25611979.01	\$ 1,445.00	\$ 170,510.00
2	118	41480127	U18HJE	5 Year Active Care Next Business Day Onsite w / Drive Retention HPI PSG-Services	HPI PSG-Services	\$ 130.00	\$ 15,340.00
3	118	41335602	AAA-03509	Govt. MPSA Office Professional Plus 2021 License Only Per Device Level D Microsoft MPSA	Microsoft MPSA	\$ 440.00	\$ 51,920.00
4	118	17495521	G1V61AA	Integrated Work Center for Desktop Mini, Thin Client HPI Accessories	HPI Accessories	\$ 140.00	\$ 16,520.00
5	236	Fee: 15		State Environmental Fee		\$ 5.00	\$ 1,180.00
5	236	41605115	6N6E9AA#ABA	23.8" E24 G5 Full HD LED-LCD Monitor HPI Desktop Displays	HPI Desktop Displays	\$ 197.00	\$ 46,492.00
6	118	41518030	32C42AT	Z G3 Conference Sound Bar speaker HPI Workstation Accessories	HPI Workstation Accessories	\$ 71.00	\$ 8,378.00
Subtotal						\$	310,340.00
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax						\$	22,980.50
Total						\$	333,320.50

Product Notes for Quote# 25611560.04

Item #	Description	Notes
	CTO HP Elite Mini 800 G9 R -Base Unit 65W RCTO	HP Elite Mini 800 G9 HP Elite Mini 800 G9 R -Base Unit 65W RCTO Electronic TCO Certified labeling ENERGY STAR Certified Windows 11 Pro 64 Corporate-Ready Image OS Localization US Intel Core i7-13700 2.10G 30MB 16 cores 65W CPU 32GB (2x16GB) DDR5 4800 SODIMM Memory 1TB PCIe-4x4 2280 NVMe TLC Solid State Drive DM No SATA HDD Bracket G6 HP USB 320K Keyboard HP Black 125 Wired Mouse 120 Watt Smart PFC Slim Straight AC Adapter 2x Type-A USB 3.1 Gen1 HP Elite 800 Desktop Mini Country Kit C5 Conventional 1.8m Sticker Power Cord 1/1/1 (material/labor/onsite) DM Warranty Single Unit (Desktop Mini) Packaging 2x Type-A USB 2.0 IO 2 1/1/1 DM Label US Intel Core i7 vPro Enterprise Raptor Lake Label



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
 732 Milford Road
 Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
 Box 536477
 Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

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If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25671395.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 8/22/2024
Valid Through: 9/21/2024
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aestevez@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	810.00 lbs	Net 30	

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	7	41482231	4Y0H6AV	CTO Z2 Tower Base Unit G9 450W RCTO HPI CTO	HPI CTO	\$ 1,837.50	\$ 12,862.50
2	7	41504418	4Q531AV	CTO Windows 11 Pro 64 HPI CTO	HPI CTO	\$ -	\$ -
3	7	17495521	G1V61AA	Integrated Work Center for Desktop Mini, Thin Client HPI Accessories	HPI Accessories	\$ -	\$ -
4	7	37647027	4YQ39AV#ABA	CTO OS Localization U.S. -ENG HPI CTO	HPI CTO	\$ -	\$ -
5	7	41772207	4Q551AV	CTO 32GB PC5-38400 288-pin DDR5 SDRAM UDIMM Kit HPI CTO	HPI CTO	\$ -	\$ -
6	7	37335082	2PA20AV	CTO miniDP-to-DP Adapter HPI CTO	HPI CTO	\$ -	\$ -
7	7	41480542	4Q481AV	CTO Operating System Load to M.2 HPI CTO	HPI CTO	\$ -	\$ -
8	7	41685822	4Q4A2AV	CTO 1TB Z Turbo PCIe-4x4 TLC M.2 2280 2nd Solid State Drive HPI CTO	HPI CTO	\$ -	\$ -
9	7	41595495	4Q4B9AV#ABA	CTO HP 125 BLK Wired Keyboard HPI CTO	HPI CTO	\$ -	\$ -
10	7	41602339	4Q517AV	CTO HP Black 125 Wired Mouse HPI CTO	HPI CTO	\$ -	\$ -
11	7	41495654	4Q527AV	CTO 9.5mm SuperMulti DVDRW Drive HPI CTO	HPI CTO	\$ -	\$ -
12	7	41480548	4Q4C1AV#ABA	CTO Z2 G9 TWR Country Kit HPI CTO	HPI CTO	\$ -	\$ -
13	7	41480550	4Q515AV	CTO Single Unit (Tower) Z2 Packaging HPI CTO	HPI CTO	\$ -	\$ -
14	7	41380389	289D0AV	CTO No Load Flex Port HPI CTO	HPI CTO	\$ -	\$ -
15	7	41480547	4Q568AV#ABA	CTO C13 1.83m Sticker Conventional Desktop Power Cord HPI CTO	HPI CTO	\$ -	\$ -
16	7	41480550	4Q515AV	CTO Single Unit (Tower) Z2 Packaging HPI CTO	HPI CTO	\$ -	\$ -



SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25671395.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 8/22/2024
Valid Through: 9/21/2024
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aestevez@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	810.00 lbs	Net 30	

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
17	7	41797701	9F2G5AV	CTO Intel Core i7-14700 vPro Enterprise 5.40G 33 MB 20 cores 65W CPU HPI CTO	HPI CTO	\$ -	\$ -
18	7	41797702	9T1L8AV	CTO Intel Core i7 vPro Enterprise Raptor Lake Label HPI CTO	HPI CTO	\$ -	\$ -
19	7	41480127	U18HJE	5 Year Active Care Next Business Day Onsite w / Drive Retention HPI PSG-Services	HPI PSG-Services	\$ 150.00	\$ 1,050.00
20	7	41335602	AAA-03509	Govt. MPSA Office Professional Plus 2021 License Only Per Device Level D Microsoft MPSA	Microsoft MPSA	\$ 450.00	\$ 3,150.00
21	14	Fee: 15		State Environmental Fee		\$ 5.00	\$ 70.00
21	14	41638653	6N4D6AA#ABA	31.5" E32k G5 4K LED-LCD USB-C Monitor HPI Desktop Displays	HPI Desktop Displays	\$ 470.00	\$ 6,580.00
22	7	9980287	980-000382	Z313 Speaker System Logitech	Logitech	\$ 58.00	\$ 406.00
Subtotal						\$ 24,118.50	
Fee						\$ 0.00	
Shipping and Handling						\$ 0.00	
Tax						\$ 1,885.61	
Total						\$ 26,004.11	



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
 732 Milford Road
 Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
 Box 536477
 Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25648826.02

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 8/22/2024
Valid Through: 9/21/2024
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aestevez@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	SHIP WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	50.00 lbs	Net 30	

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	2	41784451	Z19L-2002270675	CTO IMAC 24 M3 8C / 10C 24GB 2TB Magic Mouse + Magic TrackPad T1D Numeric KeyPad GE Blue Apple Computer Cto	Apple Computer Cto	\$ 2,765.00	\$ 5,530.00
1	2	Fee: 15		State Environmental Fee		\$ 5.00	\$ 10.00
2	2	41733495	SLA62LL/A	3 Year AppleCare+ for iMac (M3) Applecare Auto/services	Applecare Auto/services	\$ 139.00	\$ 278.00
Subtotal						\$	5,818.00
Fee						\$	0.00
Shipping and Handling						\$	0.00
Tax						\$	525.35
Total						\$	6,343.35



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 Merrimack, NH 03054

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Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
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Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
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Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

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Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager 

TITLE: **SAFE, CLEAN WATER MUNICIPAL PROGRAM, MEASURE W FUND TRANSFER AGREEMENT THROUGH FY2027/28 BETWEEN THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT AND THE CITY OF DIAMOND BAR.**

STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve, and authorize the City Manager to sign, the Safe, Clean Water Program - Municipal Program Transfer Agreement No. 2024MP22 with the Los Angeles County Flood Control District.

FINANCIAL IMPACT:

The Safe, Clean Water Municipal Program provides the City of Diamond Bar with approximately \$840,000 each fiscal year in local returns to be transferred to the Measure W Fund (201). The actual revenue amount varies depending on several factors, including the number of assessable parcels, property tax exemptions, appeals, and credits. The City's FY 2024/25 includes an estimated revenue of \$838,000 from Measure W. The City can carry over uncommitted Measure W Funds for a maximum of five (5) fiscal years.

BACKGROUND/ANALYSIS:

In 2018, The electorate within the Los Angeles County Flood Control District voted to create the Safe, Clean Water Program (SCWP). This Program is funded by a parcel tax, known as Measure W, and the revenue generated is used for stormwater initiatives that improve water quality, increase water supply, and provide community benefits.

As a member of the Municipal Program, the City is entitled to 40% of its contribution to the SCWP, which will generate approximately \$840,000 in local returns each fiscal year.

Chapters 16 and 18 of the Los Angeles County Flood Control District Code provide more information about the City's obligations to comply with the Municipal Fund Transfer Agreement and the Safe, Clean Water Program Ordinance. These measures include the preparation of an annual plan, filing of an annual expenditure report, and submission of a triennial fund audit; all subject to the Flood Control District's review and approval.

Since FY2020-21, the City regularly expends its share of Measure W Funds on various activities, programs, and projects, such as:

- Compliance with the National Pollution Discharge Elimination System (NPDES) Municipal Storm Sewer System (MS4) Permit;
- Mitigation monitoring for discharges to the Lower San Gabriel River, including the auxiliary costs for the watershed management group and equipment;
- Community outreach and internal training opportunities for City staff;
- Contract services for right-of-way cleanup and trash removal;
- Maintenance of public storm drains and City-owned LID BMP facilities; and
- Capital Improvement Program (CIP) projects that are compliant with the SCWP Guidelines:
 - Flapjack Drive Groundwater Drainage Improvements,
 - Canyon Loop Trail,
 - Copley Drive & Moonlake Street Groundwater Drainage Improvements,
 - Cold Spring Lane Groundwater Drainage Improvements Project,
 - Grand Avenue Median Nose Drainage Improvements Project,

Consistent with the FY2024/25 City Budget, the Measure W Annual Plan for FY2024/25 includes funding for new Capital Improvement Program (CIP) Projects, such as:

- Diamond Bar Boulevard Complete Streets Project;
- Citywide Catch Basin Retrofit Project for Trash Amendments Compliance; and,
- Steep Canyon Road Erosion Control and Sedimentation Prevention Project.

The multi-year agreement through FY2027/28 between the City and the County is required to implement the fund transfer. The County will disburse the City's FY2024/25 Municipal Program funds within 45 days after the execution of the attached Transfer Agreement (Attachment 1) by the Flood Control District.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Agreement as to form.

PREPARED BY:

Nicholas Delgado

Nicholas Delgado, Management Analyst

9/17/2024

REVIEWED BY:

Hal Ghafari

Hal Ghafari, Public Works Manager/Asst. City Engineer

8/30/2024

David G. Liu

David G. Liu, Public Works Director/City Engineer

9/3/2024

Jason Jacobsen

Jason Jacobsen, Finance Director

9/4/2024

Attachments:

1. 5.7.a SCWP Fund Transfer Agreement No. 2024MP22

**TRANSFER AGREEMENT BETWEEN
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT
AND THE CITY OF DIAMOND BAR
AGREEMENT NO. 2024MP22
SAFE, CLEAN WATER PROGRAM – MUNICIPAL PROGRAM**

This Transfer Agreement, hereinafter referred to as "Agreement," is entered into as of September 17, 2024, by and between the Los Angeles County Flood Control District, hereinafter referred to as "District," and the City of Diamond Bar, hereinafter referred to as "Municipality."

WHEREAS, District, pursuant to the Los Angeles Region Safe, Clean Water (SCW) Program ordinance (Chapter 16 of the Los Angeles County Flood Control District Code) and the SCW Program Implementation Ordinance (Chapter 18 of the Los Angeles County Flood Control District Code), administers the SCW Program for the purpose of funding Projects and Programs to increase stormwater and urban runoff capture and reduce stormwater and urban runoff pollution in the District;

WHEREAS, pursuant to Section 16.04.A.2. of the Los Angeles County Flood Control District Code, forty percent (40%) of annual SCW Program tax revenues shall be allocated to Municipalities within the District, in the same proportion as the amount of revenues collected within each Municipality, to be expended by those cities within the cities' respective jurisdictions and by the County within the unincorporated areas that are within the boundaries of the District, for the implementation, operation and maintenance, and administration of Projects and Programs, in accordance with the criteria and procedures established in this Chapters 16 and 18 of the Los Angeles County Flood Control District Code;

WHEREAS, pursuant to Section 16.05.A.1. of the Los Angeles County Flood Control District Code, prior to their receipt of SCW Program funds, Municipalities must enter into an agreement with the District to transfer SCW Program funds;

WHEREAS, the County of Los Angeles Board of Supervisors has approved a standard template Agreement, as required by and in accordance with Section 18.09 of the Los Angeles County Flood Control District Code, for the transfer of SCW Program funds to Municipalities.

NOW, THEREFORE, in consideration of the promises, mutual representations, covenants and agreements in this Agreement, the District and the Municipality, each binding itself, its successors and assigns, do mutually promise, covenant, and agree as follows:

I. DEFINITIONS

The definitions set forth in Sections 16.03 and 18.02 of the Los Angeles County Flood Control District Code shall apply to this Agreement. In addition, the following definitions shall also apply:

"Agreement" means this Transfer Agreement, including all exhibits and attachments hereto.

"Annual Plan" means the plan referred to in Section 18.09.B.5 of the Code that includes the contents specified in Exhibit A.

"Code" means the Los Angeles County Flood Control District Code.

"Days" means calendar days unless otherwise expressly indicated.

"Fiscal Year" means the period of twelve (12) months terminating on June 30 of any year.

"Safe Clean Water (SCW) Program Payment" means the Municipality's annual allocation of SCW Program funds as described in Section 16.04.A.2. of the Code disbursed by the District to the Municipality.

"Year" means calendar year unless otherwise expressly indicated.

II. PARTY CONTACTS

The District and the Municipality designate the following individuals as the primary points of contact and communication regarding the Municipal Program and the administration and implementation of this Agreement.

Los Angeles County Flood Control District		Municipality: City of Diamond Bar	
Name:	(Program Manager)	Name:	Nicholas Delgado (Municipal Contact)
Address:		Address:	21810 Copley Drive Diamond Bar, CA 91765
Phone:		Phone:	(909) 839-7043
Email:		Email:	NDelgado@diamondbarca.gov

Either party to this Agreement may change the individual identified as the primary point of contact above by providing written notice of the change to the other party.

III. EXHIBITS INCORPORATED BY REFERENCE

The following exhibits to this Agreement, including any amendments and supplements hereto, are hereby incorporated herein and made a part of this Agreement:

EXHIBIT A – ANNUAL PLAN CONTENTS

EXHIBIT B – GENERAL TERMS AND CONDITIONS

EXHIBIT C – NATURE-BASED SOLUTIONS (Best Management Practices)

EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

IV. MUNICIPAL PROGRAM IMPLEMENTATION

- A. The Municipality shall annually prepare and submit to the District, an Annual Plan. The Annual Plan shall be submitted not later than 90-days prior to the start of the Fiscal Year for which the Plan is prepared.
- B. The Municipality shall utilize the SCW Program Payments in compliance with Chapters 16 and 18 of the Code.
- C. The Municipality shall comply with the terms and conditions in Exhibits B, C, and D, of this Agreement, and all applicable provisions of Chapters 16 and 18 of the Code, specifically including, without limitation, Section 18.06.

V. SCW PROGRAM PAYMENTS TO MUNICIPALITIES

- A. SCW Program Payments will generally be available for disbursement by December 31, provided a duly executed transfer agreement is in effect and subject to the Municipality's compliance with the conditions described in paragraph B, below; however the District may, in its discretion, change the date and number of the actual disbursements for any Fiscal Year based on the amount and timing of revenues actually collected by the District.
- B. The District shall disburse the Municipality's SCW Program Payment upon satisfaction of the following conditions: (1) the District has received the Annual Progress/Expenditure Report required pursuant to Section 18.06.D of the Code; (2) the District has received Municipality's Annual Plan for that Fiscal Year, and (3) the Municipality has complied with the audit requirements of Section B-6 of Exhibit B.
- C. Notwithstanding any other provision of this Agreement, no disbursement shall be made at any time or in any manner that is in violation of or in conflict with federal, state, County laws, policies, or regulations.
- D. All disbursements shall be subject to and be made in accordance with the terms and conditions in this Agreement and Chapters 16 and 18 of the Code.

VI. Term of Agreement

This Agreement shall expire at the end of the 2027-28 Fiscal Year. The parties shall thereafter enter into a new agreement based on the most recent standard template agreement approved by the Board.

VII. Execution of Agreement

This Agreement may be executed simultaneously or in any number of counterparts, including both counterparts that are executed manually on paper and counterparts that are in the form of electronic records and are executed electronically, whether digital or

encrypted, each of which shall be deemed an original and together shall constitute one and the same instrument.

The District and the Municipality hereby agree to regard facsimile/electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on this Agreement and on any addenda or amendments thereto, delivered or sent via facsimile or electronic mail or other electronic means, as legally sufficient evidence that such original signatures have been affixed to this Agreement and any addenda or amendments thereto such that the parties need not follow up facsimile/electronic transmissions of such documents with subsequent (nonfacsimile/electronic) transmission of “original” versions of such documents.

Further, the District and the Municipality: (i) agree that an electronic signature of any party may be used to authenticate this Agreement or any addenda or amendment thereto, and if used, will have the same force and effect as a manual signature; (ii) acknowledge that if an electronic signature is used, the other party will rely on such signature as binding the party using such signature, and (iii) hereby waive any defenses to the enforcement of the terms of this agreement based on the foregoing forms of signature.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CITY OF DIAMOND BAR:

By: _____

Name: Daniel Fox

Title: City Manager

Date: _____

LOS ANGELES COUNTY FLOOD
CONTROL DISTRICT:

By: _____

Name:

Title:

Date: _____

EXHIBIT A – ANNUAL PLAN CONTENTS

- A-1. Description of all projects anticipated to be funded using the SCW Program Payment. Include a discussion of how the projects will result in the achievement of one or more SCW Program Goals, including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-2. Description of all programs anticipated to be funded using the SCW Program Payment. Include a discussion of how the programs will result in the achievement of one or more SCW Program Goals; including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-3. Description of all operation and maintenance activities anticipated to be funded using the SCW Program Payment. Include a discussion of how those activities will result in the achievement of one or more SCW Program Goals. Additional operation and maintenance activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-4. Description of the stakeholder and community outreach/engagement activities anticipated to be funded with the SCW Program Payment, including discussion of how local NGOs or CBOs will be involved, if applicable, and if not, why. Additional outreach/engagement activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-5. Description of post-construction monitoring for projects completed using the SCW Program Payment. Additional post-construction monitoring activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-6. Provide the status of any projects that have been awarded (or are seeking award of) Institute for Sustainable Infrastructure (ISI) verification, if applicable.
- A-7. Provide the budget for the activities described in provisions A1 through A-5 SCW Program Payment.

EXHIBIT B – GENERAL TERMS AND CONDITIONS**B-1. Accounting and Deposit of Funding Disbursement**

1. SCW Program Payments distributed to the Municipality shall be held in a separate interest-bearing account and shall not be combined with other funds. Interest earned from each account shall be used by the Municipality only for eligible expenditures consistent with the requirements of the SCW Program.
2. The Municipality shall not be entitled to interest earned on undisbursed SCW Program Payments; interest earned prior to disbursement is property of the District.
3. The Municipality shall operate in accordance with Generally Accepted Accounting Principles (GAAP).
4. The Municipality shall be strictly accountable for all funds, receipts, and disbursements for their SCW Program Payment.

B-2. Acknowledgement of Credit and Signage

The Municipality shall include appropriate acknowledgement of credit to the District's Safe, Clean Water Program for its support when promoting activities funded with SCW Program funds or using any data and/or information developed SCW Program funds. When the SCW Program Payment is used, in whole or in part, for construction of an infrastructure Project, signage shall be posted in a prominent location at Project site(s) or at the Municipality's headquarters and shall include the Safe, Clean Water Program color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." At a minimum the sign shall be 2' x 3' in size. The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

When the SCW Program Payment is used, in whole or in part, for a scientific study, the Municipality shall include the following statement in the study report: "Funding for this study has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

B-3. Acquisition of Real Property - Covenant

Any real property acquired in whole or in part with SCW Program funds shall be used for Projects and Programs that are consistent with the SCW Program Goals and with the provisions of Chapter 16 and 18 of the Code.

Any Municipality that acquires the fee title to real property using, in whole or in part, SCW

Program funds shall record a document in the office of the Registrar-Recorder/County Clerk containing a covenant not to sell or otherwise convey the real property without the prior express written consent of the District, which consent shall not be unreasonably withheld.

B-4. Amendment

Except as provided in Section II of the Agreement, no amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral or written understanding or agreement not incorporated in this Agreement is binding on any of the parties.

B-5. Assignment

The Municipality shall not assign this Agreement.

B-6. Audit and Recordkeeping

1. The Municipality shall retain for a period of seven (7) years, all records necessary in accordance with Generally Accepted Accounting Principles to determine the amounts expended, and eligibility of Projects implemented using SCW Program Payments. The Municipality, upon demand by authorized representatives of the District, shall make such records available for examination and review or audit by the District or its authorized representatives. Records shall include accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files, including documentation covering negotiated settlements, invoices, and any other supporting evidence deemed necessary to substantiate charges related to SCW Program Payments and expenditures.
2. The Municipality is responsible for obtaining an independent audit to determine compliance with the terms and conditions of this Agreement and all requirements applicable to the Municipality contained in chapters 16 and 18 of the Code. Municipality shall obtain an independent audit of their SCW Program Payments every three (3) years. Audits shall be funded with Municipal Program funds.
3. Municipality shall file a copy of all audit reports by the ninth (9th) month from the end of each three (3) year period to detail the preceding three (3) years of expenditures. Audit reports shall be posted on the District's publicly accessible website. Due date example below:

Every Third Fiscal Year		
Fiscal Year	Audit Begins	Audit Report Due to District
2023-24	7/1/2027	No later than 3/31/2028

4. Upon reasonable advanced request, the Municipality shall permit the Chief Engineer to examine the infrastructure Projects using SCW Program Payments. The Municipality shall permit the authorized District representative, including the Auditor-Controller, to examine, review, audit, and transcribe any and all audit reports, other reports, books, accounts, papers, maps, and other records that relate to the SCW Program Payments. Examination activities are considered District administration of the SCW Program.
5. Expenditures determined by an audit to be in violation of any provision of Chapters 16 or 18 of the Code, or of this Agreement, shall be subject to the enforcement and remedy provisions of Section 18.14 of the Code.

B-7. Availability of Funds

District's obligation to disburse the SCW Program Payment is contingent upon the availability of sufficient funds to permit the disbursements provided for herein. If sufficient funds are not available for any reason including, but not limited to, failure to fund allocations necessary for disbursement of the SCW Program Payment, the District shall not be obligated to make any disbursements to the Municipality under this Agreement. This provision shall be construed as a condition precedent to the obligation of the District to make any disbursements under this Agreement. Nothing in this Agreement shall be construed to provide the Municipality with a right of priority for disbursement over any other Municipality. If any disbursements due to the Municipality under this Agreement are deferred because sufficient funds are unavailable, it is the intention of the District that such disbursement will be made to the Municipality when sufficient funds do become available, but this intention is not binding. If this Agreement's funding for any Fiscal Year is reduced or deleted by order of the Board, the District shall have the option to either cancel this Agreement with no liability occurring to the District or offer an amendment to the Municipality to reflect the reduced amount.

B-8. Choice of Law

The laws of the State of California govern this Agreement.

B-9. Claims

Any claim of the Municipality is limited to the rights, remedies, and claims procedures provided to the Municipality under this Agreement. Municipal expenditures of a SCW Program Payment that involves the District shall utilize a separate and specific agreement to that Project that includes appropriate indemnification superseding that in this Agreement.

B-10. Compliance with SCW Program

The Municipality shall comply with and require its contractors and subcontractors to comply with all provisions of Chapters 16 and 18 of the Code.

B-11. Compliance with Law, Regulations, etc.

The Municipality shall, at all times, comply with and require its contractors and subcontractors to comply with all applicable local, state and federal laws, rules, guidelines, regulations, and requirements.

B-12. Continuous Use of Municipal Projects; Lease or Disposal of Municipal Projects

The Municipality shall not abandon, substantially discontinue use of, lease, or dispose of all or a significant part or portion of any Project funded in whole or in part with SCW Program Payments during the useful life (defined as 30 years unless specified otherwise in annual plans and subsequent reports) of the Project without prior written approval of the District. Such approval may be conditioned as determined to be appropriate by the District, including a condition requiring repayment of a pro rata amount of the SCW Program Payments used to fund the Project together with interest on said amount accruing from the date of lease or disposal of the Project.

B-13. Disputes

Should a dispute arise between the parties, the party asserting the dispute will notify the other parties in writing of the dispute. The parties will then meet and confer within 21 calendar days of the notice in a good faith attempt to resolve the dispute.

If the matter has not been resolved through the process set forth in the preceding paragraph, any party may initiate mediation of the dispute. Mediation will be before a retired judge or mediation service mutually agreeable to the parties. All costs of the mediation, including mediator fees, will be paid one-half by the District and one-half by the Municipality. SCW Program Payments shall not be used to pay for any costs of the mediation.

The parties will attempt to resolve any dispute through the process set forth above before filing any action relating to the dispute in any court of law.

B-14. Final Inspection and Certification of Registered Professional

Upon completion of the design phase and before construction of a project, the Municipality shall provide certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist) that the design has been completed.

Upon completion of the project, the Municipality shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Agreement.

B-15. Force Majeure.

In the event that Municipality is delayed or hindered from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials not related to the price thereof, riots, insurrection, war, or other reasons of a like nature beyond the control of the Municipality, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

B-16. Funding Considerations and Exclusions

1. All expenditures of SCW Program Payments by Municipality must comply with the provisions of Chapters 16 and 18 of the Los Angeles County Flood Control District Code, including but not limited to the provisions regarding eligible expenditures contained in Section 16.05.A.2 and the provision regarding ineligible expenditures contained in Section 16.05.A.3.
2. SCW Program Payments shall not be used in connection with any Project implemented as an Enhanced Compliance Action ("ECA") and/or Supplemental Environmental Project ("SEP") as defined by State Water Resources Control Board Office of Enforcement written policies, or any other Project implemented pursuant to the settlement of an enforcement action or to offset monetary penalties imposed by the State Water Resources Control Board, a Regional Water Quality Control Board, or any other regulatory authority; provided, however, that SCW funds may be used for a Project implemented pursuant to a time schedule order ("TSO") issued by the Los Angeles Regional Water Quality Control Board if, at the time the TSO was issued, the Project was included in an approved watershed management program (including enhanced watershed management programs) developed pursuant to the MS4 Permit.

B-17. Indemnification

The Municipality shall indemnify, defend and hold harmless the District, the County of Los Angeles and their elected and appointed officials, agents, and employees from and against any and all liability and expense, including defense costs, legal fees, claims, actions, and causes of action for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage, arising from or in conjunction with: (1) any Project or Program implemented by the Municipality, in whole or in part, with SCW Program Payments or (2) any breach of this Agreement by the Municipality.

B-18. Independent Actor

The Municipality, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the District.

The Municipality shall not contract work with a contractor who is in a period of debarment from any agency within the District. (LACC Chapter 2.202)

B-19. Integration

This is an integrated Agreement. This Agreement is intended to be a full and complete statement of the terms of the agreement between the District and Municipality, and expressly supersedes any and all prior oral or written agreements, covenants, representations and warranties, express or implied, concerning the subject matter of this Agreement.

B-20. Lapsed Funds

1. The Municipality shall be able to carry over uncommitted SCW Program Payments for up to five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Municipality.
2. If the Municipality is unable to expend the SCW Program Payment within five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Municipality, then lapsed funding procedures will apply. Lapsed funds are funds that were transferred to the Municipality but were not committed to eligible expenditures by the end of the fifth (5th) fiscal year after the fiscal year in which those funds were transferred from the District.
3. Lapsed funds shall be allocated by the Watershed Area Steering Committee of the respective Watershed Area to a new Project with benefit to that Municipality, if feasible in a reasonable time frame, or otherwise to the Watershed Area.
4. In the event that funds are to lapse, due to circumstances beyond the Municipality's control, then the Municipality may request an extension of up to twelve (12) months in which to commit the funds to eligible expenditures. Extension Requests must contain sufficient justification and be submitted to the District in writing no later than three (3) months before the funds are to lapse.
5. The decision to grant an extension is at the sole discretion of the District.
6. Funds still uncommitted to eligible expenditures after an extension is granted will be subject to lapsed funding procedures without exception. Example below:

<u>Fiscal Year Transferred</u>	<u>Funds Lapse After</u>	<u>Extension Request Due</u>	<u>Commit By</u>
2019-20	6/30/2025	No later than 3/31/2025	No later than 6/30/2026

B-21. Municipal Project Access

Upon reasonable advance request, the Municipality shall ensure that the District or any authorized representative, will have safe and suitable access to the site of any Project implemented by the Municipality in whole or in part with SCW Program Payments at all reasonable times.

B-22. Non-Discrimination

The Municipality agrees to abide by all federal, state, and County laws, regulations, and policies regarding non-discrimination in employment and equal employment opportunity.

B-23. No Third-Party Rights

The parties to this Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or of any duty, covenant, obligation, or undertaking established herein

B-24. Notice

1. The Municipality shall notify the District in writing within five (5) working days of the occurrence of the following:
 - a. Bankruptcy, insolvency, receivership or similar event of the Municipality; or
 - b. Actions taken pursuant to State law in anticipation of filing for bankruptcy.
2. The Municipality shall notify the District within ten (10) working days of any litigation pending or threatened against the Municipality regarding its continued existence, consideration of dissolution, or disincorporation.
3. The Municipality shall notify the District promptly of the following:
 - a. Any significant deviation from the submitted Annual Plan for the current Fiscal Year, including discussion of any major changes to the scope of funded projects or programs, noteworthy delays in implementation, reduction in benefits or community engagement, and/or modifications that change the SCW Program Goals intended to be accomplished.
 - b. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Municipality agrees that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the District has determined what actions should be taken to protect and preserve the resource. The Municipality agrees to implement appropriate actions as directed by the District.

- c. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by District representatives with at least fourteen (14) days' notice to the District.

B-25. Municipality's Responsibility for Work

The Municipality shall be responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Municipality shall be responsible for responding to any and all disputes arising out of its contracts for work on the Project. The District will not mediate disputes between the Municipality and any other entity concerning responsibility for performance of work.

B-26. Reporting

The Municipality shall be subject to and comply with all applicable requirements of the District regarding reporting requirements. Municipalities shall report available data through the SCW Reporting Module, once available.

1. Annual Progress/Expenditure Reports. The Municipality shall submit Annual Progress/Expenditure Reports, using a format provided by the District, within six (6) months following the end of the Fiscal Year to the District to detail the activities of the prior year. The Annual Progress/Expenditure Reports shall be posted on the District's publicly accessible website and on the Municipality's website. The Annual Progress/Expenditure Report shall include:
 - a. Amount of funds received;
 - b. Breakdown of how the SCW Program Payment has been expended;
 - c. Documentation that the SCW Program Payment was used for eligible expenditures in accordance with Chapters 16 and 18 of the Code;
 - d. Description of activities that have occurred, milestones achieved, and progress made to date, during the applicable reporting period including comparison to the Annual Plan and corresponding metrics;
 - e. Discussion of any existing gaps between what was planned and what was achieved for the prior year, include any lessons learned;
 - f. Description of the Water Quality Benefits, Water Supply Benefits, and Community Investment Benefits and a summary of how SCW Program Payments have been used to achieve SCW Program Goals for the prior year, including graphical representation of available data and specific metrics to demonstrate the benefits being achieved through the years' investments.

- g. Discussion of alignment with other local, regional, and state efforts, resources, and plans, as applicable. This includes discussion of opportunities for addressing additional SCW Program Goals, leveraging SCW Program Goals, and increasing regional capacity to supplement the SCW Program.
 - h. Additional financial or Project-related information in connection with activity funded in whole or in part using SCW Program Payments as required by the District.
 - i. Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), that projects implemented with SCW Program Payments were conducted in accordance with Chapters 16 and 18 of the Code.
 - j. Report on annual and total (since inception of program) benefits provided by programs and projects funded by SCW Program Payment. This includes comparisons to annual plans and alignment with corresponding specific quantitative targets and metrics (note that SCW Reporting Module will facilitate calculation of benefits and graphical representation of pertinent data):
 - i. Annual volume of stormwater captured and treated
 - ii. Annual volume of stormwater captured and reused
 - iii. Annual volume of stormwater captured and recharged to a managed aquifer
 - iv. Annual creation, enhancement, or restoration of Community Investment Benefits. If none, discuss considerations explored and reasons to not include.
 - v. Annual acreage increases in Nature-Based Solutions and claimed level of NBS (with matrix demonstrating determination of good, better, best, as outlined in Exhibit C). If none, discuss considerations explored and reasons to not include.
 - vi. Annual expenditures providing DAC Benefits. If none, discuss considerations explored and reasons to not include.
2. Documentation of the Community Outreach and Engagement utilized for and/or achieved with the SCW Program Payment described in the Annual Plan Exhibit A. This information must be readily accessible to members of the public.
 3. As Needed Information or Reports. The Municipality agrees to promptly provide such reports, data, and information as may be reasonably requested by the District including, but not limited to material necessary or appropriate for evaluation of the

SCW Program or to fulfill any reporting requirements of the County, state or federal government.

B-27. Representations, Warranties, and Commitments

The Municipality represents, warrants, and commits as follows:

1. **Authorization and Validity.** The execution and delivery of this Agreement, including all incorporated documents, by the individual signing on behalf of Municipality, has been duly authorized by the governing body of Municipality, as applicable. This Agreement constitutes a valid and binding obligation of the Municipality, enforceable in accordance with its terms, except as such enforcement may be limited by law.
2. **No Violations.** The execution, delivery, and performance by the Municipality of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which the Municipality is a party or by which the Municipality is bound as of the date set forth on the first page hereof.
3. **No Litigation.** There are no pending or, to the Municipality's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which affect the Municipality's ability to complete the Annual Plan.
4. **Solvency.** None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of the Municipality. As of the date set forth on the first page hereof, the Municipality is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Municipality is able to pay its debts as they become due.
5. **Legal Status and Eligibility.** The Municipality is duly organized and existing and in good standing under the laws of the State of California. The Municipality shall at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority.
6. **Good Standing.** The Municipality must demonstrate it has not failed to comply with previous County and/or District audit disallowances within the preceding five years.

B-28. Travel

Any reimbursement for necessary ground transportation and lodging shall be at rates not to exceed those set by the California Department of Human Resources; per diem costs will not be eligible expenses. These rates may be found at

<http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred by the Municipality. No travel outside the Los Angeles County Flood Control District region shall be reimbursed unless prior written authorization is obtained from the Program Manager.

B-29. Unenforceable Provision

In the event that any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

B-30. Withholding of Disbursements and Material Violations

Notwithstanding any other provision of this Agreement, the District may withhold all or any portion of the SCW Program Payment for any Fiscal Year in the event that:

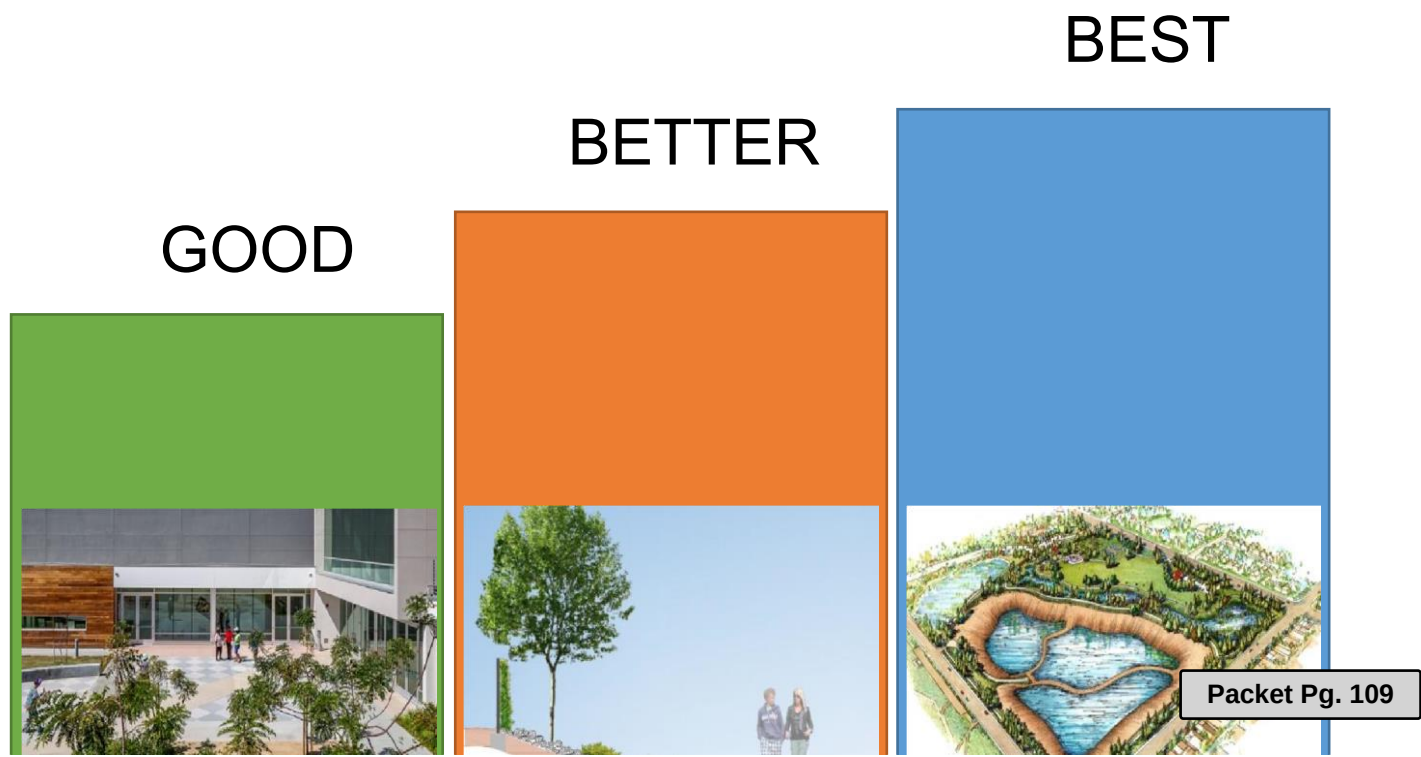
1. The Municipality has violated any provision of this Agreement; or
2. The Municipality fails to maintain reasonable progress in achieving SCW Program Goals, following an opportunity to cure.
3. Failure to remain in Good Standing, described in Section B-26 of Exhibit B.
4. Failure to submit annual reports on meeting SCW Program Goals.

EXHIBIT C – NATURE BASED SOLUTIONS (NBS) BEST MANAGEMENT PRACTICES

Municipalities shall consider incorporation of Nature-based solutions (NBS) into their projects. NBS refers to the sustainable management and use of nature for undertaking socio-environmental challenges, including climate change, water security, water pollution, food security, human health, and disaster risk management. As this environmental management practice is increasingly incorporated into projects for the SCW Program, this guidance document may be expanded upon to further quantify NBS practices based on benefits derived from their incorporation on projects.

The SCW Program defines NBS as a Project that utilizes natural processes that slow, detain, infiltrate or filter Stormwater or Urban Runoff. These methods may include relying predominantly on soils and vegetation; increasing the permeability of Impermeable Areas; protecting undeveloped mountains and floodplains; creating and restoring riparian habitat and wetlands; creating rain gardens, bioswales, and parkway basins; enhancing soil through composting, mulching; and, planting trees and vegetation, with preference for native species. NBS may also be designed to provide additional benefits such as sequestering carbon, supporting biodiversity, providing shade, creating and enhancing parks and open space, and improving quality of life for surrounding communities. NBS include Projects that mimic natural processes, such as green streets, spreading grounds and planted areas with water storage capacity. NBS may capture stormwater to improve water quality, collect water for reuse or aquifer recharge, or to support vegetation growth utilizing natural processes.

Municipalities are to include in each Annual Progress/Expenditure Report whether and how their project achieves a good, better, or best for each of the 6 NBS methods in accordance with the guidance below. Additionally, Annual Progress/ Expenditure Reports should include discussion on any considerations taken to maximize the class within each method. If at least 3 methods score within a single class, the overall project can be characterized as that class. Municipalities must attach a copy of the matrix for each project



with the good, better, or best column indicated for each method, to facilitate District tracking of methods being utilized.

METHODS	GOOD	BETTER	BEST
Vegetation/Green Space	Use of climateappropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 5%-15% covered by new climate-appropriate vegetation	Use of native, climateappropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 16%-35% covered by new native vegetation	Establishment of plant communities with a diversity of native vegetation (groundcover, shrubs, and trees) / green space that is both native and climate-appropriate More than 35% covered by new native vegetation
Increase of Permeability	Installation of vegetated landscape – 25%-49% paved area removed Redesign of existing impermeable surfaces and/or installation of permeable surfaces (e.g. permeable pavement and infiltration trenches)	Installation of vegetated landscape – 50%-74% paved area removed Improvements of soil health (e.g., compaction reduction)	Installation of vegetated landscape – 75%-100% paved area removed Creation of wellconnected and selfsustained natural landscapes with healthy soils, permeable surfaces, and appropriate vegetation
Protection of Undeveloped Mountains & Floodplains	● Preservation of native vegetation ● Minimal negative impact to existing drainage system	● Preservation of native vegetation ● Installation of new feature(s) to improve existing drainage system	● Creation of open green space ● Installation of features to improve natural hydrology

Creation & Restoration of Riparian Habitat & Wetlands	• Partial restoration of existing riparian habitat and wetlands • Planting of climate appropriate vegetation - between 11 and 20 different climate appropriate or native plant species newly planted • No potable water used to sustain the wetland	• Full restoration of existing riparian habitat and wetlands • Planting of native vegetation - between 21 and 40 different native plant species newly planted • No potable water used to sustain the wetland	• Full restoration and expansion of existing riparian habitat and wetlands Planting of plant communities with a diversity of native vegetation – between 41 and 50 different native plant species newly planted • No potable water used to sustain the wetland
New Landscape Elements	Elements designed to capture runoff for other simple usage (e.g. rain gardens and cisterns), capturing the 85 th percentile 24-hour storm event for at least 50% of the entire parcel	Elements that design to capture/redirect runoff and filter pollution (e.g. bioswales and parkway basins), capturing the 85 th percentile 24-hour storm event from the entire parcel	Large sized elements that capture and treat runoff to supplement or replace existing water systems (e.g. wetlands, daylighting streams, groundwater infiltration, floodplain reclamation), capturing the 90 th percentile 24-hour storm event from the entire parcel and/or capturing off-site runoff
Enhancement of Soil	Use of soil amendments such as mulch and compost to retain moisture in the soil and prevent erosion Planting of new climate appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated to retain moisture in the soil, prevent erosion, and support locally based composting and other soil enhancement activities Planting of new native, climate-appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated, especially use of next-generation design with regenerative adsorbents (e.g. woodchips, biochar) to retain moisture in the soil, prevent erosion, and support on-site composting and other soil enhancement activities Planting of new native, climate appropriate vegetation to enhance soil organic matter

EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

Municipalities shall operate and maintain infrastructure projects for the useful life of the project and are to consider using the following guidance for operations and maintenance for infrastructure projects. Operational maintenance is the care and upkeep of Projects that may require detailed technical knowledge of the Project's function and design. Project specific operational and maintenance plans shall consider the activities listed below and set forth specific activities and frequencies (not limited to those below) as determined to be appropriate by the Municipalities and best practices, including stakeholder engagement as applicable. Operational maintenance is to be performed by the operator of the Project with a purpose to make the operator aware of the state of readiness of the Project to deliver stormwater and urban runoff benefits.

1. Litter Control

- Regular removal of litter, nonhazardous waste materials, and accumulated debris near planted areas, rock areas, decomposed granite areas, rest areas, fence perimeters, adjoining access roads and driveways, drains, pedestrian trails, viewing stations, shelter houses, and bicycle pathways.
- Regular inspection and maintenance of pet waste stations
- Maintaining trash receptacles
- Removal of trash, debris, and blockages from bioswales
- Inspection and cleaning of trash booms
- Inspection of weir gates and stop logs to clean debris, as required.

2. Vegetation Maintenance

- Weed control o Recognition and removal of weeds, such as perennial weeds, morning glory, vinetype weeds, ragweed, and other underground spreading weeds.
 - o Avoiding activities that result in weed seed germination (e.g. frequent soil cultivation near trees or shrubs)
 - o Regular removal of weeds from landscape areas, including from berms, painted areas, rock areas, gravel areas, pavement cracks along access roads and driveways, drains, pedestrian trails, viewing stations, park shelters, and bicycle paths.
- Tree and shrubbery trimming and care o Removal of dead trees and elimination of diseased/damaged growth o Prevent encroachment of adjacent property and provide vertical clearance o Inspect for dead or diseased plants regularly

- Wetland vegetation and landscape maintenance
 - Installation and maintenance of hydrophytic and emergent plants in perennially wet and seasonal, intermittent habitats.
 - Draining and drawdown of wetland and excessive bulrush removal
 - Weed and nuisance plant control
 - Removal of aquatic vegetation (e.g. algae and primrose) using appropriate watercraft and harvesting equipment
 - Wildflower and meadow maintenance
 - Grass, sedge, and yarrow management
 - Removal of unwanted hydroseed
3. Wildlife Management
- Exotic species control
 - Provide habitat management; promote growth of plants at appropriate densities and promote habitat structure for animal species
 - Protect sensitive animal species (e.g. protection during critical life stages including breeding and migration)
 - Avoid disturbances to nesting birds
 - Avoid spread of invasive aquatic species
4. Facility Inspection
- Inspect project sites for rodent and insect infestations on a regular basis
 - Inspect for and report graffiti in shelter houses, viewing stations, benches, paving surfaces, walls, fences, and educational and directional signs
 - Inspect facilities for hazardous conditions on roads and trails (e.g. access roads and trails, decomposed granite pathways, and maintenance roads)
 - Inspect shade structures for structural damage or defacement
 - Inspect hardscapes
 - Inspect and maintain interpretive and informational signs
 - Inspect site furnishings (e.g. benches, hitching posts, bicycle racks)
 - Maintain deck areas (e.g. benches, signs, decking surfaces)
 - Visually inspect weirs and flap gates for damage; grease to prevent locking.
 - Inspect all structures after major storm events, periodically inspect every 3 months, and operate gates through full cycles to prevent them from locking up.
5. Irrigation System Management
- Ensuring automatic irrigation controllers are functioning properly and providing various plant species with proper amount of water.
 - Cycle controller(s) through each station manually and automatically to determine if all facets are functioning properly.
 - Inspection should be performed at least monthly.
 - Recover, replace, or refasten displaced or damaged valve box covers.
 - Inspect and

- repair bubbler heads.
 - o Repair and replace broken drip lines or emitters causing a loss of water (to prevent ponding and erosion).
 - o Maintain drip system filters to prevent emitters from clogging. Inspection and cleaning should occur at least monthly.
 - o Inspect and clean mainline filters, wye strainers, basket filters, and filters at backflow devices twice a year.
 - o Maintain and check function of the drip system.
 - Keeping irrigation control boxes clear of vegetation
 - Operating irrigation system to ensure it does not cause excessively wet, waterlogged areas, and slope failure
 - Utilizing infrequent deep watering techniques to encourage deep rooting, drought tolerant plant characteristics to promote a self-sustaining, irrigation free landscape
 - Determine watering schedules based on season, weather, variation in plant size, and plant varieties. At least four times a year (e.g. change of season), reschedule controller systems.
 - Turn off irrigation systems at the controller at the beginning of the rainy season, or when the soil has a high enough moisture content.
 - Use moisture sensing devices to determine water penetration in soil.
6. Erosion Management and Control
- Inspect slopes for erosion during each maintenance activity
 - Inspect basins for erosion
 - Take corrective measures as needed, including filling eroded surfaces, reinstalling or extending bank protection, and replanting exposed soil.
7. Ongoing Monitoring Activities
- Monitor controllable intake water flow and water elevation
 - Examine inflow and outflow structures to ensure devices are functioning properly and are free of obstructions.
 - Water quality sampling (quarterly, unless justified otherwise)
 - Checking telemetry equipment
 - Tracking and reporting inspection and maintenance records
8. Vector and Nuisance Insect Control
- Monitoring for the presence of vector and nuisance insect species
 - Adequate pretreatment of influent wastewater to lessen production of larval mosquitos
 - Managing emergent vegetation
 - Using hydraulic control structures to rapidly dewater emergent marsh areas
 - Managing flow velocities to reduce propagation of vectors



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager 

TITLE: **PLANS AND SPECIFICATIONS FOR THE PANTERA PARK HARD COURT REHABILITATION & PARKING LOT LED LIGHTING RETROFIT PROJECT.**

STRATEGIC GOAL: *Safe, Sustainable & Healthy Community*

RECOMMENDATION:

- A. Determine that approving the design and plans for the proposed Project is exempt from the California Environmental Quality Act pursuant to Section 15301(a) and (c), and Section 15302 of the CEQA Guidelines; and
- B. Adopt Resolution No. 2024-38 approving the design and plans for the Pantera Park Hard Court Rehabilitation & Parking Lot LED Retrofit Project (FP23503).

FINANCIAL IMPACT:

The FY 2022/23 Capital Improvement Program (CIP) included \$270,000 for the construction of this Project, with \$213,000 from a Prop 68 grant and \$57,000 in matching funds from the Park Development Fund (Fund 262). Year-to-date expenses total \$22,045, leaving an available budget amount of \$247,955. These funds have been subsequently carried over to the FY 24/25 CIP Budget. The latest updated Engineer's Cost Estimates based on the final design plans is \$370,000. Following the solicitation of public bids, the actual construction costs will be presented to the City Council to award a construction contract.

BACKGROUND/ANALYSIS:

In October of 2023, the Public Works Dept. issued a work order to one of the City's on-call consultant, TAIT & Associates, Inc. (TAIT), to design the Pantera Park Hard Court Rehab & Parking Lot LED Retrofit Project. This Project consists of the complete rehabilitation of the basketball and tennis courts and new LED parking lot lighting. The following is a breakdown of the scope.

- Hard court resurfacing and rehab (Tennis & Basketball).
- LED retrofit of the parking lot lights.
- New Musco Control Link lighting controls.
- Installation of a new flag pole.

TAIT has completed the preparation of the Plans, Specifications, and Estimates (PS&E) for the Project. The PS&E has been reviewed by staff and is now recommended for approval by the City Council through the adoption of the attached Resolution.

Cover pages and site plan of the Plans and Specifications are shown in Attachment 2, and a full set of the Plans and Specifications may be viewed electronically in the Public Works Department's Office.

The Project schedule is tentatively set as follows:

Project Advertising	September 2024
Award Construction Contract	October 2024
Start of Construction	November 2024
Completion of Construction	February 2025

ENVIRONMENTAL REVIEW:

This Project has been determined to be exempt from the California Environmental Quality Act (CEQA) provisions pursuant to the California Code of Regulations, guidelines for the implementation of the CEQA, Section 15301(a) and (c), and Section 15302 (Replacement and Reconstruction).

LEGAL REVIEW:

The City Attorney has reviewed and approved the Resolution.

PREPARED BY:

Jason Williams

Jason Williams, Maintenance Supervisor

9/17/2024

REVIEWED BY:


Hal Ghafari, Public Works Manager/Asst. City Engineer

8/30/2024


David G. Liu, Public Works Director/City Engineer

9/3/2024


Jason Jacobsen, Finance Director

9/4/2024

Attachments:

1. 5.8.a Resolution No. 2024-38
2. 5.8.b Plans and Specifications - Cover Page

RESOLUTION NO. 2024-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR APPROVING THE DESIGN AND PLANS FOR THE PANTERA PARK HARD COURT REHAB & PARKING LOT LED LIGHTING RETROFIT PROJECT (FP23503) PURSUANT TO GOVERNMENT CODE SECTION 830.6.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Diamond Bar as follows:

Section 1. Legislative Intent and Findings.

- A. The City retained TAIT & Associates, Inc. ("Consultant") as the engineer to design and prepare the plans for the Pantera Park Hard Court Rehab & Parking Lot LED Retrofit Project ("Project");
- B. The Consultant informed the City Engineer that these plans are complete and that construction of the Project may begin;
- C. The City Engineer reviewed the completed design and plans for the Project and agrees with the Consultant that the plans are complete and the Project may be constructed; and
- D. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

Section 2. Design Immunity; Authorization.

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual construction on the Project commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

Section 3. CEQA Determination.

This Project has been determined to be exempt from the California Environmental Quality Act (CEQA) provisions pursuant to the California Code of Regulations, guidelines for the implementation of the CEQA, Section 15301(a) and (c), and Section 15302

(Replacement and Reconstruction).

Section 4. The City Clerk is directed to certify the adoption of this Resolution.

Section 5. This Resolution will become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED this 17th day of September, 2024.

CITY OF DIAMOND BAR

Stan Liu, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was duly and regularly passed, approved and adopted by the City Council of the City of Diamond Bar, California, at its regular meeting held on 17th day of September, 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

**DEPARTMENT OF PUBLIC WORKS
CITY OF DIAMOND BAR
CALIFORNIA**



**CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
PANTERA PARK IMPROVEMENTS PROJECT
CITY PROJECT NO. FP23503**

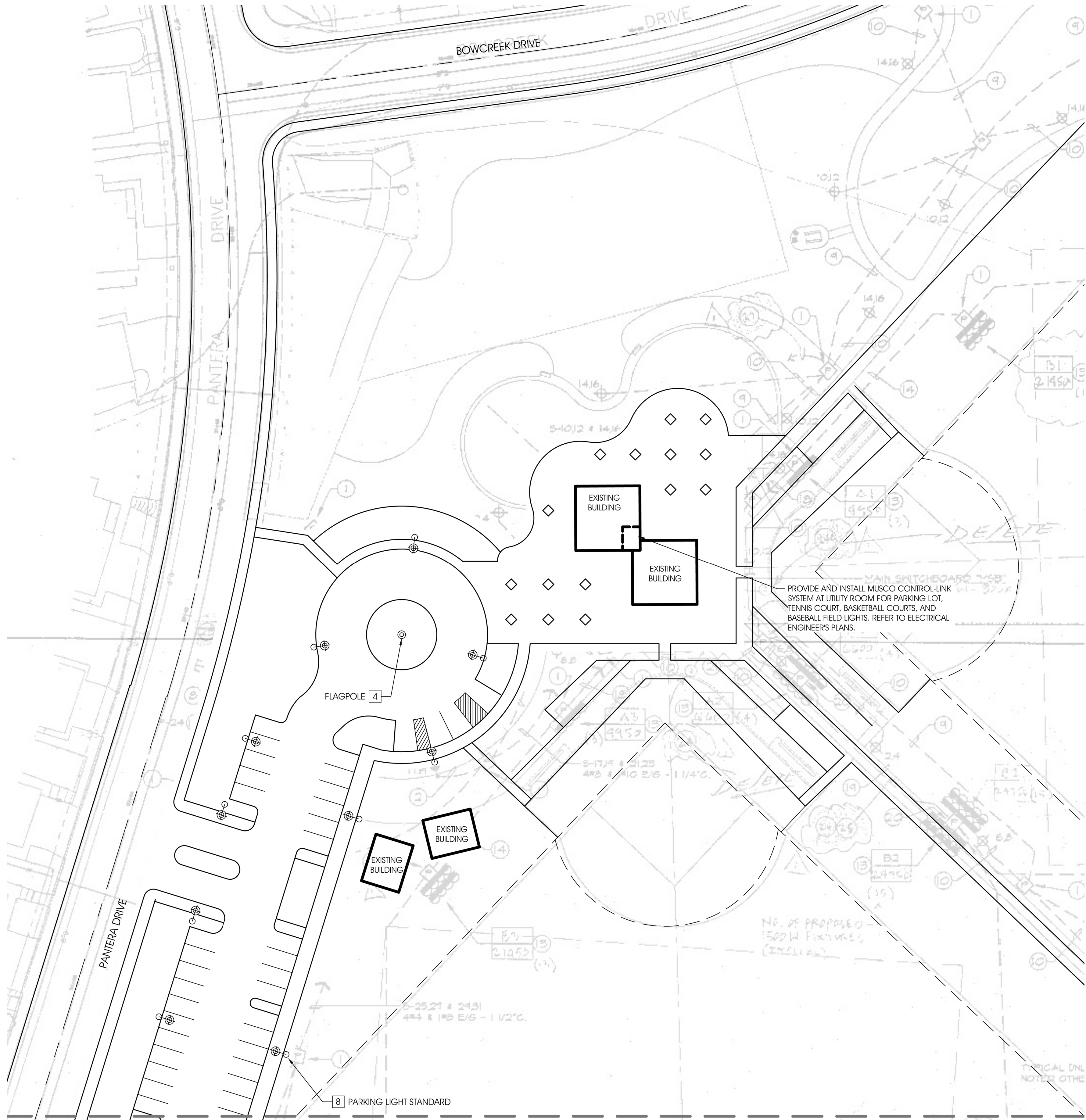
All Questions Regarding This Project Are to Be Directed To:

**Mr. David G. Liu, P.E.
Director of Public Works**

**City of Diamond Bar
(909) 839-7040**

Stan Liu, Mayor
Chia Yu Teng, Mayor Pro Tem
Andrew Chou, Council Member
Ruth M. Low, Council Member
Steve Tye, Council Member
Daniel Fox, City Manager

AUGUST 2024



CONSTRUCTION KEY

SYMBOL KEY DESCRIPTION

PAVING

- 1 BASKETBALL COURT AREA**
- HYDROBLAST BASKETBALL COURTS TO REMOVE PAINT TO CONCRETE BASE (ALTERNATIVE: REMOVE PAINT WITH LAVINA CONCRETE GRINDER)
 - GRIND CONCRETE AT JOINTS TO PROVIDE A SMOOTH EVEN TRANSITION AT SAME FINISH SURFACE ELEVATION ON EITHER SIDE OF THE JOINT. PATCH CONCRETE AS NEEDED AND PROVIDE A SMOOTH, EVEN SURFACE PRIOR TO INSTALLATION OF SURFACING MATERIAL.
 - APPLY ACRYLIC RESURFACER WITH SAND. PATCH AND REPAIR
 - CONTROL/EXPANSIONS JOINTS AS NEEDED WITH ACRYLIC PATCH BINDER. REPAIR CRACKS WITH ACRYLIC CRACK PATCH OR EQUAL.
 - COLOR: SPORTMASTER "SPORTMASTER SYSTEM";
 - COLOR CONCENTRATE WITH SAND OR EQUAL
 - COURT, SURROUND, 3-POINT AREA, TOP OF KEY: MATCH EXISTING OR EQUAL
 - KEY, CENTER COURT CIRCLE: MATCH EXISTING OR EQUAL
 - NEW STRIPING TO MATCH EXISTING PATTERN SCHEME WITH SPORTMASTER WHITE LINE PAINT OR EQUAL
- 2 TENNIS COURT AREA**
- HYDROBLAST BASKETBALL COURTS TO REMOVE PAINT TO CONCRETE BASE (ALTERNATIVE: REMOVE PAINT WITH LAVINA CONCRETE GRINDER)
 - GRIND CONCRETE AT JOINTS TO PROVIDE A SMOOTH EVEN TRANSITION AT SAME FINISH SURFACE ELEVATION ON EITHER SIDE OF THE JOINT. PATCH CONCRETE AS NEEDED AND PROVIDE A SMOOTH, EVEN SURFACE PRIOR TO INSTALLATION OF SURFACING MATERIAL.
 - APPLY ACRYLIC RESURFACER WITH SAND. PATCH AND REPAIR
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 - COLOR CONCENTRATE WITH SAND OR EQUAL
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 - KEY, CENTER COURT CIRCLE: MATCH EXISTING OR EQUAL
 - NEW STRIPING TO MATCH EXISTING PATTERN SCHEME WITH SPORTMASTER WHITE LINE PAINT OR EQUAL

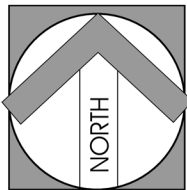
GAME COURT RESURFACING NOTES:
PREPARE SURFACES IN ACCORDANCE WITH PRODUCT MANUFACTURER'S INSTRUCTIONS. SURFACE PREPARATION AND PAINT APPLICATION SHALL BE EXECUTED PER MANUFACTURER'S RECOMMENDED GUIDELINES AND SPECIFICATIONS.

SITE FURNISHINGS LEGEND

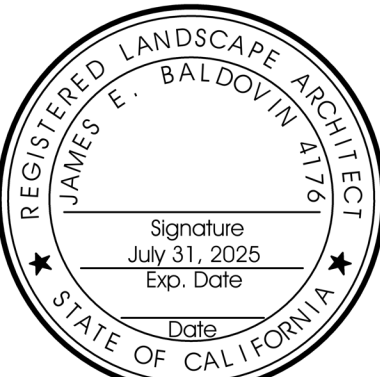
- 3** STAINLESS STEEL DRINKING FOUNTAIN/BOTTLE REFILL STATION
MODEL: HAWS 3611F WITH 3670 ATTACHMENT
AVAIL THROUGH: HAWS CORPORATION
INSTALL NEW SUMP AND SANDTRAP PER MANUFACTURER'S SPECIFICATIONS
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 4** 40' FLAG POLE (ADD/ALTERNATE)
AVAILABLE THROUGH: CONCORD AMERICAN FLAGPOLE
CONTACT: 855-530-4078
MODEL: ESR40C71-CLR OR EQUAL
FLAG LENGTH SHALL BE NO MORE THAN 1/4 OF THE HEIGHT OF THE POLE.
FOOTING PER STRUCTURAL ENGINEER'S PLANS.
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 5** EXISTING TENNIS COURT WINDSCREEN TO BE REPLACED.
- EXISTING CHAINLINK FENCE TO REMAIN.
- COLOR TO MATCH EXISTING WINDSCREEN OR EQUAL
SCREEN FABRIC: OPEN MESH
AVAILABLE THROUGH: NJP SPORTS
CONTACT: 800-773-4658
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 6** EXISTING TENNIS COURT NET TO BE REPLACED. COLOR TO MATCH EXISTING.
AVAILABLE THROUGH: NJP SPORTS
CONTACT: 800-773-4658
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 7** EXISTING BASKETBALL GOAL RIM AND NET TO BE REPLACED. COLOR TO MATCH EXISTING.
AVAILABLE THROUGH: LA STEELCRAFT
MODEL: LA-45 OR EQUAL
CONTACT: 800-687-5768
INSTALL PER MANUFACTURER'S SPECIFICATIONS.

SITE LIGHTING LEGEND

- 8** PARKING LIGHT STANDARD
REFER TO ELECTRICAL ENGINEER'S PLANS FOR DETAILS AND NOTES.
EXISTING SIGNAGE ON LIGHT STANDARDS SHALL BE REATTACHED
FOLLOWING INSTALLATION OF NEW PARKING LIGHT STANDARD
- EXISTING LIGHT STANDARDS TO REMAIN. PROTECT IN PLACE



MATCHLINE - SEE SHEET L-2



PREPARED BY:

conceptual design + planning company
1475 Scenic Drive, Suite 200
Costa Mesa, CA 92626
T: 949.399.0870
www.cdpcinc.com
COSTA MESA • CENTRAL COAST • LAS VEGAS



CDPC PROJECT# 23089

23089 - C.dwg

SUBMITTED _____

REVIEWED _____

APPROVED _____

DAVID G. LIU, P.E.
DIRECTOR OF PUBLIC WORKS/ CITY ENGINEER

RCE 44053

DATE

DEPARTMENT OF PUBLIC WORKS
CITY OF DIAMOND BAR
STATE OF CALIFORNIA

PANTERA PARK
HARDSCAPE IMPROVEMENTS

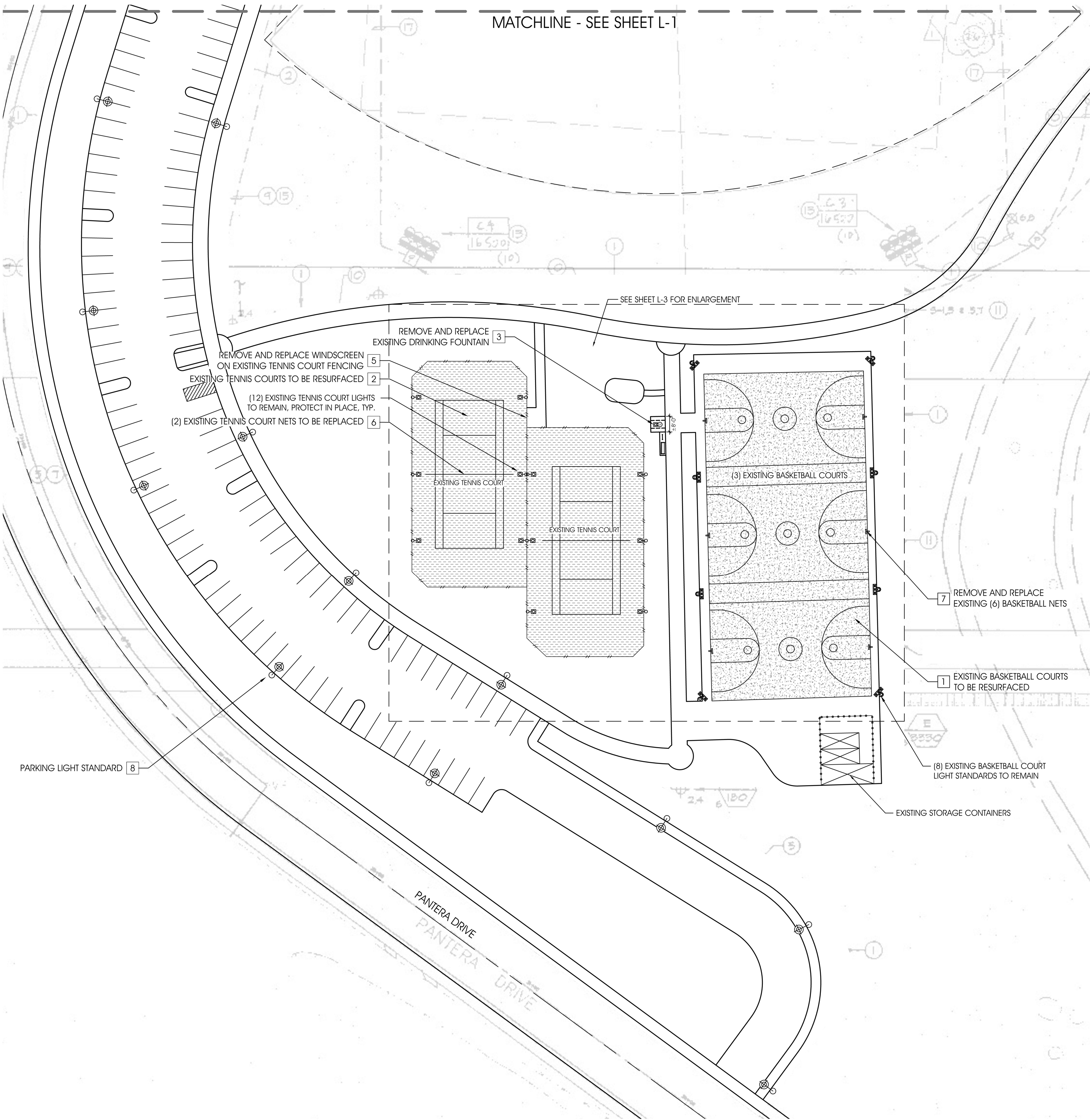
738 Pantera Dr.
Diamond Bar, CA 91765

CONSTRUCTION PLAN

PROJECT NO.

DATE: 08/07/2024

SHEET 1 OF 3



CONSTRUCTION KEY

SYMBOL KEY DESCRIPTION

PAVING

- 1 BASKETBALL COURT AREA**
- HYDROBLAST BASKETBALL COURTS TO REMOVE PAINT TO CONCRETE BASE (ALTERNATIVE: REMOVE PAINT WITH LAVINA CONCRETE GRINDER)
 - GRIND CONCRETE AT JOINTS TO PROVIDE A SMOOTH EVEN TRANSITION AT SAME FINISH SURFACE ELEVATION ON EITHER SIDE OF THE JOINT. PATCH CONCRETE AS NEEDED AND PROVIDE A SMOOTH, EVEN SURFACE PRIOR TO INSTALLATION OF SURFACING MATERIAL.
 - APPLY ACRYLIC RESURFACER WITH SAND. PATCH AND REPAIR CONTROL/EXPANSIONS JOINTS AS NEEDED WITH ACRYLIC PATCH BINDER. REPAIR CRACKS WITH ACRYLIC CRACK PATCH OR EQUAL.
 - COLOR: SPORTMASTER "SPORTMASTER SYSTEM"; COLOR CONCENTRATE WITH SAND OR EQUAL
 - COURT, SURROUND, 3-POINT AREA, TOP OF KEY: MATCH EXISTING OR EQUAL
 - KEY, CENTER COURT CIRCLE: MATCH EXISTING OR EQUAL
 - NEW STRIPING TO MATCH EXISTING PATTERN SCHEME WITH SPORTMASTER WHITE LINE PAINT OR EQUAL
- 2 TENNIS COURT AREA**
- HYDROBLAST BASKETBALL COURTS TO REMOVE PAINT TO CONCRETE BASE (ALTERNATIVE: REMOVE PAINT WITH LAVINA CONCRETE GRINDER)
 - GRIND CONCRETE AT JOINTS TO PROVIDE A SMOOTH EVEN TRANSITION AT SAME FINISH SURFACE ELEVATION ON EITHER SIDE OF THE JOINT. PATCH CONCRETE AS NEEDED AND PROVIDE A SMOOTH, EVEN SURFACE PRIOR TO INSTALLATION OF SURFACING MATERIAL.
 - APPLY ACRYLIC RESURFACER WITH SAND. PATCH AND REPAIR CONTROL/EXPANSIONS JOINTS AS NEEDED WITH ACRYLIC PATCH BINDER. REPAIR CRACKS WITH ACRYLIC CRACK PATCH OR EQUAL.
 - COLOR: SPORTMASTER "SPORTMASTER SYSTEM"; COLOR CONCENTRATE WITH SAND OR EQUAL
 - COURT, SURROUND, 3-POINT AREA, TOP OF KEY: MATCH EXISTING OR EQUAL
 - KEY, CENTER COURT CIRCLE: MATCH EXISTING OR EQUAL
 - NEW STRIPING TO MATCH EXISTING PATTERN SCHEME WITH SPORTMASTER WHITE LINE PAINT OR EQUAL

GAME COURT RESURFACING NOTES:
PREPARE SURFACES IN ACCORDANCE WITH PRODUCT MANUFACTURER'S INSTRUCTIONS. SURFACE PREPARATION AND PAINT APPLICATION SHALL BE EXECUTED PER MANUFACTURER'S RECOMMENDED GUIDELINES AND SPECIFICATIONS.

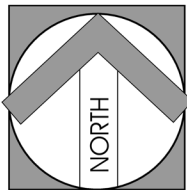
SITE FURNISHINGS LEGEND

- 3 STAINLESS STEEL DRINKING FOUNTAIN/BOTTLE REFILL STATION**
MODEL: HAWS 3611 F WITH 3670 ATTACHMENT
AVAIL THROUGH: HAWS CORPORATION
INSTALL NEW SUMP AND SANDTRAP PER MANUFACTURER'S SPECIFICATIONS
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 4 40' FLAG POLE (ADD/ALTERNATE)**
AVAILABLE THROUGH: CONCORD AMERICAN FLAGPOLE
CONTACT: 855-530-4078
MODEL: ESR40C71-CLR OR EQUAL
FLAG LENGTH SHALL BE NO MORE THAN 1/4 OF THE HEIGHT OF THE POLE.
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AVAILABLE THROUGH: NJP SPORTS
CONTACT: 800-773-4658
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
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CONTACT: 800-773-4658
INSTALL PER MANUFACTURER'S SPECIFICATIONS.
- 7 EXISTING BASKETBALL GOAL RIM AND NET TO BE REPLACED. COLOR TO MATCH EXISTING.**
AVAILABLE THROUGH: L.A. STEELCRAFT
MODEL: LA-45 OR EQUAL
CONTACT: 800-687-5768
INSTALL PER MANUFACTURER'S SPECIFICATIONS.

SITE LIGHTING LEGEND

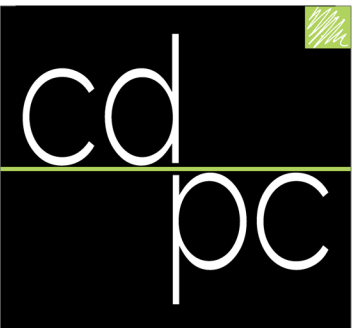
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EXISTING SIGNAGE ON LIGHT STANDARDS SHALL BE REATTACHED FOLLOWING INSTALLATION OF NEW PARKING LIGHT STANDARD

EXISTING LIGHT STANDARDS TO REMAIN, PROTECT IN PLACE



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COSTA MESA • CENTRAL COAST • LAS VEGAS



CDPC PROJECT# 23089

23089 - C.dwg

SUBMITTED _____

REVIEWED _____

APPROVED _____

DAVID G. LIU, P.E. RCE 44053
DIRECTOR OF PUBLIC WORKS/ CITY ENGINEER

DATE

DEPARTMENT OF PUBLIC WORKS

CITY OF DIAMOND BAR

STATE OF CALIFORNIA

PANTERA PARK
HARDSCAPE IMPROVEMENTS

738 Pantera Dr.
Diamond Bar, CA 91765

CONSTRUCTION PLAN

PROJECT NO.

DATE: 08/07/2024

SHEET 2 OF 3



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager 

TITLE: **PLANS AND SPECIFICATIONS FOR THE DIAMOND BAR CENTER, GRAND VIEW BALLROOM LIGHTING & CONTROL UPGRADES (FP24500) / DIAMOND BAR CENTER MAIN ENTRY/FACILITY DOORS & ADA IMPROVEMENTS (FP24501).**

STRATEGIC GOAL: *Safe, Sustainable & Healthy Community*

RECOMMENDATION:

- A. Determine that approving the design and plans for the proposed Project is exempt from the California Environmental Quality Act pursuant to Section 15301(a) and (c), and Section 15302 of the CEQA Guidelines; and
- B. Adopt Resolution No. 2024-39 approving the design and plans for the Diamond Bar Center Grand View Ballroom Lighting & Controls Upgrades (FP24500) / Diamond Bar Center Main Entry/Facility Doors & ADA Improvements (FP24501).

FINANCIAL IMPACT:

The FY 2024/25 Capital Improvement Program (CIP) includes \$640,000 for the construction of this Project. The latest updated Engineer's Cost Estimate based on the final design plans is \$742,235 not including any contingency. Following solicitation of public bids, the actual construction costs will be presented to the City Council to award a construction contract.

BACKGROUND/ANALYSIS:

On May 2, 2023, the City Council approved a Consulting Services Agreement with PBLA Engineering, Inc. (PBLA) to design the Diamond Bar Center Grand View Ballroom (GVB) Lighting & Controls Upgrades and Diamond Bar Center Main Entry/Facility Doors & ADA Improvements. This Project will provide significant upgrades and Improvements to the facility, including new automatic doors at the main entry, new door hardware and new LED lighting & controls in the Grand View Ballroom.

PBLA has completed the preparation of the Plans, Specifications, and Estimates (PS&E) for the Project. The PS&E have been reviewed by staff and are now recommended for approval by the City Council through the adoption of the attached Resolution.

The cover pages and the front door elevation of the Plans and Specifications are shown in Attachment 2. A full set of the Plans and Specifications may be viewed electronically in the Public Works Department's Office.

The Project schedule is tentatively set as follows:

Project Advertising	September 2024
Award Construction Contract	November 2024
Start of Construction	December 2024
Completion of Construction	May 2025

ENVIRONMENTAL REVIEW:

This Project has been determined to be exempt from the California Environmental Quality Act (CEQA) provisions pursuant to the California Code of Regulations, guidelines for the implementation of the CEQA, Section 15301(a) and (c), and Section 15302 (Replacement and Reconstruction).

LEGAL REVIEW:

The City Attorney has reviewed and approved the Resolution as to form.

PREPARED BY:



Jason Williams, Maintenance Supervisor

9/17/2024

REVIEWED BY:



Hal Ghafari, Public Works Manager/Asst. City Engineer

8/30/2024



David G. Liu, Public Works Director/City Engineer

9/3/2024



Jason Jacobsen, Finance Director

9/4/2024

Attachments:

1. 5.9.a Resolution No. 2024-39
2. 5.9.b Plans and Specifications - Cover Pages

RESOLUTION NO. 2024-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR APPROVING THE DESIGN AND PLANS FOR THE DIAMOND BAR CENTER GRAND VIEW BALLROOM LIGHTING & CONTROLS UPGRADES AND THE MAIN ENTRY/FACILITY DOORS & ADA IMPROVEMENTS, PROJECT NO. FP24500 AND FP24501 PURSUANT TO GOVERNMENT CODE SECTION 830.6.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Diamond Bar as follows:

Section 1. Legislative Intent and Findings.

- A. The City retained PBLA Engineering, Inc. ("Consultant") as the engineer to design and prepare the plans for the Diamond Bar Center Grand View Ballroom Lighting & Controls Upgrades and Diamond Bar Center Main Entry/Facility Doors & ADA Improvements ("Project");
- B. The Consultant informed the City Engineer that these plans are complete and that construction of the Project may begin;
- C. The City Engineer reviewed the completed design and plans for the Project and agrees with the Consultant that the plans are complete and the Project may be constructed; and
- D. The City Council wishes to obtain the immunities set forth in Government Code § 830.6 with regard to the plans and construction of the Project.

Section 2. Design Immunity; Authorization.

- A. The design and plans for the Project are determined to be consistent with the City's standards and are approved.
- B. The design approval set forth in this Resolution occurred before actual construction on the Project commenced.
- C. The approval granted by this Resolution conforms with the City's General Plan.
- D. The City Engineer, or designee, is authorized to act on the City's behalf in approving any alterations or modifications of the design and plans approved by this Resolution.
- E. The approval and authorization granted by this Resolution is intended to avail the City of the immunities set forth in Government Code § 830.6.

Section 3. CEQA Determination.

This Project has been determined to be exempt from the California Environmental Quality Act (CEQA) provisions pursuant to the California Code of Regulations, guidelines for the implementation of the CEQA, Section 15301(a) and (c), and 15302 (Replacement and Reconstruction).

Section 4. The City Clerk is directed to certify the adoption of this Resolution.**Section 5.** This Resolution will become effective immediately upon adoption.

PASSED, APPROVED, AND ADOPTED this 17th day of September, 2024.

CITY OF DIAMOND BAR

Stan Liu, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was duly and regularly passed, approved and adopted by the City Council of the City of Diamond Bar, California, at its regular meeting held on 17th day of September, 2024, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

**DEPARTMENT OF PUBLIC WORKS
CITY OF DIAMOND BAR
CALIFORNIA**



**CONTRACT DOCUMENTS AND SPECIFICATIONS
FOR
DIAMOND BAR CENTER IMPROVEMENTS PROJECT
CITY PROJECT NO. FP23500 & FP23501**

All Questions Regarding This Project Are to Be Directed To:

**Mr. David G. Liu, P.E.
Director of Public Works**

**City of Diamond Bar
(909) 839-7040**

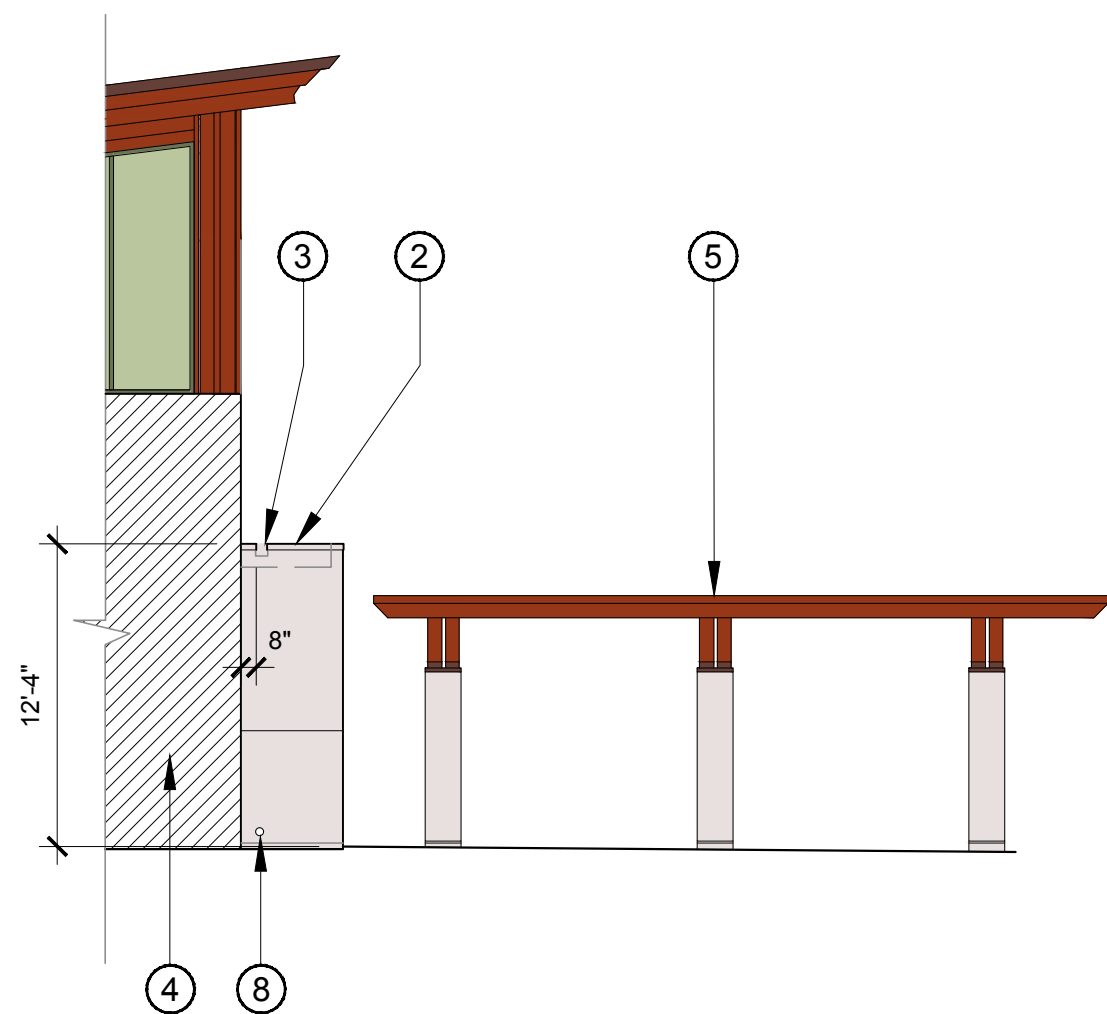
Stan Liu, Mayor
Chia Yu Teng, Mayor Pro Tem
Andrew Chou, Council Member
Ruth M. Low, Council Member
Steve Tye, Council Member
Daniel Fox, City Manager

MONTH YEAR

ABBREVIATIONS										PROJECT DIRECTORY										SYMBOLS										PROJECT DATA										INDEX OF SHEETS																																							
AB ANCHOR BOLT AC ASPHALT CONCRETE ACOUS ACOUSTICAL ACT ACOUSTICAL TILE ADJ ADJUSTABLE ADDL ADDITIONAL AFF ABOVE FINISHED FLOOR AGGR AGGREGATE ALT ALTERNATE ALUM ALUMINUM ARCH ARCHITECTURAL ASF ABOVE FINISH SURFACE ASPH ASPHALT BD BOARD BITUM BITUMINOUS BLDG BUILDING BLKG BLOCKING BM BEAM BOT BOTTOM BTWN BETWEEN BU BUILT-UP CAB CABINET CBC CALIFORNIA BLDG CODE CB CATCH BASIN CLKG CAULKING CLG CEILING CL CLOSET C CHANNEL CJ CONTROL JOINT CLR CLEAR COL COLUMN COMP COMPOSITION CMU CONCRETE MASONRY UNIT CONT CONTINUOUS CONC CONCRETE CT CERAMIC TILE CTR COUNTER CTSK COUNTERSINK DBL DETAIL DD DOWN DRAIN DF DRINKING FOUNTAIN DIA DIAMETER DIAG DIAGONAL DIM DIMENSION DISP DISPENSER DN DOWN DR DOOR DS DOWNSPOUT DET DETAIL DWG DRAWING DWR DRAWER (E) EXISTING E EAST EA EACH EF EXHAUST FAN EHD ELECTRICAL HAND DRYER EJ EXPANSION JOINT EIFS EXTERIOR INSUL FINISH SYSTEM EL ELEVATION HEIGHT ELECT ELECTRICAL ELEV ELEVATION NEW ELVR ELEVATOR EMER EMERGENCY EQ EQUAL EQUIP EQUIPMENT ESCL ESCALATOR EWC ELECTRICAL WATER COOLER EXP EXPANSION EXT EXTERIOR FD FLOOR DRAIN FDN FOUNDATION FE FIRE EXTINGUISHER FEC FIRE EXTINGUISHER CABINET FHMS FLATHEAD METAL SCREW FHWS FLATHEAD WOOD SCREW FIN FINISH FLASH FLASHING FLR FLOOR FLOUR FLUORESCENT FO FACE OF FOB FACE OF CMU BLOCK FOC FACE OF CONCRETE FOF FACE OF FINISH FOS FACE OF STUD FOW FACE OF WALL FPRF FIREPROOF FRP FIBER REINFORCED PANEL FTG FOOTING FT FEET OR FOOT FURR FURRING FWY FREE WAY										GA GAUGE GALV GALVANIZED GB GRAB BAR GL GLASS GLM GLUE LAMINATED MEMBER GLB GLUE LAM BEAM GR GRADE GYPBD GYPSUM BOARD GWB GYPSUM WALL BOARD GSB GYPSUM SHEATHING BOARD HB HOSE BIB HC HANDICAPPED HDWR HARDWOOD HM HOLLOW CORE HORIZ HORIZONTAL HR HOUR HSB HIGH STRENGTH BOLT HT HEIGHT HWAC HEAT'G, VENT'G, AIR COND. HMY HIGHWAY ID INSIDE DIAMETER IDEN IDENTITY INT INTERIOR INSUL INSULATION JAN JANITOR JST JOIST LAM LAMINATE LAV LAVATORY MAT MATERIAL MAX MAXIMUM MB MACHINE BOLT MECH MECHANICAL MED MEDIUM MTL METAL MFR MANUFACTURER MKBD MARKER BOARD MIN MINIMUM MIR MIRROR MISC MISCELLANEOUS mm MILLIMETER MO MASONRY OPENING MR MOISTURE RESISTANT MT METAL THRESHOLD MTD MOUNTED MUL MULLION No. NUMBER N NORTH NIC NOT IN CONTRACT No NUMBER NTS NOT TO SCALE OA OVERALL OC ON CENTER OD OUTSIDE DIAMETER OH OPPOSITE HAND OPNG OPENING O/ OVER PPC POURED IN PLACE CONC. PR PAIR PERF PERFORATED PL PLATE PLAM PLASTIC LAMINATE PLAS PLASTER PLWD PLYWOOD PMF PRESSED METAL FRAME PT PRESSURE TREATED PTD PAPER TOWEL DISPENSER PTDR PAPER TOWEL DISP/RECP QT QUARRY TILE QTY QUANTITY R RADIUS RD ROOF DRAIN RO ROUGH OPENING ROOM ROOM RM REFERENCE REFR REFRIGERATOR REQD REQUIRED RFEC RECESSED FIRE EXT. CAB. RHWS POUND HEAD WD SCREW R/W RIGHT OF WAY										S SOUTH SAB SOUND ATTENUATION BATT SC SOLID CORE SCHD SCHEDULE SF SQUARE FEET SHEATH SHEATHING SHT SHEET SIM SIMILAR SM SQUARE METER SQ SQUARE SND SANITARY NAPKIN DISP. SPS STRUC. PLWD. SHEETING SS STAINLESS STEEL STAG STAGGARD STD STANDARD STL STEEL STOR STORAGE SUSP SUSPENDED SYM SYMMETRICAL T&B TOP AND BOTTOM T&G TONGUE AND GROOVE TB TOWEL BAR TDD TELECOM DISP. DEVICE TEMP TEMPORARY TK THICK TS TUBE STEEL TSD TOILET SEAT COVER DISP. TTD TOILET TISSUE DISP. TYP TYPICAL T TEMPERED UNO UNLESS NOTED OTHERWISE UR URINAL VB VAPOR BARRIER VAR VARIES VCT VINYL COMPOSITION TILE VERT VERTICAL VTR VENT THRU ROOF W WEST W/ WITH W/O WITHOUT WC WATER CLOSET WD WOOD WDW VENT THRU ROOF WP WATERPROOF WSC WAINSCOT										OWNER REPRESENTATIVE: CITY OF DIAMOND BAR 21810 COPLEY DR. DIAMOND BAR, CA 91765 PH: 909-839-7059 CONTACT: JASON WILLIAMS EMAIL: jwilliams@diamondbarca.gov										ARCHITECT: PBLA ENGINEERING, INC. 1481 FORD STREET, SUITE 201 REDLANDS, CA 92373 PH: 909-203-7995 CONTACT: MATT EVANS EMAIL: mevans@pbla.biz										KEYNOTE WINDOW NUMBER DOOR NUMBER DEMOLITION NOTE REVISION NUMBER GRID LINE NUMBER (OR LETTER) ROOM NAME ROOM NUMBER SECTION REFERENCE ELEVATION CALLOUT INTERIOR ELEVATION CALLOUT DETAIL CUT DETAIL CUT										APN: 8701-059-909 ZONE: REC EXISTING SITE AREA: 310,000 S.F. (7.1 AC) CONSTRUCTION TYPE: EXISTING BANQUET ROOM II - 1HR (SPRINKLERED) EXISTING COMMUNITY / SENIOR CENTER VB (SPRINKLERED) OCCUPANCY TYPE: EXISTING BANQUET ROOM - A-2 EXISTING COMMUNITY / SENIOR CENTER - B BUILDING AREA: EXISTING BANQUET ROOM 12,698 S.F. EXISTING COMMUNITY / SENIOR CENTER 9,411 S.F. AREA OF NEW ENTRY DOOR: 68 S.F. EXISTING NUMBER OF STORIES: 1 EXISTING BUILDING HEIGHT: 32' +/-										TITLE SHEETS: T1.0 INDEX OF SHEETS, PROJECT DATA, VICINITY MAP, ABBREVIATIONS, SYMBOLS T1.1 GENERAL NOTES T1.2 GENERAL NOTES CONT. T1.3 CALIFORNIA GREEN BUILDING CODE T1.4 CALIFORNIA GREEN BUILDING CODE T1.5 CALIFORNIA GREEN BUILDING CODE ARCHITECTURAL PLANS: A1.0 PARTIAL SITE PLAN A1.1 ENLARGED PARTIAL SITE PLAN A2.1 PARTIAL FLOOR PLAN (NORTH) A2.2 PARTIAL FLOOR PLAN (SOUTH) A2.3 ENLARGED DEMOLITION PLAN/FLOOR PLAN/CEILING PLAN A2.4 PARTIAL ROOF PLAN A3.0 DEMOLITION REFLECTED CEILING PLAN (NORTH) A3.1 PARTIAL REFLECTED CEILING PLAN (NORTH) A4.1 EXTERIOR ELEVATIONS AS.1 BUILDING SECTIONS A6.1 DOOR HARDWARE SCHEDULE A7.1 INTERIOR FINISH SCHEDULE AS.1 ADA DETAILS AS.2 DETAILS STRUCTURAL PLANS: SCS STRUCTURAL COVER SHEET SN1 STRUCTURAL NOTES SN2 STRUCTURAL NOTES SN3 STRUCTURAL NOTES S1 FOUNDATION PLAN S2 PARTIAL ROOF PLAN SD1 STRUCTURAL FOUNDATION DETAILS SD2 STRUCTURAL GENERAL WOOD FRAMING DETAILS SD4 STRUCTURAL ROOF FRAMING DETAILS SSW1 STEEL STRONG WALL - ANCHORAGE DETAILS SSW2 STEEL STRONG WALL - FRAMING DETAILS SSW2.1 STEEL STRONG WALL - FRAMING DETAILS									
										CODE INFORMATION										DEFERRED SUBMITTALS										GENERAL NOTES																																																	
										APPLICABLE CODES: 1.) THE 2022 CALIFORNIA BUILDING CODE (CBC), IS BASED ON THE 2.) THE 2022 CALIFORNIA ELECTRICAL CODE (CEC), IS BASED ON 3.) THE 2022 CALIFORNIA MECHANICAL CODE (CMC), IS BASED 4.) THE 2022 CALIFORNIA PLUMBING CODE (CPC), IS BASED ON THE 5.) THE 2022 CALIFORNIA ENERGY CODE (CEC) WRITTEN BY THE CALIFORNIA ENERGY COMMISSION 6.) THE 2022 CALIFORNIA FIRE CODE (CFC), IS BASED ON 7.) THE 2022 CALIFORNIA GREEN BUILDING STANDARDS CODE 8.) THE 2022 CALIFORNIA BUILDING STANDARDS ADMINISTRATIVE CODE										DEFERRED SUBMITTAL(S) SHALL BE SUBMITTED TO THE CITY OF DIAMOND BAR FIRE DEPARTMENT UNDER SEPARATE PERMIT FOR THE FOLLOWING BUILDING COMPONENTS/ELEMENTS: A). FIRE SPRINKLERS SYSTEM B). FIRE ALARM DEFERRED SUBMITTAL(S) SHALL BE PREPARED AND SUBMITTED TO THE FIRE DEPARTMENT, BY THE GENERAL CONTRACTOR, FOR APPROVAL PRIOR TO COMMENCEMENT OF ANY WORK RELATED TO THE ABOVE.										1. CONSTRUCTION DEBRIS SHALL BE RECYCLED PER STATE MANDATE. THE CONTRACTOR IS REQUIRED TO USE THE CITY'S FRANCHISED HAULER. 2. THERE ARE NO CHANGES BEING MADE TO THE EXISTING MECHANICAL SYSTEMS. 3. ANY ADA PARKING AND RESTROOM UPGRADES WILL BE MADE UNDER SEPARATE PERMIT, BY OTHERS. 4. FIRE DEPARTMENT APPROVAL IS REQUIRED PRIOR TO FRAMING INSPECTION, FOR FIRE SPRINKLER RELOCATION.																																																	
										SCOPE OF WORK																																																																					
										NEW ADDITION FOR NEW SLIDING ENTRY DOOR AND NEW DOOR HARDWARE THROUGHOUT EXISTING FACILITY. NEW LIGHT CONTROL PANELS AND FRAMED LIGHT COVES WITH NEW FIXTURES IN EXISTING BANQUET ROOM. NEW DOWN LIGHTS AND WALL SCONCES IN EXISTING BANQUET ROOM.																																																																					
										SPECIAL INSPECTION																																																																					
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PROJECT NO. FP23500, FP23501										DATE: 07-29-24										SHEET 1 OF 39																																																											

KEY NOTES: ⓧ

- 1. NEW BI-PART AUTOMATIC SLIDING ENTRY DOOR.
- 2. NEW ENTRY FRAMING WITH STUCCO FINISH TO MATCH EXISTING.
- 3. 6"x6" GALVANIZED ROOF OVERFLOW SCUPPER. PAINT TO MATCH PLASTER COLOR.
- 4. EXISTING BUILDING.
- 5. EXISTING TRELLIS TO BE MODIFIED.
- 6. EXISTING WINDOW.
- 7. NEW ALUMINUM WINDOW ABOVE AUTOMATIC SLIDING DOOR.
- 8. ROOF DRAIN DOWNSPOUT.



EXTERIOR ELEV. (SOUTH)

SCALE: 1/8"=1'-0"

2



PARTIAL EXTERIOR ELEVATION (EAST)

SCALE: 1/8"=1'-0"

1

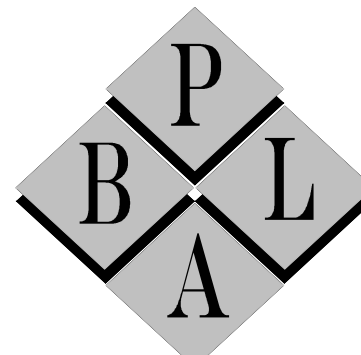
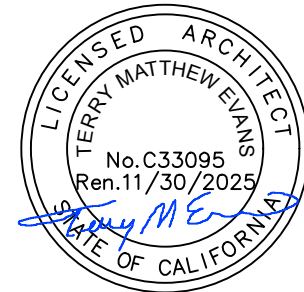
DEPARTMENT OF PUBLIC WORKS
CITY OF DIAMOND BAR
STATE OF CALIFORNIA

Diamond Bar Center Improvements
1600 Grand Ave.
Diamond Bar, CA 91765

PARTIAL EXTERIOR ELEVATIONS

A4.1

PREPARED BY:



PBLA ENGINEERING, INC.
Planning • Engineering • Architecture
1481 FORD ST, SUITE 202
REDLANDS, CALIF. 92373
(888) 714-9642

SUBMITTED _____

REVIEWED _____

APPROVED _____

DAVID G. LIU, P.E. RCE 44053
DIRECTOR OF PUBLIC WORKS/ CITY ENGINEER

DATE

PROJECT NO. FP23500,
FP23501

DATE: 07-29-24

SHEET 15 OF 39

Agenda #: 7.1
Meeting Date: September 17, 2024



CITY COUNCIL

AGENDA REPORT

TO: Honorable Mayor and Members of the City Council
FROM: Daniel Fox, City Manager
TITLE: **LEAGUE OF CALIFORNIA CITIES RESOLUTION AT THE 2024 ANNUAL GENERAL ASSEMBLY.**
STRATEGIC GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Provide direction to the City's Delegate on the proposed Resolution to be considered at the League of CA Cities General Assembly Meeting.

FINANCIAL IMPACT:

None.

BACKGROUND:

The League of California Cities (League) will be meeting in Long Beach for their Annual Conference from October 16-18, 2024. Council Member Andrew Chou is the City's Delegate and Mayor Stan Liu is the Alternate Delegate. Council Member Chou will be attending the conference. As the City's Delegate, Council Member Chou will have the opportunity to vote on matters presented at the General Assembly Meeting during the conference.

At this time, there is one (1) Resolution being presented to the General Assembly for consideration:

1. **Resolution on Fair and Equal Treatment of All Government Officials at All Levels submitted by City of Glendora** - A Resolution calling for the State Legislature to enact laws that ensure that "what applies to one, applies to all" in the fair and equal treatment of all government officials at all levels in the State of California.

A copy of the Resolution packet is included as Attachment 1. It is recommended that

the Council discuss and provide direction on the Resolution so that Council Member Chou can appropriately represent the City's position at the General Assembly Meeting.

ANALYSIS:

Fair and Equal Treatment – Recommendation to Support

This Resolution is sponsored by the City of Glendora, and supported by a number of San Gabriel Valley cities.

The Resolution states that the League of California Cities shall call upon the Governor of the State of California and the elected members of the California Legislature, including all members of the Senate and Assembly to adopt the following policy:

“The California State Legislature shall not enact, and the Governor shall not sign into law, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution.”

The resolution states examples of the California Legislature imposing rules limiting authority or regulating the conduct of local municipal officials that do not also apply to elected officials of the State of California include, including but are not limited to:

- California's open meeting rules, codified in the **Ralph M. Brown Act**, Government Code, Chapter 9, §§ 54950 *et seq.*;
- “One-off” exemptions, in the form of Senate Bill No. 174, from the **California Environmental Quality Act (“CEQA”)**;
- Rules, in the form of **Senate Bill No. 1439**, amending the **Political Reform Act** (the “Act”); and
- Rules, in the form of **Assembly Bill No. 571**, that apply to city and county candidates for local elected office, but not to candidates for state-wide office.

Additional Examples

The Legislature has passed and the Governor has signed many laws that apply to local governments and do not apply to the state or the state Legislature. This year AB 2561(McKinnor) was introduced, which requires local governments to present in a public meeting a detailed report about their vacancy rates and detailed information about their hiring practices. This is an attempt to address public sector vacancy rates. This bill does not apply to the state in a time when they are also dealing with high vacancy rates.

Additionally, there were several bills that aim to amend the Levine Act, which now applies to local elected officials, to make changes to SB 1439, referenced previously in

the analysis. None of the bills would amend the law to be applicable to Assembly Members or Senators.

AB 817 (Pacheco), co-sponsored by Cal Cities tried to bring parity to the Brown Act by making the teleconference rules for state advisory bodies the same for local advisory bodies but the Legislature struck the bill down.

Legislative Platform

While not specifically Legislation, the proposed Resolution most closely aligns with Item 1A of the Diamond Bar Legislative Platform:

“Support any legislation that protects local control over matters of governance and funding of public services and infrastructure and oppose any legislation that reduces such authority.”

PREPARED BY:

Daniel Fox

Daniel Fox, City Manager

9/17/2024

REVIEWED BY:

Ryan McLean

Ryan McLean, Assistant City Manager

9/3/2024

Kristina Santana

Kristina Santana, City Clerk

9/4/2024

Daniel Fox

Daniel Fox, City Manager

9/12/2024

Attachments:

1. 7.1.a FINAL 2024 Resolutions Packet

**2023-2024
CAL CITIES OFFICERS**

President

Daniel T. Parra
Mayor
Fowler

First Vice President

Lynne Kennedy
Mayor Pro Tem,
Rancho Cucamonga

Second Vice President

Gabe Quinto
Council Member,
El Cerrito

Immediate Past President

Ali Sajjad Taj
Mayor Pro Tem,
Artesia

**Executive Director
and CEO**

Carolyn M. Coleman

August 28, 2024

TO: Mayors, Council Members, City Managers, and City Clerks

RE: Cal Cities 2024 Resolution Packet

Sixty days before the Cal Cities [Annual Conference and Expo](#), Cal Cities members may submit resolutions on issues of importance to cities. This year, Cal Cities received one resolution by the Aug. 17 deadline.

The attached packet contains the proposed resolution, supporting letters from city officials, and an analysis of the resolution by Cal Cities. The packet includes detailed information on the resolution process.

We encourage each city council to consider the resolution and determine a city position so your voting delegate can represent your city's position on the resolution.

Voting Delegates: City councils must appoint a voting delegate to vote during the General Assembly. Each city may also appoint up to two alternate delegates. If your city has not already done so, please appoint your voting delegate by Sept. 25. [The voting delegate packet](#) contains more information.

The Cal Cities 2024 General Assembly will be held Oct. 18 at 8:30 a.m. in the Long Beach Convention Center during the [Annual Conference and Expo](#).

For questions about resolutions, voting delegates, or the General Assembly, please contact [Zach Seals](#).



LEAGUE OF
**CALIFORNIA
CITIES**

2024 Resolutions Packet



2024 Resolutions Packet

Information on 2024 Resolutions Process

Consideration by Policy Committee (pre-conference)

Per the Cal Cities bylaws, the Cal Cities President has referred the submitted resolution to the [Governance, Transparency, and Labor Relations Policy Committee](#). The committee will meet on Oct. 3 at 10 a.m. via Zoom to review the resolution and make a recommendation that will be sent to the Resolutions Committee. A public comment period will be held during the meeting. Register for the meeting [here](#).

A list of recommendations the policy committee may make during its meeting are on page three of this packet.

Consideration by Resolutions Committee (during conference)

On Oct. 17 at 1:30 p.m. the Resolutions Committee will meet to review the resolution and the recommendation of the policy committee.

The Resolutions Committee consists of one representative from each of Cal Cities caucuses, departments, divisions, and policy committees, as well as up to ten additional appointments made by the Cal Cities President. A public comment period will be held during the meeting. Refer to the onsite conference program for the location.

A list of recommendations the Resolutions Committee may make during its meeting are on page three of this packet.

Consideration by the General Assembly (during conference)

The General Assembly will convene on Oct. 18 at 8:30 a.m. to consider any qualified resolutions. To vote during the General Assembly, voting delegates must have checked-in at the voting delegate booth.

Conference attendees will receive materials for the General Assembly on the evening of Oct. 17. For more information on voting and discussion procedures during the General Assembly, see page four of this packet.

Petitioned Resolutions (during conference)

The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. To initiate a petitioned resolution, voting delegates from 10% of member cities must sign the petition. The resolution and signatures are due at least 24 hours before the beginning of the General Assembly. Voting delegates who have checked-in at the voting delegate booth can receive more information on petitioned resolutions at the booth onsite.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI. Sec. 5(f).



2024 Resolutions Packet

Policy Committee and Resolutions Committee Actions

The submitted resolution will be heard by the policy committee to which it was assigned, and the Resolutions Committee. The below table shows what recommendations these bodies may make on the resolution.

Policy Committee Actions	Resolutions Committee Actions
Approve	Approve
Disapprove*	Disapprove*
No Action	No Action
Amend and approve	Amend and approve
Refer to appropriate policy committee for further study*	Approve as amended
Refer as amended to appropriate policy committee for further study*	Refer to appropriate policy committee for further study*
	Refer as amended to appropriate policy committee for further study*
	Approve with additional amendment(s)
	Additional amendments and refer to appropriate policy committee for further study*

**If a resolution is disapproved or referred for further study by all policy committees to which it is assigned and the Resolutions Committee, it will not proceed to the General Assembly.*



2024 Resolutions Packet

General Assembly Voting and Discussion Procedures

Discussion Procedures:

Discussion procedures during the General Assembly are guided by two calendars: the Consent Calendar and the Regular Calendar. As seen below, resolutions are calendared by the recommendations they receive from policy committees and the Resolutions Committee.

For General Resolutions:

Policy Committee Recommendation	Resolutions Committee Recommendation	Calendar
Approve	Approve	Consent Calendar
Approve	Disapprove or refer	Regular Calendar
Disapprove or refer	Approve	Regular Calendar
Disapprove or refer	Disapprove or refer	Does not proceed to General Assembly

For Petitioned Resolutions:

Policy Committee Recommendation	Resolutions Committee Action	Calendar
N/A	Approve	Regular Calendar
	Disapprove or Refer	Regular Calendar
	Disqualified	Does not proceed to General Assembly

Items on the Consent Calendar will be presented as one motion during the General Assembly from the Resolutions Committee chair. Unless an item on the Consent Calendar is set aside by the majority of the General Assembly, a vote will be taken on the whole calendar. If an item is set aside, it will be opened for discussion, followed by a vote.

Items on the Regular Calendar will be presented individually by the Resolutions Committee chair. After a recommendation is presented by the Resolutions Committee chair, the resolution will be opened for discussion by the General Assembly. A vote will take place following discussion.

Voting Procedures:

Per Cal Cities Bylaws Article XII, Sec. 2, all votes will be conducted by voice vote first. If the presiding official cannot determine the outcome a vote will be taken by an alternative method, typically a raise of voting cards by voting delegates. A roll call vote may be called for by delegates of ten percent or more of the General Assembly.



2024 Resolutions Packet

2024 Resolution

1. Resolution on Fair and Equal Treatment of All Governmental Officials at All Levels submitted by City of Glendora
 - Letters of concurrence submitted by:
 - i. April A. Verlato, Mayor, City of Arcadia
 - ii. Robert Gonzales, Mayor, City of Azusa
 - iii. Tim Hepburn, Mayor, City of La Verne
 - iv. Bill Uphoff, Mayor, City of Lomita
 - v. John M. Cruikshank, Mayor, City of Rancho Palos Verdes
 - Referred to Governance, Transparency, and Labor Relations Policy Committee
 - Policy Committee Recommendation:
 - Resolutions Committee Recommendation:



2024 Resolutions Packet

Resolution No. 1: Fair and Equal Treatment of All Governmental Officials at All Levels submitted by City of Glendora



2024 Resolutions Packet

1. A RESOLUTION OF THE GENERAL ASSEMBLY OF THE LEAGUE OF CALIFORNIA CITIES CALLING FOR THE CALIFORNIA LEGISLATURE TO ENACT LAWS THAT ENSURE THAT "WHAT APPLIES TO ONE, APPLIES TO ALL" IN THE FAIR AND EQUAL TREATMENT OF ALL GOVERNMENTAL OFFICIALS AT ALL LEVELS IN THE STATE OF CALIFORNIA

Source: City of Glendora

Concurrence of five or more cities/city officials

City Officials: April A. Verlato, Mayor, City of Arcadia; Robert Gonzales, Mayor, City of Azusa; Tim Hepburn, Mayor, City of La Verne; Bill Uphoff, Mayor, City of Lomita; John M. Cruikshank, Mayor, City of Rancho Palos Verdes

Referred to: Governance, Transparency and Labor Relations Policy Committee

WHEREAS, the General Assembly of the League of California Cities objects to the practice of the California Legislature of imposing rules limiting authority or regulating the conduct of local municipal officials that do not also apply to elected officials of the State of California; and

WHEREAS, examples of such rules or regulations that apply to local city elected officials that do not otherwise apply to the elected officials of the State of California include, but are not limited to:

California's open meeting rules, codified in the Ralph M. Brown Act, Government Code, Chapter 9, §§ 54950 *et seq.*, which purport to "declare[] that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly," but which limits its application to "local agencies," but not including elected officials of the State of California;

Creating "one-off" exemptions, in the form of Senate Bill No. 174, from the California Environmental Quality Act ("CEQA") which purportedly requires all government agencies to consider the environmental consequences of their actions before approving plans and policies or committing to a course of action on a project in order to demolish and then rebuild State offices for the Governor and other State officials;



2024 Resolutions Packet

Adopting rules, in the form of Senate Bill No. 1439, amending the Political Reform Act (the "Act"), by removing the exception for local elected officers from contribution limits requiring disqualification on development project decisions," but not including elected officials of the State of California;

Adopting rules, in the form of Assembly Bill No. 571, that apply to city and county candidates for local elected office, but not to candidates for state-wide office, including, but not limited to: prohibiting the making a contribution over the AB 571 limit to another candidate in jurisdictions subject to the AB 571; requiring a candidate that has qualified as a committee to establish a separate controlled committee and campaign bank account for each specific office; prohibiting a candidate from redesignating a committee for one election for another election.

WHEREAS, the General Assembly of the League of California Cities now calls upon the Governor and the California Legislature to adopt a policy, practice, and procedure requiring, in their legislative activities, that "what applies to one applies to all."

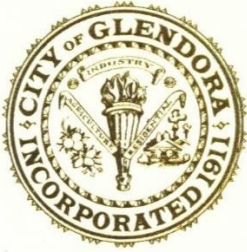
NOW, THEREFORE, BE IT RESOLVED at the League General Assembly, assembled at the League Annual Conference on October 18, 2024 in Long Beach, California, that the League calls upon the Governor of the State of California and the elected members of the California Legislature, including all members of the Senate and Assembly to adopt the following policy:

"The California State Legislature shall not enact, and the Governor shall not sign into law, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."



2024 Resolutions Packet

Resolution No. 1: Letters of Concurrence



CITY OF GLENDORA CITY HALL

(626) 914-8201

116 East Foothill Blvd., Glendora, California 91741

FAX (626) 914-8221

www.ci.glendora.ca.us

July 10, 2024

The City Council of Glendora
is proposing the following resolution for consideration at the
California League of Cities annual conference
on
October 18, 2024

Proposed Resolution: ("To ensure fairness and equal treatment for all government officials in
California")

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

The following five city council members are in concurrence with their letters of support (attached):

- ✓ Mayor John Cruikshank, City of Rancho Palos Verdes
- ✓ Mayor Bill Uphoff, City of Lomita
- ✓ Mayor Robert Gonzales, City of Azusa
- ✓ Mayor April Verlato, City of Arcadia
- ✓ Mayor Tim Hepburn, City of La Verne

Please confirm receipt of this request.

Sincerely,

Michael Allawos
Council Member
City of Glendora



April A. Veriato
Mayor

July 9, 2024

Honorary Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

RE: Support for "Glendora CalCities Resolution"

Dear Councilmember Allawos:

I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

I am an elected representative for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,

April A. Veriato
City of Arcadia Mayor

240 West Huntington Drive
Post Office Box 60021
Arcadia, CA 91066-6021
(626) 574-5403 City Hall
averlato@ArcadiaCA.gov
www.ArcadiaCA.gov

July 8, 2024

Hon. Michael Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for "Glendora's CalCities Resolution"

Councilmember Allawos:

I would like to support Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024:

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution "

I am an elected representative for the City of Azusa . We should all have the same rules to be governed by.

Sincerely,



Mayor Robert Gonzales

*The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author. They do not necessarily reflect an official position of the City Council, staff or other entities.



CITY OF LA VERNE CITY HALL

3660 "D" Street, La Verne, California 91750-3599
www.cityoflaverne.org

July 8, 2024

Ms. Kathleen Sessman
Glendora City Clerk
116 E. Foothill Blvd.
Glendora, California 91741

Re: Item 14 – Cal Cities Annual Conference Resolution

Dear Ms. Sessman:

As the Mayor of the City of La Verne, I would like to voice support for Glendora's timely and needed resolution, within agenda item #14, for the upcoming League of California Cities (Cal Cities) annual conference this coming October 18, 2024.

In its simplistic form, the proposed Resolution states what we all believe should be true for each and every elected official: We should all have the same rules to be governed by. No matter what level of government an official is elected to, we are here to do the people's work and be their collective voices. The Resolution simply states:

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

Whether the State Legislature or Governor heed our collective voices, we at the local level, through our Cal Cities membership, will have demonstrated our resolve that the basic leadership characteristic of leadership by example is the best approach to holding elective office.

Sincerely,

Tim Hepburn
Mayor

General Administration 909/596-8726 • Water Customer Service 909/596-8744 • Community Services 909/596-8700
Public Works 909/596-8741 • Finance 909/596-8716 • Community Development 909/596-8706 • Building 909/596-8713
Police Department 909/596-1913 • Fire Department 909/596-5991 • General Fax 909/596-8737

Bill Uphoff
Lomita, CA

July 8, 2024

Hon. Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for “Glendora’s CalCities Resolution”

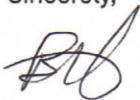
Dear Councilmember Allawos:

I would like to be a voice of support for Glendora’s timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

“The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution.”

I am an elected representative for our respective city, county, and state governance to do the people’s work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,



Bill Uphoff, Mayor
City of Lomita

The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author. They do not necessarily reflect an official position of the City Council, staff or other entities.

John M. Cruikshank
Rancho Palos Verdes, CA

July 6, 2024

Hon. Mike Allawos
Glendora City Councilmember
116 E. Foothill Blvd.
Glendora, CA 91741

Re: Support for "Glendora's CalCities Resolution"

Dear Councilmember Allawos:

I would like to be a voice of support for Glendora's timely and needed resolution below for the upcoming CalCities annual conference this coming October 18, 2024.

"The California State Legislature shall not enact, and the Governor shall not approve, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

I am an elected representative for our respective city, county, and state governance to do the people's work and be their collective voices. We should all have the same rules to be governed by.

Sincerely,



John M. Cruikshank, Mayor
City of Rancho Palos Verdes

The views or opinions expressed in this letter are intended to be interpreted as the individual work product of the author. They do not necessarily reflect an official position of the City Council, staff or other entities.



2024 Resolutions Packet

Resolution No. 1: Staff Analysis

League of California Cities Staff Analysis on Resolution No. 1

Staff: Johnnie Pina, Legislative Affairs, Lobbyist
 Committee: Governance, Transparency, and Labor Relations

Summary:

This Resolution states that the League of California Cities shall call upon the Governor of the State of California and the elected members of the California Legislature, including all members of the Senate and Assembly to adopt the following policy:

“The California State Legislature shall not enact, and the Governor shall not sign into law, any law or regulation that applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate. This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution.”

Background:

This resolution states that examples of the California Legislature imposing rules limiting authority or regulating the conduct of local municipal officials that do not also apply to elected officials of the State of California include, but are not limited to:

- California's open meeting rules, codified in the **Ralph M. Brown Act**, Government Code, Chapter 9, §§ 54950 *et seq.*;
- “One-off” exemptions, in the form of Senate Bill No. 174, from the **California Environmental Quality Act (“CEQA”)**;
- Rules, in the form of **Senate Bill No. 1439**, amending the **Political Reform Act** (the “Act”); and
- Rules, in the form of **Assembly Bill No. 571**, that apply to city and county candidates for local elected office, but not to candidates for state-wide office.

Ralph M. Brown Act

[The California Attorney General's \(AG\) Office](#) defines [The Ralph M. Brown Act](#) (Brown Act) as what governs meetings conducted by local legislative bodies, such as boards of supervisors, city councils and school boards. The AG's office states the Act represents the Legislature's determination of how the balance should be struck between public access to meetings of multi-member public bodies on the one hand and the need for confidential candor, debate, and information gathering on the other.

[The Ralph M. Brown Act](#) governs local agencies, the [Bagley-Keene Open Meeting Act](#) covers all state boards and commissions, and [Government code](#)

[9027](#) governs the state Legislature. The California Constitution also mandates open meetings for state agencies, boards, and commissions. Specifically, the Constitution requires that each local agency comply with the Brown Act (Article I, section 3(b)(7)): and that the proceedings of each house of the Legislature be open and public (with exceptions for employment matters; matters affecting security; confer with legal counsel; and to meet as a caucus (Article IV, section 7)).

Although fairly detailed requirements apply to state agencies and other state bodies, they do not apply to the Legislature. The Legislature has Constitutional authority to adopt rules for its proceedings that are consistent with the requirement that the proceedings of each house and the committees be open and public.

Another notable difference between the Legislature and a city council is the ability for Legislators to have a caucus to discuss a bill, express how they will vote, and to count votes. This is not allowed under the Brown Act. One other difference is that the laws governing teleconferencing for members of the state Legislature is far less flexible than it is for local bodies. However, state agencies have more flexibility than locals in that regard.

California Environmental Quality Act (“CEQA”)

The Resolution cites the Legislature's action in exempting from CEQA the reconstruction of the State Capitol Annex building. The State Legislature enacted the [California Environmental Quality Act \(CEQA\)](#) in 1970, establishing it as a public disclosure law for the environmental review of discretionary projects and a process for mitigating or avoiding potential environmental impacts.

[SB 174 \(Committee on Budget and Fiscal Review\)](#) Chaptered by Secretary of State. Chapter 74, Statutes of 2024 was signed into law July 2, 2024. This bill exempts the work performed under the State Capitol Building Annex Act of 2016 from the California Environmental Quality Act (CEQA). In this example the Legislature exempted themselves as not being considered a “public agency,” “state agency,” or “lead agency” under CEQA. A lead agency under CEQA is the public agency that has the principal responsibility for carrying out or approving a project that is subject to CEQA.

Over the years, the Legislature has also created many CEQA exceptions and exemptions for local projects involving local agencies as well.

The Political Reform Act (PRA) - Senate Bill No. 1439

[SB 1439 \(Glazer\)](#) Chaptered by Secretary of State. Chapter 848, Statutes of 2022 amends section 84308 and is aimed at preventing "pay-to-play" practices, in part by prohibiting parties, participants, and their respective agents in a

proceeding involving a license, permit, or other entitlement for use from contributing more than \$250 to an officer of an agency during a 12 month period. When the Levine Act was first enacted in 1982, Section 84308 applied to appointed members of boards and commissions who were running for elective office. SB 1439 expended this law to now apply to local elected officials. Since it is focused on permits and licenses, it now applies to State agencies and local agencies that approve permits and licenses. Section 84308 does not apply to the Legislature or the Courts. It is important to note that unlike local governments, neither issue permits and licenses.

The Political Reform Act (PRA) - Assembly Bill No. 571

[AB 571 \(Mullin\)](#) Chaptered by Secretary of State. Chapter 556, Statutes of 2019 established default campaign contribution limits for county and city office at the same level as the limit on contributions from individuals to candidates for Senate and Assembly, effective January 1, 2021. This bill permitted a county or city to establish its own contribution limits, which would prevail over these default limits.

The Resolution cites AB 571 as an example of treating cities differently than the State. The Fair Political Practices Commission clarifies in their [AB 571 fact sheet](#) that under AB 571 a city may elect to have "no" contribution limit in which case the state contribution limit will not apply as a default for that jurisdiction. A city or county can set contribution limits higher than the default state limit, AB 571 sets a default in line with contributions Assembly Members and Senators if a city or county is silent on contribution limits.

Fiscal Impact:

Unknown.

Existing Cal Cities Policy:

Mission Statement

To expand and protect local control for cities through education and advocacy to enhance the quality of life for all Californians.

We Believe:

- Local self-governance is the cornerstone of democracy.
- In the involvement of all stakeholders in establishing goals and in solving problems.
- In conducting the business of government with transparency, openness, respect, and civility. The spirit of honest public service is what builds communities.
- Open decision-making that is of the highest ethical standards honors the public trust.
- The vitality of cities is dependent upon their fiscal stability and local autonomy. The active participation of all city officials increases Cal Cities' effectiveness.

- Partnerships and collaborations are essential elements of focused advocacy and lobbying.
- Ethical and well-informed city officials are essential for responsive, visionary leadership and effective and efficient city operations.

Comments:

Additional Examples

The Legislature has passed and the Governor has signed many laws that apply to local governments and do not apply to the state or the state Legislature. This year [AB 2561 \(McKinnor\)](#) was introduced, which requires local governments to present in a public meeting a detailed report about their vacancy rates and detailed information about their hiring practices. This is an attempt to address public sector vacancy rates. This bill does not apply to the state in a time when they are also dealing with high vacancy rates.

Additionally, there were several bills that aim to amend the Levine Act, which now applies to local elected officials, to make changes to SB 1439, referenced previously in the analysis. None of the bills would amend the law to be applicable to Assembly Members or Senators.

[AB 817 \(Pacheco\)](#), co-sponsored by Cal Cities tried to bring parity to the Brown Act by making the teleconference rules for state advisory bodies the same for local advisory bodies but the Legislature struck the bill down.

Applying to elected officials or to the legislative body? Legislature or the State?

The resolution also states, "... applies solely to elected officials of California cities and counties, unless such law or regulation also applies equally to members of the California State Assembly and Senate."

This portion of the resolve clause is specifically speaking to local elected officials and State Assembly Members and Senators. However, many of the "where as" clauses are in reference to laws that apply to cities, the state and the Legislature as government agencies and not specifically to the elected officials on the governing bodies. For example, the Brown Act applies rules to the Legislative body and not the individual council member. Additionally, the city council as a whole is the lead agency under CEQA and not the individual council members.

Inherent Powers of the Legislative Branch

The resolution also states, "This prohibition shall not apply to laws or regulations affecting the inherent powers of the legislative branch under the California Constitution."

It is unclear what inherent powers of the legislative branch under the California Constitution means in this context. The legislative branch does have the power

of preemption over cities and can state that a change in law is a matter of state wide concern. This allows the legislative branch to apply new laws or amend existing laws to apply to general law and charter cities. It seems like the last sentence of the resolve clause could negate the rest of the resolve clause if not clarified.

Support:

The following letters of concurrence were received:

April A. Verlato, Mayor, City of Arcadia

Robert Gonzales, Mayor, City of Azusa

Tim Hepburn, Mayor, City of La Verne

Bill Uphoff, Mayor, City of Lomita

John M. Cruikshank, Mayor, City of Rancho Palos Verdes