

City Council Agenda

Tuesday, July 16, 2024 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:

The public can observe the meeting by calling +1 (415) 930-5321, Access Code: 518-666-030 OR visit:
<https://attendee.gotowebinar.com/register/9148924545042242650>.

How to Submit Public Comment:

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: <http://diamondbarca.ig2.com/Citizens/Default.aspx>).

The public may log into the meeting through this link:

<https://attendee.gotowebinar.com/register/9148924545042242650>. Members of the public will be called upon one at a time during the Public Comment portion of the agenda. Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise.

American Disability Act Accommodations:

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (909) 839-7010 within 72 hours of the meeting. City Council video recordings with transcription will be available upon request the day following the Council Meeting.



ANDREW CHOU
Council Member

RUTH M. LOW
Council Member

STEVE TYE
Council Member

STAN LIU
Mayor

CHIA TENG
Mayor Pro Tem

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

Welcome to the meeting of the Diamond Bar City Council. Meetings are open to the public and are broadcast on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47. You are invited to attend and participate. Copies of staff reports or other written documentation relating to agenda items are on file and available for public inspection by contacting the Office of the City Clerk. If requested, the agenda will be made available in an alternative format to a person with disability as required by Section 202 of the Americans with Disabilities Act of 1990. If you have questions regarding an agenda item, please contact the City Clerk at (909) 839-7010 during regular business hours.

PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

HELPFUL PHONE NUMBERS

Copies of agendas, rules of the Council, Video of meetings: (909) 839-7010

Computer access to agendas: www.diamondbarca.gov/agendas

General information: (909) 839-7000

THIS MEETING IS BEING VIDEO RECORDED AND BY PARTICIPATING VIA TELECONFERENCE, YOU ARE GIVING YOUR PERMISSION TO BE TELEVISED. THIS MEETING WILL BE RE-BROADCAST EVERY SATURDAY AND SUNDAY AT 9:00 A.M. AND ALTERNATE TUESDAYS AT 8:00 P.M. AND IS ALSO AVAILABLE FOR LIVE VIEWING AT [HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/9148924545042242650](https://attendeegotowebinar.com/register/9148924545042242650) AND ARCHIVED VIEWING ON THE CITY'S WEB SITE AT WWW.DIAMONDBARCA.GOV.

CITY OF DIAMOND BAR
CITY COUNCIL AGENDA
July 16, 2024

CALL TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Mayor

INVOCATION: Sung Kim, Gateway Friends Church
Executive Pastor

ROLL CALL: Chou, Low, Tye, Mayor Pro Tem
Teng, Mayor Liu

APPROVAL OF AGENDA: Mayor

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:

1.1 Certificates of Recognition for Diamond Bar AYSO G10 Girl All Star Team

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:

3. PUBLIC COMMENTS:

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

4. SCHEDULE OF FUTURE EVENTS:

- 4.1 Concerts in the Park/Movies Under the Stars – Continues each Wednesday through July 31, 2024, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.
- 4.2 Free Catalytic Converter Etching – July 17, 2024, 9:00 – 11:00 a.m., Calvary Chapel Golden Springs, 22324 Golden Springs Dr.
- 4.3 Planning Commission Meeting – July 23, 2024, 6:30 p.m., online teleconference and Windmill Room, 21810 Copley Dr.
- 4.4 Parks and Recreation Commission Meeting – July 25, 2024, 6:30 p.m., online teleconference and Windmill Room, 21810 Copley Dr.
- 4.5 Coffee with a Cop – July 27, 2024, 8:00 – 10:00 a.m., Starbucks, (Super H Mart Plaza) 2837 S. Diamond Bar Blvd.
- 4.6 City Council Meeting – August 6, 2024, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr., 21865 Copley Dr.

5. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

5.1 CITY COUNCIL MINUTES OF THE JUNE 18, 2024 REGULAR MEETING.

5.1.a June 18, 2024 City Council Regular Meeting Minutes

Recommended Action:

Approve the June 18, 2024 Regular City Council meeting minutes.

Requested by: City Clerk

5.2 RATIFICATION OF CHECK REGISTER DATED JUNE 12, 2024 THROUGH JULY 9, 2024 TOTALING \$3,114,782.97.

Recommended Action:

Ratify the Check Register.

Requested by: Finance Department

5.3 TREASURER'S STATEMENT.

Recommended Action:

Approve the June 2024 Treasurer's Statement.

Requested by: Finance Department

- 5.4 DEVELOPMENT CODE AMENDMENT TO IMPLEMENT HOUSING PROGRAMS CONTAINED IN THE CERTIFIED 2021-2029 HOUSING ELEMENT AND TO CONFORM WITH STATE LAW (PL 2022-59).

Recommended Action:

Approve for second reading by title only, waive full reading, and adopt Ordinance No. 03 (2024) (Development Code Amendment No. PL2022-59):

"Ordinance No. 03 (2024): AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 22 (DEVELOPMENT CODE) OF THE DIAMOND BAR CITY CODE TO IMPLEMENT HOUSING PROGRAMS CONTAINED IN THE CITY'S CERTIFIED 2021-2029 HOUSING ELEMENT, TO CONFORM TO CHANGES IN NEW STATE HOUSING LAWS AND CITY POLICIES, AND TO MAKE TYPOGRAPHICAL CORRECTIONS AND CLARIFICATIONS.

Requested by: Community Development Department

- 5.5 CONSULTANT SERVICES AGREEMENT WITH ZERO FOOTPRINT FOR SB 1383 RECOVERED ORGANIC WASTE PRODUCT (ROWP) PROCUREMENT THROUGH JUNE 30, 2026.

Recommended Action:

Approve and authorize the City Manager to sign the Consultant Services Agreement with Zero Foodprint.

Requested by: City Manager

- 5.6 SECOND AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ABSOLUTE INTERNATIONAL SECURITY, INC. FOR SECURITY GUARD SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve and authorize the City Manager to sign Amendment No. 2 to the Professional Services Agreement with Absolute International Security, Inc through June 30, 2025.

Requested by: Parks & Recreation Department

- 5.7 PROFESSIONAL SERVICES AGREEMENT WITH TENNIS ANYONE, INC. FOR CONTRACTED TENNIS & YOUTH PICKLEBALL INSTRUCTION THROUGH JUNE 30, 2027.

Recommended Action:

Approve and authorize the City Manager to sign the Professional Services Agreement with Tennis Anyone, Inc. to provide contract tennis and youth pickleball instruction from July 16, 2024 through June 30, 2027.

Requested by: Parks & Recreation Department

- 5.8 CONSTRUCTION AGREEMENT WITH PTM GENERAL ENGINEERING SERVICES, INC. FOR THE INTERSECTION SAFETY IMPROVEMENTS PROJECT (CIP# TI24301) FUNDED UNDER THE STATE HIGHWAY SAFETY IMPROVEMENT PROGRAM.

Recommended Action:

- A. Determine that approving the proposed Project is exempt from the California Environmental Quality Act pursuant to Section 15301(c) of the CEQA Guidelines;
- B. Adopt Resolution No. 2024-28 approving the design plans and specifications for the Intersection Safety Improvements Project (CIP# TI24301); and
- C. Approve, and authorize the Mayor to sign, the Construction Agreement with PTM General Engineering Services, Inc., in the amount of \$251,355, plus a contingency amount of \$50,271 for Contract Change Orders, to be approved by the City Manager, for a total authorization amount of \$301,626.

Requested by: Public Works Department

6. PUBLIC HEARINGS: NONE.

- 6.1 LEVYING ASSESSMENTS ON LANDSCAPE ASSESSMENT DISTRICT NO. 38 FOR FISCAL YEAR 2024/25.

Recommended Action:

- A. Receive presentation, open Public Hearing to receive testimony, close Public Hearing; and
- B. Adopt Resolution No. 2024-29 to levy and collect assessments for Landscape Assessment District No. 38 for Fiscal Year 2024/25.

Requested by: Public Works Department

6.2 LEVYING ASSESSMENTS ON LANDSCAPE ASSESSMENT DISTRICT NO. 39-2022 FOR FISCAL YEAR 2024/25.

Recommended Action:

- A. Receive presentation, open Public Hearing to receive testimony, close Public Hearing; and
- B. Adopt Resolution No. 2024-30 to levy and collect assessments for Landscape Assessment District No. 39-2022 for Fiscal Year 2024/25.

Requested by: Public Works Department

6.3 LEVYING ASSESSMENTS ON LANDSCAPE ASSESSMENT DISTRICT NO. 41-2021 FOR FISCAL YEAR 2024/25.

Recommended Action:

- A. Receive presentation, open Public Hearing to receive testimony, close Public Hearing; and
- B. Adopt Resolution No. 2024-31 to levy and collect assessments for Landscape Assessment District No. 41-2021 for Fiscal Year 2024/25.

Requested by: Public Works Department

7. COUNCIL CONSIDERATION:

7.1 AMENDMENTS TO THE DIAMOND BAR CITY CODE TO PROHIBIT SMOKING IN CITY PARKS.

Recommended Action:

- A. Determine that the proposed ordinance is not subject to the California Environmental Quality Act ("CEQA"); and
- B. Introduce for first reading by title only, waive full reading of the Ordinance, and schedule the second reading and adoption at the next regularly scheduled City Council Meeting:

ORDINANCE 04 (2024): "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, ADDING SECTION 12.00.470 (SMOKING PROHIBITED IN CITY PARKS) TO DIVISION 2 (PARK RULES AND REGULATIONS) OF CHAPTER 12.00 (PARKS AND RECREATION) OF TITLE 12 (STREETS, SIDEWALKS AND PUBLIC PROPERTY) OF THE DIAMOND BAR CITY CODE TO PROHIBIT SMOKING IN CITY PARKS."

Requested by: Parks & Recreation Department

7.2 CITY COUNCIL TRAVEL, EXPENSE AND REIMBURSEMENT POLICY REVISIONS.

Recommended Action:

- A. Adopt Resolution No. 2024-32, approving City Council Policy 2024-01, Travel, Expense and Reimbursement Policy; and
- B. Adopt Resolution No. 2024-33, amending the Compensation and Benefits Plan, Schedule G.

Requested by: City Manager

8. **COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:**

9. **ADJOURNMENT:**