City of
Diamond Bar

City Council Agenda

Tuesday, July 1, 2025

Regular Meeting 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:
The public can observe the meeting by calling +1 (914) 614-3221, Access Code: 386-477-170 OR visit: https://attendee.gotowebinar.com/register/2482437119483872091.

How to Submit Public Comment:
The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: http://diamondbarca.iqm2.com/Citizens/Default.aspx).

The public may log into the meeting through this link: https://attendee.gotowebinar.com/register/2482437119483872091. Members of the public will be called upon one at a time during the Public Comment portion of the agenda. Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. Please note that the meeting will proceed at the South Coast Air Quality Management District/Main Auditorium should comments by teleconferencing become infeasible due to an Internet or power outage, or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing. To watch a live stream of City Council meetings, visit the City's YouTube Channel at https://www.diamondbarca.gov/youtube.

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Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (909) 839-7010 within 72 hours of the meeting. City Council video recordings with transcription will be available upon request the day following the Council Meeting.

ANDREW CHOU
Council Member

STAN LIU
Council Member

RUTH M. LOW
Council Member

CHIA YU TENG
Mayor

STEVE TYE
Mayor Pro Tem

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

Welcome to the meeting of the Diamond Bar City Council. Meetings are open to the public and are broadcast on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47. You are invited to attend and participate. Copies of staff reports or other written documentation relating to agenda items are on file and available for public inspection by contacting the Office of the City Clerk. If requested, the agenda will be made available in an alternative format to a person with disability as required by Section 202 of the Americans with Disabilities Act of 1990. If you have questions regarding an agenda item, please contact the City Clerk at (909) 839-7010 during regular business hours.

PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

HELPFUL PHONE NUMBERS

Copies of agendas, rules of the Council, Video of meetings: (909) 839-7010
Computer access to agendas: www.diamondbarca.gov/agendas
General information: (909) 839-7000

THIS MEETING IS BEING VIDEO RECORDED AND BY PARTICIPATING VIA TELECONFERENCE, YOU ARE GIVING YOUR PERMISSION TO BE TELEVISED. THIS MEETING WILL BE RE-BROADCAST EVERY SATURDAY AND SUNDAY AT 9:00 A.M. AND ALTERNATE TUESDAYS AT 8:00 P.M. AND IS ALSO AVAILABLE FOR LIVE VIEWING AT HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/2482437119483872091 AND ARCHIVED VIEWING ON THE CITY'S WEB SITE AT WWW.DIAMONDBARCA.GOV.

CITY OF DIAMOND BAR

CITY COUNCIL AGENDA

July 01, 2025

CALL TO ORDER:	6:30 p.m.
PLEDGE OF ALLEGIANCE:	Mayor
INVOCATION:	Pastor Stephen Yap, Gateway Friends Church
ROLL CALL:	Chou, Liu, Low, Mayor Pro Tem Tye, Mayor Teng
APPROVAL OF AGENDA:	Mayor

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS: NONE.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:

3. PUBLIC COMMENTS:

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

4. SCHEDULE OF FUTURE EVENTS:

4.1 Concerts in the Park/Movies under the Stars – July 2, 2025, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.

4.2 Independence Day Holiday – City Offices Closed – July 4, 2025.

4.3 Planning Commission Meeting – July 8, 2025, 6:30 p.m., online teleconference and City Hall Windmill Room, 21810 Copley Dr.

4.4 Concerts in the Park/Movies under the Stars – July 9, 2025, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.

4.5 Traffic and Transportation Commission Meeting – July 10, 2025, 6:30 p.m., online teleconference and City Hall Windmill Room, 21810 Copley Dr.

4.6 Coffee with a Cop – July 12, 2025, 8:00 – 10:00 a.m., GRID Coffee, 1139 S. Diamond Bar Blvd., Ste B.

4.7 City Council Meeting – July 15, 2025, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.

5. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

5.1 CITY COUNCIL MINUTES OF THE JUNE 17, 2025 REGULAR MEETING.

5.1.a June 17, 2025 City Council Regular Meeting Minutes

Recommended Action:

Approve the June 17, 2025 Regular City Council meeting minutes.

Requested by: City Clerk

5.2 RATIFICATION OF CHECK REGISTER DATED JUNE 11, 2025 THROUGH JUNE 24, 2025 TOTALING $2,292,183.55.

Recommended Action:

Ratify the Check Register.

Requested by: Finance Department

5.3 TREASURER'S STATEMENT.

Recommended Action:

Approve the May 2025 Treasurer's Statement.

Requested by: Finance Department

5.4 CONSULTING SERVICES AGREEMENT WITH REGIONAL CHAMBER OF COMMERCE SAN GABRIEL VALLEY FOR BUSINESS DEVELOPMENT AND ENGAGEMENT SERVICES THROUGH JUNE 30, 2026.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Services Agreement with the Regional Chamber of Commerce San Gabriel Valley through June 30, 2026.

Requested by: City Manager

5.5 CONSULTANT SERVICES AGREEMENT WITH JOSE RUEL "JR" DIRA, FOR AS-NEEDED GEOGRAPHIC INFORMATION SYSTEMS (GIS) AND INFORMATION TECHNOLOGY SERVICES THROUGH JUNE 30, 2030.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consultant Services Agreement with Jose Ruel "JR" Dira, for as-needed GIS and information technology services through June 30, 2030.

Requested by: Information Systems

5.6 THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ABSOLUTE INTERNATIONAL SECURITY, INC. FOR SECURITY GUARD SERVICES THROUGH JUNE 30, 2026.

Recommended Action:

Approve, and authorize the City Manager to sign, Amendment No. 3 to the Professional Services Agreement with Absolute International Security, Inc. through June 30, 2026.

Requested by: Parks & Recreation Department

6. PUBLIC HEARINGS: NONE.

7. COUNCIL CONSIDERATION: NONE.

8. COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:

9. ADJOURNMENT:

Agenda #: *5.1*
Meeting Date: *July 1, 2025*

CITY OF DIAMOND BAR INCORPORATED 1989

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **CITY COUNCIL MINUTES OF THE JUNE 17, 2025 REGULAR MEETING.**

STRATEGIC GOAL: *Open, Engaged & Responsive Government*

RECOMMENDATION:

Approve the June 17, 2025 Regular City Council meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

Minutes have been prepared and are being presented for approval.

PREPARED BY:

Kristina Santana

Kristina Santana, City Clerk 7/1/2025

REVIEWED BY:

Ryan McLean

Ryan McLean, Assistant City Manager 6/24/2025

Attachments:

1. 5.1.a June 17, 2025 City Council Regular Meeting Minutes

CITY OF DIAMOND BAR
MINUTES OF THE CITY COUNCIL REGULAR MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
JUNE 17, 2025

CALL TO ORDER: Mayor Teng called the Regular City Council meeting to order at 6:30 p.m. in the South Coast Air Quality Management District Main Auditorium, 21865 Copley Drive, Diamond Bar, CA 91765.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Steve Tye led the Pledge of Allegiance.

INVOCATION: Deacon Alfred Guerrero, St. Denis Catholic Church

ROLL CALL: Council Member Ruth Low, Mayor Pro Tem Steve Tye, Mayor Chia Yu Teng

Absent: Council Members Andrew Chou and Stan Liu.

Staff present in person: Dan Fox, City Manager; Omar Sandoval, City Attorney; Grace Lee, Planning Manager; Mayuko Nakajima, Senior Planner; Ken Desforges, Information Systems Director; David Liu, Public Works Director; Hal Ghafari, Public Works Manager/Assistant City Engineer; Nicholas Delgado, Management Analyst; Anthony Jordan, Parks & Maintenance Superintendent; Jason Williams, Maintenance Supervisor; Cecilia Arellano, Community Relations Manager; Joan Cruz, Administrative Coordinator; Kristina Santana, City Clerk.

Staff present telephonically: Jason Jacobsen, Finance Director.

Others present: Nancy Farias, Deputy, Diamond Bar/Walnut Sheriff's Station; Stephen Tousey, Captain, Diamond Bar/Walnut Sheriff's Station.

APPROVAL OF AGENDA: Mayor Teng approved the agenda as presented.

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS: None.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:

2.1 Chamber Annual Report.
Regional Chamber of Commerce – San Gabriel Valley CEO Aziz Amiri gave the presentation and responded to City Council questions.

3. PUBLIC COMMENTS:

The following provided public comments:

Cynthia Yu, Diamond Bar Library Manager

Lanae O'Shields, SoCal Gas Public Affairs Manager

CC/Santana reported that no emails were submitted for public comment, and no guests on the teleconference line requested to speak under Public Comments.

4. SCHEDULE OF FUTURE EVENTS: CM/Fox presented the Schedule of Future Events.

5. CONSENT CALENDAR: C/Low moved, MPT/Tye seconded, to approve the Consent Calendar with the exception of items 5.14, 5.18, 5.19, 5.23. Motion carried 3-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, MPT/Tye, M/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Chou, Liu

5.1 APPROVED CITY COUNCIL MINUTES:

5.1.a June 3, 2025 CITY COUNCIL REGULAR MEETING

5.2 RATIFIED CHECK REGISTER DATED MAY 28, 2025 THROUGH JUNE 10, 2025 TOTALING $1,665,829.71.

5.3 APPROVED APRIL 2025 TREASURER’S STATEMENT.

5.4 APPROVED FIRST AMENDMENT WITH DISCOVERY CUBE ORANGE COUNTY FOR ENVIRONMENTAL EDUCATION SERVICES.

5.5 APPROVED AGREEMENT WITH CITYGREEN CONSULTING FOR SOLID WASTE CONSULTING SERVICES THROUGH JUNE 30, 2027.

5.6 APPROVED CONSULTANT SERVICES AGREEMENT WITH ARCHITERRA DESIGN GROUP TO PROVIDE LANDSCAPE PLAN CHECKING AND INSPECTION SERVICES THROUGH JUNE 30, 2028.

5.7 APPROVED MAINTENANCE SERVICES AGREEMENT WITH WOODS MAINTENANCE SERVICES, INC. (DBA GRAFFITI CONTROL SYSTEMS) TO PROVIDE GRAFFITI ABATEMENT SERVICES THROUGH JUNE 30, 2028.

5.8 APPROVED SECOND AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH WILLDAN ENGINEERING TO PROVIDE TEMPORARY PERMIT TECHNICIAN STAFFING FOR THE BUILDING AND SAFETY DIVISION.

5.9 APPROVED PRINTING AND MAILING SERVICES FOR THE CITY NEWSLETTER AND RECREATION GUIDE WITH DIRECT CONNECTION.

5.10 APPROVED FIRST AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH SIMPSON ADVERTISING FOR GRAPHIC DESIGN SERVICES THROUGH JUNE 30, 2027.

5.11 APPROVED CONSULTANT SERVICES AGREEMENT WITH BCT ENTERTAINMENT, INC. FOR THE PURCHASE OF A NEW AUDIO-VISUAL SYSTEM IN THE DIAMOND BAR CENTER BALLROOM WITH CONFIGURATION AND INSTALLATION SERVICES.

5.12 APPROVED FIRST AMENDMENT TO CROSSING GUARD SERVICES CONTRACT WITH ALL CITY MANAGEMENT SERVICES, INC. THROUGH JUNE 30, 2027.

5.13 APPROVED CONSULTING SERVICES AGREEMENT WITH GLUMAC FOR THE PREPARATION OF THE DIAMOND BAR CIVIC CENTER ENERGY SUSTAINABILITY STUDY AND PREPARATION OF PLANS AND SPECIFICATIONS FOR RELATED ENERGY INFRASTRUCTURE IMPROVEMENTS.

5.15 APPROVED CONSULTANT SERVICES AGREEMENT WITH PRINCE GLOBAL SOLUTIONS, LLC. THROUGH JUNE 30, 2026.

5.16 ADOPTED RESOLUTION NO. 2025-21 APPROVING THE LIST OF ROAD PROJECTS TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FOR FY 2025/26.

5.17 APPROVED AMENDMENT NO. 3 TO TRAFFIC SIGNAL MAINTENANCE SERVICES AGREEMENT WITH YUNEX TRAFFIC, LLC. THROUGH JUNE 30, 2027.

5.20 APPROVED THIRD AMENDMENT TO THE MAINTENANCE SERVICES AGREEMENT WITH MCE CORPORATION FOR LANDSCAPE SERVICES IN LLADS 38, 39-2022 AND 41-2021.

5.21 APPROVED THE THIRD AMENDMENT TO ROAD MAINTENANCE SERVICES AGREEMENT WITH CT&T CONCRETE PAVING, INC.

5.22 APPROVED THE EIGHTH AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH EXTERIOR PRODUCTS CORPORATION FOR EXTERIOR DECOR & LIGHTING MAINTENANCE.

5.24 APPROVED THE SECOND AMENDMENT TO STREET SWEEPING SERVICES AGREEMENT WITH VALLEY VISTA SERVICES, INC.

ITEMS WITHDRAWN FROM CONSENT CALENDAR:

5.14 APPROVED DESIGN SERVICES AGREEMENT WITH IDS GROUP, INC.

FOR PREPARATION OF ENGINEERED PLANS AND SPECIFICATIONS FOR THE DIAMOND BAR BOULEVARD ROADWAY STABILIZATION PROJECT.

PWM/Ghafari responded to Council Member questions.

After further discussion MPT/Tye moved, M/Teng seconded, to approve, and authorize the City Manager to sign, the Consulting Service Agreement with IDS Group, Inc. in a not-to-exceed amount of $122,568, plus a contingency amount of $12,432, for a total authorization amount of $135,000. Motion carried 3-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, MPT/Tye, M/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Chou, Liu

5.18 APPROVED RESOLUTIONS NO. 2025-22, 2025-23, AND 2025-24 FOR THE DECLARATION TO LEVY ASSESSMENTS FOR LANDSCAPE ASSESSMENT DISTRICT NOS. 38, 39-2022 AND 41-2021 FOR FISCAL YEAR 2025/26.

PWM/Ghafari responded to Council Member questions.

After further discussion C/Low moved, MPT/Tye seconded, to:

A. Adopt Resolution No. 2025-22 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 38 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting;

B. Adopt Resolution No. 2025-23 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 39-2022 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting; and

C. Adopt Resolution No. 2025-24 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 41-2021 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting.

Motion carried 3-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, MPT/Tye, M/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Chou, Liu

5.19 APPROVED THE NOTICE OF COMPLETION FOR THE CITY HALL

CABLE CHANNEL BROADCAST & AV EQUIPMENT UPGRADE, PROJECT #FP23504.

CM/Fox responded to Council Member questions.

After further discussion C/Low moved, MPT/Tye seconded, to approve, and authorize the Director of Public Works/City Engineer, to file the Notice of Completion. Motion carried 3-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, MPT/Tye, M/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Chou, Liu

5.23 APPROVED THE FIRST AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH ECOFERT, INC. FOR LANDSCAPE FERTILIZER SERVICES.

PWD/Liu and MS/Williams responded to Council Member questions.

After further discussion C/Low moved, MPT/Tye seconded, to approve, and authorize the City Manager to sign, the First Amendment to the Maintenance Services Agreement with EcoFert, Inc. through June 30, 2026. Motion carried 3-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Low, MPT/Tye, M/Teng
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	Chou, Liu

6. **PUBLIC HEARINGS:** None.

7. **COUNCIL CONSIDERATION:** None.

8. **COUNCIL SUBCOMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:**

The following Council Members provided a report on meetings attended at the expense of the local agency per Government Code 53232.3(d).

Council Member Low reported attending 57/60 Confluence Project Briefing and shared photos of the project.

Mayor Pro Tem Tye reported attending a Special Joint Powers Insurance Authority meeting.

9. **ADJOURNMENT:** With no further business to conduct, M/Teng adjourned the Regular City Council Meeting at 8:20 p.m.

Respectfully Submitted,

____
Kristina Santana, City Clerk

The foregoing minutes are hereby approved this 1st day of July, 2025.

____
Chia Yu Teng, Mayor

Agenda #: 5.2
Meeting Date: July 1, 2025

CITY OF DIAMOND BAR INCORPORATED 1989

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **RATIFICATION OF CHECK REGISTER DATED JUNE 11, 2025 THROUGH JUNE 24, 2025 TOTALING $2,292,183.55.**

STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Ratify the Check Register.

FINANCIAL IMPACT:

Expenditure of $2,292,183.55.

BACKGROUND/DISCUSSION:

The City has established the policy of issuing accounts payable checks on a weekly basis with City Council ratification at the next scheduled City Council Meeting.

The attached check register containing checks dated June 11, 2025 through June 24, 2025 totaling $2,292,183.55 is being presented for ratification. All payments have been made in compliance with the City's purchasing policies and procedures, and have been reviewed and approved by the appropriate departmental staff. The attached Affidavit affirms that the check register has been audited and deemed accurate by the Finance Director.

PREPARED BY:

Luisa Allen

Luisa Allen, Accounting Technician 7/1/2025

REVIEWED BY:

Jason Jacobsen

Jason Jacobsen, Finance Director 6/25/2025

Jason Jacobsen

Jason Jacobsen, Finance Director 6/25/2025

Attachments:

1. 5.2.a Check Register Affidavit 7-1-2025
2. 5.2.b Check Register 7-1-2025

CITY OF DIAMOND BAR
CHECK REGISTER AFFIDAVIT

The attached listings of demands, invoices, and claims in the form of a check register including checks dated June 11, 2025 through June 24, 2025 has been audited and is certified as accurate. Payments have been allowed from the following funds in these amounts:

Description	Amount
General Fund	$1,085,531.38
Measure W Local Return Fund	$3,249.81
Measure M Local Return Fund	$149.56
Measure R Local Return Fund	$85.46
Prop A Transit Tax Fund	$4,188.58
Prop C Transit Tax Fund	$24,511.41
LLAD 38 Fund	$18,718.85
LLAD 39 Fund	$12,854.99
LLAD 41 Fund	$7,560.32
Integrated Waste Mgmt Fund - AB939	$8,142.23
Capital Imprv Project Fund	$373,314.85
Vehicle Maintenance & Equip Fund	$2,877.63
Eq Maint & Replacement Fund	$3,660.00
General Plan Update Fund	$20,404.35
Used Motor Oil Block Grant Fund	$1,800.56
Technology Reserve Fund	$88.86
Beverage Cntnr Recycling Grant Fund	$2,341.71
Self Insurance Fund	$701,853.00
PLHA Fund	$20,850.00
	$2,292,183.55

Signed:

Finance Director
Jason M. Jacobsen

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
15637	6/11/2025	ONE TIME PAY VENDOR	SHEEHAN'S OFFICE INTERIORS INC	DBC LOBBY FURNITURE	100510	51300	$2,814.27
						CHECK TOTAL	**$2,814.27**
15744	6/13/2025	SOUTHERN CALIFORNIA EDISON		DBC (050125-060125)	100510	52210	$4,035.77
						CHECK TOTAL	**$4,035.77**
15745	6/13/2025	SOUTHERN CALIFORNIA EDISON		21208 WASHINGTON AVE PED (051225-61025)	100630	52210	$39.82
						CHECK TOTAL	**$39.82**
15746	6/17/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 23331 GOLDEN SPRINGS PED - GS-1	100655	52210	$79.19
						CHECK TOTAL	**$79.19**
15747	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20781 PATHFINDER RD - TC-1	100655	52210	$107.89
						CHECK TOTAL	**$107.89**
15748	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20439 GOLDEN SPRINGS PED - TC-1	100655	52210	$112.21
						CHECK TOTAL	**$112.21**
15749	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 801 S. LEMON/VARIOUS - TC-1	100655	52210	$331.85
						CHECK TOTAL	**$331.85**
15750	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 717 GRAND AVE. - TC-1	100655	52210	$142.47
						CHECK TOTAL	**$142.47**
15751	6/17/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 2838 S DBB PED - GS-1	100655	52210	$95.62
						CHECK TOTAL	**$95.62**
15753	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21250 GOLDEN SPRINGS - TC-1	100655	52210	$83.90
						CHECK TOTAL	**$83.90**
15754	6/17/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 1215 S BREA CYN RD - GS-1	100655	52210	$95.54
						CHECK TOTAL	**$95.54**
15755	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL- 1611 S BREA CYN RD - TC-1	100655	52210	$79.36

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$79.36**
15756	6/17/2025	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3564 S BREA CYN RD PED - LS-3	100655	52210	$68.83
						CHECK TOTAL	**$68.83**
15757	6/17/2025	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 2746 BREA CYN RD BPED - LS-3	100655	52210	$123.25
						CHECK TOTAL	**$123.25**
15758	6/17/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20791 GOLDEN SPRINGS - TC-1	100655	52210	$117.61
						CHECK TOTAL	**$117.61**
15759	6/20/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1450 BRIDGEGATE/VARIOUS - TC-1	100655	52210	$514.58
						CHECK TOTAL	**$514.58**
15760	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	201	21118	$2.31
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	238	21118	$10.20
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	239	21118	$10.20
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	241	21118	$10.20
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	207	21118	$16.16
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	250	21118	$19.21
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	206	21118	$116.07
	6/20/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 06/20/2025	100	21118	$2,044.41
						CHECK TOTAL	**$2,228.76**
15761	6/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 2201 DBB PED - TC-1	100655	52210	$28.70
						CHECK TOTAL	**$28.70**
15762	6/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21010 WASHINGTON AVE - TC-1	100655	52210	$104.61
						CHECK TOTAL	**$104.61**

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
15763	6/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - BREA CYN/FALLOWFIELD - TC-1	100655	52210	$208.59
						CHECK TOTAL	**$208.59**
15764	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	239	21109	$119.23
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	241	21109	$119.23
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	201	21109	$172.93
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	238	21109	$238.46
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	250	21109	$404.80
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	207	21109	$443.96
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	206	21109	$508.51
	6/20/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 06/20/2025	100	21109	$15,114.99
						CHECK TOTAL	**$17,122.11**
15765	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	204	21110	$85.46
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	203	21110	$149.56
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	239	21110	$194.16
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	241	21110	$194.16
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	238	21110	$282.44
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	201	21110	$599.86

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	207	21110	$1,243.39
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	206	21110	$1,848.47
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	250	21110	$2,179.44
	6/20/2025	CALPERS		PENSION CONTRIBUTION 05/31/25-06/13/25 & 6/1-30/25	100	21110	$44,174.76
						CHECK TOTAL	**$50,951.70**
15766	6/24/2025	AARON STANLEY TALALAY		CONTRACT CLASS INSTRUCTOR - AARON TALALALY	100520	55320	$459.00
						CHECK TOTAL	**$459.00**
15767	6/24/2025	ABSOLUTE SECURITY INTERNATIONAL INC		MAY 2025 SECURITY GUARD SERVICES	100510	55330	$5,496.00
						CHECK TOTAL	**$5,496.00**
15768	6/24/2025	AMY MAO		T&T COMMISSION STIPEND - MAR 2025	100610	52525	$45.00
	6/24/2025	AMY MAO		T&T COMMISSION STIPEND - MAY 2025	100610	52525	$45.00
						CHECK TOTAL	**$90.00**
15769	6/24/2025	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		LEGAL SERVICES	100220	54900	$803.25
						CHECK TOTAL	**$803.25**
15770	6/24/2025	ROBYN A BECKWITH		JUNE 2025 PLANT SERVICE	100510	52320	$275.00
	6/24/2025	ROBYN A BECKWITH		JUNE 2025 PLANT SERVICE	100620	52320	$380.00
						CHECK TOTAL	**$655.00**
15771	6/24/2025	JOHN E BISHOP		INSTRUCTOR PAYMENT - MARTIAL ARTS - WS25	100520	55320	$180.00
						CHECK TOTAL	**$180.00**
15772	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL FIRE EXT SERVICE (CITYHALL061325)	100620	52320	$931.52
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL FIRE EXT SERVICE (DBC061325)	100510	52320	$252.50
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL FIRE EXTINGUISHER SERVICE (HERITAGE 061325)	100630	52320	$165.00
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL SPRINKLER TEST-PASS/ CITYHALL	100620	52320	$990.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL FIRE EXT TEST-PASS / DBC	100510	52320	$495.00
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		ANNUAL FIRE SPRINKLER TEST-PASSED /HERITAGE PARK	100630	52320	$495.00
	6/24/2025	BLACK BIRD FIRE PROTECTION INC		FIRE ALAARM REPAIRS/ CITYHALL 061325	100620	52320	$650.00
						CHECK TOTAL	**$3,979.02**
15773	6/24/2025	BLACK O'DOWD AND ASSOCIATES INC		HERITAGE PARK RENOVATION DESIGN	301630	56104	$77,270.00
	6/24/2025	BLACK O'DOWD AND ASSOCIATES INC		HERITAGE PARK RENOVATION DESIGN	301630	56104	$223,900.00
						CHECK TOTAL	**$301,170.00**
15774	6/24/2025	BLINK MARKETING INC		MANUFACTURE OF VARIOUS PARK RULES SIGNS	100520	54900	$846.40
						CHECK TOTAL	**$846.40**
15775	6/24/2025	KATHY BREAUX		INTRUCTOR PAYMENT - ART - SUM 25	100520	55320	$273.60
						CHECK TOTAL	**$273.60**
15776	6/24/2025	BROADCAST MUSIC INC		MUSIC LICENSING FOR 25-26	100520	55300	$889.00
						CHECK TOTAL	**$889.00**
15777	6/24/2025	BUCKNAM INFRASTRUCTURE GROUP INC		PAVEMENT MGMT. PROJECT - 2025	207615	54400	$3,650.00
						CHECK TOTAL	**$3,650.00**
15778	6/24/2025	LINGO TELECOM LLC		CITYWIDE ANALOG PHONE SERVICE - JUNE 2025	100230	54030	$3,218.88
						CHECK TOTAL	**$3,218.88**
15779	6/24/2025	CALIFORNIA JPIA		LIABILITY PROGRAM/WORKERS COMP-FY 25/26	501220	57210	($12,267.00)
	6/24/2025	CALIFORNIA JPIA		LIABILITY PROGRAM/WORKERS COMP-FY 25/26	100	21112	$141,069.00
	6/24/2025	CALIFORNIA JPIA		LIABILITY PROGRAM/WORKERS COMP-FY 25/26	501220	57210	$573,051.00
						CHECK TOTAL	**$701,853.00**
15780	6/24/2025	CITYGREEN CONSULTING, LLC		SOLID WASTE AND RECYCLING CONSULTING - MAY 2025	250170	54900	$4,175.00
						CHECK TOTAL	**$4,175.00**

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
15781	6/24/2025	COCO SUTZE CHENG		INSTRUCTOR PAYMENT - ZUMBA - WS25	100520	55320	$96.00
						CHECK TOTAL	**$96.00**
15782	6/24/2025	DEPARTMENT OF JUSTICE		LIVESCAN FEES - MAY 2025	100220	52510	$608.00
						CHECK TOTAL	**$608.00**
15783	6/24/2025	DEPT OF TRANSPORTATION		TS MAINT/SHARED W/CALTRANS - OCT-DEC 2024	100655	55536	$4,159.16
	6/24/2025	DEPT OF TRANSPORTATION		TS MAINT/SHARED AGREEMENT-JUL-SEP 2023	100655	55536	$4,835.92
	6/24/2025	DEPT OF TRANSPORTATION		TS MAINT/SHARED AGREEMENT-APR-JUN 2024	100655	55536	$4,107.25
						CHECK TOTAL	**$13,102.33**
15784	6/24/2025	DIAMOND POINTE DINING SERVICES LLC		WELCOME BREAKFAST-FINANCE	100210	51200	$463.45
						CHECK TOTAL	**$463.45**
15785	6/24/2025	DOLPHIN RENTS LOC		CANOPY RENTAL FOR CONCERTS - JUNE	100520	55300	$2,887.50
						CHECK TOTAL	**$2,887.50**
15786	6/24/2025	DURHAM SCHOOL SERVICES LP		BUS TRANSPORTATION FOR DAY CAMP ON 6.03.2025	206520	55315	$578.52
	6/24/2025	DURHAM SCHOOL SERVICES LP		BUS TRANSPORTATION FOR DAY CAMP ON 6.05.2025	206520	55315	$452.35
	6/24/2025	DURHAM SCHOOL SERVICES LP		BUS TRANSPORTATION FOR DAY CAMP ON 6.10.2025	206520	55315	$484.66
	6/24/2025	DURHAM SCHOOL SERVICES LP		BUS TRANSPORTATION FOR DAY CAMP ON 6.12.2025	206520	55315	$200.00
						CHECK TOTAL	**$1,715.53**
15787	6/24/2025	ELEMENT7, LLC		DEPUTY GOLD FOIL STICKERS FOR OUTREACH GIVEAWAYS	100310	53510	$604.12
						CHECK TOTAL	**$604.12**
15788	6/24/2025	EXTERIOR PRODUCTS CORP		MILITARY BANNER REPLACEMENTS, MAP UPDATES - JUNE	100520	55300	$8,974.16
						CHECK TOTAL	**$8,974.16**
15789	6/24/2025	FAIRBANK MASLIN MAULLIN METZ & ASSOC INC		PUBLIC OPINION POLLING SERVICES	100130	54900	$35,500.00
						CHECK TOTAL	**$35,500.00**

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
15790	6/24/2025	FRANCHISE TAX BOARD		W/H ORDER TAX YEAR 2022 211-07145-51	250	23199	$119.91
	6/24/2025	FRANCHISE TAX BOARD		W/H ORDER TAX YEAR 2022 211-07145-51	100	23199	$679.48
						CHECK TOTAL	**$799.39**
15791	6/24/2025	FRANCOISE S ZAMBRA		CONTRACT CLASS INSTRUCTOR - FRANCOISE ZAMBRA	100520	55320	$240.00
						CHECK TOTAL	**$240.00**
15792	6/24/2025	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL/INTERNET SERVICE - JUNE 2025	100230	54030	$477.91
	6/24/2025	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL-INTERNET SERVICE - JUNE 2025	100230	54030	$811.25
						CHECK TOTAL	**$1,289.16**
15793	6/24/2025	FUN EXPRESS LLC		SUPPLIES FOR DAY CAMP AND CONCERTS IN THE PARK	100520	51200	$1,298.98
	6/24/2025	FUN EXPRESS LLC		SUPPLIES FOR DAY CAMP	100520	51200	$83.96
	6/24/2025	FUN EXPRESS LLC		SUPPLIES FOR DAY CAMP	100520	51200	$170.15
						CHECK TOTAL	**$1,553.09**
15794	6/24/2025	GEO PLASTICS		USED OIL FILTER CONTAINERS	250170	51300	$115.17
	6/24/2025	GEO PLASTICS		USED OIL FILTER CONTAINERS	250170	51300	$918.70
	6/24/2025	GEO PLASTICS		USED OIL FILTER CONTAINERS	253180	51200	$1,800.56
						CHECK TOTAL	**$2,834.43**
15795	6/24/2025	GERALDINE KELLER		INSTRUCTOR PAYMENT - CULINARY - SUM 25	100520	55320	$90.00
						CHECK TOTAL	**$90.00**
15796	6/24/2025	GOVCONNECTION INC		ANNUAL RENEWAL - ESET - FY 24-25	100230	52314	$3,300.00
						CHECK TOTAL	**$3,300.00**
15797	6/24/2025	HDL COREN & CONE		CONTRACT SERVICES - PROPERTY TAX APR-JUN 25	100210	54010	$3,993.75
						CHECK TOTAL	**$3,993.75**
15798	6/24/2025	HEATHER JEN CHANG		CONTRACT CLASS INSTRUCTOR - ART CLASSES	100520	55320	$325.80
						CHECK TOTAL	**$325.80**

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15799	6/24/2025	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS - SALES TAX APR-JUN 2025	100210	54900	$693.51
	6/24/2025	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS - SALES TAX APR-JUN 2025	100210	54010	$900.00
						CHECK TOTAL	**$1,593.51**
15800	6/24/2025	HOME DEPOT CREDIT SERVICES		OPERATING SUPPLIES (CIVIC CENTER)	100630	51300	$13.01
						CHECK TOTAL	**$13.01**
15801	6/24/2025	HUMANE SOCIETY OF POMONA VALLEY INC		IVHS ANIMAL CONTROL SERVICES IN MAY	100340	55404	$39,857.08
						CHECK TOTAL	**$39,857.08**
15802	6/24/2025	IMAGEN INC		ROUND CHIP CLIP GIVEAWAYS	100240	51400	$2,793.06
	6/24/2025	IMAGEN INC		TABLE COVERS FOR COMMUNITY EVENTS W/ SHERIFF	100310	53510	$1,880.80
						CHECK TOTAL	**$4,673.86**
15803	6/24/2025	INTEGRUS LLC		RICOH COPY CHARGES - 5/19/25-6/18/25	100230	52314	$982.14
						CHECK TOTAL	**$982.14**
15804	6/24/2025	JACKSON'S AUTO SUPPLY/NAPA		PARKS - TOOLS	100630	51200	$302.37
						CHECK TOTAL	**$302.37**
15805	6/24/2025	JERMAR 29:11 INC		DAY CAMP EXCURSION JULY 1 2025	100520	53520	$733.87
						CHECK TOTAL	**$733.87**
15806	6/24/2025	JOSE RUEL DIRA		GIS CONSULTING ELM PROJ - 5/17/25-5/30/25	503230	56135	$1,365.00
	6/24/2025	JOSE RUEL DIRA		GIS CONSULTING/ELM PROJ - 5/31/25-6/13/25	503230	56135	$1,495.00
						CHECK TOTAL	**$2,860.00**
15807	6/24/2025	K7 ENTERPRISES		DIAMOND RIDE INFORMATIONAL FLYER-1,000 QTY	100130	52110	$237.20
						CHECK TOTAL	**$237.20**
15808	6/24/2025	KENS HARDWARE		ROAD MAINTENANCE SUPPLIES (JG060525)	100655	51250	$36.18
						CHECK TOTAL	**$36.18**
15809	6/24/2025	KEPT COMPANIES INC		FLEET VEHICLE INT/EXT WASH SERVICE 061325	502430	52330	$185.00

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	6/24/2025	KEPT COMPANIES INC		FLEET VEHICLE INT/EXT WASH SERVICE 061325	502620	52330	$240.00
	6/24/2025	KEPT COMPANIES INC		FLEET VEHICLE INT/EXT WASH SERVICE 061325	502630	52330	$240.00
	6/24/2025	KEPT COMPANIES INC		FLEET VEHICLE INT/EXT WASH SERVICE 061325	502655	52330	$240.00
						CHECK TOTAL	**$905.00**
15810	6/24/2025	KEVIN D JONES		PS - SR-57/SR-60 PROJ FUNDING ADVOCACY - MAY 2025	100615	54400	$4,000.00
						CHECK TOTAL	**$4,000.00**
15811	6/24/2025	KITOODLE INC		INSTRUCTOR PAYMENT - STEAM CAMP - SUM 25	100520	55320	$1,470.00
						CHECK TOTAL	**$1,470.00**
15812	6/24/2025	LA COUNTY ASSESSOR OFFICE		SBF ABSTRACT - MAY 2025	100230	52314	$200.00
						CHECK TOTAL	**$200.00**
15813	6/24/2025	LAW OFFICES OF ANGEL HO INC		LEGAL SERVICES - MAY 2025	100220	54900	$7,113.32
						CHECK TOTAL	**$7,113.32**
15814	6/24/2025	LEAGUE OF CALIFORNIA CITIES		DIVISION DUES - FY 25/26	100130	52400	$1,412.25
						CHECK TOTAL	**$1,412.25**
15815	6/24/2025	LOS ANGELES COUNTY PUBLIC WORKS		SYCAMORE CYN PARK-SUMP PUMP MAINTENANCE (060925)	100630	52320	$1,046.82
						CHECK TOTAL	**$1,046.82**
15816	6/24/2025	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2024-25 LA COUNTY SHERIFF GEN LAW 4-2025	100310	55400	$652,464.33
	6/24/2025	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2024-25 LA COUNTY SHERIFF CAV CHAPEL 4-2025	100310	55402	$11,216.85
						CHECK TOTAL	**$663,681.18**
15817	6/24/2025	LUCKY ART LA LLC		DAY CAMP EXCURSION JULY 8 2025	100520	53520	$963.02
						CHECK TOTAL	**$963.02**
15818	6/24/2025	MARTIN B FELGEN		INSTRUCTORY PAYMENT - STEM CAMP - SUM 25	100520	55320	$3,641.40
						CHECK TOTAL	**$3,641.40**
15819	6/24/2025	MARY BASHFORD		C-PLHA 2418 S. DB BLVD. DB CA 91765 BURTON	224440	54900	$18,724.00

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	6/24/2025	MARY BASHFORD		C-PLHA HIP CONTRACTOR 23641 GOLDEN SPRINGS C-14	224440	54900	$2,126.00
						CHECK TOTAL	**$20,850.00**
15820	6/24/2025	MCE CORPORATION		ROAD MAINTENANCE SERVICES (MAY2025)	201655	55530	$2,474.71
	6/24/2025	MCE CORPORATION		ROAD MAINTENANCE SERVICES (MAY2025)	100655	55530	$7,550.47
	6/24/2025	MCE CORPORATION		ROAD MAINTENANCE SERVICES (MAY2025)	100655	55528	$7,685.08
						CHECK TOTAL	**$17,710.26**
15821	6/24/2025	MNS ENGINEERS INC		DESIGN - DB COMPLETE STREET - FEB 2025	301610	56105	$870.00
	6/24/2025	MNS ENGINEERS INC		DESIGN - DB COMPLETE STREET - JAN 2025	301610	56105	$2,615.00
	6/24/2025	MNS ENGINEERS INC		DESIGN - DB COMPLETE STREET - APR 2025	301610	56105	$400.00
						CHECK TOTAL	**$3,885.00**
15822	6/24/2025	NATIONAL TRENCH SAFETY INC		RENTAL EQUIP (KRAIL 060525-070325)GS&SG	100655	51250	$455.52
						CHECK TOTAL	**$455.52**
15823	6/24/2025	NORTH AMERICAN YOUTH ACTIVITIES LLC		CONTRACT CLASS INSTRUCTOR - SOCCER	100520	55320	$1,371.60
						CHECK TOTAL	**$1,371.60**
15824	6/24/2025	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA		PRE-EMPLOYMENT PHYSICAL FEES	100220	52510	$301.00
						CHECK TOTAL	**$301.00**
15825	6/24/2025	ONE TIME PAY VENDOR	AISHA DHANANI	FACILITY REFUND	100	20202	$950.00
						CHECK TOTAL	**$950.00**
15826	6/24/2025	ONE TIME PAY VENDOR	ALAN SZETO	FACILITY REFUND	100	20202	$131.27
						CHECK TOTAL	**$131.27**
15827	6/24/2025	ONE TIME PAY VENDOR	AMEERA KHAN	FACILTY REFUND	100	20202	$100.00
						CHECK TOTAL	**$100.00**
15828	6/24/2025	ONE TIME PAY VENDOR	ANDREW VELARDE	FACILITY REFUND	100	20202	$1,314.00
						CHECK TOTAL	**$1,314.00**

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15829	6/24/2025	ONE TIME PAY VENDOR	APRIL WANG	RECREATION PROGRAM REFUND	100	20202	$144.00
						CHECK TOTAL	**$144.00**
15830	6/24/2025	ONE TIME PAY VENDOR	BRALLAN ALVARES	FULL FACILITY DEPOSIT REFUND	100	20202	$1,000.00
						CHECK TOTAL	**$1,000.00**
15831	6/24/2025	ONE TIME PAY VENDOR	CHRISTINE JOHNS	FACILITY REFUND	100	20202	$162.55
						CHECK TOTAL	**$162.55**
15832	6/24/2025	ONE TIME PAY VENDOR	CHUL HOON CHANG	FACILITY REFUND	100	20202	$200.00
						CHECK TOTAL	**$200.00**
15833	6/24/2025	ONE TIME PAY VENDOR	DENICE FARRAR	FACILITY REFUND	100	20202	$287.00
						CHECK TOTAL	**$287.00**
15834	6/24/2025	ONE TIME PAY VENDOR	DENISE DEINES	RECREATION PROGRAM REFUND	100	20202	$21.25
						CHECK TOTAL	**$21.25**
15835	6/24/2025	ONE TIME PAY VENDOR	DOROTHY TAM	FACILITY REFUND	100	20202	$100.00
						CHECK TOTAL	**$100.00**
15836	6/24/2025	ONE TIME PAY VENDOR	ELEANOR LOUIE	FULL FACILITY DEPOSIT REFUND	100	20202	$200.00
						CHECK TOTAL	**$200.00**
15837	6/24/2025	ONE TIME PAY VENDOR	ERIC CHIA	FULL FACILITY DEPOSIT REFUND	100	20202	$400.00
						CHECK TOTAL	**$400.00**
15838	6/24/2025	ONE TIME PAY VENDOR	FIRST CLASS EVENTS	FACILITY DEPOSIT REFUND	100	20202	$1,489.80
	6/24/2025	ONE TIME PAY VENDOR	FIRST CLASS EVENTS	FACILITY REFUND	100	20202	$1,550.00
						CHECK TOTAL	**$3,039.80**
15840	6/24/2025	ONE TIME PAY VENDOR	GAYLE BARNES	RECREATION PROGRAM REFUND	100	20202	$21.25
						CHECK TOTAL	**$21.25**
15841	6/24/2025	ONE TIME PAY VENDOR	IRIS TAM	RECREATION PROGRAM REFUND	100	20202	$160.00
						CHECK TOTAL	**$160.00**
15842	6/24/2025	ONE TIME PAY VENDOR	JEN SHIUAN JESSICA LIN	RECREATION PROGRAM REFUND	100	20202	$21.25
						CHECK TOTAL	**$21.25**
15843	6/24/2025	ONE TIME PAY VENDOR	JENNIFER RAJ ANTONY RAJA PAZHAM	RECREATION PROGRAM REFUND	100	20202	$42.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$42.00**
15844	6/24/2025	ONE TIME PAY VENDOR	JEONG SONG	RECREATION PROGRAM REFUND	100	20202	$179.00
	6/24/2025	ONE TIME PAY VENDOR	JEONG SONG	RECREATION PROGRAM REFUND	100	20202	$151.00
						CHECK TOTAL	**$330.00**
15845	6/24/2025	ONE TIME PAY VENDOR	JIEHUI JIANG	RECREATION PROGRAM REFUND	100	20202	$270.00
						CHECK TOTAL	**$270.00**
15846	6/24/2025	ONE TIME PAY VENDOR	JIEHUI JIANG	RECREATION PROGRAM REFUND	100	20202	$50.00
						CHECK TOTAL	**$50.00**
15847	6/24/2025	ONE TIME PAY VENDOR	LAI YING CHAN	FACILITY REFUND	100	20202	$100.00
						CHECK TOTAL	**$100.00**
15848	6/24/2025	ONE TIME PAY VENDOR	LANDMARK CHRISTIAN CHURCH	FACILITY REFUND	100	20202	$100.00
						CHECK TOTAL	**$100.00**
15849	6/24/2025	ONE TIME PAY VENDOR	LISANDRA URIBE	FACILITY REFUND	100	20202	$200.00
						CHECK TOTAL	**$200.00**
15850	6/24/2025	ONE TIME PAY VENDOR	LOS ALTOS HIGH SCHOOL	FACILITY REFUND	100	20202	$878.00
						CHECK TOTAL	**$878.00**
15851	6/24/2025	ONE TIME PAY VENDOR	MONIQUE WILLIS	RECREATION PROGRAM REFUND	100	20202	$135.00
						CHECK TOTAL	**$135.00**
15852	6/24/2025	ONE TIME PAY VENDOR	MONIQUE WILLIS	RECREATION PROGRAM REFUND	100	20202	$21.00
						CHECK TOTAL	**$21.00**
15853	6/24/2025	ONE TIME PAY VENDOR	NADEEM AKBAR	FACILITY DEPOSIT REFUND	100	20202	$509.19
						CHECK TOTAL	**$509.19**
15854	6/24/2025	ONE TIME PAY VENDOR	NADINE ILARRAZA	RECREATION PROGRAM REFUND	100	20202	$175.00
						CHECK TOTAL	**$175.00**
15855	6/24/2025	ONE TIME PAY VENDOR	PEGGY LAINE	RECREATION PROGRAM REFUND	100	20202	$42.50
						CHECK TOTAL	**$42.50**
15856	6/24/2025	ONE TIME PAY VENDOR	PERLIN LAU	RECREATION PROGRAM REFUND	100	20202	$151.00

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$151.00**
15857	6/24/2025	ONE TIME PAY VENDOR	PHOPHI MAGAZIOTIS	FACILITY DEPOSIT REFUND	100	20202	$200.00
						CHECK TOTAL	**$200.00**
15858	6/24/2025	ONE TIME PAY VENDOR	RAMY WISSA	FULL FACILITY DEPOSIT REFUND	100	20202	$121.82
						CHECK TOTAL	**$121.82**
15859	6/24/2025	ONE TIME PAY VENDOR	ROSE PEDROZA	FACILITY DEPOSIT REFUND	100	20202	$201.20
						CHECK TOTAL	**$201.20**
15860	6/24/2025	ONE TIME PAY VENDOR	RUEY KANG CHANG	RECREATION PROGRAM REFUND	100	20202	$42.00
						CHECK TOTAL	**$42.00**
15861	6/24/2025	ONE TIME PAY VENDOR	STEFANIE JIMENEZ	FACILITY REFUND	100	20202	$100.00
						CHECK TOTAL	**$100.00**
15862	6/24/2025	ONE TIME PAY VENDOR	WALNUT VALLEY UNIFIED SCHOOL DISTRICT	FULL FACILITY DEPOSIT REFUND	100	20202	$750.00
						CHECK TOTAL	**$750.00**
15863	6/24/2025	ONE TIME PAY VENDOR	YANG ZHU	RECRATION PROGRAM REFUND	100	20202	$415.00
						CHECK TOTAL	**$415.00**
15864	6/24/2025	ONE TIME PAY VENDOR	YEN YU SHEN	RECREATION PROGRAM REFUND	100	20202	$21.00
						CHECK TOTAL	**$21.00**
15865	6/24/2025	ONE TIME PAY VENDOR	YIICHING LIU	RECREATION PROGRAM REFUND	100	20202	$42.50
						CHECK TOTAL	**$42.50**
15866	6/24/2025	ONE TIME PAY VENDOR	YONG HUANG	RECREATION PROGRAM REFUND	100	20202	$145.00
						CHECK TOTAL	**$145.00**
15867	6/24/2025	ONE TIME PAY VENDOR	KENNETH DESFORGES	REIMB-CISCO LIVE CONF 2025	100230	52415	$51.24
						CHECK TOTAL	**$51.24**
15868	6/24/2025	ONE TIME PAY VENDOR	LUISA FUA	REIMB-WELCOME B/FAST-FINANCE	100210	51200	$86.94
						CHECK TOTAL	**$86.94**
15869	6/24/2025	ONE TIME PAY VENDOR	SEAN GONZALEZ	REIMB-MILEAGE	100520	52420	$2.24
						CHECK TOTAL	**$2.24**
15870	6/24/2025	ONE TIME PAY VENDOR	TONY ZHONG	REFUND-PLAN CHECK PR2200151	104	48020	$88.86

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	6/24/2025	ONE TIME PAY VENDOR	TONY ZHONG	REFUND-PLAN CHECK PR2200151	100	48020	$111.08
	6/24/2025	ONE TIME PAY VENDOR	TONY ZHONG	REFUND-PLAN CHECK PR2200151	100	48020	$2,089.63
						CHECK TOTAL	**$2,289.57**
15871	6/24/2025	ONE TIME PAY VENDOR	VICTOR PACHECO	REIMB-MILEAGE	100520	52420	$2.24
						CHECK TOTAL	**$2.24**
15872	6/24/2025	ONE TIME PAY VENDOR - CND REFUND	ALEJANDRO RUIZ	C&D REFUND: 22735 IRONBARK DR	100	22105	$250.00
						CHECK TOTAL	**$250.00**
15873	6/24/2025	PACIFIC OFFICE AUTOMATION INC		TONERS FOR PRINTERS/COPIERS	100230	52314	$808.64
						CHECK TOTAL	**$808.64**
15874	6/24/2025	PAPER RECYCLING & SHREDDING		CITY HALL SECURITY CONTAINERS SHREDDING	250170	55000	$105.00
	6/24/2025	PAPER RECYCLING & SHREDDING		REGULAR SHRED SERVICE CITY HALL	250170	55000	$105.00
						CHECK TOTAL	**$210.00**
15875	6/24/2025	PARKWOOD LANDSCAPE MAINTENANCE INC		LANDSCAPE MAINTENANCE (PARKS-MAPLE HILL053025))	100630	52320	$1,085.00
						CHECK TOTAL	**$1,085.00**
15876	6/24/2025	PBLA ENGINEERING INC		PROFESSIONAL SERVICES (MAPLE HILL PARK/053125)	301630	56104	$1,000.00
						CHECK TOTAL	**$1,000.00**
15877	6/24/2025	PRO1PRINT, LLC		DBC THANK YOU CARDS REPRINT-QTY500	100240	52110	$224.99
	6/24/2025	PRO1PRINT, LLC		PANTERA PARK CONSTRUCTION SIGNS	100240	52110	$237.06
	6/24/2025	PRO1PRINT, LLC		SIGNAGE FOR STEVENS FIELD PROCLAMATION CEREMONY	100240	52110	$174.50
						CHECK TOTAL	**$636.55**
15878	6/24/2025	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	$878.00
	6/24/2025	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	$971.00
						CHECK TOTAL	**$1,849.00**
15879	6/24/2025	QUADIENT FINANCE USA INC		POSTAGE - JUNE 2025	100140	52170	$5,010.00

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$5,010.00**
15880	6/24/2025	RAPHAEL H PLUNKETT		T&T COMMISSION STIPEND - MAY 2025	100610	52525	$45.00
						CHECK TOTAL	**$45.00**
15881	6/24/2025	REINBERGER CORPORATION		BUSINESS CARDS	100140	51400	$302.22
	6/24/2025	REINBERGER CORPORATION		BUSINESS CARDS	100140	51400	$173.01
						CHECK TOTAL	**$475.23**
15882	6/24/2025	ROSARIO A SCEBBA		SOUND SERVICES FOR CONCERTS 6.18 & 6.25	100520	55300	$3,390.00
						CHECK TOTAL	**$3,390.00**
15883	6/24/2025	S&S WORLDWIDE, INC		SUPPLIES DAY CAMP	100520	51200	$89.76
						CHECK TOTAL	**$89.76**
15884	6/24/2025	SALLY ANN HAYNES		SENIOR DANCE CATERING, 24/25	100520	55310	$1,650.01
						CHECK TOTAL	**$1,650.01**
15885	6/24/2025	SAN GABRIEL VALLEY CITY MANAGER'S ASSOCIATION		6/18 SGVCMA SEMINAR	100130	52410	$400.00
						CHECK TOTAL	**$400.00**
15886	6/24/2025	SAN GABRIEL VALLEY REGIONAL HOUSING TRUST		ANNL MEMBERSHIP DUES - FY 25/26	100130	52400	$16,910.72
						CHECK TOTAL	**$16,910.72**
15887	6/24/2025	SC FUELS		FLEET FUEL (060125-061525)	502430	52330	$112.38
	6/24/2025	SC FUELS		FLEET FUEL (060125-061525)	502620	52330	$493.78
	6/24/2025	SC FUELS		FLEET FUEL (060125-061525)	502630	52330	$566.19
	6/24/2025	SC FUELS		FLEET FUEL (060125-061525)	502655	52330	$800.28
						CHECK TOTAL	**$1,972.63**
15888	6/24/2025	SIMPSON ADVERTISING INC		DESIGN & LAYOUT JULY NEWSLTTR (JUNE 2025)	100520	54900	$0.00
	6/24/2025	SIMPSON ADVERTISING INC		DESIGN & LAYOUT JULY NEWSLTTR (JUNE 2025)	100240	54900	$2,475.00
	6/24/2025	SIMPSON ADVERTISING INC		PHOTO CONTEST GALLERY (DESIGN, ART, PRINTING, FAB)	100240	54900	$9,016.78
	6/24/2025	SIMPSON ADVERTISING INC		DBC MARKETING FOLDERS - ART AND PRINTING	100510	52110	$3,842.49

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$15,334.27**
15889	6/24/2025	SOCIAL VOCATIONAL SERVICES		MAINTENANCE: LITTER & WEED REMOVAL (MAY2025)	100645	55528	$3,113.00
						CHECK TOTAL	**$3,113.00**
15890	6/24/2025	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT		FACILITIES LEASE - JUNE 2025	100130	52302	$2,755.80
						CHECK TOTAL	**$2,755.80**
15891	6/24/2025	SPECTRUM BUSINESS		INTERNET SERVICE - HERITAGE PARK - JUNE 2025	100230	54030	$276.23
						CHECK TOTAL	**$276.23**
15892	6/24/2025	STEVE A FILARSKY, ATTORNEY AT LAW		LEGAL SERVICES - MAY 2025	100220	54900	$600.00
						CHECK TOTAL	**$600.00**
15893	6/24/2025	SWANK MOTION PICTURES INC		MOVIE LICENSING FOR 6.11.25	100520	55300	$765.00
	6/24/2025	SWANK MOTION PICTURES INC		MOVIE LICENSING FOR 6.18.25	100520	55300	$765.00
						CHECK TOTAL	**$1,530.00**
15894	6/24/2025	TENNIS ANYONE INC		CONTRACT CLASSES TENNIS SERVICE	100520	55320	$11,839.61
						CHECK TOTAL	**$11,839.61**
15895	6/24/2025	THE CITY OF DIAMOND BAR COMMUNITY FOUNDATION		MAY/JUNE WINDMILL MAG AD - CRV RECYCLING	254180	52160	$800.00
						CHECK TOTAL	**$800.00**
15896	6/24/2025	THE DREAMBOATS BAND LLC		BAND FOR CONCERTS IN THE PARK 6.18.25	100520	55300	$2,500.00
						CHECK TOTAL	**$2,500.00**
15897	6/24/2025	THE GAS COMPANY		GAS SERVICE AT CITYHALL (051225-061125)	100620	52215	$403.35
	6/24/2025	THE GAS COMPANY		GAS SERVICE @HERITAGE PARK (051325-061225)	100630	52215	$133.14
	6/24/2025	THE GAS COMPANY		GAS SERVICE @ DBC (051425-061325)	100510	52215	$1,134.28
						CHECK TOTAL	**$1,670.77**
15898	6/24/2025	THE SAUCE CREATIVE SERVICES INC		KINDER SKILLS POSTCARD PRINTS AND DESIGN	100520	52110	$856.78
						CHECK TOTAL	**$856.78**

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
15899	6/24/2025	TORTI GALLAS AND PARTNERS INC		DB TOWN CENTER SPECIFIC PLAN	103410	54900	$20,404.35
						CHECK TOTAL	**$20,404.35**
15900	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$2,075.00
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$2,450.00
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$3,100.00
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$3,772.35
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$4,150.00
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$14,200.00
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$14,512.50
	6/24/2025	TRANE SERVICE GROUP INC		RETENTION CONTRACT WITHHOLDING: 24000067	301	29004	$23,000.00
						CHECK TOTAL	**$67,259.85**
15901	6/24/2025	TYLER TECHNOLOGIES INC		ELM PROJECT MGMT HOURS - 6/3/25	503230	56135	$800.00
						CHECK TOTAL	**$800.00**
15902	6/24/2025	ULINE INC		SUPPLIES FOR SPECIAL EVENTS, WINDMILL ROOM, CAMP	100520	51200	$940.50
	6/24/2025	ULINE INC		BEV CONT RECYCLING CONTAINERS	254180	51300	$1,541.71
						CHECK TOTAL	**$2,482.21**
15903	6/24/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (JUNE2025)	100630	55505	$3,070.00
	6/24/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (JUNE2025)	100510	55505	$9,650.00
	6/24/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES (JUNE2025)	100620	52320	$12,075.00
						CHECK TOTAL	**$24,795.00**
15904	6/24/2025	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - CA STATE FEE - JUNE 2025	100610	54900	$58.12
	6/24/2025	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - MONTHLY SERVICE FEE - MAY 2025	100610	54900	$154.30

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	**$212.42**
15905	6/24/2025	UNITED SITE SERVICES OF CALIFORNIA INC		RESTROOM RENTAL FOR MAPLE HILL PARK PROJECT - JUNE	100520	52300	$307.44
						CHECK TOTAL	**$307.44**
15906	6/24/2025	UP UP AND AWAY FACE PAINT		DAY CAMP - FACE PAINTER ON 6.20.2025	100520	55315	$325.00
						CHECK TOTAL	**$325.00**
15907	6/24/2025	VALLEY VISTA SERVICES, INC.		STREET SWEEPING SERVICES (050125-053125)	100655	55510	$11,188.20
						CHECK TOTAL	**$11,188.20**
15908	6/24/2025	WW GRAINGER INC		FY2024-25 AED SUPPLIES & BATTERIES	100350	52310	$994.19
						CHECK TOTAL	**$994.19**
15909	6/24/2025	WW GRAINGER INC		DBC OPERATING SUPPLIES (JW061825)	100510	51200	$346.26
						CHECK TOTAL	**$346.26**
15910	6/24/2025	WALNUT VALLEY UNIFIED SCHOOL DISTRICT		ADULT VOLLEYBALL GYM RENTAL	100520	52302	$382.50
						CHECK TOTAL	**$382.50**
15911	6/24/2025	WALNUT VALLEY WATER DISTRICT		CITYHALLW- (050125-053125)	100620	52220	$1,218.43
	6/24/2025	WALNUT VALLEY WATER DISTRICT		D38W-(050125-053125)	238638	52220	$16,087.47
	6/24/2025	WALNUT VALLEY WATER DISTRICT		D38(R)W-(050125-053125)	238638	52220	$2,100.28
	6/24/2025	WALNUT VALLEY WATER DISTRICT		D39W-(050125-053125)	239639	52220	$12,531.40
	6/24/2025	WALNUT VALLEY WATER DISTRICT		D41W-(050125-053125)	241641	52220	$6,852.73
	6/24/2025	WALNUT VALLEY WATER DISTRICT		DBCW-(050125-053125)	100510	52220	$472.48
	6/24/2025	WALNUT VALLEY WATER DISTRICT		PARKSW-(050125-053125)	100630	52220	$37,697.06
	6/24/2025	WALNUT VALLEY WATER DISTRICT		PARKSW-(050125-053125)	100630	52220	$1,569.99
						CHECK TOTAL	**$78,529.84**
15912	6/24/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	$640.31
	6/24/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	$618.12
	6/24/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES	100510	51210	$211.53
	6/24/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES	100620	51200	$173.03

City of Diamond Bar Check Register

5.2.b

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	6/24/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES	100620	51200	$242.62
						CHECK TOTAL	**$1,885.61**
15913	6/24/2025	WEST COAST ARBORISTS INC		CITYWIDE TREE MAINTENANCE (D41/053125)	241641	55522	$384.00
						CHECK TOTAL	**$384.00**
15914	6/24/2025	WILLIAM L BEEMAN II		BAND FOR CONCERTS IN THE PARK 6.11.25	100520	55300	$1,900.00
						CHECK TOTAL	**$1,900.00**
15915	6/24/2025	YUNEX CORP		TS MAINT/CALL-OUTS - APRIL 2025	207650	55536	$13,617.90
	6/24/2025	YUNEX CORP		TS MAINTENANCE - MAY 2025	207650	55536	$5,540.00
						CHECK TOTAL	**$19,157.90**
15916	6/24/2025	ZHENG COMMERCE LLC		OUTREACH GIVEAWAYS FOR CR- ICE PACK AND MAGNIFIER	100240	51400	$2,145.89
						CHECK TOTAL	**$2,145.89**
						GRAND TOTAL	**$2,292,183.55**

Agenda #: 5.3
Meeting Date: July 1, 2025

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **TREASURER'S STATEMENT.**

STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve the May 2025 Treasurer's Statement.

FINANCIAL IMPACT:

None.

BACKGROUND/DISCUSSION:

Consistent with City policy, the Finance Department presents the monthly Treasurer's Statement to the City Council for review and approval. This statement shows the cash balances with a breakdown of various investment accounts and the yield to maturity from investments. This statement also includes an investment portfolio management report which details the activities of investments. All investments have been made in accordance with the City's Investment Policy.

PREPARED BY:

Jason Jacobsen

Jason Jacobsen, Finance Director 7/1/2025

REVIEWED BY:

Jason Jacobsen

Jason Jacobsen, Finance Director 6/23/2025

Attachments:

1. 5.3.a Treasurer's Cash Report - May 2025
2. 5.3.b Treasurer's Certification & Portfolio Report - May 2025

CITY OF DIAMOND BAR - CITY TREASURER'S CASH BALANCE REPORT
AS OF MAY 31, 2025

CASH & INVESTMENT BALANCES

Cash Funds			
General Account	$2,244,663.90		
Payroll Account	$0.00		
Change Fund - General Fund	$300.00		
Petty Cash Account	$553.00		
Cash With Fiscal Agent (US Bank 2021 Bonds)	$611,710.78		
Total Cash Funds			**$2,857,227.68**
City & LAIF Invested Funds (Book Value):			
Local Agency Investment Fund	$9,499,538.17		
City-Managed Fixed-Income Securities (0-5 year maturity)	$62,297,240.46		
Total Investment Funds (Book Value)			**$71,796,778.63**
Fiscal Year-To-Date Effective Rate of Return (City Funds & LAIF)	3.80%	(11 months)	
Fiscal YTD Interest Earnings (City Funds & LAIF)	$2,401,295.08		
FY 2024-25 Budgeted Interest Earnings (City Funds & LAIF)	$1,608,100.00	(12 Months)	
Invested Funds With OPEB Trust (Managed by CalPERS/State Street)			**$922,192.45**
Annualized rate of return as of 06/30/2024 (since 6/30/16, 8 yrs)	4.24%		
OPEB Trust Fiscal Year-To-Date Earnings	$51,369.59	(11 months)	
GRAND TOTAL - CASH & INVESTMENTS			**$75,576,198.76**

CITY OF DIAMOND BAR
INVESTMENT PORTFOLIO SUMMARY REPORT
MAY 31, 2025

INVESTMENTS	BOOK VALUE	PERCENT OF PORTFOLIO	TERM	DAYS TO MATURITY	YIELD TO MATURITY
Federal Credit Union CD	$15,376,000.00	21.42%	1,428	782	4.317%
Local Agency Investment Fund	$9,499,538.17	13.23%	1	1	4.272%
Corporate Notes	$3,664,297.69	5.10%	1,704	1,416	4.896%
Federal Agency Coupon Securities	$8,145,750.07	11.35%	1,522	611	4.125%
Treasury Coupon Securities	$6,088,087.64	8.48%	1,487	546	3.046%
Federal Agency Callable	$7,249,797.67	10.10%	1,737	408	2.476%
Certificates of Deposit-Banks	$6,784,831.31	9.45%	1,529	874	3.856%
Municipal Bonds	$1,775,943.83	2.47%	1,598	607	4.206%
Money Market Fund	$13,212,532.25	18.40%	1	1	4.230%
Total Investments and Averages	**$71,796,778.63**	**100.00%**	**1,051**	**494**	**3.963%**

	MONTH ENDING MAY 31, 2025	FISCAL YEAR-TO-DATE 2024-2025
TOTAL INTEREST EARNED	**$239,895.74**	**$2,401,295.08**
	4.07%	3.80%

Daniel Fox

Daniel Fox
City Treasurer

I certify that this report accurately reflects all City pooled investments and is in conformity with the investment policy of the City of Diamond Bar approved by City Council and on file in the City Clerk's office. The investment program herein provides sufficient cash flow liquidity to meet the next six months estimated expenditures.

City of Diamond Bar
21810 Copley Drive
Diamond Bar, CA
(909)839-7053

City of Diamond Bar
Portfolio Management
Portfolio Summary
May 31, 2025

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C
Federal Credit Union CD	15,376,000.00	15,314,685.72	15,376,000.00	21.42	1,428	782	4.317
Local Agency Investment Funds	9,499,538.17	9,355,415.92	9,499,538.17	13.23	1	1	4.272
Corporate Notes	3,800,000.00	3,664,297.69	3,664,297.69	5.10	1,704	1,416	4.896
Federal Agency Coupon Securities	8,125,000.00	8,166,388.15	8,145,750.07	11.35	1,522	611	4.125
Treasury Coupon Securities	6,125,000.00	6,015,387.38	6,088,087.64	8.48	1,487	546	3.046
Federal Agency Callable	7,250,000.00	6,923,705.25	7,249,797.67	10.10	1,737	408	2.476
Certificate of Deposit	6,878,000.00	6,677,342.32	6,784,831.31	9.45	1,529	874	3.856
Municipal Bonds	1,845,000.00	1,757,565.08	1,775,943.83	2.47	1,598	607	4.206
Money Market Fund	13,212,532.25	13,212,532.25	13,212,532.25	18.40	1	1	4.230
Investments	**72,111,070.42**	**71,087,319.76**	**71,796,778.63**	**100.00%**	**1,051**	**494**	**3.963**

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	239,895.74	2,401,295.08
Average Daily Balance	**69,457,532.63**	**68,815,908.45**
Effective Rate of Return	**4.07%**	**3.80%**

Jason M. Jacobsen, Finance Director

06/19/2025

Reporting period 05/01/2025-05/31/2025

Run Date: 06/19/2025 - 18:12

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City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C	Maturity Date
Federal Credit Union CD												
06251A3K4	10402	America's Credit Union		12/16/2021	248,000.00	227,139.23	248,000.00	1.350	1,826	563	1.350	12/16/2026
00790UAC1	10682	ADVANTAGE CREDIT UNION		07/31/2024	249,000.00	249,000.00	249,000.00	4.450	1,826	1,521	4.450	07/31/2029
02157RAA5	10683	ALTAONE FEDERAL CREDIT		07/19/2024	249,000.00	249,000.00	249,000.00	4.450	1,826	1,509	4.450	07/19/2029
011852AE0	10547	Alaska USA FCU		03/08/2023	249,000.00	249,000.00	249,000.00	4.600	1,827	1,011	4.600	03/08/2028
052392BT3	10495	AUSTIN TELCO FCU		09/21/2022	249,000.00	249,000.00	249,000.00	3.800	1,826	842	3.800	09/21/2027
07181JBH6	10697	Baxter Credit Union		08/22/2024	249,000.00	249,000.00	249,000.00	4.350	1,461	1,178	4.350	08/22/2028
07371BWA5	10679	Beal Bank-Plano TX		06/12/2024	244,000.00	244,000.00	244,000.00	4.650	1,820	1,466	4.650	06/06/2029
130162BL3	10621	CALIFORNIA CREDIT UNION		12/28/2023	243,000.00	243,000.00	243,000.00	5.100	550	29	5.100	06/30/2025
14042THZ3	10453	Capital One Bank USA		07/27/2022	248,000.00	248,000.00	248,000.00	3.500	1,826	786	3.500	07/27/2027
12481GAZ0	10663	CBC Federal Credit Union		05/14/2024	249,000.00	249,000.00	249,000.00	4.650	1,826	1,443	4.650	05/14/2029
17783PAK7	10625	City Federal Credit Union		01/18/2024	249,000.00	249,000.00	249,000.00	4.000	1,827	1,327	4.000	01/18/2029
16863LAE5	10502	CHIEF FINANCIAL FCU		10/12/2022	249,000.00	249,000.00	249,000.00	4.600	1,098	135	4.600	10/14/2025
19058RAG6	10684	COASTAL1CU		07/22/2024	249,000.00	249,000.00	249,000.00	4.550	1,460	1,146	4.550	07/21/2028
19123RAA0	10529	COCA-COLA FCU		01/31/2023	249,000.00	249,000.00	249,000.00	4.600	1,098	246	4.600	02/02/2026
20367GBD0	10440	Community Commerce Bank		07/27/2022	248,000.00	248,000.00	248,000.00	3.050	1,280	240	3.050	01/27/2026
20825WBC3	10474	Connexus CU		08/26/2022	248,000.00	248,000.00	248,000.00	3.500	1,096	86	3.500	08/26/2025
14622LAS1	10686	CARTER FEDERAL CU		08/07/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,528	4.250	08/07/2029
23204HPM4	10678	Customers Bank		06/11/2024	244,000.00	244,000.00	244,000.00	4.850	1,095	740	4.850	06/11/2027
291916AG9	10596	Empower FED Credit Union		10/23/2023	248,000.00	248,000.00	248,000.00	5.100	1,827	1,240	5.100	10/23/2028
29367RNG7	10720	Enterprise Bank Corp.		08/28/2024	249,000.00	249,000.00	249,000.00	3.800	1,826	1,549	3.800	08/28/2029
32026U5U6	10664	First Foundation Bank		05/22/2024	244,000.00	244,000.00	244,000.00	4.600	1,826	1,451	4.600	05/22/2029
320165LR2	10648	FIRST FARMERS BK & TRUST		03/28/2024	249,000.00	249,000.00	249,000.00	4.850	671	241	4.850	01/28/2026
32114MBC0	10681	First Natl Bnk Blue Erth		06/20/2024	248,000.00	248,000.00	248,000.00	4.850	1,095	749	4.850	06/20/2027
33610RVR1	10685	FIRST PREMIER BANK		07/17/2024	244,000.00	244,000.00	244,000.00	4.450	1,461	1,142	4.450	07/17/2028
37424PAG9	10570	GESA CREDIT UNION		07/31/2023	248,000.00	248,000.00	248,000.00	5.500	731	60	5.500	07/31/2025
39573LAV0	10255	GREENSTATE CREDIT UNION		02/26/2021	248,000.00	224,875.74	248,000.00	0.650	1,826	270	0.650	02/26/2026
42228LAH4	10496	HEALTHCARE SYSTEMS FCU		09/21/2022	249,000.00	249,000.00	249,000.00	3.600	1,461	477	3.600	09/21/2026
42869GAB2	10639	Hickam		01/31/2024	249,000.00	249,000.00	249,000.00	4.150	1,461	974	4.150	01/31/2028
856285E98	10410	State Bank of India		01/31/2022	248,000.00	230,670.75	248,000.00	1.750	1,827	610	1.750	02/01/2027
472207AE9	10491	JEANNE D'ARC CREDIT UNION		09/30/2022	249,000.00	249,000.00	249,000.00	3.800	1,826	851	3.800	09/30/2027
48115LAM6	10707	Jovia Financial Credit Union C		08/16/2024	249,000.00	249,000.00	249,000.00	4.650	731	442	4.650	08/17/2026
50625LBR3	10606	LAFAYETTE FCU		11/30/2023	248,000.00	248,000.00	248,000.00	5.250	1,096	547	5.250	11/30/2026
530520AC9	10530	LIBERTY FIRST CU		01/27/2023	249,000.00	249,000.00	249,000.00	4.500	1,096	240	4.500	01/27/2026
534574AC2	10571	LINCOLN PARK COMMUNITY BANK		08/28/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,184	5.000	08/28/2028
55026MAE5	10487	LUMINATE BANK		09/15/2022	249,000.00	249,000.00	249,000.00	3.400	1,826	836	3.400	09/15/2027
56824JBC7	10718	Marine Federal Corp.		08/30/2024	249,000.00	249,000.00	249,000.00	4.000	731	456	4.000	08/31/2026
58404DUA7	10622	Medallion Bank		12/29/2023	248,000.00	248,000.00	248,000.00	4.500	1,096	576	4.500	12/29/2026

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C	Maturity Date
Federal Credit Union CD												
59524LAA4	10549	MID CAROLINA CU		03/13/2023	249,000.00	249,000.00	249,000.00	4.850	1,096	285	4.850	03/13/2026
61690DQK7	10662	Morgan Stanley Bank		05/08/2024	244,000.00	244,000.00	244,000.00	4.700	1,461	1,072	4.700	05/08/2028
62847NEL6	10646	MVB BANK INC		03/27/2024	249,000.00	249,000.00	249,000.00	4.800	730	299	4.800	03/27/2026
654062LP1	10643	NICOLET NATIONAL BANK		03/08/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,376	4.250	03/08/2029
68584JAV1	10675	Oregon Community Cred Un		06/07/2024	248,000.00	248,000.00	248,000.00	5.050	731	372	5.050	06/08/2026
682325EK7	10676	One Community Bank		06/18/2024	249,000.00	249,000.00	249,000.00	4.850	913	565	4.850	12/18/2026
722000AC0	10575	PIMA FEDERAL CREDIT		08/17/2023	248,000.00	248,000.00	248,000.00	5.300	1,096	442	5.300	08/17/2026
77357DAB4	10607	ROCKLAND FCU		11/30/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,278	5.000	11/30/2028
795451BQ5	10461	Sallie Mae Bank		07/06/2022	248,000.00	248,000.00	248,000.00	3.400	1,097	36	3.400	07/07/2025
849061AF3	10644	SPOKANE TEACHERS CR UN		03/25/2024	245,000.00	245,000.00	245,000.00	4.750	1,095	662	4.750	03/25/2027
87868YAL7	10551	TECHNOLOGY CU		03/23/2023	249,000.00	249,000.00	249,000.00	5.000	1,096	295	5.000	03/23/2026
89235MNT4	10442	Toyota Financial SGS Bank		07/22/2022	248,000.00	248,000.00	248,000.00	3.400	1,826	781	3.400	07/22/2027
89839KAD7	10604	TRUSTSTAR BANK		11/22/2023	248,000.00	248,000.00	248,000.00	4.750	1,827	1,270	4.750	11/22/2028
88709RBH1	10677	Timberland Bank Hoquaim		06/12/2024	249,000.00	249,000.00	249,000.00	4.850	912	558	4.850	12/11/2026
89854LAD5	10564	TTCU FED CU		07/26/2023	248,000.00	248,000.00	248,000.00	5.000	1,827	1,151	5.000	07/26/2028
91527PCF2	10651	Univest Bank & Trust Co.		03/13/2024	249,000.00	249,000.00	249,000.00	4.250	1,826	1,381	4.250	03/13/2029
914242AA0	10492	UNIVERSITY CREDIT UNION		09/26/2022	249,000.00	249,000.00	249,000.00	4.000	1,096	117	4.000	09/26/2025
90353EBC6	10550	USF FCU		03/15/2023	249,000.00	249,000.00	249,000.00	5.050	915	106	5.050	09/15/2025
91739JAD7	10589	UTAH FIRST CD		10/30/2023	248,000.00	248,000.00	248,000.00	5.100	1,827	1,247	5.100	10/30/2028
06543PDA0	10494	BANK OF THE VALLEY NE		09/30/2022	249,000.00	249,000.00	249,000.00	4.100	1,826	851	4.100	09/30/2027
91823MBE4	10499	VCC BANK		10/14/2022	249,000.00	249,000.00	249,000.00	4.250	1,461	500	4.250	10/14/2026
92348DAA7	10500	VERIDIAN CU		10/24/2022	249,000.00	249,000.00	249,000.00	4.500	1,096	145	4.500	10/24/2025
93883MBA5	10674	WASHINGTON FINANCIAL		05/31/2024	244,000.00	244,000.00	244,000.00	4.500	1,826	1,460	4.500	05/31/2029
949764JY1	10617	Wells Fargo		12/27/2023	248,000.00	248,000.00	248,000.00	4.100	1,827	1,305	4.100	12/27/2028
98138MCA6	10590	WORKERS FCU		10/30/2023	248,000.00	248,000.00	248,000.00	5.200	1,827	1,247	5.200	10/30/2028
		Subtotal and Average	**15,751,774.19**		**15,376,000.00**	**15,314,685.72**	**15,376,000.00**		**1,428**	**782**	**4.317**	
Local Agency Investment Funds												
LAIF	10028	Local Agency Investment Fund			9,499,538.17	9,355,415.92	9,499,538.17	4.272	1	1	4.272	
		Subtotal and Average	**9,499,538.17**		**9,499,538.17**	**9,355,415.92**	**9,499,538.17**		**1**	**1**	**4.272**	
Corporate Notes												
06406YAA0	10732	Bank of NY Mello Corp.		01/13/2025	350,000.00	325,643.42	325,643.42	3.300	1,683	1,544	5.170	08/23/2029
06048WR36	10515	Bank of America Corp.		12/27/2022	500,000.00	472,644.94	472,644.94	2.000	1,638	751	5.000	06/22/2027
17325FBK3	10733	CITIBANK		01/13/2025	350,000.00	347,355.03	347,355.03	4.838	1,666	1,496	5.042	08/06/2029
29736RAP5	10737	ESTEE LAUDER CO		03/25/2025	300,000.00	272,033.38	272,033.38	2.375	1,712	1,644	4.707	12/01/2029

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C	Maturity Date
Corporate Notes												
24422EXB0	10668	JOHN DEERE CAPITAL CORP		05/29/2024	500,000.00	499,568.19	499,568.19	4.950	1,507	1,139	4.979	07/14/2028
46647PAX4	10731	JP Morgan Chase		01/07/2025	400,000.00	393,173.32	393,173.32	4.452	1,793	1,283	4.980	12/05/2029
49177JAH5	10738	KENVUE INC		03/25/2025	300,000.00	305,204.56	305,204.56	5.000	1,823	1,755	4.581	03/22/2030
59217GFT1	10734	MET LIFE GLOBAL		01/09/2025	500,000.00	499,346.01	499,346.01	4.900	1,826	1,683	4.932	01/09/2030
637432NV3	10739	NATIONAL RURAL UTILITIES COOPE		03/25/2025	300,000.00	270,944.34	270,944.34	2.400	1,816	1,748	4.691	03/15/2030
808513BX2	10740	CHARLES SCHWAB		03/25/2025	300,000.00	278,384.50	278,384.50	2.750	1,651	1,583	4.611	10/01/2029
		Subtotal and Average	**3,662,829.56**		**3,800,000.00**	**3,664,297.69**	**3,664,297.69**		**1,704**	**1,416**	**4.896**	
Federal Agency Coupon Securities												
17325FBB3	10631	CITIBANK		01/30/2024	750,000.00	771,084.51	771,084.51	5.803	1,704	1,216	4.847	09/29/2028
3133ENZG8	10458	Federal Farm Credit Bank		07/11/2022	500,000.00	500,049.63	500,049.63	3.375	1,075	19	3.176	06/20/2025
3133EPCG8	10545	Federal Farm Credit Bank		03/01/2023	1,000,000.00	996,847.37	996,847.37	4.125	1,736	913	4.267	12/01/2027
3133EPQC2	10572	Federal Farm Credit Bank		08/02/2023	1,000,000.00	999,618.78	999,618.78	4.625	1,080	411	4.661	07/17/2026
3130ASGU7	10432	Federal Home Loan Bank		06/16/2022	1,000,000.00	1,020,268.00	999,629.92	3.500	1,821	740	3.520	06/11/2027
3130ASJ59	10447	Federal Home Loan Bank		07/18/2022	1,000,000.00	1,002,246.08	1,002,246.08	3.375	1,425	376	3.141	06/12/2026
313373B68	10537	Federal Home Loan Bank		02/27/2023	500,000.00	499,114.63	499,114.63	4.375	1,110	285	4.619	03/13/2026
3130AWMN7	10563	Federal Home Loan Bank		07/21/2023	500,000.00	502,685.96	502,685.96	4.375	1,785	1,104	4.177	06/09/2028
3130B0N70	10645	Federal Home Loan Bank		03/27/2024	500,000.00	500,000.00	500,000.00	4.850	1,826	299	4.850	03/27/2029
3130B2F59	10706	Federal Home Loan Bank		08/20/2024	575,000.00	575,000.00	575,000.00	4.250	1,816	435	4.250	08/10/2029
45818WED4	10498	INTER-AMERICAN DEV. BANK		09/13/2022	500,000.00	494,905.11	494,905.11	2.980	1,731	739	3.902	06/10/2027
61746BCY0	10708	Morgan Stanley Bank		08/01/2024	300,000.00	304,568.08	304,568.08	6.250	738	434	4.888	08/09/2026
		Subtotal and Average	**8,146,091.48**		**8,125,000.00**	**8,166,388.15**	**8,145,750.07**		**1,522**	**611**	**4.125**	
Treasury Coupon Securities												
91282CMG3	10735	UST		02/13/2025	300,000.00	297,178.71	297,178.71	4.250	1,813	1,705	4.477	01/31/2030
91282CMD0	10736	UST		02/13/2025	325,000.00	323,473.48	323,473.48	4.375	1,782	1,674	4.489	12/31/2029
91282CDQ1	10403	U.S. Treasury		01/04/2022	1,000,000.00	925,664.00	998,364.26	1.250	1,822	578	1.357	12/31/2026
91282CEW7	10436	U.S. Treasury		07/14/2022	1,000,000.00	1,004,515.99	1,004,515.99	3.250	1,812	759	3.014	06/30/2027
9128285J5	10445	U.S. Treasury		07/18/2022	1,000,000.00	999,505.62	999,505.62	3.000	1,201	152	3.125	10/31/2025
9128285C0	10456	U.S. Treasury		07/11/2022	1,000,000.00	999,502.04	999,502.04	3.000	1,177	121	3.158	09/30/2025
91282CEU1	10459	U.S. Treasury		07/08/2022	1,000,000.00	999,935.78	999,935.78	2.875	1,073	14	3.051	06/15/2025
91282CEE7	10654	U.S. Treasury		04/08/2024	500,000.00	465,611.76	465,611.76	2.375	1,818	1,399	4.393	03/31/2029
		Subtotal and Average	**6,087,547.92**		**6,125,000.00**	**6,015,387.38**	**6,088,087.64**		**1,487**	**546**	**3.046**	
Federal Agency Callable												
3133EMSH6	10258	Federal Farm Credit Bank		03/03/2021	500,000.00	463,515.50	500,000.00	0.790	1,826	275	0.790	03/03/2026

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Federal Agency Callable												
3133ENKG4	10397	Federal Farm Credit Bank		01/11/2022	1,000,000.00	933,642.00	1,000,000.00	1.470	1,826	589	1.470	01/11/2027
3133ENMA5	10405	Federal Farm Credit Bank		01/26/2022	1,500,000.00	1,417,582.50	1,500,000.00	1.840	1,826	604	1.840	01/26/2027
3133ENH52	10475	Federal Farm Credit Bank		08/23/2022	500,000.00	500,000.00	500,000.00	4.030	1,826	813	4.030	08/23/2027
3133EREU1	10667	Federal Farm Credit Bank		05/29/2024	500,000.00	499,907.25	499,907.25	5.000	537	169	5.041	11/17/2025
3130AL7M0	10254	Federal Home Loan Bank		02/24/2021	500,000.00	460,993.50	499,890.42	0.625	1,826	84	0.659	02/24/2026
3130AQKJ1	10406	Federal Home Loan Bank		01/28/2022	1,500,000.00	1,398,064.50	1,500,000.00	1.700	1,826	57	1.700	01/28/2027
3130AUDL5	10513	Federal Home Loan Bank		12/30/2022	750,000.00	750,000.00	750,000.00	4.550	1,826	29	4.550	12/30/2027
3010B07G8	10641	Federal Home Loan Bank		02/26/2024	500,000.00	500,000.00	500,000.00	5.000	1,827	1,366	5.000	02/26/2029
		Subtotal and Average	**7,249,783.98**		**7,250,000.00**	**6,923,705.25**	**7,249,797.67**		**1,737**	**408**	**2.476**	
Certificate of Deposit												
06406GAA9	10717	Bank of NY Mello Corp.		08/01/2024	500,000.00	473,942.15	473,942.15	3.000	1,551	1,155	4.702	10/30/2028
066519QK8	10256	BANK UNITED NA		03/05/2021	248,000.00	224,768.35	248,000.00	0.650	1,826	277	0.000	03/05/2026
06051GGA1	10716	Bank of America Corp.		08/01/2024	300,000.00	291,102.04	291,102.04	3.248	1,176	872	4.596	10/21/2027
23288UAA5	10555	Cy Fair FCU		05/19/2023	249,000.00	249,000.00	249,000.00	4.350	1,461	717	4.355	05/19/2027
254673F68	10431	Discover Bank		06/01/2022	246,000.00	244,005.19	246,000.00	3.100	1,097	1	3.100	06/02/2025
3130B0YH6	10661	Federal Home Loan Bank		04/19/2024	500,000.00	500,000.00	500,000.00	5.010	1,826	1,418	5.010	04/19/2029
356436AR6	10658	Freedom Northwest CU		04/19/2024	249,000.00	249,000.00	249,000.00	4.550	1,826	1,418	4.550	04/19/2029
38149MZJ5	10260	Goldman Sachs Bank		09/08/2021	248,000.00	225,703.81	248,000.00	1.050	1,826	464	1.051	09/08/2026
46625HQW3	10709	JP Morgan Chase		08/01/2024	300,000.00	296,400.00	296,400.00	3.300	608	304	4.813	04/01/2026
59001PAS8	10457	Meritrust Fed CU		07/08/2022	248,000.00	248,000.00	248,000.00	3.350	1,096	37	3.350	07/08/2025
70962LBH4	10414	Pentagon Federal Credit Union		03/22/2022	248,000.00	234,447.30	248,000.00	1.800	1,462	295	1.800	03/23/2026
69353RFG8	10669	PNC BANK NA		05/29/2024	500,000.00	475,757.26	475,757.26	3.100	1,244	876	5.335	10/25/2027
70320KAX9	10257	Pathfinder Bank		03/11/2021	249,000.00	225,981.94	249,000.00	0.700	1,826	283	0.000	03/11/2026
88413QDM7	10455	Third Fed Savings & Loan		07/27/2022	245,000.00	245,000.00	245,000.00	3.400	1,826	786	3.402	07/27/2027
89236TLD5	10670	Toyota MTR Credit Corp		05/29/2024	500,000.00	501,499.13	501,499.13	5.400	905	537	5.179	11/20/2026
882508CG7	10653	TEXAS INSTRUME		04/01/2024	750,000.00	752,894.03	752,894.03	4.600	1,774	1,348	4.480	02/08/2029
90348JS92	10261	UBS Bank USA		09/09/2021	248,000.00	224,604.42	248,000.00	0.950	1,826	465	0.000	09/09/2026
91159HHW3	10715	US BANK CORP		08/01/2024	300,000.00	278,505.00	278,505.00	3.000	1,824	1,520	4.964	07/30/2029
91282CKG5	10657	UST		04/22/2024	750,000.00	736,731.70	736,731.70	4.125	1,804	1,399	4.647	03/31/2029
		Subtotal and Average	**7,295,525.11**		**6,878,000.00**	**6,677,342.32**	**6,784,831.31**		**1,529**	**874**	**3.856**	
Municipal Bonds												
13032UXM5	10253	CALIF STATE HLTH FACS AUTH		11/04/2020	250,000.00	231,621.25	250,000.00	0.952	1,670	0	0.952	06/01/2025
54438CYL0	10523	LOS ANGELES CA CMNTY CLG DIST		01/05/2023	365,000.00	351,323.40	351,323.40	1.174	1,304	426	4.700	08/01/2026
738850TA4	10522	POWAY UNIFIED SCHOOL DIST		01/04/2023	1,230,000.00	1,174,620.43	1,174,620.43	2.414	1,670	791	4.750	08/01/2027

City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
May 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C	Maturity Date
		Subtotal and Average	**1,774,490.61**		**1,845,000.00**	**1,757,565.08**	**1,775,943.83**		**1,598**	**607**	**4.206**	
Wells Fargo Sweep Account												
SWEEP	10036	Wells Fargo		07/01/2012	0.00	0.00	0.00	0.010	1	1	0.010	
		Subtotal and Average	**0.00**		**0.00**	**0.00**	**0.00**		**0**	**0**	**0.000**	
Money Market Fund												
857492888	10562	State Street Advisors		05/31/2023	13,212,532.25	13,212,532.25	13,212,532.25	4.230	1	1	4.230	
52470G882	10561	Western Asset		05/25/2023	0.00	0.00	0.00	5.150	1	1	5.150	
		Subtotal and Average	**9,989,951.60**		**13,212,532.25**	**13,212,532.25**	**13,212,532.25**		**1**	**1**	**4.230**	
		Total and Average	**69,457,532.63**		**72,111,070.42**	**71,087,319.76**	**71,796,778.63**		**1,051**	**494**	**3.963**	

City of Diamond Bar
Portfolio Management
Portfolio Details - Cash
May 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C
		Average Balance	0.00						0	0	
		Total Cash and Investments	69,457,532.63		72,111,070.42	71,087,319.76	71,796,778.63		1,051	494	3.963

City of Diamond Bar
Portfolio Management
Activity Summary
May 2024 through May 2025

Month End	Year	Number of Securities	Total Invested	Yield to Maturity 360 Equivalent	Yield to Maturity 365 Equivalent	Managed Pool Rate	Number of Investments Purchased	Number of Investments Redeemed	Average Term	Average Days to Maturity
May	**2024**	128	79,915,400.95	4.012	4.068	4.332	8	0	964	519
June	**2024**	132	76,050,781.13	4.031	4.087	4.360	6	4	1,004	544
July	**2024**	133	74,224,261.93	4.050	4.106	4.516	4	0	1,030	558
August	**2024**	138	74,032,657.22	4.034	4.090	4.516	11	0	1,081	591
September	**2024**	135	67,272,606.39	3.934	3.989	4.516	0	1	1,169	620
October	**2024**	132	64,810,105.07	3.863	3.916	4.516	0	1	1,188	621
November	**2024**	130	64,611,067.95	3.826	3.879	4.477	0	0	1,186	599
December	**2024**	128	64,260,131.88	3.789	3.842	4.434	0	0	1,193	579
January	**2025**	132	69,345,180.36	3.853	3.907	4.366	4	1	1,143	552
February	**2025**	133	69,316,865.23	3.849	3.903	4.366	2	1	1,154	547
March	**2025**	136	68,694,224.17	3.861	3.915	4.366	4	2	1,145	559
April	**2025**	133	69,080,670.03	3.872	3.926	4.281	0	1	1,115	535
May	**2025**	132	71,796,778.63	3.909	3.963	4.272	0	5	1,051	494
	Average	**132**	**70,262,363.92**	**3.914%**	**3.968%**	**4.409**	**3**	**1**	**1,109**	**563**

City of Diamond Bar
Portfolio Management
Interest Earnings Summary
May 31, 2025

	May 31Month Ending	Fiscal Year To Date
CD/Coupon/Discount Investments:		
Interest Collected	93,723.61	3,110,966.92
Plus Accrued Interest at End of Period	367,954.55	-1,132,045.45
Less Accrued Interest at Beginning of Period	(311,357.94)	(335,150.44)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	150,320.22	1,643,771.03
Adjusted by Premiums and Discounts	9,404.17	120,339.25
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	159,724.39	1,764,110.28
Pass Through Securities:		
Interest Collected	0.00	0.00
Plus Accrued Interest at End of Period	0.00	0.00
Less Accrued Interest at Beginning of Period	(0.00)	(0.00)
Less Accrued Interest at Purchase During Period	(0.00)	(0.00)
Interest Earned during Period	0.00	0.00
Adjusted by Premiums and Discounts	0.00	0.00
Adjusted by Capital Gains or Losses	0.00	0.00
Earnings during Periods	0.00	0.00
Cash/Checking Accounts:		
Interest Collected	45,704.43	696,634.42
Plus Accrued Interest at End of Period	48,086.47	48,086.47
Less Accrued Interest at Beginning of Period	(13,619.55)	(107,536.09)
Interest Earned during Period	80,171.35	637,184.80
Total Interest Earned during Period	**230,491.57**	**2,280,955.83**
Total Adjustments from Premiums and Discounts	**9,404.17**	**120,339.25**
Total Capital Gains or Losses	**0.00**	**0.00**
Total Earnings during Period	**239,895.74**	**2,401,295.08**

Agenda #: 5.4
Meeting Date: July 1, 2025

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **CONSULTING SERVICES AGREEMENT WITH REGIONAL CHAMBER OF COMMERCE SAN GABRIEL VALLEY FOR BUSINESS DEVELOPMENT AND ENGAGEMENT SERVICES THROUGH JUNE 30, 2026.**

STRATEGIC GOAL: *Safe, Sustainable & Healthy Community*

RECOMMENDATION:

Approve, and authorize the City Manager to sign, the Consulting Services Agreement with the Regional Chamber of Commerce San Gabriel Valley through June 30, 2026.

FINANCIAL IMPACT:

The total not-to-exceed amount of the Agreement for Fiscal Year 2025/26 would be $12,000. Sufficient funds are included in the Fiscal Year 2025/26 Economic Development budget.

BACKGROUND:

The Regional Chamber of Commerce San Gabriel Valley ("Chamber") began as the Diamond Bar Chamber of Commerce before expanding eastward to also include the communities of Walnut, Rowland Heights, Hacienda Heights, Avocado Heights, La Puente, Bassett and Valinda. According to its website, the Chamber seeks to "promote civic, commercial, industrial commerce and enhance the quality of life within our community" while advocating for the business interests of its members. The City of Diamond Bar has partnered with the Chamber for many years, focusing primarily on local business development and engagement efforts.

ANALYSIS:

The FY 2025/26 Consulting Services Agreement scope of work is designed to continue cooperation between the City and Chamber, with specific core deliverables defined.

These include:

- Regular meetings with staff from the City's Office of Economic Development to improve communication, develop programming, and develop relationships in the business community.
- The development of local business development workshops and networking events, including Gas Company grant programs, Mayor's Prayer Breakfast, and Business Roundtables, among other events.
- Business assistance/service matching programming.
- Quarterly reporting.

In FY 2025/26, the Chamber is expected to continue to provide business education and engagement programming, events including grand openings/ribbon cuttings and the annual Mayor's Prayer Breakfast, participate in the City's Restaurant Week program, and drive new local business membership.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Agreement as to form.

PREPARED BY:

Ryan McLean
Ryan McLean, Assistant City Manager 7/1/2025

REVIEWED BY:

Ryan McLean
Ryan McLean, Assistant City Manager 6/18/2025

Jason Jacobsen
Jason Jacobsen, Finance Director 6/19/2025

Kristina Santana
Kristina Santana, City Clerk 6/24/2025

Daniel Fox
Daniel Fox, City Manager 6/25/2025

Attachments:
1. 5.4.a FY2025-26 Chamber Agreement

CONSULTING SERVICES AGREEMENT

THIS AGREEMENT (the "Agreement") is made as of July 1, 2025 by and between the City of Diamond Bar, a municipal corporation ("City") and the Regional Chamber of Commerce—San Gabriel Valley, a California nonprofit public benefit corporation ("Consultant").

1. **Consultant's Services.**

Subject to the terms and conditions set forth in this Agreement Consultant shall provide to the reasonable satisfaction of the City the services set forth in the attached Exhibit "A", which is incorporated herein by this reference. As a material inducement to the City to enter into this Agreement, Consultant represents and warrants that it has thoroughly investigated the work and fully understands the difficulties and restrictions in performing the work. Consultant represents that it is fully qualified to perform such consulting services by virtue of its experience and the training, education and expertise of its principals and employees.

Assistant City Manager Ryan McLean (herein referred to as the "City's Project Manager"), shall be the person to whom the Consultant will report for the performance of services hereunder. It is understood that Consultant shall coordinate its services hereunder with the City's Project Manager to the extent required by the City's Project Manager, and that all performances required hereunder by Consultant shall be performed to the satisfaction of the City's Project Manager and the City Manager.

2. **Term of Agreement**. This Agreement shall take effect July 1, 2025, and shall continue until June 30, 2026 unless earlier terminated pursuant to the provisions herein.

3. **Compensation**. City agrees to compensate Consultant for each service which Consultant performs to the satisfaction of City in compliance with the scope of services set forth in Exhibit "A". Payment will be made only after submission of proper invoices in the form specified by City. Total payment to Consultant pursuant to this Agreement shall not exceed Twelve Thousand dollars ($12,000) without the prior written consent of the City. The above not to exceed amount shall include all costs, including, but not limited to, all clerical, administrative, overhead, telephone, travel and all related expenses.

4. **Payment**.

A. Consultant shall submit to City an invoice monthly for the services completed, authorized expenses and authorized extra work actually performed or incurred.

B. All such invoices shall state the basis for the amount invoiced, including services completed, the number of hours spent and any extra work performed.

C. City will pay Consultant the amount properly invoiced within 35 days of receipt, but may withhold 30% of any invoice until all work is completed, which sum shall be paid within 35 days of completion of the work and receipt of all deliverables.

D. Payment shall constitute payment in full for all services, authorized costs and authorized extra work covered by that invoice.

5. Change Orders. No payment for extra services caused by a change in the scope or complexity of work, or for any other reason, shall be made unless and until such extra services and a price therefore have been previously authorized in writing and approved by the City Manager or his designee as an amendment to this Agreement. The amendment shall set forth the changes of work, extension of time, if any, and adjustment of the fee to be paid by City to Consultant.

6. Priority of Documents. In the event of any inconsistency between the provisions of this Agreement and any attached exhibits, the provisions of this Agreement shall control.

7. Status as Independent Contractor.

A. Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent, except as specifically provided herein. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner employees of City.

B. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. In the event that City is audited by any Federal or State agency regarding the independent contractor status of Consultant and the audit in any way fails to sustain the validity of a wholly independent contractor relationship between City and Consultant, then Consultant agrees to reimburse City for all costs, including accounting and attorney's fees, arising out of such audit and any appeals relating thereto.

C. Consultant shall fully comply with Workers' Compensation laws regarding Consultant and Consultant's employees. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with applicable Worker's Compensation laws.

D. Consultant shall, at Consultant's sole cost and expense fully secure and comply with all federal, state and local governmental permit or licensing requirements, including but not limited to the City of Diamond Bar, South Coast Air Quality Management District, and California Air Resources Board.

E. In addition to any other remedies it may have, City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification required by this Agreement or for any amount or penalty levied against the City for Consultant’s failure to comply with this Section.

8. Standard of Performance. Consultant shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions and represents that it and any subcontractors it may engage, possess any and all licenses which are required to perform the work contemplated by this Agreement and shall maintain all appropriate licenses during the performance of the work.

9. Indemnification.

Consultant shall indemnify, defend with counsel approved by City, and hold harmless City, its officers, officials, employees and volunteers ("Indemnitees") from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with:

(1) Any and all claims under Workers’ Compensation Act and other employee benefit acts with respect to Consultant’s employees or Consultant’s contractor’s employees arising out of Consultant’s work under this Agreement; and

(2) Any and all claims arising out of Consultant's performance of work hereunder or its failure to comply with any of its obligations contained in this Agreement, regardless of City’s passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the City. Should City in its sole discretion find Consultant’s legal counsel unacceptable, then Consultant shall reimburse the City its costs of defense, including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation. The Consultant shall promptly pay any final judgment rendered against the Indemnitees. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement. Except for the Indemnitees, this Agreement shall not be construed to extend to any third party indemnification rights of any kind.

10. Insurance.

A. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, with an insurance company authorized to do business in the State of California and approved by the City the following insurance:

(1) a policy or policies of broad-form comprehensive general liability insurance written on an occurrence basis with minimum limits of $1,000,000.00 combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts by Consultant, its officers, employees, agents, and independent contractors in performance of services under this Agreement;

(2) property damage insurance with a minimum limit of $500,000.00 per occurrence;

(3) automotive liability insurance written on an occurrence basis covering all owned, non-owned and hired automobiles, with minimum combined single limits coverage of $1,000,000.00; and

(4) Worker's Compensation insurance when required by law, with a minimum limit of $500,000.00 or the amount required by law, whichever is greater.

B. The City, its officers, employees, agents, and volunteers shall be named as additional insureds on the policies as to comprehensive general liability, property damage, and automotive liability. The policies as to comprehensive general liability, property damage, and automobile liability shall provide that they are primary, and that any insurance maintained by the City shall be excess insurance only.

C. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through the addition of additional insureds to the policy) by the insurance carrier without the insurance carrier giving City at least ten (10) days prior written notice thereof. Consultant agrees that it will not cancel, reduce or otherwise modify the insurance coverage and in the event of any of the same by the insurer to immediately notify the City.

D. All policies of insurance shall cover the obligations of Consultant pursuant to the terms of this Agreement and shall be issued by an insurance company which is authorized to do business in the State of California or which is approved in writing by the City; and shall be placed have a current A.M. Best's rating of no less than A-, VII.

E. Consultant shall submit to City (1) insurance certificates indicating compliance with the minimum insurance requirements above, and (2) insurance policy endorsements or a copy of the insurance policy evidencing the additional insured requirements in this Agreement, in a form acceptable to the City.

F. Self-Insured Retention/Deductibles. All policies required by this Agreement shall allow City, as additional insured, to satisfy the self-insured retention (“SIR”) and/or deductible of the policy in lieu of the Consultant (as the named insured) should Consultant fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City. Consultant understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by Consultant as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should City pay the SIR or deductible on Consultant's due to such failure in order to secure defense and indemnification as an additional insured under the policy, City may include such amounts as damages in any action against Consultant for breach of this Agreement in addition to any other damages incurred by City due to the breach.

G. Subrogation. With respect to any Workers' Compensation Insurance or Employer's Liability Insurance, the insurer shall waive all rights of subrogation and contribution it may have against the Indemnitees.

H. Failure to Maintain Insurance. If Consultant fails to keep the insurance required under this Agreement in full force and effect, City may take out the necessary insurance and any premiums paid, plus 10% administrative overhead, shall be paid by Consultant, which amounts may be deducted from any payments due Consultant.

I. Consultant shall include all subcontractors, if any, as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor to the City for review and approval. All insurance for subcontractors shall be subject to all of the requirements stated herein.

11. Confidentiality. Consultant in the course of its duties may have access to confidential data of City, private individuals, or employees of the City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement. Notwithstanding the foregoing, to the extent Consultant prepares reports of a proprietary nature specifically for and in connection with certain projects, the City shall not, except with Consultant's prior written consent, use the same for other unrelated projects.

12. Ownership of Materials. Except as specifically provided in this Agreement, all materials provided by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may, however, make and retain such copies of said documents and materials as Consultant may desire.

13. Maintenance and Inspection of Records. In accordance with generally accepted accounting principles, Consultant and its subcontractors shall maintain reasonably full and complete books, documents, papers, accounting records, and other information (collectively, the "records") pertaining to the costs of and completion of services performed under this Agreement. The City and any of their authorized representatives shall have access to and the right to audit and reproduce any of Consultant's records regarding the services provided under this Agreement. Consultant shall maintain all such records for a period of at least three (3) years after termination or completion of this Agreement. Consultant agrees to make available all such records for inspection or audit at its offices during normal business hours and upon three (3) days' notice from the City, and copies thereof shall be furnished if requested.

13. Conflict of Interest.

A. Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. Consultant further covenants that, in performance of this Agreement, no person having any such interest shall be employed by it. Furthermore, Consultant shall avoid the appearance of having any interest which would conflict in any manner with the performance of its services pursuant to this Agreement.

B. Consultant covenants not to give or receive any compensation, monetary or otherwise, to or from the ultimate vendor(s) of hardware or software to City as a result of the performance of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement.

14. Termination. The City may terminate this Agreement with or without cause upon fifteen (15) days' written notice to Consultant. The effective date of termination shall be upon the date specified in the notice of termination, or, in the event no date is specified, upon the fifteenth (15th) day following delivery of the notice. In the event of such termination, City agrees to pay Consultant for services satisfactorily rendered prior to the effective date of termination. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services, unless the notice provides otherwise, except those services reasonably necessary to effectuate the termination. The City shall be not liable for any claim of lost profits.

15. Personnel/Designated Person. Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under it supervision, and all personnel engaged in the work shall be qualified to perform such services. Except as provided in this Agreement, Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right in its sole discretion to require Consultant to exclude any employee from performing services on City's premises.

16. Non-Discrimination and Equal Employment Opportunity.

A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of City relating thereto.

Such nondiscrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

C. Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

17. Time of Completion. Reserved.

18. Time Is of the Essence. Time is of the essence in this Agreement. Consultant shall do all things necessary and incidental to the prosecution of Consultant's work.

19. Delays and Extensions of Time. Reserved.

20. Assignment. Consultant shall not assign or transfer any interest in this Agreement nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

21. Compliance with Laws. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments.

22. Non-Waiver of Terms, Rights and Remedies. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

23. Attorney's Fees. In the event that either party to this Agreement shall commence any legal or equitable action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorney's fees and costs, including costs of expert witnesses and consultants.

24. Mediation. Any dispute or controversy arising under this Agreement, or in connection with any of the terms and conditions hereof, which cannot be resolved by the parties, may be referred by the parties hereto for mediation. A third party, neutral mediation service shall be selected, as agreed upon by the parties and the costs and expenses thereof shall be borne equally by the parties hereto. The parties agree to utilize their good faith efforts to resolve any such dispute or controversy so submitted to mediation. It is specifically understood and agreed by the parties hereto that mutual good faith efforts to resolve the same any dispute or controversy as provided herein, shall be a condition precedent to the institution of any action or proceeding, whether at law or in equity with respect to any such dispute or controversy.

25. Notices. Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during regular business hours or by facsimile before or during regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore set forth in the Agreement, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

26. Reserved.

27. Reserved.

28. Notices. Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during regular business hours or by facsimile before or during regular business hours; or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore set forth in the Agreement, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

“CONSULTANT”	“CITY”
Regional Chamber of Commerce SGV	City of Diamond Bar
PO Box 5251	21810 Copley Drive
Hacienda Heights, CA 91745	Diamond Bar, CA 91765-4178
Attn.: Aziz Amiri, CEO	Attn.: Ryan McLean, Assistant City Mgr.
Phone: 626-810-8476	Phone: 909-839-7016
E-Mail: aziza@regionalchambersgv.com	E-mail: RMcLean@diamondbarca.gov

29. Governing Law. This Agreement shall be interpreted, construed and enforced in accordance with the laws of the State of California. The venue for any action brought under this Agreement shall be in Los Angeles County.

30. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.

31. Severability. If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

32. Entire Agreement. This Agreement, and any other documents incorporated herein by reference, represent the entire and integrated agreement between Consultant and City. This Agreement supersedes all prior oral or written negotiations, representations, or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement. Amendments on behalf of the City will only be valid if signed by a person duly authorized to do so under the City's Purchasing Ordinance.

IN WITNESS of this Agreement, the parties have executed this Agreement as of the date first written above.

"Consultant"

REGIONAL CHAMBER OF COMMERCE
SAN GABRIEL VALLEY

By:______________________________
Lauren James
President and Chairman of the Board

"City"

CITY OF DIAMOND BAR

By: ____________________________
Dan Fox, City Manager

ATTEST:

____
Kristina Santana, City Clerk

Approved as to form:

By:____________________________
Omar Sandoval, City Attorney

EXHIBIT "A"

FY 2025-2026 CITY SERVICES CONTRACT
REGIONAL CHAMBER OF COMMERCE OF THE SAN GABRIEL VALLEY

SCOPE OF SERVICES

July 1, 2025 through June 30, 2026

A. The Chamber will partner with the City of Diamond Bar to promote business development in the City of Diamond Bar. The Chamber CEO and City Manager or their designee will meet no less than bimonthly to discuss issues impacting the Diamond Bar business community and the Chamber's efforts to carry out the terms of this agreement.

B. The City shall have a non-voting liaison position on the Regional Chamber of Commerce – San Gabriel Valley ("Chamber") Board of Directors. The position shall be appointed by the Mayor.

C. Upon commencement of this agreement, the Chamber shall provide a list of all current Diamond Bar-based business members. The Chamber shall continue efforts to increase Diamond Bar-based business membership by at least 10% by June 30, 2026.

D. The Chamber shall organize and promote open-to-the-public events that foster local business development, engagement, and economic growth, including:

- A minimum of five (5) business development/coaching workshops (including one-on-one meetings with licensed business counselors or partnerships with other reputable business development agencies) with topics relevant to the current needs of local businesses. Topics may include, but are not limited to business plan development, access to capital and financing opportunities, marketing techniques, emerging technologies, how to expand, job development, etc.
- A minimum of four (4) business networking events to be held in Diamond Bar, including the annual Mayor's Prayer Breakfast event. As an in-kind donation, the City shall provide free access to a City facility (subject to availability) for two (2) of the four (4) events. The City shall receive a minimum of two (2) complimentary passes to each scheduled networking event.

E. The Chamber shall provide support for City-sponsored business engagement programs and activities, including:

- Provide logistical support, marketing, supplies/materials and other assistance as requested to the City in the course of staging local business engagement events, including, but not limited to, Grand Openings/Ribbon Cuttings and business milestone recognition events.

- Assist the City with the annual Diamond Bar Restaurant Week (DBRW) Program which will take place in October. Chamber shall participate in DBRW events (including the 2025 Beerfest/Taste of Diamond Bar event scheduled for August 17, 2025) coordinate and solicit any donations/sponsorships, and provide a grand raffle prize to be distributed to DBRW Dine and Win contest participants at the end of the program. Chamber shall promote DBRW information on the Chamber website, as well as provide content on Chamber social media platforms. Chamber shall, whenever possible coordinate existing professional development events to take place at DBRW participating restaurants and furnish Chamber membership information to local business participants.
- Promote City-sponsored Business Watch events to Diamond Bar-based Chamber members.

F. The Chamber shall develop and implement a program designed to match Diamond Bar-based businesses with Chamber members that can provide fee-based on-demand business assistance or expertise necessary to their success, including but not limited to attorneys, human resources professionals, graphic designers, marketing professionals, etc.

G. The Chamber shall continue to upgrade its official website (www.regionalchambersgv.com), ensuring all content is current and accurate. The City shall be provided second tier banner advertising for City programs on the Chamber website at no cost.

H. The Chamber shall maintain technology designed to increase communications by facilitating mass e-mail, text, and phone outreach capabilities.

I. The Chamber shall submit quarterly reports to the City Manager or designee. At a minimum, the reports shall contain the following information:

- A list of all Diamond Bar-based businesses with active Regional Chamber of Commerce-SGV membership status.
- A summary of all Chamber Business Development Workshops held during the quarter and the total number of Diamond Bar-based businesses/residents participating.
- A summary of all Networking Events held and the total number of Diamond Bar-based businesses/residents participating.
- Website data, including the total number of website visits/hits and e-subscribers.
- A summary of other relevant Chamber activities conducted during the period, as determined by the CEO.

J. At a regular City Council meeting in May or June (to be determined by the City), the Chamber shall present an annual report to the City Council highlighting its accomplishments for the year, with particular focus on those included in this scope of services.

Agenda #: *5.5*
Meeting Date: *July 1, 2025*

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **CONSULTANT SERVICES AGREEMENT WITH JOSE RUEL "JR" DIRA, FOR AS-NEEDED GEOGRAPHIC INFORMATION SYSTEMS (GIS) AND INFORMATION TECHNOLOGY SERVICES THROUGH JUNE 30, 2030.**

STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve, and authorize the City Manager to sign, the Consultant Services Agreement with Jose Ruel "JR" Dira, for as-needed GIS and information technology services through June 30, 2030.

FINANCIAL IMPACT:

The total not-to-exceed amount set forth in the Consultant Services Agreement is $300,000 for the initial five-year term ($60,000 annually). Sufficient funds are included in the FY 2025/26 budget for Information Systems for such services. For subsequent fiscal years, the annual amount will be based on the approved budget.

DISCUSSION:

The City currently utilizes technical services from Jose Ruel "JR" Dira on an as-needed basis. Jose Ruel "JR" Dira provides specific technical assistance for the City's Geographical Information System (GIS) program. For many years, the City has utilized Jose Ruel "JR" Dira to assist in the creation of the underlying databases, base maps, and other crucial elements/deliverables of the City's GIS Strategic Plan and in support of the Community Development Department, Public Works Department, and the City Manager's Office.

ANALYSIS:

Staff continues to be highly satisfied with the performance of Jose Ruel "JR" Dira, who has proven to be highly qualified and very familiar with City systems and programs. Jose Ruel "JR" Dira provides GIS technical skills and expertise that are not provided by City staff. The City had previously contracted for Jose Ruel "JR" Dira's services through The Comdyn Group Inc. for the past eighteen (18) years. He has experience providing highly specialized services that are unique to the City of Diamond Bar.

The City will be saving 25-35% by contracting with Jose Ruel "JR" Dira directly compared to contracting for his services through the previous vendor. The City is also locking in a low annual cost increases (matching staff COLA), a rate that is far lower than most vendor annual increases.

LEGAL REVIEW:

The City Attorney has approved the Consulting Services Agreement as to form.

PREPARED BY:

Alfredo Estevez
Alfredo Estevez, Informaiton Systems Administrator 7/1/2025

REVIEWED BY:

Ken Desforges
Ken Desforges, Information Systems Director 6/17/2025

Ryan McLean
Ryan McLean, Assistant City Manager 6/23/2025

Jason Jacobsen
Jason Jacobsen, Finance Director 6/23/2025

Attachments:
1. 5.5.a CONSULTING SERVICES AGREEMENT - JR Dira (scanned) - Multi Year

CONSULTANT SERVICES AGREEMENT
[*Non-Design Professionals*]

THIS AGREEMENT (the "Agreement") is made as of **July 1, 2025** by and between the City of Diamond Bar, a municipal corporation ("City") and Jose Ruel "JR" Dira a *sole proprietor* ("Consultant").

1. Consultant's Services.

Subject to the terms and conditions set forth in this Agreement Consultant shall provide to the reasonable satisfaction of the City the ***Geographic Information Systems Consulting*** services set forth in the attached Exhibit "A", which is incorporated herein by this reference. As a material inducement to the City to enter into this Agreement, Consultant represents and warrants that it has thoroughly investigated the work and fully understands the difficulties and restrictions in performing the work. Consultant represents that it is fully qualified to perform such consulting services by virtue of its experience and the training, education and expertise of its principals and employees.

Ken Desforges herein referred to as the "City's Project Manager", shall be the person to whom the Consultant will report for the performance of services hereunder. It is understood that Consultant shall coordinate its services hereunder with the City's Project Manager to the extent required by the City's Project Manager, and that all performances required hereunder by Consultant shall be performed to the satisfaction of the City's Project Manager and the City Manager

2. Term of Agreement. This Agreement shall take effect when signed, and shall continue until June 30, 2030, or later date if the city extends the agreement, or funds are exhausted whichever occurs later ("Term"), unless earlier terminated pursuant to the provisions herein.

The City Manager shall have the option to extend this Agreement for ***two (2) additional two (2) year terms.***, subject to the same terms and conditions contained herein, by giving Consultant written notice of the exercise of this option at least thirty (30) days prior to the expiration of the initial Term. In the event the City exercises its option to extend the Term, Consultant's compensation shall continue as listed in proposal.

3. Compensation. City agrees to compensate Consultant for each service which Consultant performs to the satisfaction of City in compliance with the scope of services set forth in Exhibit "A". Payment will be made only after submission of proper invoices in the form specified by City. Total payment to Consultant pursuant to this Agreement shall not exceed ***Three Hundred Thousand dollars*** ($300,000) without the prior written consent of the City during the first five years of this agreement and the annual not-to-exceed limit is subject to the annual budget authorization as approved by the City Council. In the event the City chooses to extend the agreement each additional Two Year extension is capped at a not-to-exceed amount **One Hundred and Twenty Thousand dollars** (or $60,000 annually) subject to the annual budget authorization as approved by the City Council. The **Maximum not-to-exceed amount of this agreement** if all 9 years were determined to be in the best interest of the City would be **Five Hundred and Forty Thousand dollars**. The above not to exceed amount shall include all costs, including, but not limited to, all clerical, administrative, overhead, telephone, travel and all related expenses.

4. Payment.

A. As scheduled services are completed, Consultant shall submit to City an invoice for the services completed, authorized expenses and authorized extra work actually performed or incurred.

B. All such invoices shall state the basis for the amount invoiced, including services completed, the number of hours spent and any extra work performed.

C. City will pay Consultant the amount invoiced the City will pay Consultant the amount properly invoiced within 45 days of receipt.

D. Payment shall constitute payment in full for all services, authorized costs and authorized extra work covered by that invoice.

5. Change Orders. No payment for extra services caused by a change in the scope or complexity of work, or for any other reason, shall be made unless and until such extra services and a price therefore have been previously authorized in writing and approved by the City Manager or his designee as an amendment to this Agreement. The amendment shall set forth the changes of work, extension of time, if any, and adjustment of the fee to be paid by City to Consultant.

6. Priority of Documents. In the event of any inconsistency between the provisions of this Agreement and any attached exhibits, the provisions of this Agreement shall control.

7. Status as Independent Contractor.

A. Consultant is, and shall at all times remain as to City, a wholly independent contractor. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent, except as specifically provided herein. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner employees of City.

B. Consultant agrees to pay all required taxes on amounts paid to Consultant under this Agreement, and to indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. In the event that City is audited by any Federal or State agency regarding the independent contractor status of Consultant and the audit in any way fails to sustain the validity of a wholly independent contractor relationship between City and Consultant, then Consultant agrees to reimburse City for all costs, including accounting and attorney's fees, arising out of such audit and any appeals relating thereto.

C. Consultant shall fully comply with Workers' Compensation laws regarding Consultant and Consultant's employees. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with applicable Worker's Compensation laws.

D. Consultant shall, at Consultant's sole cost and expense fully secure and comply with all federal, state and local governmental permit or licensing requirements, including but not limited to the City of Diamond Bar, South Coast Air Quality Management District, and California Air Resources Board.

E. In addition to any other remedies it may have, City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification required by this Agreement or for any amount or penalty levied against the City for Consultant's failure to comply with this Section.

8. Standard of Performance. Consultant shall perform all work at the standard of care and skill ordinarily exercised by members of the profession under similar conditions and represents that it and any subcontractors it may engage, possess any and all licenses which are required to perform the work contemplated by this Agreement and shall maintain all appropriate licenses during the performance of the work.

9. Indemnification.

Consultant shall indemnify, defend with counsel approved by City, and hold harmless City, its officers, officials, employees and volunteers ("Indemnitees") from and against all liability, loss, damage, expense, cost (including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation) of every nature arising out of or in connection with:

(1) Any and all claims under Workers' Compensation Act and other employee benefit acts with respect to Consultant's employees or Consultant's contractor's employees arising out of Consultant's work under this Agreement; and

(2) Any and all claims arising out of Consultant's performance of work hereunder or its failure to comply with any of its obligations contained in this

Agreement, regardless of City's passive negligence, but excepting such loss or damage which is caused by the sole active negligence or willful misconduct of the City. Should City in its sole discretion find Consultant's legal counsel unacceptable, then Consultant shall reimburse the City its costs of defense, including without limitation reasonable attorneys' fees, expert fees and all other costs and fees of litigation. The Consultant shall promptly pay any final judgment rendered against the Indemnitees. It is expressly understood and agreed that the foregoing provisions are intended to be as broad and inclusive as is permitted by the law of the State of California and will survive termination of this Agreement. Except for the Indemnitees, this Agreement shall not be construed to extend to any third party indemnification rights of any kind.

(3) The Consultant's obligations to indemnify, defend and hold harmless the City shall survive termination of this Agreement.

10. Insurance.

A. Consultant shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, with an insurance company authorized to do business in the State of California and approved by the City the following insurance:

(1) a policy or policies of broad-form comprehensive general liability insurance written on an occurrence basis with minimum limits of $1,000,000.00 combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts by Consultant, its officers, employees, agents, and independent contractors in performance of services under this Agreement;

(2) property damage insurance with a minimum limit of $500,000.00 per occurrence;

(3) automotive liability insurance written on an occurrence basis covering all owned, non-owned and hired automobiles, with minimum combined single limits coverage of $1,000,000.00; and

(4) Worker's Compensation insurance when required by law, with a minimum limit of $500,000.00 or the amount required by law, whichever is greater.

B. The City, its officers, employees, agents, and volunteers shall be named as additional insureds on the policies as to comprehensive general liability, property damage, and automotive liability. The policies as to comprehensive general liability, property damage, and automobile liability shall provide that they are primary, and that any insurance maintained by the City shall be excess insurance only.

C. All insurance policies shall provide that the insurance coverage shall not be non-renewed, canceled, reduced, or otherwise modified (except through the addition of additional insureds to the policy) by the insurance carrier without the insurance carrier giving City at least ten (10) days prior written notice thereof. Consultant agrees that it will not cancel, reduce or otherwise modify the insurance coverage and in the event of any of the same by the insurer to immediately notify the City.

D. All policies of insurance shall cover the obligations of Consultant pursuant to the terms of this Agreement and shall be issued by an insurance company which is authorized to do business in the State of California or which is approved in writing by the City; and shall be placed have a current A.M. Best's rating of no less than A-, VII.

E. Consultant shall submit to City (1) insurance certificates indicating compliance with the minimum insurance requirements above, and (2) insurance policy endorsements or a copy of the insurance policy evidencing the additional insured requirements in this Agreement, in a form acceptable to the City.

F. Self-Insured Retention/Deductibles. All policies required by this Agreement shall allow City, as additional insured, to satisfy the self-insured retention ("SIR") and/or deductible of the policy in lieu of the Consultant (as the named insured) should Consultant fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the City. Consultant understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by Consultant as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should City pay the SIR or deductible on Consultant's due to such failure in order to secure defense and indemnification as an additional insured under the policy, City may include such amounts as damages in any action against Consultant for breach of this Agreement in addition to any other damages incurred by City due to the breach.

G. Subrogation. With respect to any Workers' Compensation Insurance or Employer's Liability Insurance, the insurer shall waive all rights of subrogation and contribution it may have against the Indemnitees.

H. Failure to Maintain Insurance. If Consultant fails to keep the insurance required under this Agreement in full force and effect, City may take out the necessary insurance and any premiums paid, plus 10% administrative overhead, shall be paid by Consultant, which amounts may be deducted from any payments due Consultant.

I. Consultant shall include all subcontractors, if any, as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor to the City for review and approval. All insurance for subcontractors shall be subject to all of the requirements stated herein.

11. Confidentiality. Consultant in the course of its duties may have access to confidential data of City, private individuals, or employees of the City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement. Notwithstanding the foregoing, to the extent Consultant prepares reports of a proprietary nature specifically for and in connection with certain projects, the City shall not, except with Consultant's prior written consent, use the same for other unrelated projects.

12. Ownership of Materials. Except as specifically provided in this Agreement, all materials provided by Consultant in the performance of this Agreement shall be and remain the property of City without restriction or limitation upon its use or dissemination by City. Consultant may, however, make and retain such copies of said documents and materials as Consultant may desire.

13. Maintenance and Inspection of Records. In accordance with generally accepted accounting principles, Consultant and its subcontractors shall maintain reasonably full and complete books, documents, papers, accounting records, and other information (collectively, the "records") pertaining to the costs of and completion of services performed under this Agreement. The City and any of their authorized representatives shall have access to and the right to audit and reproduce any of Consultant's records regarding the services provided under this Agreement. Consultant shall maintain all such records for a period of at least three (3) years after termination or completion of this Agreement. Consultant agrees to make available all such records for inspection or audit at its offices during normal business hours and upon three (3) days' notice from the City, and copies thereof shall be furnished if requested.

14. Conflict of Interest.

A. Consultant covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the services to be performed by Consultant under this Agreement, or which would conflict in any manner with the performance of its services hereunder. Consultant further covenants that, in performance of this Agreement, no person having any such interest shall be employed by it. Furthermore, Consultant shall avoid the appearance of having any interest which would conflict in any manner with the performance of its services pursuant to this Agreement.

B. Consultant covenants not to give or receive any compensation, monetary or otherwise, to or from the ultimate vendor(s) of hardware or software to City as a result of the performance of this Agreement. Consultant's covenant under this section shall survive the termination of this Agreement.

15. Termination. The City may terminate this Agreement with or without cause upon fifteen (15) days' written notice to Consultant. The effective date of termination shall be upon the date specified in the notice of termination, or, in the event no date is specified, upon the fifteenth (15th) day following delivery of the notice. In the event of such termination, City agrees to pay Consultant for services satisfactorily rendered prior to the effective date of termination. Immediately upon receiving written notice of termination, Consultant shall discontinue performing services, unless the notice provides otherwise, except those services reasonably necessary to effectuate the termination. The City shall be not liable for any claim of lost profits.

16. Personnel/Designated Person. Consultant represents that it has, or will secure at its own expense, all personnel required to perform the services under this Agreement. All of the services required under this Agreement will be performed by Consultant or under it supervision, and all personnel engaged in the work shall be qualified to perform such services. Except as otherwise authorized by the City's Project Manager, Jose *Ruel "JR" Dira* shall be the person who primarily performs the work provided under this Agreement. Except as provided in this Agreement, Consultant reserves the right to determine the assignment of its own employees to the performance of Consultant's services under this Agreement, but City reserves the right in its sole discretion to require Consultant to exclude any employee from performing services on City's premises.

17. Non-Discrimination and Equal Employment Opportunity.

A. Consultant shall not discriminate as to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation, in the performance of its services and duties pursuant to this Agreement, and will comply with all rules and regulations of City relating thereto. Such nondiscrimination shall include but not be limited to the following: employment, upgrading, demotion, transfers, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

B. Consultant will, in all solicitations or advertisements for employees placed by or on behalf of Consultant state either that it is an equal opportunity employer or that all qualified applicants will receive consideration for employment without regard to race, color, creed, religion, sex, marital status, national origin, ancestry, age, physical or mental handicap, medical condition, or sexual orientation.

C. Consultant will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this Agreement except contracts or subcontracts for standard commercial supplies or raw materials.

18. Reserved

19. Time Is of the Essence. Time is of the essence in this Agreement. Consultant shall do all things necessary and incidental to the prosecution of Consultant's work.

20. Reserved

21. Delays and Extensions of Time. Consultant's sole remedy for delays outside its control shall be an extension of time. No matter what the cause of the delay, Consultant must document any delay and request an extension of time in writing at the time of the delay to the satisfaction of City. Any extensions granted shall be limited to the length of the delay outside Consultant's control. If Consultant believes that delays caused by the City will cause it to incur additional costs, it must specify, in writing, why the delay has caused additional costs to be incurred and the exact amount of such cost within 10 days of the time the delay occurs. No additional costs can be paid that exceed the not to exceed amount absent a written amendment to this Agreement. In no event shall the Consultant be entitled to any claim for lost profits due to any delay, whether caused by the City or due to some other cause.

22. Assignment. Consultant shall not assign or transfer any interest in this Agreement nor the performance of any of Consultant's obligations hereunder, without the prior written consent of City, and any attempt by Consultant to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

23. Compliance with Laws. Consultant shall comply with all applicable laws, ordinances, codes and regulations of the federal, state, and local governments.

24. Non-Waiver of Terms, Rights and Remedies. Waiver by either party of any one or more of the conditions of performance under this Agreement shall not be a waiver of any other condition of performance under this Agreement. In no event shall the making by City of any payment to Consultant constitute or be construed as a waiver by City of any breach of covenant, or any default which may then exist on the part of Consultant, and the making of any such payment by City shall in no way impair or prejudice any right or remedy available to City with regard to such breach or default.

25. Attorney's Fees. In the event that either party to this Agreement shall commence any legal or equitable action or proceeding to enforce or interpret the provisions of this Agreement, the prevailing party in such action or proceeding shall be entitled to recover its costs of suit, including reasonable attorney's fees and costs, including costs of expert witnesses and consultants.

26. Mediation. Any dispute or controversy arising under this Agreement, or in connection with any of the terms and conditions hereof, which cannot be resolved by the parties, may be referred by the parties hereto for mediation. A third party, neutral mediation service shall be selected, as agreed upon by the parties and the costs and expenses thereof shall be borne equally by the parties hereto. The parties agree to utilize their good faith efforts to resolve any such dispute or controversy so submitted to mediation. It is specifically understood and agreed by the parties hereto that mutual good faith efforts to resolve the same any dispute or controversy as provided herein, shall be a condition precedent to the institution of any action or proceeding, whether at law or in equity with respect to any such dispute or controversy.

27. Notices. Any notices, bills, invoices, or reports required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during regular business hours or by facsimile before or during regular business hours;

or (b) on the third business day following deposit in the United States mail, postage prepaid, to the addresses heretofore set forth in the Agreement, or to such other addresses as the parties may, from time to time, designate in writing pursuant to the provisions of this section.

"CONSULTANT"	"CITY"
Jose Ruel "JR" Dira	City of Diamond Bar
14037 Deepwater Bend Rd	21810 Copley Drive
Eastvale, CA 92880	Diamond Bar, CA 91765-4178
Attn.: Jose Ruel "JR" Dira	Attn.: Ken Desforges
Phone: 626-616-5387	Phone: 909-839-7080
E-Mail: jrdira@gmail.com	E-mail:kdesforges@diamondbarca.gov

28. Governing Law. This Agreement shall be interpreted, construed and enforced in accordance with the laws of the State of California. The venue for any action brought under this Agreement shall be in Los Angeles County.

29. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be the original, and all of which together shall constitute one and the same instrument.

30. Entire Agreement. This Agreement, and any other documents incorporated herein by reference, represent the entire and integrated agreement between Consultant and City. This Agreement supersedes all prior oral or written negotiations, representations or agreements. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by the parties which expressly refers to this Agreement. Amendments on behalf of the City will only be valid if signed by a person duly authorized to do so under the City's Purchasing Ordinance.

IN WITNESS of this Agreement, the parties have executed this Agreement as of the date first written above.

"Consultant"	"City"
JR Dira	CITY OF DIAMOND BAR
Signed by:	
By: 1FDE4067A5D24C0...	By: ____________
Printed Name: ____________	***Dan Fox, City Manager***
Title: ____________	
By: ____________	ATTEST:
Printed Name: ____________	
Title: ____________	____________

Kristina Santana, City Clerk

Approved as to form:

DocuSigned by:

By Omar Sandoval
193E158B18B84BF...

Omar Sandoval, City Attorney

***<u>NOTE</u>*: If Consultant is a corporation, the City requires the following signature(s):**

-- *(1) the Chairman of the Board, the President or a Vice-President, <u>AND</u> (2) the Secretary, the Chief Financial Officer, the Treasurer, an Assistant Secretary or an Assistant Treasurer. If only one corporate officer exists or one corporate officer holds more than one corporate office, please so indicate. <u>OR</u>*

-- *The corporate officer named in a corporate resolution as authorized to enter into this Agreement. A copy of the corporate resolution, certified by the Secretary close in time to the execution of the Agreement, must be provided to the City.*

Exhibit "A"

City of Diamond Bar GIS Proposal

Background

What is GIS?

A geographic information system (GIS) lets us visualize, question, analyze, and interpret data to understand relationships, patterns, and trends.

In the strictest sense, a GIS is a computer system capable of assembling, storing, manipulating, and displaying geographically referenced information.

Why Develop GIS

Local governments have hard choices to make about where to spend their scarce resources — especially limited funds and limited people time. At the same time, the potential capabilities of a GIS may increasingly be needed as the challenge of delivering services and planning for a community's future becomes more complex. Fortunately, GIS has become easier to develop. The convergence between this need and this greater ease of development is evident in how many communities are using or developing a GIS in local governments. Like all computer-based technologies, GIS has become less expensive, faster, and easier to use. The cost of developing GIS databases has also dropped. In addition, there is a wealth of useful GIS data from the state and county. Now with mobile technology, anyone can have access to view maps, do analysis, and access data anywhere in the world

Benefits for the City:

- Better decision made by government people
- Data assessable to anyone and anywhere
- Increase citizen engagement with available technology
- Increase revenue
- Reduce staff time
- Better communication between departments
- Help identify risk within a community
- Highlight city events, monuments, and assets
- Better communication during emergency situation
- Identifying trends within the community

Current GIS Status:

- For the last 18 years, the City of Diamond Bar has one GIS consultant to perform the following task:
  - GIS data creation
  - GIS data maintenance
  - Create/ maintain customized maps
  - Create/maintain GIS web application
  - General GIS customer support.
- The city of Diamond Bar currently utilizes ESRI: ArcMap, ArcGIS Online, and ArcGIS pro
- The city of Diamond Bar has an extensive GIS data inventory to help perform any sort of analysis and mapping needs

The city of Diamond Bar has many GIS online viewer applications created for internal and public use:

Accommodation "Where to Stay"	Parks and Facilities
Business and Shopping Center	Pavement Management System
City Map	Property Finder/ Business Opportunity
Community Care Facility	Recreational Trails
Construction Status	Restaurant "Where to Eat"
Demographic Analysis	School Location
Fire Zones	Septic Tanks
HOA Boundaries	Special Events Location
Land Use map	Street Sweep /
Maintenance Areas	Trash Pickup
Military Banner	Tree Inventory
Parcel View map	Utility View

Future GIS:

GIS now is not only just to view maps but a tool to interact with the public/ tell a Story/ Identify issue or strength and much more.

Expectations of GIS Consultant:

1. Carry out research and development assignments for the city, as directed
2. Monitor new GIS technologies and propose investments where necessary
3. Acknowledge/Respond to City requests within 24hrs and advise of anticipated delivery times, if not within that 24hrs.
4. Create/ Maintain the City's Web Application(s) GIS content and links
5. Create Maps/ Graphs/ Analysis/ Reports
6. Meet with users to define data needs, project requirements, required output, or develop applications
7. Gather, analyze, and integrate spatial data from staff and determine how best the information can be displayed using GIS.
8. Create GIS data and Maps to be used for department analysis or public display
9. Maintain and update GIS Data, including Parcel, Zoning, Streets, Buildings, etc.
10. Create and update customized GIS web application for public and internal use (Parcel Map, Zoning, Streets sweep map, trash collection maps, Trail maps, district maps, etc.)
11. Provide GIS training to staff on how to use GIS products or any other related application

Provide Energov/ Tyler GIS Support

1. Create GIS map service that will integrate with Tyler EPL

- GIS maps need to be created by me and then integrate with Tyler EPL with the correct specs and data

2. Maintain GIS map service that will integrate with Tyler EPL
   - GIS maps need to be consistently maintained. If there is a request to add or remove layers, I will be the key person to implement
3. Maintain and Update GIS data that integrate with Tyler EPL
   - GIS data needs to be consistently maintained. If there is an update to (parcels, zoning, general plan, etc.) then the data on the Energov side will need to also be maintained
4. Communicate with Tyler EPL team to help resolve issues
   - There may be unforeseen GIS issues that occur when integrating with Energov. There will need to be communication with Tyler EPL team to help resolve issues that can affect the user's experience with the software

Proposal:

Jose Ruel "JR" Dira
14037 Deepwater Bend Rd
Eastvale CA 92880
626-616-5387

Will provide services to meet the Expectations of GIS Consultant, as listed above.

GIS Consulting Rate: $67.02/ hour – plus annual rate increase that matches city employee COLA effective July 1 of each contract year for the life of the agreement including any extensions, starting July 2026.

docusign

Certificate Of Completion

Envelope Id: 37DA9BC9-9663-41CD-9344-A03E032EDFE9
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Status: Original 6/17/2025 1:22:06 PM	Holder: Ken Desforges kdesforges@diamondbarca.gov	Location: DocuSign

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Jose Ruel "JR" Dira jrdira@gmail.com GIS Consultant Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 6/17/2025 1:36:16 PM ID: 2d08fc99-213b-43fd-ae97-10c7e0e284d4	Signed by: 1FDE4067A5D24C0... Signature Adoption: Drawn on Device Using IP Address: 47.176.186.68 Signed using mobile	Sent: 6/17/2025 1:31:44 PM Viewed: 6/17/2025 1:36:16 PM Signed: 6/17/2025 1:36:28 PM
Omar Sandoval OSandoval@wss-law.com Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 6/17/2025 4:31:08 PM ID: 0eabcf11-612f-4a38-8db7-778b46b41790	DocuSigned by: 193E158B18B84BF... Signature Adoption: Uploaded Signature Image Using IP Address: 142.129.162.64	Sent: 6/17/2025 1:36:33 PM Viewed: 6/17/2025 4:31:08 PM Signed: 6/17/2025 4:35:36 PM
Dan Fox DFox@diamondbarca.gov City Manager City of Diamond Bar Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		Sent: 6/17/2025 4:35:38 PM Viewed: 6/18/2025 7:43:50 AM
Kristina Santana KSantana@diamondbarca.gov Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Not Offered via Docusign		

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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, City of Diamond Bar (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact City of Diamond Bar:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: rmclean@diamondbarca.gov

To advise City of Diamond Bar of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at rmclean@diamondbarca.gov and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from City of Diamond Bar

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to rmclean@diamondbarca.gov and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with City of Diamond Bar

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to rmclean@diamondbarca.gov and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Diamond Bar as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Diamond Bar during the course of your relationship with City of Diamond Bar.

Agenda #: 5.6
Meeting Date: July 1, 2025

CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

TITLE: **THIRD AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH ABSOLUTE INTERNATIONAL SECURITY, INC. FOR SECURITY GUARD SERVICES THROUGH JUNE 30, 2026.**

STRATEGIC GOAL: *Responsible Stewardship of Public Resources*

RECOMMENDATION:

Approve, and authorize the City Manager to sign, Amendment No. 3 to the Professional Services Agreement with Absolute International Security, Inc. through June 30, 2026.

FINANCIAL IMPACT:

The total not-to-exceed amount for Fiscal Year 2025-26 would total $77,800 based on the upcoming facility rental and special event estimates. Sufficient funds are included in the Fiscal Year 2025-26 Parks and Recreation budget to cover the cost of such services.

BACKGROUND:

For several years, Absolute International Security, Inc. has provided security guard services for private rentals and events, as well as City special events, offering affordable hourly rates. Hourly security guard fees are collected directly from facility renters and invoiced monthly to the City, while special event security is provided by Parks & Recreation for annual events.

Absolute International Security, Inc. was awarded the Security Guard Services Agreement on August 2, 2022 through the City's Request for Proposal process for an initial one-year term. Consistent with Section 2 of the Original Agreement, City Council has the option to extend the Agreement for up to three (3), one (1)-year additional terms. The original agreement was in the amount of $67,800 for fiscal year 2022-23. The First Amendment approved by City Council on August 1, 2023 extended the total not-to-exceed compensation to $156,850. The Second Amendment approved by City

Council on July 16, 2024 extended the total not-to-exceed compensation to $234,650.

This request is the third and final, one-year extension through June 30, 2026 and the new hourly rate is consistent with the Consumer Price Index. The Parks and Recreation Department requests to extend the service agreement for Fiscal Year 2025-26 under the same terms based on satisfactory services for an additional $77,800; therefore, the total not-to-exceed-amount would be $312,450 over the life of the agreement.

LEGAL REVIEW:

The City Attorney has reviewed and approved the amended Agreement as to form.

PREPARED BY:

Ryan Wright

Ryan Wright, Parks and Recreation Director 7/1/2025

REVIEWED BY:

Ryan Wright

Ryan Wright, Parks and Recreation Director 6/17/2025

Jason Jacobsen

Jason Jacobsen, Finance Director 6/17/2025

Attachments:

1. 5.6.a AIS Third Amendment

THIRD AMENDMENT
TO
PROFESSIONAL SERVICES AGREEMENT
SECURITY GUARD SERVICES

This Third Amendment to Professional Services Agreement ("Third Amendment") is made and entered into as of July 1, 2025, by and between the City of Diamond Bar, a municipal corporation ("City"), and Absolute International Security, Inc., a California Corporation ("Contractor") with reference to the following:

A. The City and the Contractor entered into that certain Professional Services Agreement dated as of August 2, 2022, which is incorporated herein by this reference (the "Original Agreement"); and

B. The City and the Contractor entered into that certain Second Amendment dated as of July 18, 2024, which is incorporated herein by this reference ("Second Amendment"), which Second Amendment and Original Agreement collectively are referred to herein as the "Agreement");

C. The City and the Contractor desire to amend the Agreement as provided herein.

NOW, THEREFORE, the parties agree as follows:

1. Defined Terms. Except as otherwise defined herein, all capitalized terms used herein shall have the meanings set forth for such terms in the Original Agreement.

2. Term. The Term of the Original Agreement as set forth in Section 2 therein is from August 2, 2022 to June 30, 2023. The Second Amendment extended the Term up to and including June 30, 2025. This Third Amendment shall extend the Term up to and including June 30, 2026.

3. Compensation. City agrees to compensate Contractor for each service which Contractor performs to the satisfaction of City in compliance with the scope of services and the rates set forth in the pricing sheet entitled " Unarmed Security Officer Rates for City of Diamond Bar" set forth in Exhibit " A" attached to and incorporated in this Third Amendment. Payment will be made only after submission of proper invoices in the form specified by City. The total not -to -exceed compensation set forth in Section 3 of the Original Agreement, was the sum of sixty-seven thousand eight hundred dollars ($67,800.00). The First Amendment amended Section 3 of the Original Agreement increasing the compensation by eighty- nine thousand fifty dollars ($89,050.00) to provide for a total not -to -exceed compensation in the sum one hundred fifty-six thousand eight hundred fifty dollars ($156,850.00). The Second Amendment amended Section 3 of the Original Agreement increasing the compensation by seventy-seven thousand eight hundred Dollars ($77,800.00) to provide for a total not-to-exceed compensation in the sum of two hundred thirty-four thousand six hundred fifty Dollars ($ 234,650.00). The total not -to -exceed compensation of the Agreement is hereby amended to provide for an increase of seventy-seven thousand eight hundred Dollars ($77,800.000) so that the total not -to - exceed compensation, as amended by this Third Amendment shall not exceed three hundred twelve thousand four hundred fifty Dollars ($312,450.00) without the prior authorization of the City.

4. Integration. This Third Amendment and all attachments hereto (if any) integrate all of the terms and conditions mentioned herein, and supersede all prior negotiations between the parties with respect hereto. This Third Amendment amends, as set forth herein, the Agreement and except as specifically amended hereby, the Agreement shall remain in full force and effect. To the extent that there is any conflict or inconsistency between the terms and provisions of this Third Amendment and the terms and provisions of the Agreement, the terms and provisions of this Third Amendment shall control.

IN WITNESS hereof, the parties enter into this Third Amendment on the year and day first above written.

"CONTRACTOR"

ABSOLUTE INTERNATIONAL SECURITY, INC.

DocuSigned by:

*By: Lisa Phan ____________________

7943EA5DECC9461...

Printed Name: ____________________

Title: ____________________

"CITY"

CITY OF DIAMOND BAR

By: ____________________

Dan Fox, City Manager

ATTEST:

____

Kristina Santana, City Clerk

APPROVED AS TO FORM:

Signed by:

Omar Sandoval

4F8D2446CBF547C... ____________________

Omar Sandoval, City Attorney

Service Fee – Third Amendment

Unarmed Security Officer Rates:

Unarmed Security Guard Service Rate: $32.00/Hour per officer

Overtime/Holiday Rate: $48.00/Hour per officer

Notes:

1. ***The rate remains valid until third amendment ends.***
2. *Overtime Rates will be applied as incurred by client, as follows:*
   a. *Any hours worked in excess of 8 hours per day, billable at 1.5 times the regular rate for the first 4 hours of overtime, and any hours worked in excess of 12 hours per shift, billable at 2 times the regular rate.*
   b. *Any hours worked in excess of 40 hours per week, billable at 1.5 times the regular rate.*
3. *AIS observes six (6) annual holidays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas day. Work performed on these days is billable at 1.5 times the regular rate. The customer can add additional holidays to be paid and billed at the holiday rates.*
4. *All rates are acknowledged to be fully burdened to include all direct and indirect costs, overhead, profit and shall remain fixed.*
5. *Minimum of 4 hours billing for requests less than 4 hours.*