

City Council Agenda

Tuesday, June 18, 2024

Closed Session 5:30 PM

Regular Meeting 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:

The public can observe the meeting by calling +1 (631) 992-3221, Access Code: 560-739-097 OR visit:
<https://attendee.gotowebinar.com/register/3794346897603171673>.

How to Submit Public Comment:

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: <http://diamondbarca.ig2.com/Citizens/Default.aspx>).

The public may log into the meeting through this link:

<https://attendee.gotowebinar.com/register/3794346897603171673>. Members of the public will be called upon one at a time during the Public Comment portion of the agenda. Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise.

American Disability Act Accommodations:

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (909) 839-7010 within 72 hours of the meeting. City Council video recordings with transcription will be available upon request the day following the Council Meeting.

**ANDREW CHOU***Council Member***RUTH M. LOW***Council Member***STEVE TYE***Council Member***STAN LIU***Mayor***CHIA TENG***Mayor Pro Tem*

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

Welcome to the meeting of the Diamond Bar City Council. Meetings are open to the public and are broadcast on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47. You are invited to attend and participate. Copies of staff reports or other written documentation relating to agenda items are on file and available for public inspection by contacting the Office of the City Clerk. If requested, the agenda will be made available in an alternative format to a person with disability as required by Section 202 of the Americans with Disabilities Act of 1990. If you have questions regarding an agenda item, please contact the City Clerk at (909) 839-7010 during regular business hours.

PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

HELPFUL PHONE NUMBERS

Copies of agendas, rules of the Council, Video of meetings: (909) 839-7010

Computer access to agendas: www.diamondbarca.gov/agendas

General information: (909) 839-7000

THIS MEETING IS BEING VIDEO RECORDED AND BY PARTICIPATING VIA TELECONFERENCE, YOU ARE GIVING YOUR PERMISSION TO BE TELEVISED. THIS MEETING WILL BE RE-BROADCAST EVERY SATURDAY AND SUNDAY AT 9:00 A.M. AND ALTERNATE TUESDAYS AT 8:00 P.M. AND IS ALSO AVAILABLE FOR LIVE VIEWING AT [HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/3794346897603171673](https://attendeegotowebinar.com/register/3794346897603171673) AND ARCHIVED VIEWING ON THE CITY'S WEB SITE AT WWW.DIAMONDBARCA.GOV.

CITY OF DIAMOND BAR

CITY COUNCIL AGENDA

June 18, 2024

CLOSED SESSION

5:30 p.m., CC-8 Conference Room, In
Person ONLY – no teleconference

Public Comments

CONFERENCE WITH REAL PROPERTY
NEGOTIATORS

Per Govt. Code 54956.8

Property: 22601 Sunset Crossing Road,
Diamond Bar

City negotiator: City Manager Dan Fox,
Assistant City Manager Ryan McLean,
Parks and Recreation Director Ryan Wright

Negotiating parties: Devang Mehta,
Diamond Bar Little League, Inc., dba
Diamond Bar PONY Baseball (DBPB)

Under negotiation: To obtain direction
regarding the price/terms of payment for
the acquisition of the property.

CALL TO ORDER:

6:30 p.m.

PLEDGE OF ALLEGIANCE:

Mayor

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

INVOCATION:**ROLL CALL:**

Chou, Low, Tye, Mayor Pro Tem Teng,
Mayor Liu

APPROVAL OF AGENDA:

Mayor

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:

1.1 Presentation of City Tile to Carol Dennis.

1.2 San Gabriel Valley Regional Chamber of Commerce Annual Report.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:**3. PUBLIC COMMENTS:**

“Public Comments” is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

4. SCHEDULE OF FUTURE EVENTS:

4.1 Concerts in the Park/Movies Under the Stars – Continues each Wednesday through July 31, 2024, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.

4.2 Free Catalytic Converter Etching – June 19, 2024, 9:00 – 11:00 a.m., Calvary Chapel Golden Springs, 22324 Golden Springs Dr.

4.3 Planning Commission Meeting – June 25, 2024 – cancelled.

4.4 Coffee with a Cop – June 29, 2024, 8:00 – 10:00 a.m., The Coffee Bean & Tea Leaf, 235 S. Diamond Bar Blvd., Ste A.

4.5 City Council Meeting – July 2, 2024 – Cancelled in observance of Independence Day Holiday.

4.6 City Council Meeting – July 16, 2024, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.

5. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

5.1 CITY COUNCIL MINUTES OF THE JUNE 4, 2024 REGULAR MEETING.**5.1.a June 4, 2024 City Council Regular Meeting Minutes**

Recommended Action:

Approve the June 4, 2024 Regular City Council meeting minutes.

Requested by: City Clerk

5.2 RATIFICATION OF CHECK REGISTER DATED MAY 29, 2024 THROUGH JUNE 11, 2024 TOTALING \$996,059.58.

Recommended Action:

Ratify the Check Register.

Requested by: Finance Department

5.3 TREASURER'S STATEMENT

Recommended Action:

Approve the May 2024 Treasurer's Statement.

Requested by: Finance Department

5.4 MUNICIPAL LAW ENFORCEMENT SERVICES AGREEMENT (MLESA) BY AND BETWEEN THE COUNTY OF LOS ANGELES AND THE CITY OF DIAMOND BAR FOR A FIVE-YEAR TERM THROUGH JUNE 30, 2029.

Recommended Action:

A. Approve, and authorize the Mayor to sign, the five-year Municipal Law Enforcement Services Agreement (MLESA) by and between County of Los Angeles and City of Diamond Bar; and

B. Authorize the City Manager to sign the annual 575 based on the Council-approved appropriations in the adopted operating budget.

Requested by: City Manager

- 5.5 CONSULTING SERVICES AGREEMENT WITH REGIONAL CHAMBER OF COMMERCE SAN GABRIEL VALLEY FOR BUSINESS DEVELOPMENT AND ENGAGEMENT SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve and authorize the City Manager to sign the Consulting Services Agreement with Regional Chamber of Commerce San Gabriel Valley.

Requested by: City Manager

- 5.6 EIGHTH AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH OPCO TRANSIT, INC. FOR SENIOR AND DISABLED TRANSPORTATION SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

A. Approve, and authorize the City Manager to sign, the Eighth Amendment to the Consultant Services Agreement with OpCo Transit, Inc. for senior transportation services through June 30, 2025; and

B. Approve updates to the Diamond Ride Program Rules.

Requested by: City Manager

- 5.7 SECOND AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH WOODS MAINTENANCE SERVICES, INC. (DBA GRAFFITI CONTROL SYSTEMS) TO PROVIDE GRAFFITI ABATEMENT SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, the Second Amendment to the Maintenance Services Agreement with Woods Maintenance Services, Inc., to provide graffiti abatement services through June 30, 2025.

Requested by: Community Development Department

- 5.8 SECOND AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH DAVID EVANS AND ASSOCIATES, INC. FOR LANDSCAPE PLAN CHECKING AND INSPECTION SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve and authorize the City Manager to sign the Second Amendment to the Consulting Services Agreement with David Evans and Associates, Inc., granting the second of two optional one-year extensions to June 30, 2025.

Requested by: Community Development Department

5.9 PRINTING AND MAILING SERVICES FOR THE CITY NEWSLETTER AND RECREATION GUIDE WITH DIRECT CONNECTION.

Recommended Action:

Approve and authorize the City Manager to issue a Purchase Order to Direct Connection for printing and mailing services in the not-to-exceed amount of \$78,820 for FY 2024/25.

Requested by: City Manager

5.10 CONSULTANT SERVICES AGREEMENT WITH PRINCE GLOBAL SOLUTIONS, LLC. FOR FISCAL YEAR 2024/25.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Services Agreement with Prince Global Solutions, LLC, for Federal advocacy services through June 30, 2025.

Requested by: Public Works Department

5.11 MAINTENANCE SERVICES AGREEMENT WITH MCE CORPORATION FOR STREET MAINTENANCE AND VEGETATION CONTROL SERVICES THROUGH JUNE 30, 2027.

Recommended Action:

Approve, and authorize the City Manager to sign, the Street Maintenance and Vegetation Control Services Agreement with MCE Corporation for an initial three year term through June 30, 2027.

Requested by: Public Works Department

5.12 AUTHORIZATION TO SUBMIT A LIST OF PROJECTS TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FOR FY 2024/25.

Recommended Action:

Adopt Resolution No. 2024-22 authorizing the submission of FY 2024/25 list of road projects funded by the SB-1: The Road Repair and Accountability Act of 2017.

Requested by: Public Works Department

5.13 DECLARATION TO LEVY ASSESSMENTS FOR LANDSCAPE ASSESSMENT DISTRICT NOS. 38, 39-2022 AND 41-2021 FOR FISCAL YEAR 2024/25.

Recommended Action:

- A. Adopt Resolution No. 2024-23 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 38 and directing staff to advertise the Public Hearing to be set for the July 16, 2024, regular meeting;
- B. Adopt Resolution No. 2024-24 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 39-2022 and directing staff to advertise the Public Hearing to be set for the July 16, 2024, regular meeting; and
- C. Adopt Resolution No. 2024-25 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 41-2021 and directing staff to advertise the Public Hearing to be set for the July 16, 2024, regular meeting.

Requested by: Public Works Department

- 5.14 FIRST AMENDMENTS TO CONSULTANT SERVICES AGREEMENTS CONTRACT WITH ITERIS, INC., FEHR & PEERS AND KIMLEY HORN FOR ON-CALL TRAFFIC AND TRANSPORTATION ENGINEERING SERVICES THROUGH JUNE 30, 2026.

Recommended Action:

Approve and authorize the City Manager to sign the First Amendments to Consultant Services Agreements with Iteris, Inc., Fehr & Peers, and Kimley Horn.

Requested by: Public Works Department

- 5.15 FIFTH AMENDMENT TO SERVICES AGREEMENT WITH TRANE U.S INC. FOR MECHANICAL AND BUILDING AUTOMATION SYSTEM PREVENTATIVE MAINTENANCE AND REPAIR SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, the Fifth Amendment to the Maintenance Services Agreement with Trane U.S. Inc. dba Trane through June 30, 2025.

Requested by: Public Works Department

- 5.16 SECOND AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH MCE CORP. FOR LANDSCAPE SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, Second Amendment to the Maintenance Services Agreement with MCE Corporation through June

30, 2025.

Requested by: Public Works Department

- 5.17 THIRD AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH PARKWOOD LANDSCAPE MAINTENANCE, INC. FOR LANDSCAPE SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, the Third Amendment to the Maintenance Services Agreement with Parkwood Landscape Maintenance, Inc. through June 30, 2025.

Requested by: Public Works Department

- 5.18 SECOND AMENDMENT TO ROAD MAINTENANCE SERVICES AGREEMENT WITH CT&T CONCRETE PAVING, INC. FOR MAINTENANCE SERVICES THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, the Second Amendment to the Road Maintenance Services Agreement with CT&T Concrete Paving, Inc. through June 30, 2025.

Requested by: Public Works Department

- 5.19 CONTINUED PARTICIPATION IN THE NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE TO PURCHASE JANITORIAL SUPPLIES FOR CITY FACILITIES.

Recommended Action:

Adopt Resolution No. 2024-26 authorizing participation in the National Intergovernmental Purchasing Alliance to purchase janitorial supplies for City Facilities in the not-to-exceed amount of \$65,000 for Fiscal Year 2024/25.

Requested by: Public Works Department

- 5.20 SEVENTH AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH EXTERIOR PRODUCTS CORPORATION FOR EXTERIOR DECOR & LIGHTING MAINTENANCE THROUGH JUNE 30, 2025.

Recommended Action:

Approve, and authorize the City Manager to sign, the Seventh Amendment to the Maintenance Services Agreement with Exterior Products Corporation through June 30, 2025.

Requested by: Public Works Department

- 5.21 MAINTENANCE SERVICES AGREEMENT WITH ULTIMATE MAINTENANCE SERVICES, INC. FOR JANITORIAL SERVICES THROUGH JUNE 30, 2029, WITH THE OPTION TO EXTEND FOR THREE ADDITIONAL ONE-YEAR TERMS.

Recommended Action:

Approve and authorize the City Manager to sign the Maintenance Services Agreement with Ultimate Maintenance Services, Inc. for Janitorial services at City facilities.

Requested by: Public Works Department

- 5.22 MAINTENANCE SERVICES AGREEMENT WITH WEST COAST ARBORISTS, INC. TO PROVIDE TREE CARE AND MAINTENANCE SERVICES THROUGH JUNE 30, 2029.

Recommended Action:

A. Adopt Resolution No. 2024-27 approving cooperative purchasing for the Maintenance Services Agreement with West Coast Arborists, Inc. for Tree Care and Maintenance Services; and

B. Approve, and authorize the City Manager to sign, the Maintenance Services Agreement with West Coast Arborists, Inc. for Tree Care and Maintenance Services in the annual not-to-exceed amount of \$443,300.

Requested by: City Attorney

- 5.23 PURCHASE OF NEW SITE FURNISHINGS FROM OUTDOOR CREATIONS INC. FOR SYCAMORE CANYON PARK.

Recommended Action:

Approve, and authorize the City Manager to sign, the Purchase Order with Outdoor Creations Inc. for the purchase of new site furnishings at Sycamore Canyon Park in the not-to-exceed amount of \$98,632.13.

Requested by: Public Works Department

6. PUBLIC HEARINGS:

- 6.1 DEVELOPMENT CODE AMENDMENT TO IMPLEMENT HOUSING PROGRAMS CONTAINED IN THE CERTIFIED 2021-2029 HOUSING ELEMENT AND TO CONFORM WITH STATE LAW (PL 2022-59).

Recommended Action:

A. Determine that the proposed Development Code Amendment is categorically and statutorily exempt from the California Environmental Quality Act ("CEQA"); and

- B. Introduce first reading by title only, waive full reading of the Ordinance, open the Public Hearing to receive public testimony, schedule the second reading and adoption at the next regularly scheduled City Council meeting:

“Ordinance No. 03 (2024): AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, AMENDING VARIOUS PROVISIONS OF TITLE 22 (DEVELOPMENT CODE) OF THE DIAMOND BAR CITY CODE TO IMPLEMENT HOUSING PROGRAMS CONTAINED IN THE CITY’S CERTIFIED 2021-2029 HOUSING ELEMENT, TO CONFORM TO CHANGES IN NEW STATE HOUSING LAWS AND CITY POLICIES, AND TO MAKE TYPOGRAPHICAL CORRECTIONS AND CLARIFICATIONS.”

Requested by: Community Development Department

7. **COUNCIL CONSIDERATION: NONE.**
8. **COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:**
9. **ADJOURNMENT:**