

City Council Agenda

Tuesday, June 17, 2025

Regular Meeting 6:30 PM

South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765

How to Observe the Meeting From Home:

The public can observe the meeting by calling +1 (213) 929-4212, Access Code: 945-777-883 OR visit:
<https://attendee.gotowebinar.com/register/8652055247860792922>.

How to Submit Public Comment:

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please send email public comments to the City Clerk at cityclerk@DiamondBarCA.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Council Members, noted for the record at the meeting and posted on the City's official agenda webpage as soon as reasonably practicable (found here: <http://diamondbarca.igmm2.com/Citizens/Default.aspx>).

The public may log into the meeting through this link:

<https://attendee.gotowebinar.com/register/8652055247860792922>. Members of the public will be called upon one at a time during the Public Comment portion of the agenda. Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. Please note that the meeting will proceed at the South Coast Air Quality Management District/Main Auditorium should comments by teleconferencing become infeasible due to an Internet or power outage, or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing. To watch a live stream of City Council meetings, visit the City's YouTube Channel at <https://www.diamondbarca.gov/youtube>.

American Disability Act Accommodations:

Pursuant to the Executive Order, and in compliance with the Americans with Disabilities Act, if you need special assistance to participate in the Council Meeting, please contact the City Clerk's Office (909) 839-7010 within 72 hours of the meeting. City Council video recordings with transcription will be available upon request the day following the Council Meeting.

**ANDREW CHOU***Council Member***STAN LIU***Council Member***RUTH M. LOW***Council Member***CHIA YU TENG***Mayor***STEVE TYE***Mayor Pro Tem*

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

DIAMOND BAR CITY COUNCIL MEETING RULES

Welcome to the meeting of the Diamond Bar City Council. Meetings are open to the public and are broadcast on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47. You are invited to attend and participate. Copies of staff reports or other written documentation relating to agenda items are on file and available for public inspection by contacting the Office of the City Clerk. If requested, the agenda will be made available in an alternative format to a person with disability as required by Section 202 of the Americans with Disabilities Act of 1990. If you have questions regarding an agenda item, please contact the City Clerk at (909) 839-7010 during regular business hours.

PUBLIC INPUT

Members of the public may address the Council on any item of business on the agenda during the time the item is taken up by the Council. In addition, members of the public may, during the Public Comment period address the Council on any Consent Calendar item or any matter not on the agenda and within the Council's subject matter jurisdiction. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Speakers are limited to five minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting, may result in the person being removed from the meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV (on Spectrum Cable Channel 3 and Frontier FiOS television Channel 47) and on the City's website at www.diamondbarca.gov/agendas. The City Council may take action on any item listed on the agenda.

HELPFUL PHONE NUMBERS

Copies of agendas, rules of the Council, Video of meetings: (909) 839-7010

Computer access to agendas: www.diamondbarca.gov/agendas

General information: (909) 839-7000

THIS MEETING IS BEING VIDEO RECORDED AND BY PARTICIPATING VIA TELECONFERENCE, YOU ARE GIVING YOUR PERMISSION TO BE TELEVISED. THIS MEETING WILL BE RE-BROADCAST EVERY SATURDAY AND SUNDAY AT 9:00 A.M. AND ALTERNATE TUESDAYS AT 8:00 P.M. AND IS ALSO AVAILABLE FOR LIVE VIEWING AT [HTTPS://ATTENDEE.GOTOWEBINAR.COM/REGISTER/8652055247860792922](https://attendeegotowebinar.com/register/8652055247860792922) AND ARCHIVED VIEWING ON THE CITY'S WEB SITE AT WWW.DIAMONDBARCA.GOV.

CITY OF DIAMOND BAR CITY COUNCIL AGENDA

June 17, 2025

CALL TO ORDER: 6:30 p.m.

PLEDGE OF ALLEGIANCE: Mayor

INVOCATION: Deacon Alfred Guerrero, St. Denis
Catholic Church

ROLL CALL: Chou, Liu, Low, Mayor Pro Tem Tye,
Mayor Teng

APPROVAL OF AGENDA: Mayor

1. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS: NONE.

2. CITY MANAGER REPORTS AND RECOMMENDATIONS:

2.1 Chamber Annual Report.

3. PUBLIC COMMENTS:

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's Office at 21810 Copley Dr., Diamond Bar, California, during normal business hours.

4. SCHEDULE OF FUTURE EVENTS:

- 4.1 Concerts in the Park/Movies under the Stars – June 18, 2025, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.
- 4.2 Coffee with a Cop – June 21, 2025, 8:00 – 10:00 a.m, The Mugs, 20657 Golden Springs Dr. Ste 101.
- 4.3 Planning Commission Meeting – June 24, 2025 – cancelled.
- 4.4 Concerts in the Park/Movies under the Stars – June 25, 2025, 6:30 – 9:30 p.m., Summitridge Park, 1425 Summitridge Dr.
- 4.5 Free Catalytic Converter Etching – June 25, 2025, 9:00 -11:00 a.m., Calvary Chapel Golden Springs, 22324 Golden Springs Dr.
- 4.6 City Council Meeting – July 1, 2025, 6:30 p.m., online teleconference and SCAQMD Main Auditorium, 21865 Copley Dr.

5. CONSENT CALENDAR:

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

5.1 CITY COUNCIL MINUTES OF THE JUNE 3, 2025 REGULAR MEETING.**5.1.a June 3, 2025 City Council Regular Meeting Minutes**

Recommended Action:

Approve the June 3, 2025 Regular City Council meeting minutes.

Requested by: City Clerk

5.2 RATIFICATION OF CHECK REGISTER DATED MAY 28, 2025 THROUGH JUNE 10, 2025 TOTALING \$1,665,829.71.

Recommended Action:

Ratify the Check Register.

Requested by: Finance Department

5.3 TREASURER'S STATEMENT

Recommended Action:

Approve the April 2025 Treasurer's Statement.

Requested by: Finance Department

5.4 FIRST AMENDMENT WITH DISCOVERY CUBE ORANGE COUNTY FOR ENVIRONMENTAL EDUCATION SERVICES.

Recommended Action:

Approve, and authorize the City Manager to sign, the first amendment with Discovery Cube Orange County for environmental education services, in an amount not-to-exceed \$39,650 per fiscal year.

Requested by: City Manager

5.5 AGREEMENT WITH CITYGREEN CONSULTING FOR SOLID WASTE CONSULTING SERVICES THROUGH JUNE 30, 2027.

Recommended Action:

Approve, and authorize the City Manager to sign, a contract with CityGreen Consulting for solid waste consulting services through June 30, 2027.

Requested by: City Manager

5.6 CONSULTANT SERVICES AGREEMENT WITH ARCHITERRA DESIGN GROUP TO PROVIDE LANDSCAPE PLAN CHECKING AND INSPECTION SERVICES THROUGH JUNE 30, 2028.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Services Agreement with Architerra Design Group, to provide Landscape Plan Check and Inspection Services through June 30, 2028.

Requested by: Community Development Department

5.7 MAINTENANCE SERVICES AGREEMENT WITH WOODS MAINTENANCE SERVICES, INC. (DBA GRAFFITI CONTROL SYSTEMS) TO PROVIDE GRAFFITI ABATEMENT SERVICES THROUGH JUNE 30, 2028.

Recommended Action:

Approve, and authorize the City Manager to sign, the Maintenance Services Agreement with Woods Maintenance Services, Inc. to provide graffiti abatement services through June 30, 2028.

Requested by: Community Development Department

- 5.8 SECOND AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH WILLDAN ENGINEERING TO PROVIDE TEMPORARY PERMIT TECHNICIAN STAFFING FOR THE BUILDING AND SAFETY DIVISION.

Recommended Action:

Approve, and authorize the City Manager to sign, the Second Amendment to the Consultant Services Agreement with Willdan Engineering to provide continued temporary Permit Technician staffing through December 31, 2025.

Requested by: Community Development Department

- 5.9 PRINTING AND MAILING SERVICES FOR THE CITY NEWSLETTER AND RECREATION GUIDE WITH DIRECT CONNECTION.

Recommended Action:

Approve and authorize the City Manager to issue a Purchase Order to Direct Connection for printing and mailing services in the not-to-exceed amount of \$84,452.50 for Fiscal Year 25/26.

Requested by: City Manager

- 5.10 FIRST AMENDMENT TO THE CONSULTANT SERVICES AGREEMENT WITH SIMPSON ADVERTISING FOR GRAPHIC DESIGN SERVICES THROUGH JUNE 30, 2027.

Recommended Action:

Approve and authorize the City Manager to sign the First Amendment to the Consultant Services Agreement with Simpson Advertising extending the terms of service for two years through June 30, 2027.

Requested by: City Manager

- 5.11 CONSULTANT SERVICES AGREEMENT WITH BCT ENTERTAINMENT, INC. FOR THE PURCHASE OF A NEW AUDIO-VISUAL SYSTEM IN THE DIAMOND BAR CENTER BALLROOM WITH CONFIGURATION AND INSTALLATION SERVICES.

Recommended Action:

Approve, and authorize the City Manager to sign, a Consultant Services Agreement with BCT Entertainment, Inc. for the purchase of a new Audio-Visual System in the Diamond Bar Center Ballroom with configuration and installation services in the not-to-exceed amount of \$162,007.07, plus a contingency amount of \$32,392.93 for Contract Change Orders for a total authorization amount of \$194,400.00.

Requested by: Information Systems

- 5.12 FIRST AMENDMENT TO CROSSING GUARD SERVICES CONTRACT WITH ALL CITY MANAGEMENT SERVICES, INC. THROUGH JUNE 30, 2027.

Recommended Action:

Approve, and authorize the City Manager to sign, a Crossing Guard Services Agreement with All City Management Services, Inc. for an annual contract amount of \$276,960.60 for Fiscal Years 25/26 and 26/27.

Requested by: Public Works Department

- 5.13 CONSULTING SERVICES AGREEMENT WITH GLUMAC FOR THE PREPARATION OF THE DIAMOND BAR CIVIC CENTER ENERGY SUSTAINABILITY STUDY AND PREPARATION OF PLANS AND SPECIFICATIONS FOR RELATED ENERGY INFRASTRUCTURE IMPROVEMENTS.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Service Agreement with Glumac, in a not-to-exceed amount of \$109,270, plus a contingency amount of \$10,730, for a total authorization amount of \$120,000.

Requested by: Public Works Department

- 5.14 DESIGN SERVICES AGREEMENT WITH IDS GROUP, INC. FOR PREPARATION OF ENGINEERED PLANS AND SPECIFICATIONS FOR THE DIAMOND BAR BOULEVARD ROADWAY STABILIZATION PROJECT.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Service Agreement with IDS Group, Inc., in a not-to-exceed amount of \$122,568, plus a contingency amount of \$12,432, for a total authorization amount of \$135,000.

Requested by: Public Works Department

- 5.15 CONSULTANT SERVICES AGREEMENT WITH PRINCE GLOBAL SOLUTIONS, LLC. THROUGH JUNE 30, 2026.

Recommended Action:

Approve, and authorize the City Manager to sign, the Consulting Services Agreement with Prince Global Solutions, LLC, for Federal advocacy services through June 30, 2026.

Requested by: Public Works Department

5.16 LIST OF ROAD PROJECTS TO BE FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 FOR FY 2025/26.

Recommended Action:

Adopt Resolution No. 2025-21 authorizing the submission of FY 2025/26 List of Road Projects funded by SB-1: The Road Repair and Accountability Act of 2017.

Requested by: Public Works Department

5.17 AMENDMENT NO. 3 TO TRAFFIC SIGNAL MAINTENANCE SERVICES AGREEMENT WITH YUNEX TRAFFIC, LLC. THROUGH JUNE 30, 2027.

Recommended Action:

Approve, and authorize the City Manager to sign, Amendment No. 3 to the Traffic Signal Maintenance Services Agreement with Yunex Traffic, LLC (Yunex), extending the agreement for an additional two years through June 30, 2027.

Requested by: Public Works Department

5.18 DECLARATION TO LEVY ASSESSMENTS FOR LANDSCAPE ASSESSMENT DISTRICT NOS. 38, 39-2022 AND 41-2021 FOR FISCAL YEAR 2025/26.

Recommended Action:

A. Adopt Resolution No. 2025-22 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 38 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting;

B. Adopt Resolution No. 2025-23 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 39-2022 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting; and

C. Adopt Resolution No. 2025-24 declaring the City's intention to levy and collect assessments for Landscape Assessment District No. 41-2021 and directing staff to advertise the Public Hearing to be set for the July 15, 2025 regular meeting.

Requested by: Public Works Department

5.19 NOTICE OF COMPLETION FOR THE CITY HALL CABLE CHANNEL BROADCAST & AV EQUIPMENT UPGRADE, PROJECT #FP23504.

Recommended Action:

Approve, and authorize the Director of Public Works/City Engineer, to file the Notice of Completion.

Requested by: Public Works Department

- 5.20 THIRD AMENDMENT TO THE MAINTENANCE SERVICES AGREEMENT WITH MCE CORPORATION FOR LANDSCAPE SERVICES IN LLADS 38, 39-2022 AND 41-2021.

Recommended Action:

Approve, and authorize the City Manager, to sign Third Amendment to Maintenance Services Agreement with MCE Corporation through June 30, 2026.

Requested by: Public Works Department

- 5.21 THIRD AMENDMENT TO ROAD MAINTENANCE SERVICES AGREEMENT WITH CT&T CONCRETE PAVING, INC.

Recommended Action:

Approve, and authorize the City Manager to sign, the Third Amendment to the Road Maintenance Services Agreement with CT&T Concrete Paving, Inc. through June 30, 2026.

Requested by: Public Works Department

- 5.22 EIGHTH AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH EXTERIOR PRODUCTS CORPORATION FOR EXTERIOR DECOR & LIGHTING MAINTENANCE.

Recommended Action:

Approve, and authorize the City Manager to sign, the Eighth Amendment to the Maintenance Services Agreement with Exterior Products Corporation through June 30, 2026.

Requested by: Public Works Department

- 5.23 FIRST AMENDMENT TO MAINTENANCE SERVICES AGREEMENT WITH ECOFERT, INC. FOR LANDSCAPE FERTILIZER SERVICES.

Recommended Action:

Approve, and authorize the City Manager to sign, the First Amendment to the Maintenance Services Agreement with EcoFert, Inc. through June 30, 2026.

Requested by: Public Works Department

- 5.24 SECOND AMENDMENT TO STREET SWEEPING SERVICES AGREEMENT WITH VALLEY VISTA SERVICES, INC.

Recommended Action:

Approve, and authorize the City Manager to sign, the Second Amendment to the Maintenance Services Agreement with Valley Vista Services, Inc. through June 30, 2027.

Requested by: Public Works Department

6. **PUBLIC HEARINGS: NONE.**
7. **COUNCIL CONSIDERATION: NONE.**
8. **COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:**
9. **ADJOURNMENT:**