



**City of Diamond Bar  
City Council  
Public Financing Authority  
Parking Authority  
Agenda**

Chia Yu Teng, Mayor  
Steve Tye, Mayor Pro Tem  
Andrew Chou, Council Member  
Stan Liu, Council Member  
Ruth M. Low, Council Member

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

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**Meeting Date:** Tuesday, December 2, 2025

Joint Meeting 6:30 p.m.

**South Coast Air Quality Management District/Main Auditorium  
21865 Copley Drive, Diamond Bar, CA 91765**

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**WELCOME TO A MEETING OF THE DIAMOND BAR CITY COUNCIL**

Meetings are open to the public, and you are invited to attend and participate.

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV and on the City's website. The City Council may take action on any item listed on the agenda.

**HOW TO ACCESS THE MEETING REMOTELY**

**Television:** Spectrum Cable Channel 3 and Frontier FiOS television Channel 47  
**Internet:** [City's YouTube Channel](https://www.diamondbarca.gov/youtube) (diamondbarca.gov/youtube)  
**Listen-Only:** Call +1 (213) 929-4212, Access Code: 570-139-027  
**Participate:** [Join Go To Webinar](https://attendee.gotowebinar.com/register/929416530946979931)  
(<https://attendee.gotowebinar.com/register/929416530946979931>)

**RESOURCES**

Copies of agendas and agenda packets are on file and available for public inspection at the City Clerk's Office at 21810 Copley Drive, Diamond Bar, CA 91765 or online at [www.diamondbarca.gov/agendas](http://www.diamondbarca.gov/agendas). For more information about agendas or rules of the City Council, please [email the City Clerk's office](mailto:cityclerk@diamondbarca.gov) (cityclerk@diamondbarca.gov) or call 909-839-7010.

**AMERICANS WITH DISABILITY ACT ACCOMMODATION**

In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please [email the City Clerk's office](mailto:cityclerk@diamondbarca.gov) (cityclerk@diamondbarca.gov) or call 909-839-7010 as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

**PUBLIC INPUT**

The public may provide public comment by attending the meeting in person, by sending an email,

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or by logging into the teleconference. Please [email public comments to the City Clerk](mailto:cityclerk@diamondbarca.gov) (cityclerk@diamondbarca.gov) by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the City Council Members, noted for the record at the meeting, and posted on the City's official agenda webpage: [www.diamondbarca.gov/agendas](http://www.diamondbarca.gov/agendas). Please note that the meeting will proceed at the South Coast Air Quality Management District/Main Auditorium should comments by teleconferencing become infeasible due to an internet or power outage, or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing.

Speakers are limited to five (5) minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting may result in the person being removed from the meeting.

**LIVE MEETING NOTICE**

This meeting is being video recorded and by participating you are giving your permission to be televised. This meeting will be rebroadcast every Saturday and Sunday at 9:00 a.m. and alternate Tuesdays at 8:00 p.m.

**1. CALL TO ORDER:** 6:30 p.m., Main Auditorium**PLEDGE OF ALLEGIANCE:** Mayor Teng**INVOCATION:****ROLL CALL:** Council Members Chou, Liu, Low, Mayor Pro Tem Tye, Mayor Teng**APPROVAL OF AGENDA:** Mayor Teng**2. CITY COUNCIL REORGANIZATION:**

2.1 Selection of Mayor

2.2 Selection of Mayor Pro Tem

2.3 Presentation to 2025 Mayor Chia Yu Teng

**RECESS/RECEPTION****RECONVENE CITY COUNCIL MEETING****3. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS: None.****4. CITY MANAGER REPORTS AND RECOMMENDATIONS:****5. PUBLIC COMMENTS:**

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

**6. SCHEDULE OF FUTURE EVENTS:**

6.1 Winter Snow Fest – December 6, 2025, 8:00 a.m. – 2:00 p.m., Pantera Park, 738 Pantera Dr.

6.2 Windmill Lighting – December 6, 2025, 5:00 – 6:00 p.m., Intersection of Diamond Bar Blvd. and Grand Ave.

6.3 Planning Commission Meeting – December 9, 2025 - cancelled.

6.4 City Council Meeting – December 16, 2025, 6:30 p.m., South Coast Air Quality Management District - Auditorium, 21865 Copley Dr.

**7. CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a City Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

7.1 City Council Minutes of the November 18, 2025 Regular Meeting.

**Recommended Action:**

Approve the November 18, 2025 Regular City Council meeting minutes.

7.2 Ratification of Check Register Dated November 12, 2025 through November 25, 2025 totaling \$1,063,384.86.

**Recommended Action:**

Ratify the Check Register.

7.3 Cancellation of January 6, 2026 City Council Meeting and Approval of City Facilities Holiday Schedule.

**Recommended Action:**

- A. Adjourn the December 16, 2025 City Council meeting to January 20, 2026; and
- B. Approve City Facility closures on Friday, December 26, 2025, Wednesday, December 31, 2025 from noon to 5:30pm, and Friday, January 2, 2026.

7.4 Consulting Services Agreement with HdL Coren & Cone.

**Recommended Action:**

Approve, and authorize the City Manager to sign, the five-year consultant services agreement with HdL Coren & Cone in the not-to-exceed amount of \$91,008.00, with the option to extend for two additional five-year terms.

7.5 Consulting Services Agreement with NCE, Inc. for the Civil Engineering Design Services For Residential, Collector, and Arterial Streets Rehabilitation, and Residential Neighborhood ADA Curb Ramps Improvement Projects; CIP No. SI261

**Recommended Action:**

- A. Determined that approval of the design services agreement for the proposed project is not subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Article 18, Section 15262; and
- B. Approve, and authorize the City Manager to sign, the Consulting Services Agreement with NCE, Inc. in a not-to-exceed amount of \$542,955, plus a contingency amount of \$54,296, to be authorized by the City Manager, for a total authorization amount of \$597,251.

**8. PUBLIC HEARINGS: None.**

**9. COUNCIL CONSIDERATION: None.**

**RECESS TO PUBLIC FINANCING AUTHORITY:**

**1. CALL TO ORDER:**

**2. ROLL CALL:** Authority Members Low, Tye, Teng, Vice Chair Liu, Chair Chou

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**3. PUBLIC COMMENTS:****4. CONSENT CALENDAR:**

4.1 Public Financing Authority Minutes of December 3, 2024.

**Recommended Action:**

Approve the December 3, 2024 Public Financing Authority meeting minutes.

4.2 Public Financing Authority Treasurer's Statement.

**Recommended Action:**

Approve the Annual Public Financing Authority Treasurer's Statement.

**5. PUBLIC FINANCING AUTHORITY REORGANIZATION:**

5.1 Selection of Chair

5.2 Selection of Vice Chair

**6. AUTHORITY MEMBER COMMENTS:****7. ADJOURN PUBLIC FINANCING AUTHORITY MEETING:****RECESS TO PARKING AUTHORITY MEETING:****1. CALL TO ORDER:**

**2. ROLL CALL:** Authority Members Chou, Liu, Teng, Vice Chair Tye, Chair Low

**3. PUBLIC COMMENTS:****4. CONSENT CALENDAR:**

4.1 Parking Authority Minutes of December 3, 2024.

**Recommended Action:**

Approve the December 3, 2024 Parking Authority meeting minutes.

**5. PARKING AUTHORITY REORGANIZATION:**

5.1 Selection of Chair

5.2 Selection of Vice Chair

**6. AUTHORITY MEMBER COMMENTS:****7. ADJOURN PARKING AUTHORITY MEETING:****RECONVENE CITY COUNCIL MEETING:****10. COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:**

## **11. ADJOURNMENT:**

### **CERTIFICATION**

I, Kristina Santana, MMC, City Clerk, City of Diamond Bar, hereby certify, under penalty of perjury under the laws of the State of California that the foregoing notice was posted pursuant to Government Code Section 54950 Et. Seq., not less than 72 hours prior to the meeting, at the following locations: Diamond Bar City Hall Kiosk, Diamond Bar City Hall Bulletin Board, City website: [www.diamondbarca.gov](http://www.diamondbarca.gov), and Diamond Bar Library.

Kristina Santana, MMC  
City Clerk

*Date Posted: November 25, 2025*