



City of Diamond Bar Parks and Recreation Commission Agenda

Cynthia Quan, Chair
Saman Mahmood, Vice Chair
Lee Mao, Commissioner
Andrew Wong, Commissioner
David Wu, Commissioner

Meeting Date: Thursday, September 25, 2025

Regular Meeting 6:30 p.m.

**Diamond Bar City Hall – Windmill Community Room
21810 Copley Drive, Diamond Bar CA 91765**

WELCOME TO A MEETING OF THE DIAMOND BAR PARKS AND RECREATION COMMISSION

Meetings are open to the public, and you are invited to attend and participate.

Agendas for regular Parks and Recreation (P&R) Commission meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations and on the City's website. The Parks and Recreation Commission may take action on any item listed on the agenda.

HOW TO ACCESS THE MEETING REMOTELY

Listen-Only: Call +1 (415) 655-0052, Access Code: 596-696-960

Participate: [Join Go To Webinar](https://attendee.gotowebinar.com/register/4133846411044341599)
(<https://attendee.gotowebinar.com/register/4133846411044341599>)

RESOURCES

Copies of agendas and agenda packets are on file and available for public inspection in the City Clerk's Office at 21810 Copley Drive, Diamond Bar, CA 91765 or online at www.diamondbarca.gov/agendas. For more information about agendas or rules of the Parks and Recreation Commission, please contact the Parks and Recreation Department at 909-839-7070 or recreation@diamondbarca.gov.

AMERICANS WITH DISABILITY ACT ACCOMODATION

In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please contact the Parks and Recreation Department at 909-839-7070 or recreation@diamondbarca.gov as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

PUBLIC INPUT

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please email public comments to the Parks and Recreation Commission at recreation@diamondbarca.gov by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Parks and

Recreation Commission and noted for the record at the meeting. Please note that the meeting will proceed at Diamond Bar City Hall – Windmill Community Room should comments by teleconferencing become infeasible due to an internet or power outage or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing.

Speakers are limited to five (5) minutes per agenda item, unless the Chairperson determines otherwise. The Chairperson may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant considerations. Speakers may address the Parks and Recreation Commission only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal. Any material to be submitted to the Parks and Recreation Commission at the meeting should be submitted through the Administrative Coordinator.

Public comments must be directed to the Parks and Recreation Commission. A person who disrupts the orderly conduct of the meeting after being warned by the Chairperson or the Chairperson's designee that their behavior is disrupting the meeting may result in the person being removed from the meeting.

1. CALL TO ORDER: 6:30 p.m., Windmill Room**PLEDGE OF ALLEGIANCE:****ROLL CALL:** Commissioners Mao, Wong, Wu, Vice-Chair Mahmood, and Chair Quan**2. PUBLIC COMMENTS:**

“Public Comments” is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Parks and Recreation Commission on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Parks and Recreation Commission. Although the Parks and Recreation Commission values your comments, pursuant to the Brown Act, members of the Parks and Recreation Commission may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the Parks and Recreation Commission.

3. SCHEDULE OF FUTURE EVENTS:

- 3.1 Tuesday, October 7, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive - Diamond Bar
- 3.2 Wednesday, October 15, 2025 State of the City Address - 5:30pm - Diamond Bar Center - 1600 Grand Avenue - Diamond Bar
- 3.3 Thursday, October 16, 2025 Halloween Costume Dance - 5:30 - 9:30pm - Diamond Bar Center - 1600 Grand Avenue - Diamond Bar
- 3.4 Tuesday, October 21, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive - Diamond Bar
- 3.5 Saturday, October 25, 2025 Halloween Party 9:00am - 12:00pm - Pantera Park - 738 Pantera Drive - Diamond Bar
- 3.6 Tuesday, November 4, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive - Diamond Bar
- 3.7 Thursday, November 6, 2025 Veterans Celebration - 9:00 - 11:00am - Diamond Bar Center - 1600 Grand Avenue - Diamond Bar
- 3.8 Tuesday, November 11, 2025 City Offices Closed
- 3.9 Tuesday, November 18, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive - Diamond Bar
- 3.10 Thursday, November 20, 2025 Healthy Diamond Bar: Trail Hike at Mesa Loop - 9:00 - 10:00am - Sycamore Canyon Park - 22930 E. Golden Springs Drive - Diamond Bar
- 3.11 Thursday, November 27 and Friday, November 28, 2025 City Offices Closed
- 3.12 Tuesday, December 2, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium -

21865 Copley Drive - Diamond Bar

- 3.13 Saturday, December 6, 2025 Winter Snow Fest and Craft Fair - 8:00am - 2:00pm - Pantera Park - 738 Pantera Drive - Diamond Bar
- 3.14 Saturday, December 6, 2025 Windmill Lighting - 5:00 - 6:00pm - Diamond Bar Towne Center - Intersection of Diamond Bar Boulavard and Grand Avenue - Diamond Bar
- 3.15 Thursday, December 11, 2025 Holiday Dance - 5:30 - 9:00pm - Diamond Bar Center - 1600 Grand Avenue - Diamond Bar
- 3.16 Saturday, December 13, 2025 Community Excursion: American Ballet Theatre's The Nutcracker - 12:00 - 7:00pm - Departs from the Diamond Bar Center - 1600 Grand Avenue - Diamond Bar
- 3.17 Tuesday, December 16, 2025 City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive - Diamond Bar
- 3.18 Wednesday, December 24 and Thursday, December 25 City Offices Closed

4. **CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the Parks and Recreation Commission to be routine and will be acted on by a single motion unless a Parks and Recreation Commission Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

- 4.1 Minutes for Approval, and or File and Receipt

Recommended Action:

Approval of Minutes for the July 24, 2025 Regular Meeting

5. **NEW BUSINESS**

- 5.1 Consideration of November 27, 2025 Parks & Recreation Commission Meeting

Recommended Action:

Consider, discuss, and provide direction to staff.

6. **INFORMATION ITEMS:**

- 6.1 September 2025 Recreation Program Update

Recommended Action:

Receive and file.

- 6.2 September 2025 Maintenance Report

Recommended Action:

Receive and File

7. **DIRECTOR'S REPORT:**

- 7.1 Maple Hill Park Update

8. PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**9. ADJOURNMENT:****CERTIFICATION**

I, Robin Crawford, Administrative Coordinator, City of Diamond Bar, hereby certify, under penalty of perjury under the laws of the State of California that the foregoing notice was posted pursuant to Government Code Section 54950 Et. Seq., not less than 72 hours prior to the meeting, at the following locations: Diamond Bar City Hall Kiosk, Diamond Bar City Hall Bulletin Board, City website: www.diamondbarca.gov, and Diamond Bar Library.

Robin Crawford
Administrative Coordinator
Date Posted: September 18, 2025