



City of Diamond Bar City Council Agenda

Steve Tye, Mayor
Ruth M. Low, Mayor Pro Tem
Andrew Chou, Council Member
Stan Liu, Council Member
Chia Yu Teng, Council Member

City Manager Dan Fox • City Attorney Omar Sandoval • City Clerk Kristina Santana

Meeting Date: Tuesday, January 20, 2026

Closed Session 5:30 p.m.
Regular Meeting 6:30 p.m.

**South Coast Air Quality Management District/Main Auditorium
21865 Copley Drive, Diamond Bar, CA 91765**

WELCOME TO A MEETING OF THE DIAMOND BAR CITY COUNCIL

Meetings are open to the public, and you are invited to attend and participate.

Agendas for regular City Council meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations, on DBTV and on the City's website. The City Council may take action on any item listed on the agenda.

HOW TO ACCESS THE MEETING REMOTELY

Television: Spectrum Cable Channel 3 and Frontier FiOS television Channel 47
Internet: [City's YouTube Channel](https://www.diamondbarca.gov/youtube) (diamondbarca.gov/youtube)
Listen-Only: Call +1 (631) 992-3221, Access Code: 713-058-715
Participate: [Join Go To Webinar](https://attendee.gotowebinar.com/register/930497352115026270)
(https://attendee.gotowebinar.com/register/930497352115026270)

RESOURCES

Copies of agendas and agenda packets are on file and available for public inspection at the City Clerk's Office at 21810 Copley Drive, Diamond Bar, CA 91765 or online at www.diamondbarca.gov/agendas. For more information about agendas or rules of the City Council, please [email the City Clerk's office](mailto:cityclerk@diamondbarca.gov) (cityclerk@diamondbarca.gov) or call 909-839-7010.

AMERICANS WITH DISABILITY ACT ACCOMMODATION

In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please [email the City Clerk's office](mailto:cityclerk@diamondbarca.gov) (cityclerk@diamondbarca.gov) or call 909-839-7010 as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

PUBLIC INPUT

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please [email public comments to the City Clerk](#)

(cityclerk@diamondbarca.gov) by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the City Council Members, noted for the record at the meeting, and posted on the City's official agenda webpage: www.diamondbarca.gov/agendas. Please note that the meeting will proceed at the South Coast Air Quality Management District/Main Auditorium should comments by teleconferencing become infeasible due to an internet or power outage, or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing.

Speakers are limited to five (5) minutes per agenda item, unless the Mayor determines otherwise. The Mayor may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant consideration. Speakers may address the Council only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal. Any material to be submitted to the City Council at the meeting should be submitted through the City Clerk.

Public comments must be directed to the City Council. A person who disrupts the orderly conduct of the meeting after being warned by the Mayor or the Mayor's designee that their behavior is disrupting the meeting may result in the person being removed from the meeting.

LIVE MEETING NOTICE

This meeting is being video recorded and by participating you are giving your permission to be televised. This meeting will be rebroadcast every Saturday and Sunday at 9:00 a.m. and alternate Tuesdays at 8:00 p.m.

1. CLOSED SESSION:

5:30 p.m., CC-8 Conference Room, In Person ONLY - no teleconference

CLOSED SESSION PUBLIC COMMENT

The Public Comment portion of the City Council Closed Session is limited to matters appearing on the Closed Session. Additional opportunities for further Public Comment will be given during the regular meeting.

Conference with Legal Counsel - Existing Litigation

Government Code 54956.9(d)(1) Name of Case: John Zhong & Catherine Li vs. City of Diamond Bar, et al., USDC Case Nos. 2:25-CV-09491 and 2:25-CV-11360; LACSC Case No. 23PSCV02124; Cal. Ct. Appeal Case No. B335376.

Conference with Legal Council - Anticipated Litigation

Initiation of Litigation per Government Code 54956.9(d)(4). One potential case.

Conference with Legal Counsel - Existing Litigation

Government Code 54956.9(d)(1). Name of case: City of Diamond Bar vs. Kim D. Tran, et al., LACSC Case No. 25PSCV02202.

2. CALL TO ORDER: 6:30 p.m., Main Auditorium

PLEDGE OF ALLEGIANCE: Mayor Tye

INVOCATION: Pastor Kenton Tse, Children's Ministry Director, Gateway Friends Church

ROLL CALL: Council Members Chou, Liu, Teng, Mayor Pro Tem Low, Mayor Tye

APPROVAL OF AGENDA: Mayor Tye

3. SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS: None.**4. CITY MANAGER REPORTS AND RECOMMENDATIONS:**

4.1 Diamond Ride Update.

5. PUBLIC COMMENTS:

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Council on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Council. Although the City Council values your comments, pursuant to the Brown Act, members of the City Council or Staff may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the City Council.

6. SCHEDULE OF FUTURE EVENTS:

6.1 Parks and Recreation Commission Meeting - January 22, 2026, 6:30 p.m., City Hall Windmill

Room, 21810 Copley Dr.

- 6.2 Planning Commission Meeting - January 27, 2026 - cancelled.
- 6.3 Free Catalytic Converter Etching - January 28, 2026, 9:00 - 11:00 a.m., Calvary Chapel Golden Springs, 22324 Golden Springs Dr.
- 6.4 City Government Explained: The Workings of City Government - January 28, 2026, 6:00 - 8:00 p.m., City Hall Windmill Room, 21810 Copley Dr.
- 6.5 City Council Meeting – February 3, 2026, 6:30 p.m., South Coast Air Quality Management District – Auditorium, 21865 Copley Dr.

7. **CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the City Council to be routine and will be acted on by a single motion unless a City Council Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

- 7.1 City Council Minutes of the December 16, 2025 Regular Meeting.

Recommended Action:

Approve the December 16, 2025 Regular City Council meeting minutes.

- 7.2 Ratification of Check Register Dated December 10, 2025 through January 13, 2026 totaling \$3,295,066.05.

Recommended Action:

Ratify the Check Register.

- 7.3 Treasurer's Statement.

Recommended Action:

Approve the December 2025 Treasurer's Statement.

- 7.4 Walnut Valley Unified School District Digital Billboard Project No. PL2024-40.

Recommended Action:

A. Approve for second reading by title only, waive full reading, and adopt Ordinance No. 01 (2026): AN ORDINANCE OF THE CITY OF DIAMOND BAR AMENDING SECTIONS 22.10.030, 22.36.080, 22.36.120, AND 22.80.020 OF THE DIAMOND BAR CITY CODE PERTAINING TO THE REGULATION OF BILLBOARDS; and

B. Approve for second reading by title only, waive full reading, and adopt Ordinance No. 02 (2026): AN ORDINANCE OF THE CITY OF DIAMOND BAR APPROVING DEVELOPMENT AGREEMENT NO. 2026-01, FOR PROPERTY COMPRISED OF APPROXIMATELY 6.08 ACRES LOCATED AT 880 SOUTH LEMON AVENUE, WALNUT, CALIFORNIA WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF DIAMOND BAR (ASSESSOR'S PARCEL NUMBER 8760-015-901).

- 7.5 Amendment to the City of Diamond Bar's Parking Penalty Schedule.

Recommended Action:

Adopt Resolution No. 2026-01 amending the City of Diamond Bar's Parking Penalty

Schedule to incorporate a \$55.00 penalty for daylighting parking violations pursuant to the California Assembly Bill 413 ("AB 413").

- 7.6 Purchase of two (2) Cisco Network Switches.

Recommended Action:

Approve and authorize the City Manager to issue a purchase order to GovConnection, Inc. for the purchase of two (2) Cisco Network Switches in the not-to-exceed amount of \$11,464.86.

- 7.7 Notice of Completion for Arterial Streets and the Area 4 Residential and Collectors Streets Rehabilitation Project.

Recommended Action:

Approve, and authorize the Director of Public Works/City Engineer to file the Notice of Completion.

- 7.8 Exoneration of Storm Drain Improvements Surety Bond No. 24058529 for Tract No. 63623 (South Pointe).

Recommended Action:

Approve the exoneration of Surety Bond No. 24058529.

8. PUBLIC HEARINGS:

- 8.1 Fee Schedule for the City of Diamond Bar.

Recommended Action:

A. Open the public hearing to receive public testimony;

B. Close the public hearing; and

C. Adopt Resolution No. 2026-02 approving the City of Diamond Bar Fee Schedule effective July 1, 2026.

- 8.2 Community Development Block Grant (CDBG) Program Allocations for Fiscal Year 2026/2027.

Recommended Action:

A. Open the public hearing to receive public testimony;

B. Close the public hearing; and

C. Adopt Resolution No. 2026-03 approving the Community Development Block Grant Funding Allocations for Fiscal Year 2026/2027.

9. COUNCIL CONSIDERATION:

- 9.1 Amendment to the City of Diamond Bar Compensation Plan and Fringe Benefits for FY 2025-26.

Recommended Action:

Adopt Resolution No. 2026-04, amending the Compensation Plan and Fringe Benefits to establish and fund a Human Resources and Risk Management Director classification.

10. COUNCIL SUB-COMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS:

11. ADJOURNMENT:

CERTIFICATION

I, Kristina Santana, MMC, City Clerk, City of Diamond Bar, hereby certify, under penalty of perjury under the laws of the State of California that the foregoing notice was posted pursuant to Government Code Section 54950 Et. Seq., not less than 72 hours prior to the meeting, at the following locations: Diamond Bar City Hall Kiosk, Diamond Bar City Hall Bulletin Board, City website: www.diamondbarca.gov, and Diamond Bar Library.

Kristina Santana, MMC
City Clerk
Date Posted: January 16, 2026



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: City Council Minutes of the December 16, 2025 Regular Meeting.

STRATEGIC GOAL: Open, Engaged and Responsive Government

RECOMMENDATION:

Approve the December 16, 2025 Regular City Council meeting minutes.

FINANCIAL IMPACT:

None.

BACKGROUND:

Government Code Section 36814 mandates the City Clerk to keep an accurate record of the City Council's proceedings.

ANALYSIS:

Minutes have been prepared and are being presented for approval.

PREPARED BY:

Kristina Santana, City Clerk, City Clerk's Office

ATTACHMENTS:

1. December 16, 2025 City Council Regular Meeting Minutes

CITY OF DIAMOND BAR
MINUTES OF THE CITY COUNCIL STUDY SESSION AND REGULAR MEETING
SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT/MAIN AUDITORIUM
21865 COPLEY DRIVE, DIAMOND BAR, CA 91765
DECEMBER 16, 2025

1. **STUDY SESSION:** Mayor Tye opened the Study Session at 5:00 p.m. All Council Members were present.

1.1 Citywide Fee Study Review.

PMA/Mansfield presented the report and together with Tony Thatcher, Principal Consultant, Willdan Financial Services, responded to Council Member questions.

There were no public comments provided.

Mayor Tye adjourned the Study Session at 6:24 p.m.

2. **CALL TO ORDER:** Mayor Tye called the Regular City Council meeting to order at 6:30 p.m. in the South Coast Air Quality Management District Main Auditorium, 21865 Copley Drive, Diamond Bar, CA 91765.

PLEDGE OF ALLEGIANCE: Council Member Chou led the Pledge of Allegiance.

INVOCATION: Tim Park, Lead Pastor at Evangelical Free Church

ROLL CALL: Council Members Andrew Chou, Stan Liu, Chia Yu Teng, Mayor Pro Tem Ruth M. Low, Mayor Steve Tye

Absent: None.

Staff present in person: Dan Fox, City Manager; Omar Sandoval, City Attorney; Anthony Santos, Assistant to the City Manager; Dannette Mansfield, Principal Management Analyst; Amy Haug, Human Resources and Risk Manager; Greg Gubman, Community Development Director; Grace Lee, Planning Manager; Rudy Lopez, Assistant Planner; Raymond Tao, Building Official; Jason Jacobsen, Finance Director; Ryan Wright, Parks and Recreation Director; Christy Murphey, Recreation Superintendent; Hal Ghafari, Public Works Manager/Assistant City Engineer; Nicholas Delgado, Management Analyst; Cecilia Arellano, Community Relations Manager; Kristina Santana, City Clerk.

Others present: Nancy Farias, Deputy, Diamond Bar/Walnut Sheriff's Station.

APPROVAL OF AGENDA: Mayor Teng approved the agenda as presented.

3. **SPECIAL PRESENTATIONS, CERTIFICATES, PROCLAMATIONS:**

3.1 Presentation of City Tile to Outgoing Planning Commissioner Naila Barlas.

The City Council presented the City Tile to Outgoing Planning Commissioner Naila Barlas for nearly 10 years of service as a Planning Commissioner.

4. CITY MANAGER REPORTS AND RECOMMENDATIONS:

4.1 Restaurant Week Update.

PMA/Mansfield provided an update on Diamond Bar Restaurant Week 2025.

5. PUBLIC COMMENTS:

The following provided public comments:

Cynthia Yu, Diamond Bar Library Manager
Lee Mao, resident
Captain Tousey, Captain, Diamond Bar/Walnut Sheriff's Station

CC/Santana reported that no emails and were submitted for public comment, and no guests on the teleconference line requested to speak under Public Comments.

6. SCHEDULE OF FUTURE EVENTS: CM/Fox presented the Schedule of Future Events.

7. CONSENT CALENDAR: MPT/Low moved, C/Chou seconded, to approve the Consent Calendar. Motion carried 5-0 by the following Roll Call vote:

AYES:	COUNCIL MEMBERS:	Chou, Liu, Teng, MPT/Low, M/Tye
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

7.1 Approved December 2, 2025 City Council Regular Meeting Minutes.

7.2 Ratified Check Register Dated November 26, 2025 through December 9, 2025 Totaling \$432,371.02.

7.3 Adopted Resolution No. 2025-35 Amending the Compensation Plan for Part-time Non-Benefitted Classifications of Employment.

7.4 Approved the Third Amendment to the Consultant Services Agreement with Willdan Engineering to Provide Temporary Permit Technician Staffing for the Building and Safety Division.

7.5 Approved the November 2025 Treasurer's Statement.

8. PUBLIC HEARINGS:

8.1 Walnut Valley Unified School District (WVUSD) Electronic Billboard Project Planning Case No. PL2024-40.

AP/Lopez gave the presentation and responded to Council questions.

Mayor Tye opened the Public Hearing at 7:06 p.m.

Laya Abu Taleb, WVUSD Board President, expressed support for the project.

CC/Santana confirmed that an email was submitted for public comment for this item from Walnut Valley Unified School District Superintendent Dr. Robert P. Taylor.

Mayor Tye closed the Public Hearing at 7:08 p.m.

CA/Sandoval responded to more questions from the City Council.

After further discussion, C/Liu moved, C/Teng seconded, to adopt Resolution No. 2025-36 approving the Mitigated Negative Declaration and adopting the Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act (CEQA); and to introduce for first reading by title only, waive full reading of Ordinance No. 01 (2026), and set for second reading and adoption at the January 20, 2026 City Council meeting: AN ORDINANCE OF THE CITY OF DIAMOND BAR AMENDING SECTIONS 22.10.030, 22.36.080, 22.36.120, AND 22.80.020 OF THE DIAMOND BAR CITY CODE PERTAINING TO THE REGULATION OF BILLBOARDS; and to approve for first reading by title only, waive full reading of Ordinance No. 02 (2026), and set for second reading and adoption at the January 20, 2026 City Council meeting: AN ORDINANCE OF THE CITY OF DIAMOND BAR APPROVING DEVELOPMENT AGREEMENT NO. 2026-01, FOR PROPERTY COMPRISED OF APPROXIMATELY 6.08 ACRES LOCATED AT 880 SOUTH LEMON AVENUE, WALNUT, CALIFORNIA WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF DIAMOND BAR (ASSESSOR'S PARCEL NUMBER 8760-015-901); and to adopt Resolution No. 2025-37 approving Conditional Use Permit and Development Review Planning Case No. PL2024-40.

Motion carried 5-0 by the following roll call vote:

AYES: COUNCIL MEMBERS: Chou, Liu, Teng, MPT/Low, M/Tye

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

9. COUNCIL CONSIDERATION:**9.1 Annual Appointment of Council Members to Serve on Local and Regional Boards, Commissions and Committees.**

CM/Fox gave an oral staff report.

CC/Santana reported that no emails were submitted for this item and no guests on the teleconference line requested to speak.

C/Low moved, C/Chou seconded, to ratify the Mayor's appointments, and adopt Resolution No. 2025-38 confirming appointments to the San Gabriel Valley Council of Governments.

Motion carried 5-0 by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Chou, Liu, Teng, MPT/Low, M/Tye
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

9.2 Appointments to the Parks and Recreation Commission and Planning Commission to Fill Unexpired Terms.

M/Tye gave an oral report.

CC/Santana reported that no emails were submitted for this item and no guests on the teleconference line requested to speak.

MPT/Low moved, C/Chou seconded, to Ratify Mayor Tye's appointment of Lee Mao to the Planning Commission and Devang Mehta to the Parks & Recreation Commission.

Motion carried 5-0 by the following roll call vote:

AYES:	COUNCIL MEMBERS:	Chou, Liu, Teng, MPT/Low, M/Tye
NOES:	COUNCIL MEMBERS:	None
ABSENT:	COUNCIL MEMBERS:	None

10. COUNCIL SUBCOMMITTEE REPORTS AND MEETING ATTENDANCE REPORTS/COUNCIL MEMBER COMMENTS:

The following Council Members provided a report on meetings attended at the expense of the local agency per Government Code 53232.3(d).

Council Member Teng reported attending the Los Angeles Sanitation District Tour of Water Recycling Plant in Pico Rivera.

- 11. ADJOURNMENT:** With no further business to conduct, M/Tye adjourned the Regular City Council Meeting at 7:41 p.m. in memory of Eric Baugh.

Respectfully Submitted,

Kristina Santana, City Clerk

The foregoing minutes are hereby approved this 20th day of January, 2026.

Steve Tye, Mayor



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Ratification of Check Register Dated December 10, 2025 through January 13, 2026 totaling \$3,295,066.05.

STRATEGIC GOAL: Open, Engaged and Responsive Government

RECOMMENDATION:

Ratify the Check Register.

FINANCIAL IMPACT:

Expenditure of \$3,295,066.05.

BACKGROUND:

The City has established the policy of issuing accounts payable checks on a bi-weekly basis with City Council ratification at the next scheduled City Council Meeting. The attached check register containing checks dated December 10, 2025 through January 13, 2026 totaling \$3,295,066.05 is being presented for ratification.

ANALYSIS:

All payments have been made in compliance with the City's purchasing policies and procedures. The attached Affidavit affirms that the check register has been audited and deemed accurate.

PREPARED BY:

Luisa Allen, Senior Accounting Technician, Finance

ATTACHMENTS:

1. Check Register Affidavit 1-20-2026
2. Check Register 1-20-2026



CITY OF DIAMOND BAR CHECK REGISTER AFFIDAVIT

The attached listings of demands, invoices, and claims in the form of a check register including checks dated December 10, 2025 through January 13, 2026 has been audited and is certified as accurate. Payments have been allowed from the following funds in these amounts:

Description	Amount
General Fund	\$2,265,697.44
Measure W Local Return Fund	\$58,930.77
Measure M Local Return Fund	\$652.91
Measure R Local Return Fund	\$396.15
Prop A Transit Tax Fund	\$91,371.90
Prop C Transit Tax Fund	\$61,648.83
LLAD 38 Fund	\$45,602.44
LLAD 41 Fund	\$18,109.36
LLAD 39 Fund	\$34,249.12
Vehicle Maint & Equip Fund	\$8,907.42
Integrated Waste Mgmt - AB939	\$61,690.98
Community Dev Block Grant Fund	\$6,196.00
Capital Imprv Project Fund	\$296,847.30
Building Faciltiy & Maint Fund	\$5,418.20
PLHA Fund	\$545.00
Road Maint & Rehab Fund	\$71,343.75
Community Organization Support Fund	\$1,500.00
Park & Facilities Dev Fund	\$179,279.05
Technology Reserve Fund	\$45.98
Peg Fees Fund	\$6,000.00
General Fund Update	\$42,290.95
Homeless Response City Mgr Fund	\$980.00
Equip Maint & Replacement Fund	\$37,362.50
	<u>\$3,295,066.05</u>

Signed:

Andrea Campbell

Finance Supervisor
Andrea Campbell

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17531	12/16/2025	ABSOLUTE SECURITY INTERNATIONAL INC		SECURITY GUARD SERVICES	100510	55330	\$5,069.44
						CHECK TOTAL	\$5,069.44
17532	12/16/2025	AFFORDABLE GENERATOR SERVICES INC		PORTABLE GENERATOR MAINT (DBC)	100510	52310	\$758.13
						CHECK TOTAL	\$758.13
17533	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	239	21117	\$2.08
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	241	21117	\$2.08
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	203	21117	\$3.01
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	204	21117	\$4.51
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	207	21117	\$15.89
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	201	21117	\$18.73
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	250	21117	\$66.61
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	206	21117	\$132.26
	12/16/2025	AFLAC		SUPP INSURANCE PREMIUM NOVEMBER 2025	100	21117	\$1,404.09
						CHECK TOTAL	\$1,649.26
17534	12/16/2025	AIMTD LLC		BIKE & PEDESTRIAN TURNING DATA	100615	54400	\$750.00
						CHECK TOTAL	\$750.00
17535	12/16/2025	ALGALITA MARINE RESEARCH & EDUCATION		ENVIRO EDU SERVICES- BUS REIMBURSEMENT	250170	54900	\$750.00
						CHECK TOTAL	\$750.00
17536	12/16/2025	ALL CITY MANAGEMENT SERVICES INC		CROSSING GUARD SERVICES - 10/26/25-11/8/25	100310	55412	\$14,021.51
	12/16/2025	ALL CITY MANAGEMENT SERVICES INC		CROSSING GUARD SERVICES - 11/16/25-11/29/25	100310	55412	\$12,037.83
						CHECK TOTAL	\$26,059.34

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17537	12/16/2025	AMERICOMP TONER & REPAIR LLC		TONERS FOR COPIERS AND PRINTERS (FUSER)	100230	51200	\$437.90
CHECK TOTAL							\$437.90
17538	12/16/2025	EIDIM GROUP INC		ANNUAL RENEWAL - CABLECAST - FY 25-26	100230	52314	\$3,078.00
CHECK TOTAL							\$3,078.00
17539	12/16/2025	ANIMAL PEST MANAGEMENT SERVICES INC		COMPREHENSIVE PEST MGMT SVCS (NOV2025) FY25-26	100630	52320	\$70.00
	12/16/2025	ANIMAL PEST MANAGEMENT SERVICES INC		COMPREHENSIVE PEST MGMT SVCS (NOV2025) FY25-26	100510	52320	\$105.00
	12/16/2025	ANIMAL PEST MANAGEMENT SERVICES INC		COMPREHENSIVE PEST MGMT SVCS (NOV2025) FY25-26	100620	52320	\$120.00
CHECK TOTAL							\$295.00
17540	12/16/2025	ARCHITERRA INC		LANDSCAPE PLAN CHECK PL2025-13 OCT 25	100	22107	\$62.50
	12/16/2025	ARCHITERRA INC		LANDSCAPE PLAN CHECK PL2022-89 OCT 25	100	22107	\$406.25
	12/16/2025	ARCHITERRA INC		LANDSCAPE PLAN CHECK PL2025-29 OCT 25	100	22107	\$343.75
	12/16/2025	ARCHITERRA INC		LANDSCAPE PLAN CHECK PL2025-72 OCT 25	100	22107	\$562.50
CHECK TOTAL							\$1,375.00
17541	12/16/2025	ASSA ABLOY ENTRANCE SYSTEMS US INC		CITYHALL/LIBRARY DOOR MAINTENANCE	100620	52320	\$1,427.78
CHECK TOTAL							\$1,427.78
17542	12/16/2025	BCT ENTERTAINMENT INC		DIAMOND BAR CENTER BALLROOM AV PROJECT	503230	56130	\$18,400.00
CHECK TOTAL							\$18,400.00
17543	12/16/2025	ROBYN A BECKWITH		CITYHALL POINSETTAS	100620	52320	\$173.40
	12/16/2025	ROBYN A BECKWITH		INTERIOR PLANT SERVICE - DECEMBER 2025	100510	52320	\$275.00
	12/16/2025	ROBYN A BECKWITH		INTERIOR PLANT SERVICE - DECEMBER 2025	100620	52320	\$380.00
CHECK TOTAL							\$828.40
17544	12/16/2025	BELLFLOWER AUTOMOTIVE INC		FLEET VEHICLE MAINT (LIC#1524126)	502630	52312	\$2,499.14
	12/16/2025	BELLFLOWER AUTOMOTIVE INC		FLEET VEHICLE MAINT (LIC#1338160/ ESCAPE)	502620	52312	\$611.04

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	BELLFLOWER AUTOMOTIVE INC		FLEET VEHICLE MAINT (LIC#1524113)	502630	52312	\$1,307.33
						CHECK TOTAL	\$4,417.51
17545	12/16/2025	BLUEBEAM INC		ANNUAL RENEWAL -BLUEBEAM ORG ADMIN PRO -THRU 11/26	100230	52314	\$400.00
						CHECK TOTAL	\$400.00
17546	12/16/2025	BRIAN E WORTHINGTON		PC STIPEND - OCTOBER 2025	100410	52525	\$65.00
						CHECK TOTAL	\$65.00
17547	12/16/2025	LINGO TELECOM LLC		CITYWIDE ANALOG PHONE SERVICE - NOV 2025	100230	52200	\$4,204.95
						CHECK TOTAL	\$4,204.95
17548	12/16/2025	CDW GOVERNMENT		STARTECH USB BLUETOOTH ADAPTERS (6)	100230	51300	\$77.64
	12/16/2025	CDW GOVERNMENT		ERGONOMIC MOUSE (1)	100230	51300	\$59.76
						CHECK TOTAL	\$137.40
17549	12/16/2025	CHEM PRO LABORATORY INC		WATER TREATMENT (CITYHALL/DEC)	100620	52320	\$187.95
						CHECK TOTAL	\$187.95
17550	12/16/2025	CHICAGO TITLE COMPANY		HIP 092 CDBG 897 ADAMSGROVE NOV 2025	225440	55570	\$76.00
						CHECK TOTAL	\$76.00
17551	12/16/2025	CIVICPLUS LLC		ANNUAL RENEWAL - ONLINE MUNICODE HOSTING -FY 25-26	100230	52314	\$945.00
						CHECK TOTAL	\$945.00
17552	12/16/2025	COCO SUTZE CHENG		INSTRUCTOR PAYMENT - FITNESS - FALL 25	100520	55320	\$168.00
						CHECK TOTAL	\$168.00
17553	12/16/2025	CORODATA MEDIA STORAGE INC		DAILY TAPE ROTATION & STORAGE - OCT 2025	100230	52314	\$807.30
						CHECK TOTAL	\$807.30
17554	12/16/2025	CW PRODUCTS		BRANDED GIVEAWAY ITEMS	100240	51400	\$2,621.83
						CHECK TOTAL	\$2,621.83
17555	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-OCT 2025	100120	54024	\$740.00
	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-OCT 2025	100120	54024	\$3,132.20

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-OCT 2025	100120	54024	\$1,499.24
	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-NOV 2025	100120	54024	\$40.00
	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-NOV 2025	100120	54024	\$675.60
	12/16/2025	DAPEER ROSENBLIT & LITVAK LLP		SPECIAL LEGAL COUNSEL CODE ENFORCEMENT-NOV 2025	100120	54024	\$71.94
						CHECK TOTAL	\$6,158.98
17556	12/16/2025	DDS LEARNING SYSTEMS INC		INSTRUCTOR PAYMENT - COMPUTER - FALL25	100520	55320	\$270.00
							CHECK TOTAL \$270.00
17557	12/16/2025	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM DECEMBER 2025	206	21105	\$0.96
	12/16/2025	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM DECEMBER 2025	207	21105	\$0.96
	12/16/2025	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM DECEMBER 2025	201	21105	\$3.22
	12/16/2025	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM DECEMBER 2025	250	21105	\$36.36
	12/16/2025	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM DECEMBER 2025	100	21105	\$164.74
						CHECK TOTAL	\$206.24
17558	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	203	21105	\$2.74
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	204	21105	\$4.12
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	239	21105	\$23.02
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	241	21105	\$23.02
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	238	21105	\$36.60
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	201	21105	\$52.25
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	206	21105	\$171.37
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	207	21105	\$197.18

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	250	21105	\$202.10
	12/16/2025	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM DECEMBER 2025	100	21105	\$4,777.99
						CHECK TOTAL	\$5,490.39
17559	12/16/2025	ECOFERT INC		FERTILIZER INJECTION SYSTEM - (NOV/25 MONTH SRVC)	100630	52320	\$1,207.00
						CHECK TOTAL	\$1,207.00
17560	12/16/2025	EXTERIOR PRODUCTS CORP		HOLIDAY DECOR SERVICES 2025	100630	52320	\$1,495.40
	12/16/2025	EXTERIOR PRODUCTS CORP		HOLIDAY DECOR SERVICES 2025	100520	55300	\$5,000.00
	12/16/2025	EXTERIOR PRODUCTS CORP		HOLIDAY DECOR SERVICES 2025	100630	56116	\$16,000.00
	12/16/2025	EXTERIOR PRODUCTS CORP		MAINT LIGHTING SERVICES PARKS (DEC/2025)	100630	52320	\$845.12
	12/16/2025	EXTERIOR PRODUCTS CORP		MAINT LIGHTING SERVICES (12/4/25)	100630	52320	\$13,471.27
	12/16/2025	EXTERIOR PRODUCTS CORP		MAINT LIGTHING SERVICES (DBC 120925)	100510	52320	\$8,031.52
						CHECK TOTAL	\$44,843.31
17561	12/16/2025	FACILITY SOLUTIONS GROUP INC		DBC - INTERIOR LIGHTING PROJECT	301630	56104	\$50,029.41
						CHECK TOTAL	\$50,029.41
17562	12/16/2025	FEDERAL EXPRESS CORPORATION		RETURN OF VERIZON LTE EXTENDER	100230	52200	\$116.64
						CHECK TOTAL	\$116.64
17563	12/16/2025	FOOTHILL BUILDING MATERIALS INC		SAND & SANDBAGS (STATION#121/111125)	100350	51200	\$724.30
	12/16/2025	FOOTHILL BUILDING MATERIALS INC		SAND & SANDBAGS (STATION#119/111125)	100350	51200	\$724.30
	12/16/2025	FOOTHILL BUILDING MATERIALS INC		SANDBAGS ONLY (STATION#119/111325)	100350	51200	\$219.50
	12/16/2025	FOOTHILL BUILDING MATERIALS INC		SAND ONLY (STATION#121/111425)	100350	51200	\$575.64
	12/16/2025	FOOTHILL BUILDING MATERIALS INC		SANDBAGS ONLY (STATION#121/111425)	100350	51200	\$219.50
						CHECK TOTAL	\$2,463.24
17564	12/16/2025	FRANCOISE S ZAMBRA		INSTRUCTOR PAYMENT - FITNESS - FALL 25	100520	55320	\$336.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$336.00
17565	12/16/2025	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (120525)	502430	52312	\$110.00
	12/16/2025	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (120525)	502655	52312	\$137.50
	12/16/2025	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (120525)	502620	52312	\$165.00
	12/16/2025	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (120525)	502630	52312	\$192.50
						CHECK TOTAL	\$605.00
17566	12/16/2025	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL - INTERNET SERVICE - OCT 2025	100230	54030	\$489.63
	12/16/2025	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL - INTERNET/CITIY HALL - DEC 2025	100230	54030	\$503.78
	12/16/2025	FRONTIER COMMUNICATIONS CORP		SUMMARY BILL - INTERNET/CITIY HALL - DEC 2025	100230	54030	\$788.75
						CHECK TOTAL	\$1,782.16
17567	12/16/2025	FUN EXPRESS LLC		SUPPLIES FOR WINTER SNOW FEST	100520	51200	\$765.84
						CHECK TOTAL	\$765.84
17568	12/16/2025	GLOBALSTAR USA		ANNUAL RENEWAL - SATELLITE PHONES - FY 25-26	100230	52200	\$10,559.96
						CHECK TOTAL	\$10,559.96
17569	12/16/2025	GO LIVE TECHNOLOGY INC		ELM PROJECT MGMT - NOV 2025	503230	56135	\$8,562.50
						CHECK TOTAL	\$8,562.50
17570	12/16/2025	GOGO TECHNOLOGIES INC		FY 25-26 DIAMOND RIDE SR TRANS SVCS - OCT 2025	206650	55560	\$41,054.15
						CHECK TOTAL	\$41,054.15
17571	12/16/2025	GOTO COMMUNICATIONS INC		CITYWIDE ANALOG PHONE SYSTEM - DEC 2025	100230	52200	\$3,180.05
						CHECK TOTAL	\$3,180.05
17572	12/16/2025	GOVCONNECTION INC		ANNUAL RENEWAL - BARRACUDA WEB SECURITY - FY 25-26	100230	52314	\$12,345.00
						CHECK TOTAL	\$12,345.00
17573	12/16/2025	WOODS MAINTENANCE SERVICES INC		GRAFFITI REMOVAL NOV 2025	100430	55540	\$3,655.00

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						CHECK TOTAL	\$3,655.00
17574	12/16/2025	HANSON BRIDGETT LLP		LEGAL SERVICES - SEWER DISTRICT	100120	54022	\$22,072.45
	12/16/2025	HANSON BRIDGETT LLP		LEGAL SERVICES - SEWER DISTRICT	100120	54022	\$7,241.95
						CHECK TOTAL	\$29,314.40
17575	12/16/2025	HELIX ENVIRONMENTAL PLANNING INC		CANYON LOOP TRAIL RESTORATION	301630	56104	\$1,416.86
						CHECK TOTAL	\$1,416.86
17576	12/16/2025	HODGMAN ENTERPRISES		DEC 2025 NEWSLETTER AND WINTER/SPRING REC GUIDE	100240	52110	\$13,465.38
						CHECK TOTAL	\$13,465.38
17577	12/16/2025	HOME DEPOT CREDIT SERVICES		TOOLS (JK 111925)	100620	52320	\$10.46
	12/16/2025	HOME DEPOT CREDIT SERVICES		PARK SUPPLIES (WINTER SNOW FESTIVAL 2025)	100520	51200	\$226.32
	12/16/2025	HOME DEPOT CREDIT SERVICES		PARK SUPPLIES (WINTER SNOW FESTIVAL 2025)	100520	51200	\$452.38
						CHECK TOTAL	\$689.16
17578	12/16/2025	HR GREEN PACIFIC INC		PLAN CHECK - TR22307 BROKEN TWIN - THRU 10/31/25	100	22109	\$242.50
						CHECK TOTAL	\$242.50
17579	12/16/2025	INTEGRUS LLC		RICOH COPY CHARGES - 10/19/25-11/18/25	100230	52314	\$1,104.03
	12/16/2025	INTEGRUS LLC		RICOH COPY CHARGES - 09/19/25-10/19/25	100230	52314	\$645.21
						CHECK TOTAL	\$1,749.24
17580	12/16/2025	JUCCHOU CORP		CONTRACT CLASS - GOLF	100520	55320	\$600.00
						CHECK TOTAL	\$600.00
17581	12/16/2025	JYL GROUP INC		INSTRUCTOR PAYMENT - FITNESS - FALL 25	100520	55320	\$65.40
						CHECK TOTAL	\$65.40
17582	12/16/2025	KEVIN D JONES		PS - SR-57/60 PROJECT FEDERAL ADVOCACY - NOV 2025	100615	54400	\$4,000.00
						CHECK TOTAL	\$4,000.00
17583	12/16/2025	KIMLEY HORN AND ASSOCIATES INC		PS - ON-CALL TRAFFIC ENGR - THRU 10/31/25	100615	54410	\$4,990.96

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	12/16/2025	KIMLEY HORN AND ASSOCIATES INC		PS - ON-CALL TRAFFIC ENGR. - THRU 8/31/25	100615	54410	\$12,486.26
						CHECK TOTAL	\$17,477.22
17584	12/16/2025	LA COUNTY ASSESSOR OFFICE		SBF ABSTRACT - OCT 2025	100230	52314	\$250.00
						CHECK TOTAL	\$250.00
17585	12/16/2025	LANCE SOLL & LUNGWARD LLP		PROF. SVCS - YEAR END AUDIT 2025	100210	54010	\$16,085.00
						CHECK TOTAL	\$16,085.00
17586	12/16/2025	LEWIS ENGRAVING INC		CITY TILE PLATE FOR PLANNING COMMISSIONER BARLAS	100140	52140	\$27.45
						CHECK TOTAL	\$27.45
17587	12/16/2025	LOCAL AGENCY ENGINEERING ASSOCIATES INC		PS - ON-CALL ENGR/ARCHITECHURAL SVCS - NOV 2025	207615	54400	\$2,685.00
						CHECK TOTAL	\$2,685.00
17588	12/16/2025	LOOMIS		COURIER SERVICES - NOVEMBER 2025	100210	54900	\$799.41
	12/16/2025	LOOMIS		COURIER SERVICES - NOVEMBER 2025	100510	54900	\$799.41
						CHECK TOTAL	\$1,598.82
17589	12/16/2025	LOS ANGELES COUNTY PUBLIC WORKS		CS - INDUSTRIAL WASTE SERVICES - THRU OCT 2025	100610	55550	\$5,390.46
	12/16/2025	LOS ANGELES COUNTY PUBLIC WORKS		SUMP PUMP MAINT (SYCAMORE CYN PARK/OCT 25) FY25-26	100630	52320	\$2,014.75
						CHECK TOTAL	\$7,405.21
17590	12/16/2025	MCE CORPORATION		LANDSCAPE MAINTENANCE (NOV 2025 SVCS;LLAD38/39/41)	241641	55524	\$5,797.59
	12/16/2025	MCE CORPORATION		LANDSCAPE MAINTENANCE (NOV 2025 SVCS;LLAD38/39/41)	239639	55524	\$14,140.68
	12/16/2025	MCE CORPORATION		LANDSCAPE MAINTENANCE (NOV 2025 SVCS;LLAD38/39/41)	238638	55524	\$16,970.88
	12/16/2025	MCE CORPORATION		ROAD MAINTENANCE (NOV/2025)	201655	55530	\$3,140.70
	12/16/2025	MCE CORPORATION		ROAD MAINTENANCE (NOV/2025)	100655	55530	\$5,254.14
	12/16/2025	MCE CORPORATION		ROAD MAINTENANCE (NOV/2025)	100655	55528	\$8,696.63
						CHECK TOTAL	\$54,000.62
17591	12/16/2025	METROLINK		METROLINK PASSES - NOVEMBER 2025	206650	55610	\$578.65
	12/16/2025	METROLINK		METROLINK PASSES - NOVEMBER 2025	206650	55620	\$2,314.60

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						CHECK TOTAL	\$2,893.25
17592	12/16/2025	MILES COOKIES		REFRESHMENTS FOR WINDMILL LIGHTING	100520	55300	\$849.87
						CHECK TOTAL	\$849.87
17593	12/16/2025	MITY LITE INC		72 INCH ROUND TABLES FOR THE DIAMOND BAR CENTER	100510	56116	\$19,800.40
						CHECK TOTAL	\$19,800.40
17594	12/16/2025	MNS ENGINEERS INC		DESIGN/DB COMPLETE STREETS PROJ - NOV 2025	301610	56105	\$852.50
						CHECK TOTAL	\$852.50
17595	12/16/2025	MOBILE RELAY ASSOCIATES INC		RECURRING SERVICES FOR EMERGENCY PREP. IN DEC.	100350	52300	\$78.75
						CHECK TOTAL	\$78.75
17596	12/16/2025	NATIONAL TRENCH SAFETY INC		RENTAL EQUIP (KRAIL 112125-121825)	100655	52300	\$455.52
						CHECK TOTAL	\$455.52
17597	12/16/2025	NOVA LANDSCAPE GROUP INC		PONY FIELD REHAB SERVICES (IRRIGATION SVCS 113025)	262630	56104	\$11,786.55
	12/16/2025	NOVA LANDSCAPE GROUP INC		PONY FIELD REHAB SERVICES (LANDSCAPE SVCS)	262630	56104	\$167,492.50
	12/16/2025	NOVA LANDSCAPE GROUP INC		LANDSCAPE MAINTENANCE SERVICES (NOV2025/PARKS)	201630	55505	\$1,250.00
	12/16/2025	NOVA LANDSCAPE GROUP INC		LANDSCAPE MAINTENANCE SERVICES (NOV2025/PARKS)	100510	55505	\$6,240.24
	12/16/2025	NOVA LANDSCAPE GROUP INC		LANDSCAPE MAINTENANCE SERVICES (NOV2025/PARKS)	100630	55505	\$29,118.54
						CHECK TOTAL	\$215,887.83
17598	12/16/2025	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA		PRE-EMPLOYMENT PHYSICAL FEES	100220	52510	\$430.00
	12/16/2025	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA		PRE-EMPLOYMENT PHYSICAL FEES	100220	52510	\$301.00
						CHECK TOTAL	\$731.00
17599	12/16/2025	OFFICE SOLUTIONS		OFFICE SUPPLIES - OCT 2025	100620	51200	\$42.41
	12/16/2025	OFFICE SOLUTIONS		OFFICE SUPPLIES - OCT 2025	100220	51200	\$162.96
	12/16/2025	OFFICE SOLUTIONS		OFFICE SUPPLIES - OCT 2025	100510	51200	\$305.82
	12/16/2025	OFFICE SOLUTIONS		OFFICE SUPPLIES - OCT 2025	100520	51200	\$624.58

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	OFFICE SOLUTIONS		OFFICE SUPPLIES - OCT 2025	100140	51200	\$2,652.38
						CHECK TOTAL	\$3,788.15
17600	12/16/2025	ONE TIME PAY VENDOR	ANA AYALA	FACILITY REFUND	100	20202	\$1,250.00
						CHECK TOTAL	\$1,250.00
17601	12/16/2025	ONE TIME PAY VENDOR	ARLYN AGUILLON	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
17602	12/16/2025	ONE TIME PAY VENDOR	ASOK K. NANDI	FACILITY REFUND	100	20202	\$1,650.00
						CHECK TOTAL	\$1,650.00
17603	12/16/2025	ONE TIME PAY VENDOR	BETHANY LIU	FACILITY REFUND	100	20202	\$428.98
						CHECK TOTAL	\$428.98
17604	12/16/2025	ONE TIME PAY VENDOR	CALVIN HUNG	RECREATION PROGRAM REFUND	100	20202	\$135.00
						CHECK TOTAL	\$135.00
17605	12/16/2025	ONE TIME PAY VENDOR	CHRISTINA JOSE	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
17606	12/16/2025	ONE TIME PAY VENDOR	CHURCH IN DIAMOND BAR	FACILITY REFUND	100	20202	\$1,350.00
						CHECK TOTAL	\$1,350.00
17607	12/16/2025	ONE TIME PAY VENDOR	CINDY AYALA	FACILITY REFUND	100	20202	\$1,250.00
						CHECK TOTAL	\$1,250.00
17608	12/16/2025	ONE TIME PAY VENDOR	DR. SAMIR BATNIJI	FACILITY REFUND	100	20202	\$500.00
						CHECK TOTAL	\$500.00
17609	12/16/2025	ONE TIME PAY VENDOR	GARGI DASGUPTA	FACILITY REFUND	100	20202	\$1,650.00
						CHECK TOTAL	\$1,650.00
17610	12/16/2025	ONE TIME PAY VENDOR	GRACE TSANG	FACILITY REFUND	100	20202	\$361.21
						CHECK TOTAL	\$361.21
17611	12/16/2025	ONE TIME PAY VENDOR	KIRIT MEHTA	FACILITY REFUND	100	20202	\$500.00
						CHECK TOTAL	\$500.00
17612	12/16/2025	ONE TIME PAY VENDOR	LANDMARK CHRISTIAN CHURCH	FACILITY REFUND	100	20202	\$950.00

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						CHECK TOTAL	\$950.00
17613	12/16/2025	ONE TIME PAY VENDOR	MAYRA RIVERA	FACILITY REFUND	100	20202	\$1,200.00
						CHECK TOTAL	\$1,200.00
17614	12/16/2025	ONE TIME PAY VENDOR	PARTH JHAVERI	FACILITY REFUND	100	20202	\$1,282.00
						CHECK TOTAL	\$1,282.00
17615	12/16/2025	ONE TIME PAY VENDOR	PERLIN LAU	RECREATION PROGRAM REFUND	100	20202	\$151.00
	12/16/2025	ONE TIME PAY VENDOR	PERLIN LAU	RECREATION PROGRAM REFUND	100	20202	\$37.50
						CHECK TOTAL	\$188.50
17616	12/16/2025	ONE TIME PAY VENDOR	QUIANA KENDRICK	FACILITY REFUND	100	20202	\$100.00
						CHECK TOTAL	\$100.00
17617	12/16/2025	ONE TIME PAY VENDOR	SAN GABRIEL VALLEY EMPLOYER ADVISORY COUNCIL	FACILITY REFUND	100	20202	\$500.00
						CHECK TOTAL	\$500.00
17618	12/16/2025	ONE TIME PAY VENDOR	SHAN CHAN	FACILITY REFUND	100	20202	\$100.00
						CHECK TOTAL	\$100.00
17619	12/16/2025	ONE TIME PAY VENDOR	SUNSHINE SENIORS ASSOCIATION	FACILITY REFUND	100	20202	\$750.00
						CHECK TOTAL	\$750.00
17620	12/16/2025	PAPER RECYCLING & SHREDDING		ON-SITE SHREDDING SVCS - CITY HALL	250170	55000	\$105.00
						CHECK TOTAL	\$105.00
17621	12/16/2025	PIVOTAL STRATEGIES LLC		PUBLIC EDUCATION AND OUTREACH SERVICES	100130	54900	\$5,000.00
						CHECK TOTAL	\$5,000.00
17622	12/16/2025	PRO1PRINT, LLC		2026 CITY GOVERNMENT EXPLAINED POSTCARDS	100240	52110	\$202.58
	12/16/2025	PRO1PRINT, LLC		POSTCARDS FOR PRESERVE DIAMOND BAR AND DBTV	100240	52110	\$301.13
						CHECK TOTAL	\$503.71
17623	12/16/2025	PROTECTION ONE INC		SYCAMORE CYN PARK ALRM MONITOR (112525-022726)	100630	52320	\$263.39

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	PROTECTION ONE INC		SYCAMORE CYN PARK ALRMSERVICECREDIT(121825-022726)	100630	52320	(\$203.91)
	12/16/2025	PROTECTION ONE INC		CITYHALL ALRM MONITOR (122925-012826	100620	52320	\$49.59
						CHECK TOTAL	\$109.07
17624	12/16/2025	PUBLIC STORAGE #23051		COMMUNITY RELATIONS OFFSITE STORAGE-JANUARY2026	100240	52302	\$1,045.00
						CHECK TOTAL	\$1,045.00
17625	12/16/2025	REBORN GLOBAL HOLDINGS INC		REFRESHMENTS FOR WINDMILL LIGHTING	100520	55300	\$1,080.00
						CHECK TOTAL	\$1,080.00
17626	12/16/2025	REGIONAL TAP SERVICE CENTER		FOOTHILL PASSES - NOVEMBER 2025	206650	55610	\$348.00
	12/16/2025	REGIONAL TAP SERVICE CENTER		FOOTHILL PASSES - NOVEMBER 2025	206650	55620	\$1,392.00
						CHECK TOTAL	\$1,740.00
17627	12/16/2025	REINBERGER CORPORATION		BUSINESS CARDS	100140	52110	\$173.01
						CHECK TOTAL	\$173.01
17628	12/16/2025	RICARDO MOJICA		SENIOR EVENT VENDOR, 25/26	100520	55310	\$450.00
						CHECK TOTAL	\$450.00
17629	12/16/2025	RKA CONSULTING GROUP		BUILDING & SAFETY CONTRACT SERVICES - OCT 2025	100420	55100	\$45,771.30
						CHECK TOTAL	\$45,771.30
17630	12/16/2025	RUBEN TORRES		PC STIPEND - OCTOBER 2025	100410	52525	\$65.00
						CHECK TOTAL	\$65.00
17631	12/16/2025	S C SIGNS AND SUPPLIES LLC		TRAFFIC MARKER POSTS	100655	51250	\$7,467.08
						CHECK TOTAL	\$7,467.08
17632	12/16/2025	SAN GABRIEL VALLEY CITY MANAGER'S ASSOCIATION		12-17-25 SGVCMA PROGRAM	100130	52410	\$80.00
						CHECK TOTAL	\$80.00
17633	12/16/2025	SC FUELS		FLEET FUEL (111625-113025)	502430	52330	\$59.73
	12/16/2025	SC FUELS		FLEET FUEL (111625-113025)	502620	52330	\$203.71
	12/16/2025	SC FUELS		FLEET FUEL (111625-113025)	502655	52330	\$375.15
	12/16/2025	SC FUELS		FLEET FUEL (111625-113025)	502630	52330	\$380.25

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$1,018.84
17634	12/16/2025	SHAW HR CONSULTING INC		PROF. SVCS - WORKER'S COMPENSATION INS	100220	54900	\$2,100.00
	12/16/2025	SHAW HR CONSULTING INC		PROF. SVCS - WORKER'S COMPENSATION INS	100220	54900	\$1,702.50
						CHECK TOTAL	\$3,802.50
17635	12/16/2025	SHI INTERNATIONAL CORP		LOGITECH KEYBOARD/MOUSE SETS (4)	100230	51300	\$221.87
							CHECK TOTAL
17636	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$1,711.20
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$2,837.32
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$3,207.69
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$3,266.46
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$6,084.94
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$11,451.70
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$11,872.42
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$15,928.30
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC		RETENTION CONTRACT WITHHOLDING: 25000033	301	29004	\$35,096.40
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC	SAIGON NOODLE HOUSE	RETENTION CONTRACT WITHHOLDING: 25000076	301	29004	\$1,938.42
	12/16/2025	SITEREP CONSTRUCTION SERVICES INC	SAIGON NOODLE HOUSE	RETENTION CONTRACT WITHHOLDING: 25000076	301	29004	\$12,723.38
							CHECK TOTAL
17637	12/16/2025	SPECTRUM BUSINESS		CABLE TV SERVICE/DBC - NOV 2025	100230	54030	\$134.24
	12/16/2025	SPECTRUM BUSINESS		SUMMARY BILL - INTERNET SERVICE - DEC 2025	100230	54030	\$1,924.82
						CHECK TOTAL	\$2,059.06
17638	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	203	21107	\$0.66

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	204	21107	\$1.00
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	203	21113	\$2.31
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	239	21107	\$2.61
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	241	21107	\$2.61
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	204	21113	\$3.46
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	238	21107	\$3.48
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	239	21113	\$10.99
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	241	21113	\$10.99
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	238	21113	\$15.20
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	207	21107	\$22.39
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	206	21107	\$27.20
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	201	21107	\$29.73
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	201	21113	\$37.07
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	207	21113	\$85.65
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	206	21113	\$86.62
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	250	21107	\$108.10
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	250	21113	\$148.72
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	100	21107	\$1,724.05
	12/16/2025	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM DEC 2025	100	21113	\$2,715.56
						CHECK TOTAL	\$5,038.40

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17639	12/16/2025	SURENDRA R MEHTA		PC STIPEND - OCTOBER 2025	100410	52525	\$65.00
						CHECK TOTAL	\$65.00
17640	12/16/2025	TASC		FSA FEES	100220	52515	\$158.34
						CHECK TOTAL	\$158.34
17641	12/16/2025	THE CITY OF DIAMOND BAR COMMUNITY FOUNDATION		WINTER GALA SPONSORSHIP - 2/8/2026	101110	52600	\$1,500.00
						CHECK TOTAL	\$1,500.00
17642	12/16/2025	THE SAN GABRIEL VALLEY NEWSPAPER GR		REVISED DBTCSP NOA SIR SEPT 2025	100410	52160	\$1,655.17
	12/16/2025	THE SAN GABRIEL VALLEY NEWSPAPER GR		LEGAL AD TITLE 15 CODE AMEND NOV 2025	100420	52500	\$537.53
	12/16/2025	THE SAN GABRIEL VALLEY NEWSPAPER GR		LEGAL AD 2ND TITLE 15 CODE AMEND NOV 2025	100420	51200	\$537.53
						CHECK TOTAL	\$2,730.23
17643	12/16/2025	THE SAUCE CREATIVE SERVICES INC		WRISTBANDS AND ACTIVITY CARDS FOR WSF	100520	52110	\$1,280.66
	12/16/2025	THE SAUCE CREATIVE SERVICES INC		DESIGN AND PRINT OF PHOTO BANNER FOR WSF	100520	52110	\$1,123.73
	12/16/2025	THE SAUCE CREATIVE SERVICES INC		BANNERS AND POSTCARD FOR WSF AND WINDMILL LIGHTING	100520	52110	\$1,592.49
						CHECK TOTAL	\$3,996.88
17644	12/16/2025	THE TAIT GROUP INC		PS/TRANSPORTATION ADVOCACY - NOV 2025	100615	54410	\$2,000.00
						CHECK TOTAL	\$2,000.00
17645	12/16/2025	THOMAS DONINI		SENIOR DANCE DJ SERVICES, 25/26	100520	55310	\$450.00
						CHECK TOTAL	\$450.00
17646	12/16/2025	TISCARENO'S CATERING & EVENTS		SENIOR DANCE CATERING, 25/26	100520	55310	\$3,138.85
						CHECK TOTAL	\$3,138.85
17647	12/16/2025	TORTI GALLAS AND PARTNERS INC		TOWN CENTER SPECIFIC PLAN	103410	54900	\$450.00
						CHECK TOTAL	\$450.00
17648	12/16/2025	TRANE SERVICE GROUP INC		MECH/BAS/BLDG SRVS (PANTERA PARK Q4)	100630	52320	\$917.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17649	12/16/2025	TRANE SERVICE GROUP INC		MECH/BAS/BLDG SRVS (HERITAGE PARKS Q4)	100630	52320	\$931.00
	12/16/2025	TRANE SERVICE GROUP INC		MECH/BAS/BLDG SRVS (CITYHALL Q4)	100620	52320	\$5,868.25
	CHECK TOTAL						\$7,716.25
	12/16/2025	TYLER TECHNOLOGIES INC		ELM PROJECT MGMT HOURS - 11/4/25-11/6/25	503230	56135	\$5,600.00
17650	12/16/2025	TYLER TECHNOLOGIES INC		ELM PROJECT MGMT HOURS - 11/11/25-11/13/25	503230	56135	\$4,800.00
	CHECK TOTAL						\$10,400.00
17651	12/16/2025	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - CA STATE FEE - DEC 2025	100610	54900	\$102.89
	12/16/2025	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - MONTHLY SERVICE FEE - NOV 2025	100610	54900	\$202.00
CHECK TOTAL							\$304.89
17652	12/16/2025	UNITED STATES POSTAL SERVICE		REPLENISH CITY'S BULK MAIL ACCOUNT PERMIT NO. 3339	100240	52170	\$55,000.00
	CHECK TOTAL						\$55,000.00
17653	12/16/2025	VACT INC		INSTALLATION OF ALARM SYSTEM AT SYCAMORE CYN PARK	100630	52320	\$7,991.97
	12/16/2025	VACT INC		CITYHALL MAINTENANCE SERVICES	100620	52320	\$825.00
CHECK TOTAL							\$8,816.97
17654	12/16/2025	VALLEY VISTA SERVICES, INC.		STREET SWEEPING SERVICES (110325-112125)	100655	55510	\$13,676.40
	CHECK TOTAL						\$13,676.40
17654	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	203	21108	\$1.07
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	204	21108	\$1.61
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	239	21108	\$7.62
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	241	21108	\$7.62
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	238	21108	\$12.43
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	201	21108	\$23.20

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	207	21108	\$73.36
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	206	21108	\$76.56
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	250	21108	\$105.51
	12/16/2025	VISION SERVICE PLAN		VISION INSURANCE PREMIUM DECEMBER 2025	100	21108	\$1,939.85
						CHECK TOTAL	\$2,248.83
17655	12/16/2025	WALNUT VALLEY UNIFIED SCHOOL DISTRICT		ADULT VOLLEYBALL GYM RENTAL	100520	52302	\$382.50
						CHECK TOTAL	\$382.50
17656	12/16/2025	WALNUT VALLEY WATER DISTRICT		EASTGATE REPEATER LEASE&PWR(120125-113026)FY25-26	100350	52302	\$400.00
	12/16/2025	WALNUT VALLEY WATER DISTRICT		CITYHALLW (110125-113025)	100620	52220	\$928.53
	12/16/2025	WALNUT VALLEY WATER DISTRICT		D38W (110125-113025)	238638	52220	\$6,738.27
	12/16/2025	WALNUT VALLEY WATER DISTRICT		D38(R)W (110125-113025)	238638	52220	\$1,701.28
	12/16/2025	WALNUT VALLEY WATER DISTRICT		D39W (110125-113025)	239639	52220	\$4,841.14
	12/16/2025	WALNUT VALLEY WATER DISTRICT		D41W (110125-113025)	241641	52220	\$3,605.77
	12/16/2025	WALNUT VALLEY WATER DISTRICT		DBCW (110125-113025)	100510	52220	\$442.84
	12/16/2025	WALNUT VALLEY WATER DISTRICT		PARKSW (110125-113025)	100630	52220	\$9,144.56
	12/16/2025	WALNUT VALLEY WATER DISTRICT		PARKS(R)W (110125-113025)	100630	52220	\$588.45
						CHECK TOTAL	\$28,390.84
17657	12/16/2025	WANSEO CHUNG		CONTRACT CLASS - ADULT FITNESS	100520	55320	\$729.60
						CHECK TOTAL	\$729.60
17658	12/16/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES DBC	100510	51210	\$822.86
	12/16/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES CITYHALL	100620	51200	\$225.34
	12/16/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES DBC	100510	51210	\$415.68
						CHECK TOTAL	\$1,463.88
17659	12/16/2025	WEST COAST ARBORISTS INC		CITYWIDE TREE MAINTENANCE (110125- 111525)	100645	55522	\$18,344.00
	12/16/2025	WEST COAST ARBORISTS INC		CITYWIDE TREE MAINTENANCE (111625- 113025)	100645	55522	\$41,625.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$59,969.00
17660	12/16/2025	WILLDAN GEOTECHNICAL		BUILDING AND SAFETY INTERIM PERMIT TECHNICIAN	100420	55100	\$15,215.00
						CHECK TOTAL	\$15,215.00
17661	12/16/2025	WILLIAM AUSTIN RAWLINGS		PC STIPEND - OCTOBER 2025	100410	52525	\$65.00
						CHECK TOTAL	\$65.00
17662	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$1,410.00
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$13,592.40
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100	22107	\$84.60
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100	22107	\$634.50
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100	22107	\$1,551.00
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100	22107	\$3,214.80
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$5,569.50
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$14,071.80
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$451.20
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$225.60
	12/16/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - OCTOBER 2025	100120	54020	\$451.20
						CHECK TOTAL	\$41,256.60
17663	12/16/2025	YUNEX CORP		TS MAINTENANCE/CALL-OUTS - OCT 2025	207650	55536	\$11,168.86
						CHECK TOTAL	\$11,168.86
17664	12/16/2025	SOUTHERN CALIFORNIA EDISON		21208 WASHINGTON AVE PED (111025-121025)	100630	52210	\$55.43
						CHECK TOTAL	\$55.43
17665	12/16/2025	SOUTHERN CALIFORNIA EDISON		CITYHALL (111325-121425)	100620	52210	\$12,796.16
						CHECK TOTAL	\$12,796.16

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17666	12/16/2025	SOUTHERN CALIFORNIA EDISON		719 GRAND AVE IRR (111325-121425)	238638	52210	\$76.73
CHECK TOTAL							\$76.73
17669	12/18/2025	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3798 S BREA CYN RD - LS-2	100655	52210	\$70.80
CHECK TOTAL							\$70.80
17670	12/18/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20439 GOLDEN SPRINGS - TC-1	100655	52210	\$124.93
CHECK TOTAL							\$124.93
17671	12/18/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20791 GOLDEN SPRINGS - TC-1	100655	52210	\$137.25
CHECK TOTAL							\$137.25
17672	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21010 WASHINGTON AVE - TC-1	100655	52210	\$131.02
CHECK TOTAL							\$131.02
17673	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 2201 DBB PED - TC-1	100655	52210	\$34.53
CHECK TOTAL							\$34.53
17674	12/23/2025	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3564 S BREA CYN BPED - LS-3	100655	52210	\$98.40
CHECK TOTAL							\$98.40
17675	12/23/2025	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 2746 BREA CANYON B PED - LS-3	100655	52210	\$187.90
CHECK TOTAL							\$187.90
17676	12/23/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 23331 GOLDEN SPRINGS PED - GS-1	100655	52210	\$91.82
CHECK TOTAL							\$91.82
17677	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 20781 PATHFINDER RD - TC-1	100655	52210	\$132.85
CHECK TOTAL							\$132.85
17678	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 801 S. LEMON/VARIOUS - TC-1	100655	52210	\$377.60
CHECK TOTAL							\$377.60
17679	12/23/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 2838 S DBB - GS-1	100655	52210	\$113.00
CHECK TOTAL							\$113.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17680	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 717 GRAND AVE - TC-1	100655	52210	\$169.56
CHECK TOTAL							\$169.56
17681	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - BREA CYN/FALLOWFIELD/ETC - TC-1	100655	52210	\$245.67
CHECK TOTAL							\$245.67
17682	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1450 BRIDGEGATE/ETC. - TC-1	100655	52210	\$610.76
CHECK TOTAL							\$610.76
17683	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 21250 GOLDEN SPRINGS - TC-1	100655	52210	\$102.44
CHECK TOTAL							\$102.44
17684	12/23/2025	SOUTHERN CALIFORNIA EDISON		GS-1 - 1215 S BREA CYN RD - GS-1	100655	52210	\$106.26
CHECK TOTAL							\$106.26
17685	12/23/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1611 BREA CYN RD. - TC-1	100655	52210	\$92.22
CHECK TOTAL							\$92.22
17686	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	238	21118	\$3.85
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	239	21118	\$3.85
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	241	21118	\$3.85
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	250	21118	\$17.25
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	207	21118	\$19.34
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	206	21118	\$73.93
	12/19/2025	TASC		FLEX SPENDING MEDICAL/CHILDCARE 12/19/2025	100	21118	\$2,085.68
CHECK TOTAL							\$2,207.75
17687	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	239	21109	\$119.22

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	241	21109	\$119.22
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	201	21109	\$151.09
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	238	21109	\$238.46
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	250	21109	\$406.04
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	206	21109	\$453.49
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	207	21109	\$708.76
	12/19/2025	VANTAGEPOINT TRNSFR AGNTS-303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 12/19/2025	100	21109	\$11,386.23
						CHECK TOTAL	\$13,582.51
17688	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	204	21110	\$88.62
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	203	21110	\$155.05
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	239	21110	\$155.27
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	241	21110	\$155.27
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	238	21110	\$246.57
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	201	21110	\$507.54
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	206	21110	\$1,454.65
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	207	21110	\$1,506.73
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	250	21110	\$2,219.54

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	12/19/2025	CALPERS		PENSION CONTRIBUTION 11/29/25-12/12/25 & 12/01-31	100	21110	\$46,982.75
						CHECK TOTAL	\$53,471.99
17689	12/30/2025	ALEXANDER PARK		INSTRUCTOR PAYMENT - GUITAR - FALL 25	100520	55320	\$1,440.00
						CHECK TOTAL	\$1,440.00
17690	12/30/2025	ALL CITY MANAGEMENT SERVICES INC		CROSSING GUARD SERVICES - 11/23/25-12/06/25	100310	55412	\$7,112.58
						CHECK TOTAL	\$7,112.58
17691	12/30/2025	ARC DOCUMENT SOLUTIONS LLC		INSPECTION OF PLOTTER TO ADD TO SERVICE CONTRACT	100230	52314	\$260.00
	12/30/2025	ARC DOCUMENT SOLUTIONS LLC		ANNUAL SUPPORT - HP Z6DR PLOTTER - FY 25-26	100230	52314	\$950.00
						CHECK TOTAL	\$1,210.00
17692	12/30/2025	ARCTIC GLACIER USA INC		SNOW SERVICES FOR WINTER SNOWFEST 2025	100520	55300	\$22,009.50
						CHECK TOTAL	\$22,009.50
17693	12/30/2025	ASCAP		MUSIC LICENSING 2025	100520	55300	\$1,004.19
						CHECK TOTAL	\$1,004.19
17694	12/30/2025	ATKINSON, ANDELSON, LOYA, RUUD & ROMO		PROFESSIONAL SERVICES - LEGAL	100220	54900	\$1,142.51
						CHECK TOTAL	\$1,142.51
17695	12/30/2025	BEL USA LLC		BRANDED BAG FOR WEDDING AND EVENT EXPO	100510	52110	\$1,194.09
						CHECK TOTAL	\$1,194.09
17696	12/30/2025	JOHN E BISHOP		INSTRUCTOR PAYMENT - FITNESS - FALL 25	100520	55320	\$120.00
						CHECK TOTAL	\$120.00
17697	12/30/2025	CDW GOVERNMENT		CISCO SMARTNET CORE SWITCH/DBC SWITCH CO-TERM	100230	52314	\$3,332.41
						CHECK TOTAL	\$3,332.41
17698	12/30/2025	CITYGREEN CONSULTING, LLC		SOLID WASTE CONSULTING SERVICES	250170	54900	\$3,026.25
						CHECK TOTAL	\$3,026.25
17699	12/30/2025	CORODATA MEDIA STORAGE INC		DAILY TAPE ROTATION & STORAGE - NOV 2025	100230	52314	\$759.56

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$759.56
17700	12/30/2025	DAVID VOLZ DESIGN LANDSCAPE ARCHITECTS INC		CITYWIDE LANDSCAPE ASSESSMENT	250170	54900	\$43,380.00
						CHECK TOTAL	\$43,380.00
17701	12/30/2025	DE NOVO PLANNING GROUP		DB 1400 MONTEFINO MIT NEG DEC	100	22107	\$47,260.00
						CHECK TOTAL	\$47,260.00
17702	12/30/2025	DEPARTMENT OF JUSTICE		LIVESCAN FEES	100220	52510	\$96.00
						CHECK TOTAL	\$96.00
17703	12/30/2025	DIAMOND BAR STORAGE OWNER LLC		STORAGE UNITS 92 AND 376 CDD/PLANNING	100420	52302	\$880.00
						CHECK TOTAL	\$880.00
17704	12/30/2025	DOLPHIN RENTS LOC		EQUIPMENT RENTALS FOR WINTER SNOW FEST	100520	55300	\$12,035.71
						CHECK TOTAL	\$12,035.71
17705	12/30/2025	DS SERVICES OF AMERICA INC		WATER SERVICE CITYHALL (111325- 121225) FY 25/26	100620	51200	\$564.00
						CHECK TOTAL	\$564.00
17706	12/30/2025	GOGO TECHNOLOGIES INC		FY 25-26 DIAMOND RIDE SR TRANS SVCS NOV 2025	206650	55560	\$32,488.83
						CHECK TOTAL	\$32,488.83
17707	12/30/2025	HANSON BRIDGETT LLP		LEGAL SERVICES - SEWER DISTRICT	100120	54022	\$22,658.45
						CHECK TOTAL	\$22,658.45
17708	12/30/2025	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS - SALES TAX OCT-DEC 2025	100210	54900	\$440.72
	12/30/2025	HINDERLITER DE LLAMAS & ASSOCIATES		CONTRACT SVCS - SALES TAX OCT-DEC 2025	100210	54010	\$900.00
						CHECK TOTAL	\$1,340.72
17709	12/30/2025	HOME DEPOT CREDIT SERVICES		SUNSET CROSSING SUPPLIES (CG121025)	100630	51200	\$215.74
	12/30/2025	HOME DEPOT CREDIT SERVICES		OPERATING SUPPLIES (JK-120425)	100620	51200	\$20.42
						CHECK TOTAL	\$236.16
17710	12/30/2025	HUMANE SOCIETY OF POMONA VALLEY INC		ANIMAL CONTROL SERVICES IN NOVEMBER 2025	100340	55404	\$48,618.42
						CHECK TOTAL	\$48,618.42

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17711	12/30/2025	JEFFREY D SIMPSON		DESIGN AND LAYOUT OF JANUARY 2026 NEWSLETTER	100240	54900	\$1,775.00
						CHECK TOTAL	\$1,775.00
17712	12/30/2025	JOSE RUEL DIRA		GIS SUPPORT - 11/1/25-11/28/25	100230	54900	\$3,015.90
						CHECK TOTAL	\$3,015.90
17713	12/30/2025	KENS HARDWARE		ROAD MAINT SUPPLIES/JF121125	100655	51250	\$49.98
						CHECK TOTAL	\$49.98
17714	12/30/2025	KIMBERLY DOWNEY ESMOND		CONTRACT CLASS - YOUTH DANCE	100520	55320	\$1,900.80
						CHECK TOTAL	\$1,900.80
17715	12/30/2025	LA COUNTY ASSESSOR OFFICE		SBF ABSTRACT - NOV 2025	100230	52314	\$200.00
						CHECK TOTAL	\$200.00
17716	12/30/2025	LOS ANGELES COUNTY PUBLIC WORKS		CS - INDUSTRIAL WASTE SERVICES - THRU NOV 2025	100610	55550	\$3,270.76
						CHECK TOTAL	\$3,270.76
17717	12/30/2025	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2025-26 SHERIFF DEPT GEN LAW OCT 2025	100310	55400	\$716,922.82
	12/30/2025	LOS ANGELES COUNTY SHERIFF'S DEPT		FY2025-26 SHERIFF DEPT CAV CHAPEL SEPT 2025	100310	55402	\$11,125.15
						CHECK TOTAL	\$728,047.97
17718	12/30/2025	LOWE'S BUSINESS ACCOUNT		JANITORIAL SUPPLIES (CITY HALL)	100620	51200	\$34.55
						CHECK TOTAL	\$34.55
17719	12/30/2025	ONE TIME PAY VENDOR	ALEXANDER ANDRONESCU	FACILITY REFUND	100	20202	\$1,025.70
						CHECK TOTAL	\$1,025.70
17720	12/30/2025	ONE TIME PAY VENDOR	COLEEN BUCAO	FACILITY REFUND	100	20202	\$1,032.00
						CHECK TOTAL	\$1,032.00
17721	12/30/2025	ONE TIME PAY VENDOR	DENISE DEINES	RECREATION PROGRAM REFUND	100	20202	\$30.60
						CHECK TOTAL	\$30.60
17722	12/30/2025	ONE TIME PAY VENDOR	ESTEBAN ASCENCIO	FACILITY REFUND	100	20202	\$1,000.00
						CHECK TOTAL	\$1,000.00
17723	12/30/2025	ONE TIME PAY VENDOR	ESTHER ALVARADO	FACILITY REFUND	100	20202	\$200.00

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$200.00
17724	12/30/2025	ONE TIME PAY VENDOR	FUENTES FOUNDATION	FACILITY REFUND	100	20202	\$1,250.00
						CHECK TOTAL	\$1,250.00
17725	12/30/2025	ONE TIME PAY VENDOR	GANO EXCEL USA	FACILITY REFUND	100	20202	\$500.00
						CHECK TOTAL	\$500.00
17726	12/30/2025	ONE TIME PAY VENDOR	GENELIZ QUINTANA	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
17727	12/30/2025	ONE TIME PAY VENDOR	HELENA YOUNG	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
17728	12/30/2025	ONE TIME PAY VENDOR	KATHLEEN FU MING LEUNG	RECREATION PROGRAM REFUND	100	20202	\$123.00
						CHECK TOTAL	\$123.00
17729	12/30/2025	ONE TIME PAY VENDOR	KRISTIN ONIAS	FACILITY REFUND	100	20202	\$1,200.00
						CHECK TOTAL	\$1,200.00
17730	12/30/2025	ONE TIME PAY VENDOR	LISA KWAN	FACILITY REFUND	100	20202	\$300.00
						CHECK TOTAL	\$300.00
17731	12/30/2025	ONE TIME PAY VENDOR	REGINA TAN	FACILITY REFUND	100	20202	\$200.00
						CHECK TOTAL	\$200.00
17732	12/30/2025	ONE TIME PAY VENDOR	SANDRA BALES	RECREATION PROGRAM REFUND	100	20202	\$30.60
						CHECK TOTAL	\$30.60
17733	12/30/2025	ONE TIME PAY VENDOR	WALNUT VALLEY EDUCATION FOUNDATION	FACILITY REFUND	100	20202	\$750.00
						CHECK TOTAL	\$750.00
17734	12/30/2025	ONE TIME PAY VENDOR	HUNG MUI HUI	PERMIT REFUND-PR20250000535	100	48010	\$275.85
						CHECK TOTAL	\$275.85
17735	12/30/2025	ONE TIME PAY VENDOR	JARRETT HSIEH	REIMB WEDDING MERCH BUS ACADEMY CONF	100510	52415	\$136.64
						CHECK TOTAL	\$136.64
17736	12/30/2025	ONE TIME PAY VENDOR	KRISTINA SANTANA	REIMB-LEAGUE OF CA CITIES CONF	100140	52415	\$67.00
						CHECK TOTAL	\$67.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17737	12/30/2025	ONE TIME PAY VENDOR	MONIQUE WEEKS	REIMB WEDDING MERCH BUS ACADEMY CONF	100510	52415	\$35.78
CHECK TOTAL							\$35.78
17738	12/30/2025	ONE TIME PAY VENDOR	YOUNG KWAN CHO	PERMIT REFUND-PR20250001699	104	48020	\$45.98
	12/30/2025	ONE TIME PAY VENDOR	YOUNG KWAN CHO	PERMIT REFUND-PR20250001699	100	48020	\$56.85
	12/30/2025	ONE TIME PAY VENDOR	YOUNG KWAN CHO	PERMIT REFUND-PR20250001699	100	48020	\$1,136.98
CHECK TOTAL							\$1,239.81
17739	12/30/2025	PAPER RECYCLING & SHREDDING		CH SHRED SERVICE	250170	55000	\$105.00
CHECK TOTAL							\$105.00
17740	12/30/2025	PRINTING & MAILING SERVICES INC		PRINTING 2026 CITY CALENDAR AND SERVICES GUIDE	100240	52110	\$4,989.17
CHECK TOTAL							\$4,989.17
17741	12/30/2025	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	\$971.00
	12/30/2025	PUBLIC STORAGE #23051		PARKS AND RECREATION OFF SITE STORAGE UNITS	100520	52302	\$927.00
CHECK TOTAL							\$1,898.00
17742	12/30/2025	REINBERGER CORPORATION		BUSINESS CARDS	100140	52110	\$411.72
CHECK TOTAL							\$411.72
17743	12/30/2025	RETAIL MARKETING SERVICES INC		CART REMOVAL SERVICES- NOV	250170	55000	\$5.00
CHECK TOTAL							\$5.00
17744	12/30/2025	GREGORY C REUEL		DECEMBER 2025 SPACE AVAILABLE REPORT	100150	54900	\$1,500.00
CHECK TOTAL							\$1,500.00
17745	12/30/2025	SCMAF		CONTRACT CLASS INSURANCE	100520	55320	\$753.25
CHECK TOTAL							\$753.25
17746	12/30/2025	SOCIAL VOCATIONAL SERVICES		MAINTENANCE: LITTER & WEED REMOVAL (NOV/2025)	100645	55528	\$3,113.00
CHECK TOTAL							\$3,113.00
17747	12/30/2025	SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT		FACILITY LEASE - JANUARY 2026	100130	52302	\$2,824.69
CHECK TOTAL							\$2,824.69

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17748	12/30/2025	SPECTRUM BUSINESS		SUMMARY BILL/INTERNET SERVICES - NOV 2025	100230	54030	\$2,527.22
	12/30/2025	SPECTRUM BUSINESS		SUMMARY BILL/INTERNET SERVICES - NOV 2025	270240	56116	\$6,000.00
	12/30/2025	SPECTRUM BUSINESS		INTERNET SERVICE - HERITAGE PARK - DEC 2025	100230	54030	\$267.28
						CHECK TOTAL	\$8,794.50
17749	12/30/2025	STAY GREEN INC		LANDSCAPE MAINTENANCE (CITY HALL)	100620	52320	\$1,250.00
							CHECK TOTAL
17750	12/30/2025	TENNIS ANYONE INC		CONTRACT CLASSES TENNIS SERVIC	100520	55320	\$9,259.87
							CHECK TOTAL
17751	12/30/2025	THE CITY OF DIAMOND BAR COMMUNITY FOUNDATION		WINDMILL NOV-DEC ADVERTISEMENT- KEEP IT LOCAL	100240	52160	\$800.00
							CHECK TOTAL
17752	12/30/2025	THE GAS COMPANY		GAS SERVICE @ HERITAGE PARK (111325-121325)	100630	52215	\$630.93
	12/30/2025	THE GAS COMPANY		GAS SERVICE @ CITYHALL (111225-121225)	100620	52215	\$1,367.67
							CHECK TOTAL
17753	12/30/2025	THE SAN GABRIEL VALLEY NEWSPAPER GR		LEGAL AD - NOA WVUSD ELECT BILLBOARD PL24-40	100	22107	\$1,127.12
							CHECK TOTAL
17754	12/30/2025	TORTI GALLAS AND PARTNERS INC		TOWN CENTER SPECIFIC PLAN - NOVEMBER 2025	103410	54900	\$11,420.50
	12/30/2025	TORTI GALLAS AND PARTNERS INC		TOWN CENTER SPECIFIC PLAN - OCTOBER 2025	103410	54900	\$13,563.20
							CHECK TOTAL
17755	12/30/2025	TRIFYTT SPORTS LLC		INSTRUCTOR PAYMENT - SPORTS - FALL 25	100520	55320	\$696.00
							CHECK TOTAL
17756	12/30/2025	TUMBLE-N-KIDS INC		CONTRACT CLASS- YOUTH GYMNASTICS	100520	55320	\$3,174.00
							CHECK TOTAL
17757	12/30/2025	ULINE INC		RECYCLING EQUIPMENT	250170	51300	\$950.25
							CHECK TOTAL

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17758	12/30/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES DEC2025	100630	55505	\$3,070.00
	12/30/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES DEC2025	100510	55505	\$9,650.00
	12/30/2025	ULTIMATE MAINTENANCE SERVICES INC		JANITORIAL SERVICES DEC2025	100620	52320	\$12,075.00
						CHECK TOTAL	\$24,795.00
17759	12/30/2025	UNITED SITE SERVICES OF CALIFORNIA INC		RESTROOM AND SINK RENTALS FOR WINTER SNOW FEST	100520	55300	\$1,509.07
							CHECK TOTAL \$1,509.07
17760	12/30/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$605.46
	12/30/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$791.14
	12/30/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$104.54
	12/30/2025	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (HERITAGE PARK)	100630	51200	\$265.04
						CHECK TOTAL	\$1,766.18
17761	12/30/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$1,494.60
	12/30/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$6,147.60
	12/30/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$225.60
	12/30/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$874.20
	12/30/2025	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$592.20
						CHECK TOTAL	\$9,334.20
17762	12/30/2025	YUNEX CORP		TS MAINT - REPAIR/BREA CYN & LYCOMING - 12/1/25	207650	55536	\$28,003.68
	12/30/2025	YUNEX CORP		TS MAINTENANCE - NOV 2025	207650	55536	\$5,711.62
	12/30/2025	YUNEX CORP		TS MAINTENANCE - CALL-OUTS - NOV 2025	207650	55536	\$5,657.13
						CHECK TOTAL	\$39,372.43
17763	12/30/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 809 S DBB - TC-1	100655	52210	\$120.24
							CHECK TOTAL \$120.24

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17764	12/30/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 22805 GLDN SPRGS/VARIOUS - TC-1	100655	52210	\$4,107.73
						CHECK TOTAL	\$4,107.73
17765	12/30/2025	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 1798 DBB/22566 GLDN SPRGS - TC-1	100655	52210	\$249.71
						CHECK TOTAL	\$249.71
17766	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	100220	50062	\$70.28
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	204	21106	\$108.96
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	203	21106	\$181.60
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	239	21106	\$306.73
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	241	21106	\$306.73
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	238	21106	\$521.77
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	201	21106	\$870.08
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	105220	50048	\$1,620.00
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	206	21106	\$2,789.78
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	250	21106	\$2,846.81
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	207	21106	\$3,145.19
	1/2/2026	PERS HEALTH		HEALTH INSURANCE PREMIUM JANUARY 2026	100	21106	\$71,636.89
						CHECK TOTAL	\$84,404.82
17767	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	201	21118	\$5.25
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	238	21118	\$10.48
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	239	21118	\$10.48
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	241	21118	\$10.48

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	250	21118	\$32.36
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	207	21118	\$52.91
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	206	21118	\$112.43
	1/2/2026	TASC		FLEX SPENDING MEDICAL/CHILDCARE 01/02/2026	100	21118	\$1,936.64
						CHECK TOTAL	\$2,171.03
17768	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	204	21109	\$92.06
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	203	21109	\$153.44
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	239	21109	\$248.06
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	241	21109	\$248.06
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	238	21109	\$353.11
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	201	21109	\$716.42
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	207	21109	\$899.35
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	206	21109	\$2,375.98
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	250	21109	\$3,801.59
	1/2/2026	VANTAGEPOINT TRNSFR AGNTS- 303248		DEFERRED COMP CONTRIBUTIONS/LOAN PYMTS 01/02/2026	100	21109	\$63,017.59
						CHECK TOTAL	\$71,905.66

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17769	1/5/2026	SOUTHERN CALIFORNIA EDISON		DBC (120225-010126)	100510	52210	\$8,106.25
CHECK TOTAL							\$8,106.25
17770	1/5/2026	SOUTHERN CALIFORNIA EDISON		PARKS IRR (112625-122825)	100630	52210	\$5,046.22
CHECK TOTAL							\$5,046.22
17771	1/5/2026	SOUTHERN CALIFORNIA EDISON		D38 IRR PED (112625-122825)	238638	52210	\$164.53
CHECK TOTAL							\$164.53
17772	1/5/2026	SOUTHERN CALIFORNIA EDISON		3334 1/2 BREA CYN RD PED (112125-122225)	100630	52210	\$114.79
CHECK TOTAL							\$114.79
17773	1/5/2026	SOUTHERN CALIFORNIA EDISON		858 S BREA CYN RD PED (112025-122125)	238638	52210	\$0.65
CHECK TOTAL							\$0.65
17774	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	204	21110	\$69.77
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	203	21110	\$116.29
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	239	21110	\$189.62
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	241	21110	\$189.62
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	238	21110	\$275.03
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	201	21110	\$576.36
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	207	21110	\$1,311.95
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	206	21110	\$1,563.96
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	250	21110	\$2,275.44
	1/2/2026	CALPERS		PENSION CONTRIBUTION FOR PERIOD 12/13/25-12/26/25	100	21110	\$47,292.56
CHECK TOTAL							\$53,860.60
17775	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21615 GATEWAY CTR DR - LS-2	100655	52210	\$94.40
CHECK TOTAL							\$94.40

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17776	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3798 S BREA CYN RD. - LS-2	100655	52210	\$70.80
CHECK TOTAL							\$70.80
17777	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1003 GOLDEN SPRINGS DR - LS-2	100655	52210	\$124.21
CHECK TOTAL							\$124.21
17778	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1 DBB/TEMPLE - LS-2	100655	52210	\$134.53
CHECK TOTAL							\$134.53
17779	1/6/2026	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - DBB N/W @ TEMPLE - TC-1	100655	52210	\$122.50
CHECK TOTAL							\$122.50
17780	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 2201 DBB - LS-2	100655	52210	\$94.40
CHECK TOTAL							\$94.40
17781	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - VARIOUS LS-1	100655	52210	\$742.58
CHECK TOTAL							\$742.58
17782	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 22805 GOLDEN SPRINGS DR. - LS-2	100655	52210	\$117.99
CHECK TOTAL							\$117.99
17783	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1025 BREA CYN DR. - LS-2	100655	52210	\$150.02
CHECK TOTAL							\$150.02
17784	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21325 PATHFINDER RD. - LS-2	100655	52210	\$258.39
CHECK TOTAL							\$258.39
17785	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21250 GOLDEN SPRINGS DR. - LS-2	100655	52210	\$94.40
CHECK TOTAL							\$94.40
17786	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 1798 DBB/22566 GLDN SPRGS - LS-2	100655	52210	\$211.68
CHECK TOTAL							\$211.68
17787	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 24230 GOLDEN SPRINGS DR - LS-2	100655	52210	\$89.58
CHECK TOTAL							\$89.58

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17788	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 21010 WASHINGTON AVE - LS-2	100655	52210	\$112.46
						CHECK TOTAL	\$112.46
17789	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - 3201 S DBB - LS-2	100655	52210	\$141.60
						CHECK TOTAL	\$141.60
17790	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - BREA CYN/FALLOWFIELD - LS-2	100655	52210	\$93.69
						CHECK TOTAL	\$93.69
17791	1/6/2026	SOUTHERN CALIFORNIA EDISON		SAFETY LIGHTS - BREA CYN/OAKCREST - LS-2	100655	52210	\$71.36
						CHECK TOTAL	\$71.36
17792	1/6/2026	SOUTHERN CALIFORNIA EDISON		TRAFFIC CONTROL - 553 N DBB - TC-1	100655	52210	\$1,445.60
						CHECK TOTAL	\$1,445.60
17793	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	239	21117	\$1.47
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	241	21117	\$1.47
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	204	21117	\$6.77
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	203	21117	\$11.28
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	201	21117	\$13.21
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	207	21117	\$30.73
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	250	21117	\$63.64
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	206	21117	\$178.52
	1/13/2026	AFLAC		SUPP INSURANCE PREMIUM DECEMBER 2025	100	21117	\$1,342.17
						CHECK TOTAL	\$1,649.26
17794	1/13/2026	AIRGAS INC		ARGON RENTAL (120125-123125)	100630	51200	\$119.73
						CHECK TOTAL	\$119.73
17795	1/13/2026	ALL CITY MANAGEMENT SERVICES INC		CROSSING GUARD SERVICES - 12/07/25-12/20/25	100310	55412	\$13,485.99

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$13,485.99
17796	1/13/2026	ALLIANT INSURANCE SERVICES INC		EARTH DAY INSURANCE P1	250170	57220	\$329.00
						CHECK TOTAL	\$329.00
17797	1/13/2026	ANIMAL PEST MANAGEMENT SERVICES INC		PEST MANAGEMENT SERVICES (120125-123125)	100630	52320	\$70.00
	1/13/2026	ANIMAL PEST MANAGEMENT SERVICES INC		PEST MANAGEMENT SERVICES (120125-123125)	100510	52320	\$105.00
	1/13/2026	ANIMAL PEST MANAGEMENT SERVICES INC		PEST MANAGEMENT SERVICES (120125-123125)	100620	52320	\$120.00
						CHECK TOTAL	\$295.00
17798	1/13/2026	ASSA ABLOY ENTRANCE SYSTEMS US INC		CITYHALL/LIBRARY DOOR MAINT (030126-123126)	100620	52320	\$1,937.72
						CHECK TOTAL	\$1,937.72
17799	1/13/2026	BARR & CLARK INC		PLHA YEAR 2- HIP 317-1661 ASPEN GROVE LANE DEC2025	224440	54900	\$545.00
						CHECK TOTAL	\$545.00
17800	1/13/2026	ROBYN A BECKWITH		INTERIOR PLANT SERVICE (JAN/2026)	100510	52320	\$275.00
	1/13/2026	ROBYN A BECKWITH		INTERIOR PLANT SERVICE (JAN/2026)	100620	52320	\$380.00
						CHECK TOTAL	\$655.00
17801	1/13/2026	BSN SPORTS CORP		YOUTH BASKETBALL EQUIPEMENT	100520	51200	\$416.85
						CHECK TOTAL	\$416.85
17802	1/13/2026	CANNON CORPORATION		BREA CANYON STORM DRAIN LINING PROJECT	301610	56105	\$947.25
						CHECK TOTAL	\$947.25
17803	1/13/2026	CHEM PRO LABORATORY INC		WATER TREATMENT (CITYHALL/JAN)	100620	52320	\$187.95
						CHECK TOTAL	\$187.95
17804	1/13/2026	CIVICPLUS LLC		ANNUAL RENEWAL - SECLICKFIX - FY 25-26	100230	52314	\$11,746.09
						CHECK TOTAL	\$11,746.09
17805	1/13/2026	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM JANUARY 2026	250	21105	\$0.66
	1/13/2026	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM JANUARY 2026	206	21105	\$0.96

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17806	1/13/2026	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM JANUARY 2026	207	21105	\$0.96
	1/13/2026	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM JANUARY 2026	201	21105	\$1.61
	1/13/2026	DELTA DENTAL		HMO DENTAL INSURANCE PREMIUM JANUARY 2026	100	21105	\$159.45
	CHECK TOTAL						\$163.64
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	204	21105	\$6.17
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	203	21105	\$10.29
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	239	21105	\$23.48
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	241	21105	\$23.48
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	238	21105	\$37.62
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	201	21105	\$53.11
17807	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	207	21105	\$185.77
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	206	21105	\$207.63
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	250	21105	\$347.73
	1/13/2026	DELTA DENTAL INSURANCE COMPANY		PPO DENTAL INSURANCE PREMIUM JANUARY 2026	100	21105	\$4,904.69
	CHECK TOTAL						\$5,799.97
	1/13/2026	DIANA CHO & ASSOCIATES		CDBG CONSULTANT - AREA 5 ADA CURB RAMP ADMIN	225610	56101	\$3,867.50
	1/13/2026	DIANA CHO & ASSOCIATES		CDBG CONSULTANT - AREA 5 ADA CURB RAMP ADMIN	225610	56101	\$1,870.00
	1/13/2026	DIANA CHO & ASSOCIATES		CDBG-AREA 6 ADA CURB RAMP PROJECT	225610	56101	\$382.50
	CHECK TOTAL						\$6,120.00
	1/13/2026	EATON CORPORATION		ANNUAL SUPPORT - FY 25-26	100230	52314	\$8,014.55
17808	CHECK TOTAL						\$8,014.55

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17809	1/13/2026	ECOFERT INC		FERTILIZER INJECTION SYSTEM - DECEMBER 2025	100630	52320	\$1,207.00
						CHECK TOTAL	\$1,207.00
17810	1/13/2026	FCG CONSULTANTS INC		FY26 INTERIM SERVICES 10/1/25- 10/31/25	100610	54400	\$1,971.72
						CHECK TOTAL	\$1,971.72
17811	1/13/2026	FIDUCIARY EXPERTS LLC		FIDUCIARY OVERSIGHT QUARTERLY FEE	100220	54900	\$2,000.00
						CHECK TOTAL	\$2,000.00
17812	1/13/2026	FOOTHILL BUILDING MATERIALS INC		SAND/SANDBAGS STATION#119 (123025)	100350	51200	\$712.83
	1/13/2026	FOOTHILL BUILDING MATERIALS INC		SAND/SANDBAGS STATION 121 (123025)	100350	51200	\$712.83
	1/13/2026	FOOTHILL BUILDING MATERIALS INC		SAND STATION 121 (122325)	100350	51200	\$564.66
	1/13/2026	FOOTHILL BUILDING MATERIALS INC		SAND STATION 119 (122325)	100350	51200	\$564.66
						CHECK TOTAL	\$2,554.98
17813	1/13/2026	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (121925)	502430	52312	\$79.80
	1/13/2026	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (121925)	502655	52312	\$79.80
	1/13/2026	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (121925)	502620	52312	\$139.65
	1/13/2026	FRESHMOBILECA LLC		FLEET VEHICLE WASHING SERVICE (121925)	502630	52312	\$139.65
						CHECK TOTAL	\$438.90
17814	1/13/2026	GENTRY BROTHERS INC		AREA 4 RES/ARTERIAL REHAB PROJECT	202610	56101	\$71,343.75
						CHECK TOTAL	\$71,343.75
17815	1/13/2026	GLUMAC		CIVIC CENTER SUSTAINABILITY PROJECT	100620	54400	\$13,643.75
	1/13/2026	GLUMAC		CIVIC CENTER SUSTAINABILITY PROJECT	100620	54400	\$20,210.00
						CHECK TOTAL	\$33,853.75
17816	1/13/2026	WOODS MAINTENANCE SERVICES INC		HOMELESS ENCAMPMENT CLEANUP 2 LOCATIONS 12-17-2025	107130	55000	\$980.00
	1/13/2026	WOODS MAINTENANCE SERVICES INC		GRAFFITI REMOVAL	100430	55540	\$3,655.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$4,635.00
17817	1/13/2026	HELIX ENVIRONMENTAL PLANNING INC		CANYON LOOP TRAIL RESTORATION	301630	56104	\$9,479.61
						CHECK TOTAL	\$9,479.61
17818	1/13/2026	HODGMAN ENTERPRISES		PRINTING AND MAILING JANUARY 2026 CITY NEWSLETTER	100240	52110	\$2,790.09
						CHECK TOTAL	\$2,790.09
17819	1/13/2026	HONEYCOTT INC		BEE REMOVAL (121025/22608 BLUE PALM LANE)	100630	51200	\$145.00
						CHECK TOTAL	\$145.00
17820	1/13/2026	HUMANE SOCIETY OF POMONA VALLEY INC		ANIMAL CONTROL SERVICES IN DEC 2025	100340	55404	\$48,978.42
						CHECK TOTAL	\$48,978.42
17821	1/13/2026	J & J'S SPORTS & TROPHIES		YOUTH BASKETBALL JERSEYS AND COACH SHIRTS	100510	51200	\$0.00
	1/13/2026	J & J'S SPORTS & TROPHIES		YOUTH BASKETBALL JERSEYS AND COACH SHIRTS	100520	51200	\$3,856.59
						CHECK TOTAL	\$3,856.59
17822	1/13/2026	JOHN L HUNTER & ASSOC INC		NPDES PROF SERVICES - SEPT 2025	201610	54200	\$1,512.86
	1/13/2026	JOHN L HUNTER & ASSOC INC		NPDES PROF SERVICES - AUG 2025	201610	54200	\$1,476.32
	1/13/2026	JOHN L HUNTER & ASSOC INC		NPDES LAND DEVELOPMENT - SEPT 2025	100	22109	\$192.50
	1/13/2026	JOHN L HUNTER & ASSOC INC		NPDES LAND DEVELOPMENT - SEPT 2025	100	22109	\$1,210.00
						CHECK TOTAL	\$4,391.68
17823	1/13/2026	LANCE SOLL & LUNGHARD LLP		2025 SINGLE AUDIT - FIELDWORK PROGRESS	100210	54010	\$4,300.00
						CHECK TOTAL	\$4,300.00
17824	1/13/2026	LEWIS ENGRAVING INC		COMMISSIONER NAME BADGE	100520	52525	\$18.51
						CHECK TOTAL	\$18.51
17825	1/13/2026	LOCAL AGENCY ENGINEERING ASSOCIATES INC		CIP SI256 - NOV 2025	301610	56190	\$4,173.00
						CHECK TOTAL	\$4,173.00
17826	1/13/2026	LOS ANGELES COUNTY PUBLIC WORKS		SUMP PUMP MAINT (SYCAMORE CYN PARK/NOV 25) FY25-26	100630	52320	\$3,204.18
						CHECK TOTAL	\$3,204.18

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17827	1/13/2026	LOWE'S BUSINESS ACCOUNT		FACILITIES MAINT SUPPLIES (CG/120525)	100630	52320	\$303.52
CHECK TOTAL							\$303.52
17828	1/13/2026	MCE CORPORATION		LANDSCAPE MAINTENANCE (LLAD38/39/41 - DEC2025)	241641	55524	\$5,797.59
	1/13/2026	MCE CORPORATION		LANDSCAPE MAINTENANCE (LLAD38/39/41 - DEC2025)	239639	55524	\$14,140.68
	1/13/2026	MCE CORPORATION		LANDSCAPE MAINTENANCE (LLAD38/39/41 - DEC2025)	238638	55524	\$16,970.88
	1/13/2026	MCE CORPORATION		LANDSCAPE MAINTENANCE (LLAD41/ AS NEEDED)	241641	52320	\$1,781.79
	1/13/2026	MCE CORPORATION		LANDSCAPE MAINTENANCE (LLAD38/ AS NEEDED)	238638	52320	\$1,191.78
CHECK TOTAL							\$39,882.72
17829	1/13/2026	METROLINK		METROLINK PASSES - DECEMBER 2025	206650	55610	\$653.00
	1/13/2026	METROLINK		METROLINK PASSES - DECEMBER 2025	206650	55620	\$2,612.00
CHECK TOTAL							\$3,265.00
17830	1/13/2026	MICHAEL BAKER INTERNATIONAL INC		CANYON LOOP TRAIL -HMMP PROJECT MANAGER	301630	56104	\$2,205.44
CHECK TOTAL							\$2,205.44
17831	1/13/2026	MOBILE RELAY ASSOCIATES INC		RECURRING SERVICES FOR EMERGENCY PREPARDNESS	100350	52300	\$78.75
CHECK TOTAL							\$78.75
17832	1/13/2026	NATIONAL TRENCH SAFETY INC		RENTAL EQUIP (KRAIL 121925-011526)	100655	52300	\$455.52
	1/13/2026	NATIONAL TRENCH SAFETY INC		RENTAL EQUIP (KRAIL 120925-010526)	100655	52300	\$607.35
	1/13/2026	NATIONAL TRENCH SAFETY INC		KRAIL EQUIP RENTAL (010626-020226)	100655	52300	\$607.35
CHECK TOTAL							\$1,670.22
17833	1/13/2026	NINYO & MOORE INC		GEOTECH REVIEW - 220 BRIAR CREEK RD	100	22109	\$829.94
	1/13/2026	NINYO & MOORE INC		GEOTECH REVIEW - 208 BRIAR CREEK RD	100	22109	\$810.45
CHECK TOTAL							\$1,640.39
17834	1/13/2026	ONE TIME PAY VENDOR	JIEHUI JIANG	RECREATION PROGRAM REFUND	100	20202	\$48.65
CHECK TOTAL							\$48.65
17835	1/13/2026	ONE TIME PAY VENDOR	LILY LIANG-FONG	RECREATION PROGRAM REFUND	100	20202	\$81.00

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$81.00
17836	1/13/2026	ONE TIME PAY VENDOR	CHRISTOPHER GONZALES	REIMB-SCHOOL TUITION (FALL)	100220	52505	\$172.00
						CHECK TOTAL	\$172.00
17837	1/13/2026	ONE TIME PAY VENDOR	JUAN ROBLES	GRADING BOND DEPOSIT - 626 JUNEWOOD PL	100	22109	\$16,785.00
						CHECK TOTAL	\$16,785.00
17838	1/13/2026	ONE TIME PAY VENDOR	PETER MATTAR	REFUND - PL2025-009 (2887 SHADOW CANYON)	100	22107	\$4,011.54
						CHECK TOTAL	\$4,011.54
17839	1/13/2026	PIVOTAL STRATEGIES LLC		PUBLIC EDUCATION AND OUTREACH SERVICES	100130	54900	\$5,000.00
						CHECK TOTAL	\$5,000.00
17840	1/13/2026	PROTECTION ONE INC		ALARM MONITOR EXT SVS (HERITAGE/010126-033126)	100630	52320	\$260.54
	1/13/2026	PROTECTION ONE INC		ALARM MONITOR (HERITAGE/010126-033126)	100630	52320	\$201.64
	1/13/2026	PROTECTION ONE INC		CITYHALL (MONITOR EXTND SVS 012626-022726)	100620	52320	\$49.59
						CHECK TOTAL	\$511.77
17841	1/13/2026	PYRO COMM SYSTEMS INC		CITY HALL FIRE ALRM SYS REPLACE(PYRO COMM/DEC2025)	504620	56100	\$5,418.20
						CHECK TOTAL	\$5,418.20
17842	1/13/2026	RKA CONSULTING GROUP		BUILDING & SAFETY CONTRACT SERVICES NOV2025	100420	55100	\$71,641.43
						CHECK TOTAL	\$71,641.43
17843	1/13/2026	SC FUELS		FLEET FUEL (120125-121525)	502430	52330	\$96.49
	1/13/2026	SC FUELS		FLEET FUEL (120125-121525)	502630	52330	\$411.93
	1/13/2026	SC FUELS		FLEET FUEL (120125-121525)	502620	52330	\$455.20
	1/13/2026	SC FUELS		FLEET FUEL (120125-121525)	502655	52330	\$895.06
	1/13/2026	SC FUELS		FLEET FUEL (121625-123125)	502630	52330	\$87.68
	1/13/2026	SC FUELS		FLEET FUEL (121625-123125)	502620	52330	\$217.59
	1/13/2026	SC FUELS		FLEET FUEL (121625-123125)	502655	52330	\$263.22
						CHECK TOTAL	\$2,427.17

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CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
17844	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	204	21107	\$1.49
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	203	21107	\$2.49
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	239	21107	\$2.72
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	241	21107	\$2.72
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	238	21107	\$3.73
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	204	21113	\$5.19
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	203	21113	\$8.65
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	239	21113	\$11.60
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	241	21113	\$11.60
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	238	21113	\$16.28
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	207	21107	\$20.28
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	201	21107	\$27.69
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	206	21107	\$31.85
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	201	21113	\$32.90
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	207	21113	\$78.14
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	206	21113	\$100.75
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	250	21107	\$108.12
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	250	21113	\$148.87
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	100	21107	\$1,739.74
	1/13/2026	STANDARD INSURANCE COMPANY		LIFE/SUPP LIFE/LTD/STD INSURANCE PREMIUM JAN 2026	100	21113	\$2,702.59

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
						CHECK TOTAL	\$5,057.40
17845	1/13/2026	SWRCB ACCOUNTING OFFICE		FY25-26 NPDES (MS4) PERMIT FEE	201610	54200	\$27,293.00
	1/13/2026	SWRCB ACCOUNTING OFFICE		2025-26 WDR (SEWER) PERMIT FEE	201610	54200	\$21,150.00
						CHECK TOTAL	\$48,443.00
17846	1/13/2026	T&H INTERIOR SERVICES INC		MAINTENANCE REPAIRS (DBC/GRAND BALL RM NORTH WALL)	100510	52310	\$1,120.00
						CHECK TOTAL	\$1,120.00
17847	1/13/2026	TASC		FSA FEES	100220	52515	\$158.34
						CHECK TOTAL	\$158.34
17848	1/13/2026	THE SAN GABRIEL VALLEY NEWSPAPER GR		ORDINANCE NO. 01 (2026) 1ST READING	100140	52160	\$401.28
	1/13/2026	THE SAN GABRIEL VALLEY NEWSPAPER GR		ORDINANCE NO. 02 (2026) 1ST READING	100140	52160	\$485.51
						CHECK TOTAL	\$886.79
17849	1/13/2026	TORTI GALLAS AND PARTNERS INC		TOWN CENTER SPECIFIC PLAN	103410	54900	\$16,857.25
						CHECK TOTAL	\$16,857.25
17850	1/13/2026	ULINE INC		GLOVES AND FIRST AID SUPPLIES	100510	51200	\$231.22
						CHECK TOTAL	\$231.22
17851	1/13/2026	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - MONTHLY SERVICE FEE - DEC 2025	100610	54900	\$188.00
	1/13/2026	UNDERGROUND SERVICE ALERT OF SO CA		US DIGALERT - CA STATE FEE - JAN 2026	100610	54900	\$102.89
						CHECK TOTAL	\$290.89
17852	1/13/2026	VERIZON WIRELESS		WIRELESS PHONE SERVICE - 9-17-25 - 12-16-25	100230	52200	\$14,555.64
						CHECK TOTAL	\$14,555.64
17853	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	204	21108	\$2.42
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	203	21108	\$4.03
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	239	21108	\$7.80
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	241	21108	\$7.80

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	238	21108	\$12.83
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	201	21108	\$21.37
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	207	21108	\$67.00
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	206	21108	\$91.77
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	250	21108	\$105.03
	1/13/2026	VISION SERVICE PLAN		VISION INSURANCE PREMIUM JANUARY 2026	100	21108	\$1,920.43
						CHECK TOTAL	\$2,240.48
17854	1/13/2026	VORTEX SERVICES, LLC		BREA CANYON STORM DRAIN PROJECT	301610	56105	\$121,625.00
						CHECK TOTAL	\$121,625.00
17855	1/13/2026	WW GRAINGER INC		FY2025-26 EMERGENCY PREP SUPPLIES	100350	51200	\$299.62
						CHECK TOTAL	\$299.62
17856	1/13/2026	WALNUT VALLEY UNIFIED SCHOOL DISTRICT		YOUTH BASKETBALL GYM RENTAL	100520	52302	\$714.01
	1/13/2026	WALNUT VALLEY UNIFIED SCHOOL DISTRICT		ADULT VOLLEYBALL GYM RENTAL	100520	52302	\$573.75
						CHECK TOTAL	\$1,287.76
17857	1/13/2026	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$441.74
						CHECK TOTAL	\$441.74
17858	1/13/2026	WAXIE SANITARY SUPPLY		JANITORIAL SUPPLIES (DBC)	100510	51210	\$292.40
						CHECK TOTAL	\$292.40
17859	1/13/2026	WEST COAST ARBORISTS INC		CITYWIDE TREE MAINTENANCE (120125-121525)	100645	55522	\$67,800.00
						CHECK TOTAL	\$67,800.00
17860	1/13/2026	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100	22107	\$141.00
	1/13/2026	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100	22107	\$930.60
	1/13/2026	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100	22107	\$3,186.60

City of Diamond Bar Check Register

CHECK #	CHECK DATE	VENDOR NAME	OTP VENDOR NAME	INVOICE DESCRIPTION	ORG	OBJECT	AMOUNT
	1/13/2026	WOODRUFF & SMART, A PROFESSIONAL CORPORATION		LEGAL SERVICES - NOVEMBER 2025	100120	54020	\$4,060.80
						CHECK TOTAL	\$8,319.00
17861	1/13/2026	YOUTH EVOLUTION ACTIVITIES		CONTRACT CLASS- YOUTH SPORTS	100520	55320	\$772.20
						CHECK TOTAL	\$772.20
						GRAND TOTAL	\$3,295,066.05



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Treasurer's Statement.

STRATEGIC GOAL: Responsible Stewardship of Public Resources

RECOMMENDATION:

Approve the December 2025 Treasurer's Statement.

FINANCIAL IMPACT:

None.

BACKGROUND:

Consistent with City policy, the Finance Department presents the monthly Treasurer's Statement to the City Council for review and approval.

ANALYSIS:

This statement shows the cash balances with a breakdown of various investment accounts and the yield to maturity from investments. This statement also includes an investment portfolio management report which details the activities of investments.

PREPARED BY:

Jason Jacobsen, Director, Finance

ATTACHMENTS:

1. Treasurer's Cash Report - Dec 2025
2. Treasurer's Certification and Portfolio Report - Dec 2025

CITY OF DIAMOND BAR - CITY TREASURER'S CASH BALANCE REPORT

AS OF DECEMBER 31, 2025

CASH & INVESTMENT BALANCES

Cash Funds

General Account	\$3,574,915.21	
Payroll Account	\$0.00	
Change Fund - General Fund	\$600.00	
Petty Cash Account	\$303.00	
Cash With Fiscal Agent (US Bank 2021 Bonds)	<u>\$1,448.93</u>	
Total Cash Funds		<u>\$3,577,267.14</u>

City & LAIF Invested Funds (Book Value):

Local Agency Investment Fund	\$8,891,249.91	
City-Managed Fixed-Income Securities (0-5 year maturity)	<u>\$56,481,429.76</u>	
Total Investment Funds (Book Value)		<u>\$65,372,679.67</u>

Fiscal Year-To-Date Effective Rate of Return (City Funds & LAIF) 3.84% (6 Months)

Fiscal YTD Interest Earnings (City Funds & LAIF) \$1,267,399.27

FY 2025-26 Budgeted Interest Earnings (City Funds & LAIF) \$1,530,800.00 (12 Months)

Invested Funds With OPEB Trust (Managed by CalPERS/State Street)

Annualized rate of return (6/30/2016 - 6/30/2025)	5.16%	(9 Years)	<u>\$1,089,885.32</u>
OPEB Trust Starting Balance (7/1/2025)	\$945,947.34		
OPEB Trust FY 25-26 Contributions	\$88,000.00		
OPEB Trust FY 25-26 Earnings	<u>\$55,937.98</u>	(6 Months)	
OPEB Trust Ending Balance (11/30/2025)	<u>\$1,089,885.32</u>		

GRAND TOTAL - CASH & INVESTMENTS

\$70,039,832.13

CITY OF DIAMOND BAR
INVESTMENT PORTFOLIO SUMMARY REPORT
DECEMBER 31, 2025

INVESTMENTS	BOOK VALUE	PERCENT OF PORTFOLIO	TERM	DAYS TO MATURITY	YIELD TO MATURITY
Federal Credit Union CD	\$14,629,000.00	22.38%	1,503	733	4.277%
Local Agency Investment Fund	\$8,891,249.91	13.60%	1	1	4.025%
Corporate Notes	\$3,686,269.11	5.64%	1,704	1,201	4.896%
Federal Agency Coupon Securities	\$7,641,139.59	11.69%	1,552	436	4.187%
Treasury Coupon Securities	\$3,094,286.04	4.73%	1,813	771	2.984%
Federal Agency Callable	\$5,999,977.92	9.18%	1,826	287	2.055%
Certificates of Deposit-Banks	\$6,309,879.21	9.65%	1,562	728	3.908%
Municipal Bonds	\$1,547,692.01	2.37%	1,585	493	4.738%
Money Market Fund	\$13,573,185.88	20.76%	1	1	3.900%

Total Investments and Averages	\$65,372,679.67	100.00%	1,056	428	3.899%
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	MONTH ENDING	FISCAL YEAR-TO-DATE
	DECEMBER 31, 2025	2025-2026
TOTAL INTEREST EARNED	\$205,298.41	\$1,267,399.27
	3.81%	3.84%

Daniel Fox

Daniel Fox
City Treasurer

I certify that this report accurately reflects all City pooled investments and is in conformity with the investment policy of the City of Diamond Bar approved by City Council and on file in the City Clerk's office. The investment program herein provides sufficient cash flow liquidity to meet the next six months estimated expenditures.



**City of Diamond Bar
Portfolio Management
Portfolio Summary
December 31, 2025**

City of Diamond Bar
21810 Copley Drive
Diamond Bar, CA
(909)839-7053

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C
Federal Credit Union CD	14,629,000.00	14,737,437.69	14,629,000.00	22.38	1,503	733	4.277
Local Agency Investment Funds	8,891,249.91	8,756,356.30	8,891,249.91	13.60	1	1	4.025
Corporate Notes	3,800,000.00	3,737,275.20	3,686,269.11	5.64	1,704	1,201	4.896
Federal Agency Coupon Securities	7,625,000.00	7,663,557.05	7,641,139.59	11.69	1,552	436	4.187
Treasury Coupon Securities	3,125,000.00	3,069,040.85	3,094,286.04	4.73	1,813	771	2.984
Federal Agency Callable	6,000,000.00	5,844,253.50	5,999,977.92	9.18	1,826	287	2.055
Certificate of Deposit	6,384,000.00	6,338,707.40	6,309,879.21	9.65	1,562	728	3.908
Municipal Bonds	1,595,000.00	1,544,199.64	1,547,692.01	2.37	1,585	493	4.738
Money Market Fund	13,573,185.88	13,573,185.88	13,573,185.88	20.76	1	1	3.900
	65,622,435.79	65,264,013.51	65,372,679.67	100.00%	1,056	428	3.899
Investments							

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	205,298.41	1,267,399.27
Average Daily Balance	63,419,358.38	65,550,888.34
Effective Rate of Return	3.81%	3.84%



 Jason M. Jacobsen, Finance Director

01/14/2026

Reporting period 12/01/2025-12/31/2025

Run Date: 01/14/2026 - 11:15

Portfolio POOL
AP
PM (PRF_PM1) 7.3.0
Report Ver. 7.3.6.1

**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
December 31, 2025**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Federal Credit Union CD											
06251A3K4	10402	America's Credit Union		12/16/2021	248,000.00	238,674.70	248,000.00	1.350	1,826 349	1.350	12/16/2026
00790UAC1	10682	ADVANTAGE CREDIT UNION		07/31/2024	249,000.00	252,742.72	249,000.00	4.450	1,826 1,307	4.450	07/31/2029
01025RAT6	10750	ALABAMA CREDIT UNION		07/09/2025	249,000.00	249,000.00	249,000.00	4.150	730 554	4.150	07/09/2027
02157RAA5	10683	ALTAONE FEDERAL CREDIT		07/19/2024	249,000.00	252,731.02	249,000.00	4.450	1,826 1,295	4.450	07/19/2029
011852AE0	10547	Alaska USA FCU		03/08/2023	249,000.00	252,861.74	249,000.00	4.600	1,827 797	4.600	03/08/2028
052392BT3	10495	AUSTIN TELCO FCU		09/21/2022	249,000.00	248,064.26	249,000.00	3.800	1,826 628	3.800	09/21/2027
07181JBH6	10697	Baxter Credit Union		08/22/2024	249,000.00	251,516.15	249,000.00	4.350	1,461 964	4.350	08/22/2028
07371BWA5	10679	Beal Bank-Plano TX		06/12/2024	244,000.00	249,267.47	244,000.00	4.650	1,820 1,252	4.650	06/06/2029
09776DAV6	10744	BOM BANK		06/24/2025	249,000.00	249,560.75	249,000.00	4.100	1,826 1,635	4.100	06/24/2030
14042THZ3	10453	Capital One Bank USA		07/27/2022	248,000.00	245,659.87	248,000.00	3.500	1,826 572	3.500	07/27/2027
12481GAZ0	10663	CBC Federal Credit Union		05/14/2024	249,000.00	254,402.30	249,000.00	4.650	1,826 1,229	4.650	05/14/2029
17783PAK7	10625	City Federal Credit Union		01/18/2024	249,000.00	248,770.92	249,000.00	4.000	1,827 1,113	4.000	01/18/2029
19058RAG6	10684	COASTAL1CU		07/22/2024	249,000.00	252,914.28	249,000.00	4.550	1,460 932	4.550	07/21/2028
19123RAA0	10529	COCA-COLA FCU		01/31/2023	249,000.00	249,596.60	249,000.00	4.600	1,098 32	4.600	02/02/2026
20367GBD0	10440	Community Commerce Bank		07/27/2022	248,000.00	246,357.25	248,000.00	3.050	1,280 26	3.050	01/27/2026
14622LAS1	10686	CARTER FEDERAL CU		08/07/2024	249,000.00	250,879.20	249,000.00	4.250	1,826 1,314	4.250	08/07/2029
23204HPM4	10678	Customers Bank		06/11/2024	244,000.00	247,884.48	244,000.00	4.850	1,095 526	4.850	06/11/2027
291916AG9	10596	Empower FED Credit Union		10/23/2023	248,000.00	256,339.50	248,000.00	5.100	1,827 1,026	5.100	10/23/2028
29367RNG7	10720	Enterprise Bank Corp.		08/28/2024	249,000.00	246,619.81	249,000.00	3.800	1,826 1,335	3.800	08/28/2029
32026U5U6	10664	First Foundation Bank		05/22/2024	244,000.00	248,712.37	244,000.00	4.600	1,826 1,237	4.600	05/22/2029
320165LR2	10648	FIRST FARMERS BK & TRUST		03/28/2024	249,000.00	249,899.39	249,000.00	4.850	671 27	4.850	01/28/2026
32114MBC0	10681	First Natl Bnk Blue Erth		06/20/2024	248,000.00	252,125.23	248,000.00	4.850	1,095 535	4.850	06/20/2027
33610RVR1	10685	FIRST PREMIER BANK		07/17/2024	244,000.00	247,068.79	244,000.00	4.450	1,461 928	4.450	07/17/2028
39573LAV0	10255	GREENSTATE CREDIT UNION		02/26/2021	248,000.00	242,333.70	248,000.00	0.650	1,826 56	0.650	02/26/2026
42228LAH4	10496	HEALTHCARE SYSTEMS FCU		09/21/2022	249,000.00	247,762.47	249,000.00	3.600	1,461 263	3.600	09/21/2026
42869GAB2	10639	Hickam		01/31/2024	249,000.00	250,321.19	249,000.00	4.150	1,461 760	4.150	01/31/2028
856285E98	10410	State Bank of India		01/31/2022	248,000.00	239,542.46	248,000.00	1.750	1,827 396	1.750	02/01/2027
472207AE9	10491	JEANNE D'ARC CREDIT UNION		09/30/2022	249,000.00	248,050.07	249,000.00	3.800	1,826 637	3.800	09/30/2027
48115LAM6	10707	Jovia Financial Credit Union C		08/16/2024	249,000.00	250,756.20	249,000.00	4.650	731 228	4.650	08/17/2026
50625LBR3	10606	LAFAYETTE FCU		11/30/2023	248,000.00	252,246.01	248,000.00	5.250	1,096 333	5.250	11/30/2026
530520AC9	10530	LIBERTY FIRST CU		01/27/2023	249,000.00	249,422.30	249,000.00	4.500	1,096 26	4.500	01/27/2026
534574AC2	10571	LINCOLN PARK COMMUNITY BANK		08/28/2023	248,000.00	255,291.20	248,000.00	5.000	1,827 970	5.000	08/28/2028
55026MAE5	10487	LUMINATE BANK		09/15/2022	249,000.00	245,970.67	249,000.00	3.400	1,826 622	3.400	09/15/2027
56824JBC7	10718	Marine Federal Corp.		08/30/2024	249,000.00	248,943.98	249,000.00	4.000	731 242	4.000	08/31/2026
58404DUA7	10622	Medallion Bank		12/29/2023	248,000.00	249,798.74	248,000.00	4.500	1,096 362	4.500	12/29/2026
59524LAA4	10549	MID CAROLINA CU		03/13/2023	249,000.00	250,484.54	249,000.00	4.850	1,096 71	4.850	03/13/2026

Portfolio POOL
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Run Date: 01/14/2026 - 11:15

**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
December 31, 2025**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Federal Credit Union CD											
61690DQK7	10662	Morgan Stanley Bank		05/08/2024	244,000.00	248,468.37	244,000.00	4.700	1,461 858	4.700	05/08/2028
61776NTH6	10745	Morgan Stanley Bank		06/18/2025	244,000.00	246,684.49	244,000.00	4.300	1,828 1,631	4.300	06/20/2030
62847NEL6	10646	MVB BANK INC		03/27/2024	249,000.00	250,270.90	249,000.00	4.800	730 85	4.800	03/27/2026
654062LP1	10643	NICOLET NATIONAL BANK		03/08/2024	249,000.00	250,835.88	249,000.00	4.250	1,826 1,162	4.250	03/08/2029
68584JAV1	10675	Oregon Community Cred Un		06/07/2024	248,000.00	250,322.77	248,000.00	5.050	731 158	5.050	06/08/2026
682325EK7	10676	One Community Bank		06/18/2024	249,000.00	252,002.94	249,000.00	4.850	913 351	4.850	12/18/2026
722000AC0	10575	PIMA FEDERAL CREDIT		08/17/2023	248,000.00	251,496.55	248,000.00	5.300	1,096 228	5.300	08/17/2026
77357DAB4	10607	ROCKLAND FCU		11/30/2023	248,000.00	255,737.85	248,000.00	5.000	1,827 1,064	5.000	11/30/2028
795451EG4	10752	Sallie Mae Bank		12/17/2025	245,000.00	245,000.00	245,000.00	3.850	1,826 1,811	3.850	12/17/2030
835104DG2	10751	SOMERSET TRUST CO		07/08/2025	249,000.00	249,000.00	249,000.00	3.950	1,645 1,468	3.950	01/08/2030
849061AF3	10644	SPOKANE TEACHERS CR UN		03/25/2024	245,000.00	248,134.78	245,000.00	4.750	1,095 448	4.750	03/25/2027
87868YAL7	10551	TECHNOLOGY CU		03/23/2023	249,000.00	250,615.76	249,000.00	5.000	1,096 81	5.000	03/23/2026
89235MNT4	10442	Toyota Financial SGS Bank		07/22/2022	248,000.00	245,192.14	248,000.00	3.400	1,826 567	3.400	07/22/2027
89839KAD7	10604	TRUSTSTAR BANK		11/22/2023	248,000.00	253,735.25	248,000.00	4.750	1,827 1,056	4.750	11/22/2028
88709RBH1	10677	Timberland Bank Hoquaim		06/12/2024	249,000.00	251,960.11	249,000.00	4.850	912 344	4.850	12/11/2026
89854LAD5	10564	TTCU FED CU		07/26/2023	248,000.00	255,131.24	248,000.00	5.000	1,827 937	5.000	07/26/2028
91527PCF2	10651	Univest Bank & Trust Co.		03/13/2024	249,000.00	250,836.38	249,000.00	4.250	1,826 1,167	4.250	03/13/2029
91739JAD7	10589	UTAH FIRST CD		10/30/2023	248,000.00	256,390.83	248,000.00	5.100	1,827 1,033	5.100	10/30/2028
06543PDA0	10494	BANK OF THE VALLEY NE		09/30/2022	249,000.00	249,655.12	249,000.00	4.100	1,826 637	4.100	09/30/2027
91823MBE4	10499	VCC BANK		10/14/2022	249,000.00	249,741.02	249,000.00	4.250	1,461 286	4.250	10/14/2026
93883MBA5	10674	WASHINGTON FINANCIAL		05/31/2024	244,000.00	247,883.02	244,000.00	4.500	1,826 1,246	4.500	05/31/2029
949764JY1	10617	Wells Fargo		12/27/2023	248,000.00	248,606.61	248,000.00	4.100	1,827 1,091	4.100	12/27/2028
98138MCA6	10590	WORKERS FCU		10/30/2023	248,000.00	257,163.35	248,000.00	5.200	1,827 1,033	5.200	10/30/2028
Subtotal and Average			14,502,548.39		14,629,000.00	14,737,437.69	14,629,000.00		1,503 733	4.277	
Local Agency Investment Funds											
LAIF	10028	Local Agency Investment Fund			8,891,249.91	8,756,356.30	8,891,249.91	4.025	1 1	4.025	
Subtotal and Average			8,891,249.91		8,891,249.91	8,756,356.30	8,891,249.91		1 1	4.025	
Corporate Notes											
06406YAA0	10732	Bank of NY Mello Corp.		01/13/2025	350,000.00	336,085.75	329,004.05	3.300	1,683 1,330	5.170	08/23/2029
06048WR36	10515	Bank of America Corp.		12/27/2022	500,000.00	478,120.00	480,397.39	2.000	1,638 537	5.000	06/22/2027
17325FBK3	10733	CITIBANK		01/13/2025	350,000.00	357,378.35	347,724.09	4.838	1,666 1,282	5.042	08/06/2029
29736RAP5	10737	ESTEE LAUDER CO		03/25/2025	300,000.00	276,582.30	275,658.68	2.375	1,712 1,430	4.707	12/01/2029
24422EXB0	10668	JOHN DEERE CAPITAL CORP		05/29/2024	500,000.00	512,160.00	499,648.94	4.950	1,507 925	4.979	07/14/2028
46647PAX4	10731	JP Morgan Chase		01/07/2025	400,000.00	400,666.80	394,056.08	4.452	1,793 1,069	4.980	12/05/2029

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**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Corporate Notes											
49177JAH5	10738	KENVUE INC		03/25/2025	300,000.00	309,040.50	304,573.16	5.000	1,823	1,541	4.581 03/22/2030
59217GFT1	10734	MET LIFE GLOBAL		01/09/2025	500,000.00	509,891.00	499,428.84	4.900	1,826	1,469	4.932 01/09/2030
637432NV3	10739	NATIONAL RURAL UTILITIES COOPE		03/25/2025	300,000.00	275,971.50	274,483.60	2.400	1,816	1,534	4.691 03/15/2030
808513BX2	10740	CHARLES SCHWAB		03/25/2025	300,000.00	281,379.00	281,294.28	2.750	1,651	1,369	4.611 10/01/2029
Subtotal and Average			3,684,800.98		3,800,000.00	3,737,275.20	3,686,269.11		1,704	1,201	4.896
Federal Agency Coupon Securities											
17325FBB3	10631	CITIBANK		01/30/2024	750,000.00	784,097.25	767,388.56	5.803	1,704	1,002	4.847 09/29/2028
3133EPCG8	10545	Federal Farm Credit Bank		03/01/2023	1,000,000.00	1,006,393.00	997,582.98	4.125	1,736	699	4.267 12/01/2027
3133EPQC2	10572	Federal Farm Credit Bank		08/02/2023	1,000,000.00	1,006,442.00	999,815.96	4.625	1,080	197	4.661 07/17/2026
3130ASGU7	10432	Federal Home Loan Bank		06/16/2022	1,000,000.00	992,955.00	999,736.38	3.500	1,821	526	3.520 06/11/2027
3130ASJ59	10447	Federal Home Loan Bank		07/18/2022	1,000,000.00	993,763.00	1,000,974.72	3.375	1,425	162	3.141 06/12/2026
313373B68	10537	Federal Home Loan Bank		02/27/2023	500,000.00	500,936.50	499,773.95	4.375	1,110	71	4.619 03/13/2026
3130AWMN7	10563	Federal Home Loan Bank		07/21/2023	500,000.00	509,053.50	502,167.53	4.375	1,785	890	4.177 06/09/2028
3130B0N70	10645	Federal Home Loan Bank		03/27/2024	500,000.00	501,559.00	500,000.00	4.850	1,826	85	4.850 03/27/2029
3130B2F59	10706	Federal Home Loan Bank		08/20/2024	575,000.00	571,303.90	575,000.00	4.250	1,816	221	4.250 08/10/2029
45818WED4	10498	INTER-AMERICAN DEV. BANK		09/13/2022	500,000.00	491,113.00	496,372.78	2.980	1,731	525	3.902 06/10/2027
61746BCY0	10708	Morgan Stanley Bank		08/01/2024	300,000.00	305,940.90	302,326.73	6.250	738	220	4.888 08/09/2026
Subtotal and Average			7,641,444.35		7,625,000.00	7,663,557.05	7,641,139.59		1,552	436	4.187
Treasury Coupon Securities											
91282CMG3	10735	UST		02/13/2025	300,000.00	305,871.00	297,532.82	4.250	1,813	1,491	4.477 01/31/2030
91282CMD0	10736	UST		02/13/2025	325,000.00	333,150.35	323,668.63	4.375	1,782	1,460	4.489 12/31/2029
91282CDQ1	10403	U.S. Treasury		01/04/2022	1,000,000.00	962,539.00	998,969.88	1.250	1,822	364	1.357 12/31/2026
91282CEW7	10436	U.S. Treasury		07/14/2022	1,000,000.00	991,133.00	1,003,242.70	3.250	1,812	545	3.014 06/30/2027
91282CEE7	10654	U.S. Treasury		04/08/2024	500,000.00	476,347.50	470,872.01	2.375	1,818	1,185	4.393 03/31/2029
Subtotal and Average			3,093,925.63		3,125,000.00	3,069,040.85	3,094,286.04		1,813	771	2.984
Federal Agency Callable											
3133EMSH6	10258	Federal Farm Credit Bank		03/03/2021	500,000.00	488,746.50	500,000.00	0.790	1,826	61	0.790 03/03/2026
3133ENKG4	10397	Federal Farm Credit Bank		01/11/2022	1,000,000.00	964,163.00	1,000,000.00	1.470	1,826	375	1.470 01/11/2027
3133ENMA5	10405	Federal Farm Credit Bank		01/26/2022	1,500,000.00	1,453,453.50	1,500,000.00	1.840	1,826	390	1.840 01/26/2027
3133ETMB0	10746	Federal Farm Credit Bank		06/24/2025	500,000.00	499,550.50	500,000.00	4.650	1,826	174	4.650 06/24/2030
3130AL7M0	10254	Federal Home Loan Bank		02/24/2021	500,000.00	488,617.00	499,977.92	0.625	1,826	54	0.656 02/24/2026
3130AQKJ1	10406	Federal Home Loan Bank		01/28/2022	1,500,000.00	1,448,170.50	1,500,000.00	1.700	1,826	27	1.700 01/28/2027
3010B07G8	10641	Federal Home Loan Bank		02/26/2024	500,000.00	501,552.50	500,000.00	5.000	1,827	1,152	5.000 02/26/2029

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**City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
December 31, 2025**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C	Maturity Date
Subtotal and Average			6,354,810.78		6,000,000.00	5,844,253.50	5,999,977.92		1,826 287	2.055	
Certificate of Deposit											
06406GAA9	10717	Bank of NY Mello Corp.		08/01/2024	500,000.00	481,544.00	478,377.07	3.000	1,551 941	4.702	10/30/2028
066519QK8	10256	BANK UNITED NA		03/05/2021	248,000.00	242,158.86	248,000.00	0.650	1,826 63	0.000	03/05/2026
06051GGA1	10716	Bank of America Corp.		08/01/2024	300,000.00	294,235.50	293,285.71	3.248	1,176 658	4.596	10/21/2027
23288UAA5	10555	Cy Fair FCU		05/19/2023	249,000.00	250,684.98	249,000.00	4.350	1,461 503	4.355	05/19/2027
3130B0YH6	10661	Federal Home Loan Bank		04/19/2024	500,000.00	508,452.50	500,000.00	5.010	1,826 1,204	5.010	04/19/2029
356436AR6	10658	Freedom Northwest CU		04/19/2024	249,000.00	253,466.81	249,000.00	4.550	1,826 1,204	4.550	04/19/2029
38149MZJ5	10260	Goldman Sachs Bank		09/08/2021	248,000.00	239,465.58	248,000.00	1.050	1,826 250	1.051	09/08/2026
46625HWQ3	10709	JP Morgan Chase		08/01/2024	300,000.00	297,978.30	298,934.21	3.300	608 90	4.813	04/01/2026
70962LBH4	10414	Pentagon Federal Credit Union		03/22/2022	248,000.00	243,864.10	248,000.00	1.800	1,462 81	1.800	03/23/2026
69353RFG8	10669	PNC BANK NA		05/29/2024	500,000.00	487,655.50	481,649.59	3.100	1,244 662	5.335	10/25/2027
70320KAX9	10257	Pathfinder Bank		03/11/2021	249,000.00	243,136.55	249,000.00	0.700	1,826 69	0.000	03/11/2026
88413QDM7	10455	Third Fed Savings & Loan		07/27/2022	245,000.00	242,205.53	245,000.00	3.400	1,826 572	3.402	07/27/2027
89236TLD5	10670	Toyota MTR Credit Corp		05/29/2024	500,000.00	508,115.50	500,904.01	5.400	905 323	5.179	11/20/2026
882508CG7	10653	TEXAS INSTRUME		04/01/2024	750,000.00	762,558.75	752,436.04	4.600	1,774 1,134	4.480	02/08/2029
90348JS92	10261	UBS Bank USA		09/09/2021	248,000.00	239,160.04	248,000.00	0.950	1,826 251	0.000	09/09/2026
91159HHW3	10715	US BANK CORP		08/01/2024	300,000.00	283,976.40	281,531.27	3.000	1,824 1,306	4.938	07/30/2029
91282CKG5	10657	UST		04/22/2024	750,000.00	760,048.50	738,761.31	4.125	1,804 1,185	4.647	03/31/2029
Subtotal and Average			6,308,573.03		6,384,000.00	6,338,707.40	6,309,879.21		1,562 728	3.908	
Municipal Bonds											
54438CYL0	10523	LOS ANGELES CA CMNTY CLG DIST		01/05/2023	365,000.00	353,271.82	358,161.70	1.174	1,304 212	4.700	08/01/2026
738850TA4	10522	POWAY UNIFIED SCHOOL DIST		01/04/2023	1,230,000.00	1,190,927.82	1,189,530.31	2.414	1,670 577	4.750	08/01/2027
Subtotal and Average			1,546,238.79		1,595,000.00	1,544,199.64	1,547,692.01		1,585 493	4.738	
Wells Fargo Sweep Account											
SWEEP	10036	Wells Fargo		07/01/2012	0.00	0.00	0.00	0.010	1 1	0.010	
Subtotal and Average			0.00		0.00	0.00	0.00		0 0	0.000	
Money Market Fund											
857492888	10562	State Street Advisors		05/31/2023	13,573,185.88	13,573,185.88	13,573,185.88	3.900	1 1	3.900	
52470G882	10561	Western Asset		05/25/2023	0.00	0.00	0.00	5.150	1 1	5.150	
Subtotal and Average			11,395,766.53		13,573,185.88	13,573,185.88	13,573,185.88		1 1	3.900	

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City of Diamond Bar
Portfolio Management
Portfolio Details - Investments
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Term Maturity	YTM/C
Total and Average			63,419,358.38		65,622,435.79	65,264,013.51	65,372,679.67	1,056	428	3.899

City of Diamond Bar
Portfolio Management
Portfolio Details - Cash
December 31, 2025

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Term	Days to Maturity	YTM/C
Average Balance			0.00						0	0	
Total Cash and Investments			63,419,358.38		65,622,435.79	65,264,013.51	65,372,679.67		1,056	428	3.899

**City of Diamond Bar
Portfolio Management
Activity By Type
December 1, 2025 through December 31, 2025**

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CUSIP	Investment #	Issuer	Stated Rate	Transaction Date	Purchases or Deposits	Redemptions or Withdrawals	Balance
Federal Credit Union CD							
795451EG4	10752	Sallie Mae Bank	3.850	12/17/2025	245,000.00	0.00	
		Subtotal			245,000.00	0.00	14,629,000.00
Local Agency Investment Funds (Monthly Summary)							
		Subtotal					8,891,249.91
Corporate Notes							
		Subtotal					3,686,269.11
Federal Agency Coupon Securities							
		Subtotal					7,641,139.59
Treasury Coupon Securities							
		Subtotal					3,094,286.04
Federal Agency Callable							
3133ENH52	10475	Federal Farm Credit Bank	4.030	12/23/2025	0.00	500,000.00	
		Subtotal			0.00	500,000.00	5,999,977.92
Certificate of Deposit							
		Subtotal					6,309,879.21
Municipal Bonds							
		Subtotal					1,547,692.01
Wells Fargo Sweep Account							
		Subtotal					0.00
Money Market Fund							
857492888	10562	State Street Advisors	3.900		4,034,046.59	500,000.00	
		Subtotal			4,034,046.59	500,000.00	13,573,185.88
		Total			4,279,046.59	1,000,000.00	65,372,679.67

**City of Diamond Bar
Portfolio Management
Distribution of Investments By Type
December 2024 through December 2025**

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Security Type	December 2024	January 2025	February 2025	March 2025	April 2025	May 2025	June 2025	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	Average by Period
Federal Credit Union CD	25.5	23.2	23.3	23.1	23.0	21.4	22.5	23.1	23.5	23.5	22.5	23.2	22.4	23.1%
Local Agency Investment Funds	3.4	3.1	3.1	3.2	13.8	13.2	15.1	14.5	13.4	13.9	13.7	14.3	13.6	10.6%
Negotiable CDs														
Corporate Notes	1.5	3.7	3.7	5.3	5.3	5.1	5.3	5.4	5.6	5.8	5.8	5.9	5.6	4.9%
Federal Agency Coupon Securities	13.5	12.5	11.8	11.9	11.8	11.4	11.0	11.3	11.7	12.1	12.0	12.3	11.7	11.9%
Federal Agency Disc. -Amortizing														
Treasury Coupon Securities	13.2	12.2	13.1	8.9	8.8	8.5	7.3	7.5	7.8	6.5	4.8	5.0	4.7	8.3%
Treasury Discounts -Amortizing														
Federal Agency Callable	12.1	11.2	11.2	11.3	10.5	10.1	11.1	11.5	11.8	11.0	11.0	10.5	9.2	11.0%
Certificate of Deposit	12.5	11.6	11.6	11.7	10.9	9.5	9.4	9.3	9.6	9.9	9.9	10.2	9.7	10.4%
Callables														
Municipal Bonds	2.7	2.5	2.6	2.6	2.6	2.5	2.2	2.3	2.3	2.4	2.4	2.5	2.4	2.5%
Wells Fargo Sweep Account														
Money Market Fund	15.8	20.0	19.8	22.2	13.4	18.4	16.2	15.2	14.4	14.9	18.0	16.2	20.8	17.3%
Floating Rate Notes														



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Walnut Valley Unified School District Digital Billboard Project No. PL2024-40.

STRATEGIC GOAL: Safe, Sustainable and Healthy Community

RECOMMENDATION:

A. Approve for second reading by title only, waive full reading, and adopt Ordinance No. 01 (2026): AN ORDINANCE OF THE CITY OF DIAMOND BAR AMENDING SECTIONS 22.10.030, 22.36.080, 22.36.120, AND 22.80.020 OF THE DIAMOND BAR CITY CODE PERTAINING TO THE REGULATION OF BILLBOARDS; and

B. Approve for second reading by title only, waive full reading, and adopt Ordinance No. 02 (2026): AN ORDINANCE OF THE CITY OF DIAMOND BAR APPROVING DEVELOPMENT AGREEMENT NO. 2026-01, FOR PROPERTY COMPRISED OF APPROXIMATELY 6.08 ACRES LOCATED AT 880 SOUTH LEMON AVENUE, WALNUT, CALIFORNIA WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF DIAMOND BAR (ASSESSOR'S PARCEL NUMBER 8760-015-901).

FINANCIAL IMPACT:

Under the proposed Development Agreement, the City will receive 25 percent of the revenue WVUSD receives from Evergreen Media which is estimated at \$75,000 annually for the first five years, or approximately \$1,872,500 over the initial twenty-year term. Additional revenue may be generated depending on advertising performance. The agreement also provides the City with daily display time for public service messaging and emergency notifications.

BACKGROUND:

On December 16, 2025, the City Council conducted a duly noticed public hearing and approved for first reading of Ordinance No. 01 (2026) approving a Development Code Amendment to establish a regulatory framework for billboards within the Light Industry (I) zone, and approved for first reading of Ordinance No. 02 (2026) approving a Development Agreement between the City and WVUSD to establish operating standards and community benefits for a 97-foot tall, dual faced digital billboard on property owned by WVUSD at 880 South Lemon Avenue. The Council approved the first reading by 5-0 vote.

ANALYSIS:

Orinances 01 (2026) (Attachment 1) and 02 (2026) (Attachment 2) are now being presented for second reading by title only and adoption, and will become effective 30 days from January 20, 2026. In related items,

the City Council also approved at the December 16, 2025 meeting, a Conditional Use Permit, a Development Review and a Mitigated Negative Declaration (Planning Case PL2024-40) for the proposed digital billboard on the Walnut Valley Unified School District property located at 880 South Lemon Avenue. A copy of the December 16, 2025 staff report (without attachments) is included for reference (Attachment 3).

LEGAL REVIEW:

The City Attorney has reviewed the ordinances as to form.

PREPARED BY:

Rudy Lopez, Assistant Planner, Planning

ATTACHMENTS:

1. Ordinance No. 01 (2026) (DCA)
2. Ordinance No. 02 (2026) (DA)
3. City Council Staff Report dated December 16, 2025 (Without Attachments)

ORDINANCE NO. 01 (2026)

AN ORDINANCE OF THE CITY OF DIAMOND BAR AMENDING SECTIONS 22.10.030, 22.36.080, 22.36.120, AND 22.80.020 OF THE DIAMOND BAR CITY CODE PERTAINING TO THE REGULATION OF BILLBOARDS.

WHEREAS, WVUSD and Evergreen have submitted an application with the City for approval of: the Development Agreement governing the operation and community benefits for the electronic billboard; a Development Code Amendment to allow billboards in the I (Light Industry) zone by Conditional Use Permit, and to establish development standards for billboards; a Conditional Use Permit to authorize the billboard on the property; and Development Review for sign architecture, materials, and placement of the billboard on the property; and

WHEREAS, on November 25, 2025, the Planning Commission held a duly noticed public hearing regarding proposed amendments to Title 22 (“Development Code”) of the Diamond Bar City Code pertaining to billboards, Planning Case No. PL 2024-40, and adopted Resolution No. 2025-19 recommending City Council approval of said Development Code Amendment; and

WHEREAS, on December 5, 2025, notification of the City Council public hearing for this project was published in the San Gabriel Valley Tribune. Public hearing notices were mailed to property owners within a 1000-foot radius of the project site and notices were posted at the City’s designated community posting sites; and

WHEREAS, on December 16, 2025, the City Council held a duly noticed public hearing regarding the proposed Development Code Amendment; and

WHEREAS, the City Council finds that this Ordinance is subject to the California Environmental Quality Act (“CEQA”) because it can be seen with certainty that the proposed Development Code Amendment will result in a project that has the potential for causing a significant effect on the environment (Section 15061(b)(3) of the CEQA Guidelines). Environmental review for the proposed project has been conducted pursuant to CEQA, and a Mitigated Negative Declaration (MND) has been prepared, circulated, and reviewed in accordance with CEQA Section 15070 and the CEQA Guidelines Section 15105. The MND determined that, with implementation of the identified mitigation measures, the project will not have a significant effect on the environment. Therefore, the City Council finds that adoption of this Ordinance is consistent with the conclusions of the MND; and

WHEREAS, the documents and materials constituting the administrative record of the proceedings upon which the City's decision is based are located at the City of Diamond Bar, Community Development Department, Planning Division, 21810 Copley Drive, Diamond Bar, CA 91765; and

WHEREAS, the City Council hereby adopts the facts and reasons stated in

Planning Commission Resolution No. 2025-19 recommending City Council approval of said Development Code Amendments, a copy of which is on file with the City Clerk and which is incorporated herein by reference with the same force and effect as if set forth in full.

NOW, THEREFORE, the City Council of the City of Diamond Bar does hereby find, determine and ordains as follows:

SECTION 1: Table 2-6 of Section 22.10.030 (Commercial/Industrial district land uses and permit requirements) of Title 22, Chapter 22.10 of the Diamond Bar City Code is amended as follows (deletions in ~~strikethrough~~ text and additions shown in double underline):

TABLE 2-6
ALLOWED USES AND PERMIT REQUIREMENTS FOR
COMMERCIAL/INDUSTRIAL ZONING DISTRICTS

	Permit Requirement by District				
LAND USE (1)	C-1	C-2	C-3	I	See Standards in Section:
...	...	...	...	...	...
TRANSPORTATION & COMMUNICATION USES					
<u>Billboards</u>				<u>CUP</u>	<u>22.36.120</u>
...	...	...	...	...	...

SECTION 2: Subsection (11) of Section 22.36.080 (Prohibited Signs) of Title 22, Chapter 22.36 of the Diamond Bar City Code is amended as follows (deletions in ~~strikethrough~~ text and additions shown in double underline):

- (11) Off-site signs not specifically allowed by the provisions of this chapter, including billboards and outdoor advertising;

SECTION 3: Subsection (b) of Section 22.36.120 (Standards for Specific Types of Signs) of Title 22, Chapter 22.36 of the Diamond Bar City Code is amended as follows to add a new subsection that provides development standards for billboards (deletions in ~~strikethrough~~ text and additions shown in double underline):

- (b) Billboards. Billboards may be permitted by conditional use permit and a development agreement on properties located within the I zone, subject to the following limitations:

- (1) No billboard shall be located more than 400 feet from the edge of a freeway right-of-way, measured from the nearest point of the sign structure to the nearest point of the right-of-way boundary.
- (2) No billboard shall be located within 800 feet of any existing static billboard, regardless of whether the proposed billboard is static or digital. In addition, no digital billboard shall be located within 2,000 feet of any existing digital billboard. Distance shall be measured in a straight line between the bases of the respective billboard structures.
- (3) No billboard shall be located within 400 feet of any parcel that is zoned or used for residential purposes. Distance shall be measured in a straight line from the closest point of the residentially-zoned or residentially-used parcel boundary to the base of the proposed billboard.
- (4) The maximum height of a billboard shall not exceed 75 feet, measured as the vertical distance from the highest point of the sign structure to the finished surface elevation at the edge of the nearest freeway travel lane. This measurement shall be taken along a line drawn perpendicularly from the base of the sign structure to the tangent of the nearest freeway lane. A decorative or architectural element may extend up to 10 feet above the maximum height, provided it does not contain any additional display area or advertising content.
- (5) The maximum area of any individual sign face shall not exceed 672 square feet. Each sign face shall be limited to a maximum length of 48 feet and a maximum height of 14 feet. No billboard shall contain more than one sign face per direction of travel, and vertical stacking of sign faces on the same side of a structure is prohibited.
- (6) Architectural features such as framing, decorative borders, or structural shrouds that do not contain any advertising content shall be permitted above, below, or around the sign face and shall not count toward the maximum allowable sign area, provided they are designed as integral components of the sign structure and do not function as additional sign faces.
- (7) No billboard shall contain more than two sign faces. Where two sign faces are configured in a V-shaped or angled arrangement, the angle between the faces shall not exceed 45 degrees as measured between the planes of the two sign faces.
- (8) All illuminated billboards shall be equipped with automatic light-sensing technology to adjust brightness in response to ambient lighting conditions. Maximum luminance shall not exceed 0.3 foot-candles above ambient levels, measured at a distance of 250 feet perpendicular

to the center of the sign face.

All luminance measurements shall be verified at a horizontal distance of 250 feet perpendicular to the sign face. A photometric analysis shall be submitted with the permit application and shall include certification by a qualified lighting professional or electrical engineer confirming compliance with these standards.

All illumination shall be directed to avoid light spillover onto adjacent properties, roadways, or into the night sky. Sign lighting shall not cause glare or impair visibility for motorists, and shall remain static, without flashing, strobing, or rapidly changing brightness.

(9) Digital billboards shall display static images only. Each image shall remain on the screen for a minimum duration of eight (8) seconds. Transitions between images shall be instantaneous, without any motion, animation, flashing, or other visual effects

The Section 22.36.120 standards for specific signs beginning with freestanding monument signs and ending with window signs are consecutively renumbered beginning at subsection (c) and ending at subsection (i).

SECTION 4: Subsection (b) and Subsection (s) of Section 22.80.020 (Definitions of specialized terms and phrases) of Title 22, Chapter 22.80 of the Diamond Bar City Code is amended as follows to add a new definition for “billboard” as well as a definition for the subcategories “digital billboard” and “static billboard” (deletions in ~~strikethrough~~ text and additions shown in double underline):

(a) Definitions, “B.” The following definitions are in alphabetical order:

...

Billboard. See *Sign/Billboard*

...

(e) Definitions, “S.” The following definitions are in alphabetical order:

...

(8) *Billboard.* A freestanding sign structure designed and used to display off-site advertising copy, including commercial or non-commercial messages that direct attention to a business, product, service, activity, event, or location not located on the same premises as the sign. A billboard may be either a static billboard or a digital billboard as defined below. Billboards do not include on-site business identification signs, civic information signs, or temporary political signs;

a. *Digital Billboard.* A billboard that displays off-site advertising copy using electronic changeable copy technology, such as light-emitting diodes

(LEDs) or similar digital display methods. The content may change remotely and at programmed intervals but shall comply with limitations on message duration and visual effects as set forth in this Title.

- b. *Static Billboard.* A billboard that displays a fixed image or message, typically through printed or painted panels. The copy does not change electronically and remains static until physically replaced

...

The subsection (s) definitions beginning with *Business identification sign* and ending with *Window sign* are consecutively renumbered beginning at subsection (9) and ending at subsection (47).

SECTION 5: If any section, subdivision, paragraph, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subdivision, paragraph, sentence, clause and phrase thereof, irrespective of the fact that any one (or more) section, subdivision, paragraph, sentence, clause or phrase had been declared invalid or unconstitutional.

SECTION 6: The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause a certified copy of this Ordinance to be posted within fifteen (15) days after this Ordinance is passed and adopted, in the Office of the City Clerk and two additional public places, together with the vote for and against the same, and forthwith transmit a certified copy of this Ordinance, by certified mail, to: Walnut Valley Unified School District, 880 South Lemon Avenue, Walnut, CA 91789.

APPROVED AND ADOPTED this 20th day of January, 2026, by the City Council of the City of Diamond Bar.

CITY OF DIAMOND BAR

Steve Tye, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Diamond Bar held on the 16th day of December, 2025, and was finally passed at a regular meeting of the City Council of the City of Diamond Bar held on the 20th day of January, 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Kristina Santana, City Clerk

ORDINANCE NO. 02 (2026)

AN ORDINANCE OF THE CITY OF DIAMOND BAR APPROVING DEVELOPMENT AGREEMENT NO. 2026-01, FOR PROPERTY COMPRISED OF APPROXIMATELY 6.08 ACRES LOCATED AT 880 SOUTH LEMON AVENUE, WALNUT, CALIFORNIA WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF DIAMOND BAR (ASSESSOR'S PARCEL NUMBER 8760-015-901).

WHEREAS, the property owner/co-applicant, Walnut Valley School District ("WVUSD"), and its lessee /co-applicant, Evergreen Media, LLC, ("Evergreen") entered into an Outdoor Advertising Lease Agreement dated February 15, 2023, to construct and operate a new double sided electronic billboard on a portion of the property located at 880 S. Lemon Street, ground leased to Evergreen; and

WHEREAS, WVUSD and Evergreen have submitted an application with the City for approval of: the Development Agreement governing the operation and community benefits for the electronic billboard; a Development Code Amendment to allow billboards in the I (Light Industry) zone by Conditional Use Permit, and to establish development standards for billboards; a Conditional Use Permit to authorize the billboard on the property; and Development Review for sign architecture, materials, and placement of the billboard on the property; and

WHEREAS, the billboard would be placed within an approximately 100-square-foot base area at the southwest corner of the 6.08-acre parcel, occupying roughly 1,500 square feet of airspace above the base. The proposed structure would be approximately 97 feet in total height, consisting of a 90-foot sign with up to 7 feet of decorative architectural features. Each sign face would measure 14 feet high by 48 feet wide and display static images that change every eight seconds. Project work includes foundation excavation, installation of the monopole and superstructure, underground electrical trenching to connect to WVUSD or SCE service, removal of two pine trees along South Lemon Avenue with replacement planting of two 24-inch box crape myrtles, and minor landscape enhancements along the SR-60 frontage. The Project site's General Plan designation is School (S) and the zoning is Light Industry (I); and

WHEREAS, on November 25, 2025, the Planning Commission held a duly noticed public hearing regarding proposed amendments to Title 22 ("Development Code") of the Diamond Bar City Code pertaining to billboards, Planning Case No. PL 2024-40, and adopted Resolution No. 2025-20, recommending City Council approval of said Development Agreement; and

WHEREAS, on December 5, 2025, notification of the City Council public hearing for this project was published in the San Gabriel Valley Tribune. Public hearing notices were mailed to property owners within a 1000-foot radius of the project site and notices were posted at the City's designated community posting sites; and

WHEREAS, on December 16, 2025, the City Council held a duly noticed public hearing regarding Development Agreement No. 2026-01; and

WHEREAS, pursuant to Government Code Section 65864, *et seq.*, the City is authorized to enter into development agreements with persons having legal or equitable interests in real property located within the City; and

WHEREAS, pursuant to Development Code Section 22.62 and Government Code Section 65865, the City has adopted rules and regulations for consideration of development agreements; and

WHEREAS, the City is entering into a Development Agreement with the WVUSD for the purpose of establishing an agreement between the City and WVUSD setting forth obligations and benefits to the respective parties; and

WHEREAS, the City Council finds that this Ordinance is subject to the California Environmental Quality Act ("CEQA") because it can be seen with certainty that the proposed Development Code Amendment will result in a project that has the potential for causing a significant effect on the environment (Section 15061(b)(3) of the CEQA Guidelines). Environmental review for the proposed project has been conducted pursuant to CEQA, and a Mitigated Negative Declaration (MND) has been prepared, circulated, and reviewed in accordance with CEQA Section 15070 and the CEQA Guidelines Section 15105. The MND determined that, with implementation of the identified mitigation measures, the project will not have a significant effect on the environment. Therefore, the City Council finds that adoption of this Ordinance is consistent with the conclusions of the MND; and

WHEREAS, the documents and materials constituting the administrative record of the proceedings upon which the City's decision is based are located at the City of Diamond Bar, Community Development Department, Planning Division, 21810 Copley Drive, Diamond Bar, CA 91765; and

WHEREAS, the City Council hereby adopts the facts and reasons stated in Planning Commission Resolution No. 2025-20 recommending City Council approval of said Development Agreement, a copy of which is on file with the City Clerk and which is incorporated herein by reference with the same force and effect as if set forth in full.

NOW, THEREFORE, the City Council of the City of Diamond Bar does hereby find, determine and ordains as follows:

SECTION 1: The City Council hereby finds that the facts set forth in the Recitals of this Ordinance are true and correct.

SECTION 2: In compliance with CEQA, the City Council approved the initial study and Mitigated Negative Declaration and mitigation reporting and monitoring program for the project.

SECTION 3: In accordance with the Development Code, Section 22.62.030(e) of the Diamond Bar City Code, the City Council makes the following findings of fact regarding Development Agreement 2026-01:

- (a) The Development Agreement, attached hereto as Exhibit 1, would be in the best interests of the City; is consistent with the General Plan, and the Development Code; and would promote the public interest and welfare of the city;
- (b) The Development Agreement is in compliance with the conditions, requirements, restrictions, and terms of Development Code Sections 22.62.030(d) and 22.62.040, because the agreement contains all the mandatory provisions and permissive content required by Government Code Section 65865.2;

SECTION 4: The City Manager is hereby authorized to execute the Development Agreement;

SECTION 5: The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause a certified copy of this Ordinance to be posted within fifteen (15) days after this Ordinance is passed and adopted, in the Office of the City Clerk and two additional public places, together with the vote for and against the same, and forthwith transmit a certified copy of this Ordinance, by certified mail, to: Walnut Valley Unified School District, 880 South Lemon Avenue, Walnut, CA 91789.

APPROVED AND ADOPTED at a regular meeting of the City Council of the City of Diamond Bar on the 20th day of January, 2026.

CITY OF DIAMOND BAR

Steve Tye, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Diamond Bar held on the 16th day of December, 2025, and was finally passed at a regular meeting of the City Council of the City of Diamond Bar held on the 20th day of January, 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Kristina Santana, City Clerk

Exhibit A

Development Agreement No. 2026-01

[Attached]

RECORDING REQUESTED BY)
AND WHEN RECORDED MAIL TO:)

City Clerk's Office)
City of Diamond Bar)
21810 Copley Drive)
Diamond Bar, CA 91765)
)

(Space above for Recorder)

APN: Portion of 8760-015-901

This document is exempt from payment of a recording fee pursuant to Govt. Code §§ 6103 & 21383.

By: _____
Dated: _____

DEVELOPMENT AGREEMENT 880 S. Lemon Billboard Project

THIS DEVELOPMENT AGREEMENT ("AGREEMENT") is made this 16th day of December, 2025, by the CITY OF DIAMOND BAR, a municipal corporation ("CITY"), and Walnut Valley Unified School District ("DISTRICT"). DISTRICT and CITY are hereinafter referred to as the "PARTIES" or individually as a "PARTY".

RECITALS

The following recitals are a substantive part of this Development Agreement:

1. DISTRICT is the owner of property located at 880 S. Lemon Street, Walnut, California and having assessor's parcel number ("APN") 8760-015-901 (the "PROPERTY").
2. The DISTRICT and Evergreen Media LLC ("EVERGREEN" or "DEVELOPER"), a Delaware Limited Liability Company, entered into an Outdoor Advertising Lease Agreement dated February 15, 2023, attached hereto and incorporated herein as **Exhibit "A"** ("LEASE AGREEMENT"), to construct and operate a new double sided digital light-emitting diode ("LED") billboard ("BILLBOARD") on a portion of the Property ("PROJECT") ground leased to EVERGREEN. The billboard location is depicted in Exhibit A of the LEASE AGREEMENT.
3. Pursuant to the LEASE AGREEMENT in Exhibit "A", EVERGREEN is the applicant for any and all entitlement applications, and any requirements for the District to obtain entitlements pursuant to this AGREEMENT, shall be passed on to EVERGREEN, at EVERGREEN'S sole cost and expense.
4. The CITY and DISTRICT desire to enter into this Agreement in order to outline the CITY and DISTRICT's obligations.

5. The CITY's City Council approved a Development Code Amendment, Conditional Use Permit, and Development Review on December 16, 2025 in conjunction with this AGREEMENT.
6. The PROJECT is a development requiring the foregoing legislative and discretionary approvals by the CITY before it may be constructed.
7. Per the LEASE AGREEMENT, the DISTRICT receives lease revenue from EVERGREEN. In consideration for entitling the PROJECT, the CITY seeks to receive a Community Benefit Fee (further defined below) that is a percentage of the lease revenue received by the DISTRICT. The CITY also seeks advertising time on the digital LED BILLBOARD at no cost to the CITY.
8. Government Code Section 65864 *et seq.* provides the authority for CITY to enter into binding development agreements with the DISTRICT having a legal and equitable interest in real property.

AGREEMENT

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. Duration. This AGREEMENT, the CUP to install and maintain the BILLBOARD, and any and all discretionary land use entitlements granted to EVERGREEN for the PROPERTY shall expire twenty (20) years from its effective date, unless any duty specified remains executory, in which case this Agreement may be renewed for a successive ten (10) year term upon notice from the DISTRICT, pursuant to law, until all duties are performed. This renewal shall not be unreasonably withheld by the CITY.
2. Exclusive Rights to Develop. Subject to the terms of this AGREEMENT, DISTRICT shall have an exclusive vested right to develop the Property in accordance with, and to the extent of, the LEASE AGREEMENT and EVERGREEN's entitlement applications.
3. Permitted Uses. The following use is permitted at the PROJECT: erecting, constructing, installing, placing, operating, maintaining, and servicing, a double-sided digital LED BILLBOARD for advertising, including supporting structures, illumination facilities and connections, back-up panels, service ladders, telecommunication devices and other appurtenances and ancillary equipment subject to a CUP.
4. Maximum Height and Building Size. The maximum height and building size are as follows: A fourteen feet (14) x forty-eight feet (48) (Height x Width) double sided digital LED Billboard with an overall height including the supports plus sign of ninety feet (90).
5. Resolution/Material Terms. All conditions of approval as per City Council Resolution No. 2025-XX, attached hereto and incorporated herein as **Exhibit "B"**,

are material terms of this AGREEMENT. Breach of any condition of approval shall be deemed to be a breach of this Development Agreement.

6. Reimbursement. DISTRICT shall pay CITY as follows:

- a. Community Benefit Fee. The CITY shall receive twenty- five percent (25%) of all revenue the DISTRICT receives pursuant to Section 4.2(c) of the LEASE AGREEMENT or any amendment to the LEASE AGREEMENT or other agreement pertaining to the installation of a Billboard or other advertising display with EVERGREEN or any other party. ("Community Benefit Fee"). The DISTRICT shall remit payment of the Community Benefit Fee to the CITY within thirty (30) days after the DISTRICT receives payment from EVERGREEN pursuant to the LEASE AGREEMENT.
 - b. Public Safety Messages. Pursuant and subject to Section 2.5 of the LEASE AGREEMENT, Amber Alerts and other emergency and public safety announcements shall be posted on the billboard at no cost to the DISTRICT and the CITY. DISTRICT and CITY agree on shared needs for future installation of telecommunications equipment on the billboard, as necessary for public safety.
 - c. Public Service Messages. DISTRICT shall receive approximately 12% of the available time from EVERGREEN (or any other advertising display party), equally spread throughout a 24-hour day for public service messages on the sign, on a space available basis. DISTRICT and CITY shall split that time on a 50/50 basis. The Party wishing to post public service messages shall be responsible for producing all camera-ready artwork ready to post at their cost.
 - d. Except with respect to the display of CITY public service announcements and emergency broadcasts, District shall have sole and exclusive control over and responsibility for the content of any messages, announcements or advertisements displayed on the BILLBOARD or any other advertising display, and the CITY shall have no responsibility or authority with respect to such displays.
7. Records of Revenue. CITY shall have the right to audit the calculations, accounting, and payments to the DISTRICT, and to receive a copy of the "Annual Report" or similar report provided by EVERGREEN (or any other advertising display party) to the DISTRICT. These records will be made available at reasonable times to CITY with prior written request from the CITY.
8. Payment Due Date. The amounts due to CITY under this Agreement shall be due and payable within thirty (30) days after the DISTRICT receives payment from EVERGREEN (or any other advertising display party) pursuant to the LEASE AGREEMENT (or any amendment or other advertising display agreement).
9. Termination Provisions. This Agreement may be terminated upon the happening of any of the following events:

- a. Failure of DISTRICT to perform any of the provisions of this Agreement, or
 - b. Mutual agreement of the Parties or,
 - c. Failure of DISTRICT to cure any default under the terms and conditions of this Development Agreement or,
 - d. DISTRICT retains the right to terminate this Agreement upon thirty (30) days' written notice to CITY in the event that the Lease Agreement is terminated or expired.
 - e. In any event of termination, DISTRICT shall remove, or cause to be removed, the BILLBOARD or any other advertising display installed on the PROPERTY.
10. Periodic Review. CITY shall review DISTRICT'S performance every twelve (12) months at the anniversary of the adoption of this Agreement. DISTRICT shall demonstrate good faith compliance with the terms of this Agreement. If as a result of the review, CITY finds and determines, based upon substantial evidence, that DISTRICT has not taken good faith efforts to comply with terms or conditions of this Agreement, CITY may terminate or modify the Agreement. This review shall be conducted by the Director of Community Development.
11. CITY Discretion. CITY retains its right and discretion, under all applicable Codes, to approve or disapprove any item related to this PROJECT which it has not specifically agreed to via this Agreement, however such approval shall not be unreasonably withheld. DISTRICT acknowledges that it shall comply with all CITY requirements for applications and permits of any nature and that this Agreement does not relieve DISTRICT of the necessity of filing appropriate applications and obtaining appropriate permits.
12. DISTRICT Breach. Failure by DISTRICT to pay amounts specified as required by this AGREEMENT, shall result in the withholding of building permits or any other permit until the breach is remedied.
13. Non-Liability of Officials and Employees of the CITY. No official, employee or agent of CITY shall be personally liable to DISTRICT in the event of any default or breach by CITY, or for any amount that will become due to DISTRICT, or for any obligation under the terms of this Agreement.
14. Notices. All notices shall be personally delivered or mailed to the below listed address, or to such other address as may be designated by written notice and shall be deemed sufficiently given and served for all purposes when delivered personally, by generally recognized overnight courier service (provided that sender retains a receipt evidencing the date and time of delivery), or three (3) days after deposit in the United States mail, certified or registered, return receipt requested, with postage prepaid. These addresses shall be used for delivery or service of process.

- a. Address of DISTRICT is as follows:
Walnut Unified School District
Attention: Matt Torres Ed.D
Assistant Superintendent, Business Services
matorres@wvusd.org
880 S. Lemon Ave.
Walnut, CA 91789

With a copy to:
Orbach Huff & Henderson LLP
Attn: Sarine Abrahamian
sabrahamian@ohhlegal.com
1901 Avenue of the Stars, Suite 575
Los Angeles, CA 90067

- b. Address of CITY is as follows:
City of Diamond Bar
Attention: City Clerk
21810 Copley Drive
Diamond Bar, CA 91765

15. Developer Proposal. The PROJECT shall include EVERGREEN's proposal, as modified by the City Council, including all conditions of approval contained in Planning Commission/City Council Resolution No. 2025-XX, which is incorporated herein by this reference. In the event of any inconsistency between terms of the proposal and this Agreement, this Agreement shall govern.
16. Licenses, Permits, Fees, and Assessments. At its sole expense, EVERGREEN shall obtain all licenses, permits, and approvals as may be required by this Agreement, or by the nature of the PROJECT.
17. Time of Essence. Time is of the essence in the performance of this Agreement.
18. Successor's Interest. The provisions of this Agreement shall be binding upon and inure to successors in interest of the parties and shall be specifically binding upon any future lessees or other owners of an interest in the PROPERTY.
19. Authority to Execute. The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
20. Indemnification. DISTRICT agrees to protect, defend, and hold harmless CITY and their elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for bodily injury or death of any person, or damage to property, or interference with use of property, or otherwise arising out of negligent acts or omissions, or willful misconduct in the performance of the Agreement by DISTRICT, DISTRICT'S agents, officers or employees, contractors and

subcontractors hired by DISTRICT. DISTRICT shall have the right to select counsel to perform the defense, subject to such counsel being reasonably acceptable to CITY. DISTRICT shall also have the ability to control strategy and resolution of such actions, provided that DISTRICT must obtain CITY's consent for any strategy or resolution that would impose an obligation on CITY (financial or otherwise) that would not be borne by DISTRICT or that would amount to a representation concerning, or an admission by, CITY.

21. Modification. This Agreement constitutes the entire agreement between the parties and supersedes any previous agreements, oral or written. This Agreement may be modified only by subsequent mutual written agreement executed by CITY and DISTRICT.
22. Remedies. The occurrence of any Event of Default shall give the nondefaulting party the right to proceed with any and all remedies set forth in this Agreement, including an action for damages, an action or proceeding at law or in equity to require the defaulting party to perform its obligations and covenants under this Agreement or to enjoin acts or things which may be unlawful or in violation of the provisions of this Agreement, and the right to terminate this Agreement.
23. Force Majeure. Subject to the party's compliance with the notice requirements as set forth below, performance by either party hereunder shall be deemed not to be in default, and all performance and other dates specified in this Agreement shall be extended, where delays or default are due to causes beyond the control and without the fault of the party claiming an extension of time to perform, which may include, without limitation, the following: war, insurrection, strikes, lockouts, riots, floods, earthquakes, fires, assaults, acts of God, acts of the public enemy, epidemics, quarantine restrictions, freight embargoes, lack of transportation, governmental restrictions or priority, litigation, unusually severe weather, inability to secure necessary labor, material or tools, acts or omissions of the other party, or acts or failures to act of any public or governmental entity (except that the City's acts or failure to act shall not excuse performance of the City hereunder). An extension of the time for any such cause shall be for the period of the enforced delay and shall commence to run from the time of the commencement of the cause, if notice by the party claiming such extension is sent to the other party within thirty (30) days of the commencement of the cause.
24. Attorney's Fees. In addition to any other remedies provided hereunder or available pursuant to law, if either party brings an action or proceeding to enforce, protect or establish any right or remedy hereunder, the prevailing party shall be entitled to recover from the other party its costs of suit and reasonable attorney's fees.
25. Remedies Cumulative. No right, power, or remedy given by the terms of this Agreement is intended to be exclusive of any other right, power, or remedy; and each other and every such right, power, remedy shall be cumulative and in addition to every other right, power, or remedy given by the terms of any such instrument, or by any statute or otherwise.

26. Waiver of Terms and Conditions. The failure of a PARTY to insist upon the strict performance of any of the provisions of this Agreement by the other PARTY, or the failure by a PARTY to exercise its rights upon the default of the other PARTY, shall not constitute a waiver of such PARTY's right to insist and demand strict compliance by the other PARTY with the terms of this Agreement thereafter.
27. Recitals. The Recitals above are hereby incorporated into this section as though fully set forth herein and each party acknowledges and agrees that such Party is bound, for purposes of this Agreement, by the same.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, these parties have executed this Agreement on the day and year shown below.

"CITY"
CITY OF DIAMOND BAR,
a municipal corporation

BY: _____

Mayor

Date: _____

ATTEST:

City Clerk

Date: _____

APPROVED AS TO FORM:

City Attorney

Date: _____

"DISTRICT"
Walnut Valley Unified School
District

By: _____

Name: _____

Title: _____

Date: _____

ATTEST:

Secretary

Date: _____

APPROVED AS TO FORM:

General Counsel

Date: _____

EXHIBIT A

LEASE AGREEMENT BETWEEN DISTRICT AND EVERGREEN

EXHIBIT B

CITY COUNCIL RESOLUTION NO. 2025-37

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF LOS ANGELES)

On _____, 2025, before me, _____, Notary Public,
personally appeared _____, who proved to me on the basis of satisfactory
evidence to be the person(s) whose name is subscribed to the within instrument and acknowledged
to me that he/she/they executed the same in his/her/their authorized capacity, and that by
his/her/their signature on the instrument the person, or the entity upon behalf of which the person
acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(seal)

Signature _____



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Walnut Valley Unified School District (WVUSD) Electronic Billboard Project Planning Case No. PL2024-40.

STRATEGIC GOAL: Safe, Sustainable and Healthy Community

RECOMMENDATION:

- A. Open the public hearing to receive public testimony;
- B. Close the public hearing;
- C. Adopt Resolution No. 2025-36 approving the Mitigated Negative Declaration and adopting the Mitigation Monitoring and Reporting Program pursuant to the California Environmental Quality Act (CEQA);
- D. Introduce for first reading by title only, waive full reading of Ordinance No. 01 (2026), and set for second reading and adoption at the January 20, 2026 City Council meeting: AN ORDINANCE OF THE CITY OF DIAMOND BAR AMENDING SECTIONS 22.10.030, 22.36.080, 22.36.120, AND 22.80.020 OF THE DIAMOND BAR CITY CODE PERTAINING TO THE REGULATION OF BILLBOARDS;
- E. Approve for first reading by title only, waive full reading of Ordinance No. 02 (2026), and set for second reading and adoption at the January 20, 2026 City Council meeting: AN ORDINANCE OF THE CITY OF DIAMOND BAR APPROVING DEVELOPMENT AGREEMENT NO. 2026-01, FOR PROPERTY COMPRISED OF APPROXIMATELY 6.08 ACRES LOCATED AT 880 SOUTH LEMON AVENUE, WALNUT, CALIFORNIA WITHIN THE JURISDICTIONAL BOUNDARIES OF THE CITY OF DIAMOND BAR (ASSESSOR'S PARCEL NUMBER 8760-015-901); and
- F. Adopt Resolution No. 2025-37 approving Conditional Use Permit and Development Review Planning Case No. PL2024-40.

FINANCIAL IMPACT:

Under the proposed Development Agreement, the City will receive 25 percent of the revenue WVUSD receives from Evergreen Media which is estimated at \$75,000 annually for the first five years, or approximately \$1,872,500 over the initial twenty-year term. Additional revenue may be generated depending on advertising performance. The agreement also provides the City with daily display time for public service messaging and emergency notifications.

BACKGROUND:

Evergreen Media LLC and the Walnut Valley Unified School District propose to construct and operate a 97-foot tall, dual-faced digital billboard on property owned by WVUSD at 880 South Lemon Avenue. Because the City's Development Code currently prohibits billboards, the proposal requires a Development Code Amendment to allow limited billboard installations, along with individual project approvals and a Development Agreement establishing operating requirements and community benefits. The project is intended to generate long-term revenue for district programs while providing the City with financial benefits, public service messaging capacity, and gateway identification along the State Route 60 corridor.

To enable development of the project, the District requests approval of the following actions:

- **Development Code Amendment (DCA)** to establish a regulatory framework for billboards within the Light Industry (I) zone;
- **Conditional Use Permit (CUP)** to allow construction and operation of a 97-foot-tall digital billboard at the subject property;
- **Development Review (DR)** to evaluate the architectural and aesthetic design elements of the proposed billboard; and
- **Development Agreement (DA)** between the City and WVUSD to establish operating standards and community benefits for the proposed digital billboard.

Planning Commission Action

On November 25, 2025, the Planning Commission conducted a noticed public hearing, received public testimony, and recommended approval of the project by a unanimous vote. Commissioners cited the District's revenue strategy, community benefits, and limited scope of the proposal. Supporting materials, including the Planning Commission staff report and draft minutes, are included as attachments.

ANALYSIS:

Policy Considerations

The City's Development Code has historically prohibited billboards in order to protect community aesthetics and avoid visual clutter along major corridors. The proposed framework retains that core policy direction by allowing a single freeway-oriented installation, subject to strict design, location, and operational standards. This is a limited exception that supports a community-serving institution. In doing so, the project advances City objectives to support public education partners, expand public safety and emergency messaging capabilities, and generate new revenue.

Development Code Amendment (DBCC Chapter 22.70)

The proposed amendment establishes a narrow regulatory allowance for billboards within Diamond Bar. Billboard placement is limited to freeway-adjacent parcels in the Light Industry zone and is contingent on approval of a Conditional Use Permit and Development Agreement. The ordinance sets standards related to spacing, height, lighting, maintenance, and operations to safeguard aesthetics, traffic safety, and residential areas. Approval of this ordinance does not authorize additional installations; any future proposals would require separate legislative action by the City Council.

Development Agreement (DBCC Chapter 22.62)

A Development Agreement is a legislative instrument establishing rights, obligations, and community benefits associated with a project. The proposed agreement grants WVUSD the vested right to construct and operate a billboard consistent with City entitlements and establishes financial provisions and oversight mechanisms.

Key components include:

- Term of twenty years with one ten-year extension option based on mutual consent.

- Operation and maintenance by Evergreen Media under a separate lease with WVUSD.
- Revenue sharing provisions benefitting WVUSD and the City. Maintenance and repair obligations to address vandalism or malfunctions.
- Restrictions on political, adult, or offensive content.

City Benefits include revenue sharing, public service announcement time, audit rights, and annual performance review authority.

- Revenue Sharing – The City will receive 25% of all revenue (including annual rent and revenue share) WVUSD receives from Evergreen Media under the lease agreement. The table below shows that with the built-in 15% rent escalator for the District, the City is expected to receive an estimated cumulative amount of approximately \$1.87 million over the initial 20-year term of the lease.

Year	Guaranteed Annual Rent to WVUSD	City's Annual 25% Share (Community Benefit Fee)*
1-5	\$300,000/year	\$75,000/year
6-10	\$345,000/year	\$86,250/year
11-15	\$396,750/year	\$99,187.50/year
16-20	\$456,262.50/year	\$114,065.63/year

*These amounts represent the minimum guaranteed payments to the City; total annual revenue may be higher depending on billboard advertising performance.

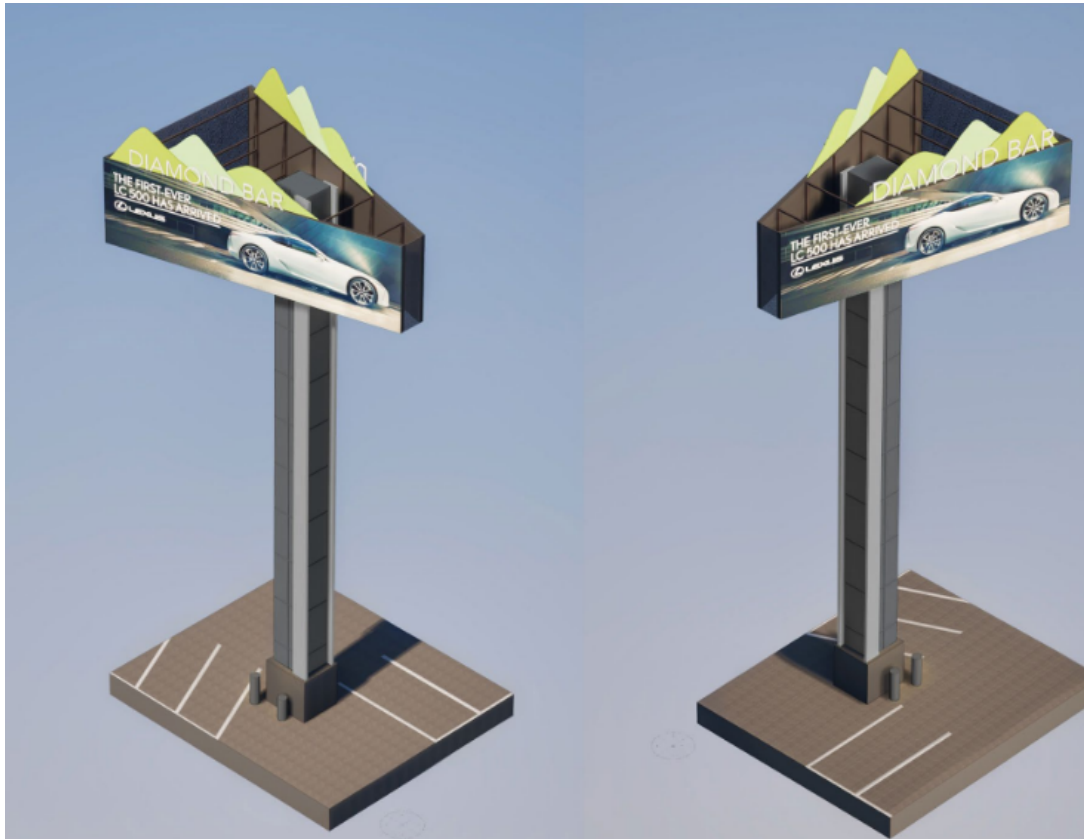
- Public Service Announcements – The City will receive 6% of total daily display time (approximately 1.5 hours within a 24-hour cycle) for public service announcements. Messages will include Amber Alerts, emergency notifications, and public safety messages.
- Audit Rights – The City will retain the right to audit revenue records to ensure accurate calculation of payments and compliance, and may conduct annual performance reviews to verify good faith compliance with DA terms.

Conditional Use Permit (DBCC Chapter 22.58)

Staff evaluated project compatibility, orientation, light levels, and operational controls. With implementation of conditions, the billboard is expected to avoid significant visual or lighting impacts on adjacent neighborhoods and will meet required findings for approval including land use compatibility, public health and safety, and consistency with adopted standards.

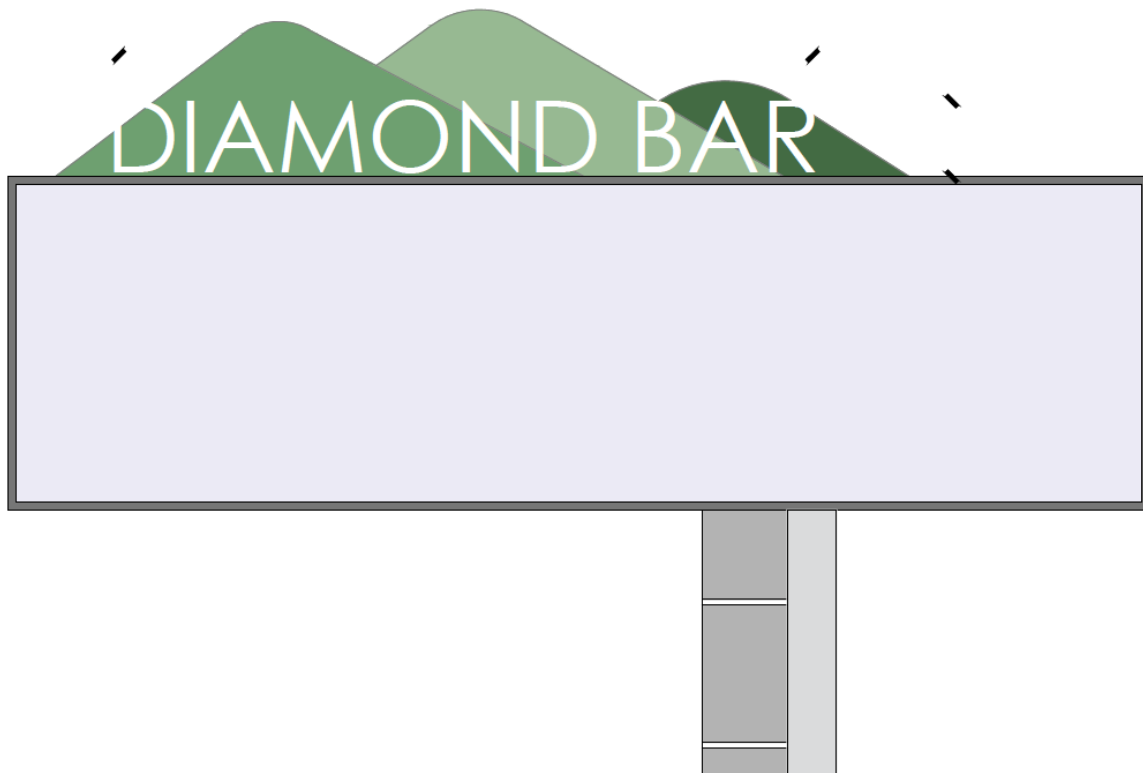
Development Review (DBCC Chapter 22.48)

The billboard will consist of two 14-foot by 48-foot LED displays mounted on a V-shaped structure. Images will remain static for eight seconds and will not include transition effects. The structure is oriented to maximize visibility for freeway motorists and minimize views from residences.



Proposed Southwest and Southeast (Facing SR-60) Isometric Drawings

Staff and Evergreen Media collaborated to establish a design concept that prominently incorporates City branding elements, including the hillside profile (7 feet tall to the highest peak) and the "Diamond Bar" wordmark utilizing 3-foot tall letters. This branding utilizes the City's official color palette, along with coordinated neutral tones on the pole cover and trim, to maintain visual consistency with surrounding streetscape elements and reinforce the City's identity. Given the billboard's highly visible location along the SR-60 corridor, a key gateway into Diamond Bar, the branding elements play an important role in supporting City recognition, strengthening the City's visual presence, and contributing positively to its overall branding strategy and gateway image.



Enlarged View of Billboard Face and Pole Cover

ENVIRONMENTAL ASSESSMENT:

Pursuant to CEQA, the City prepared an Initial Study and Mitigated Negative Declaration for the proposed project. Public notice was provided and a 30-day review period occurred between September 22 and October 21, 2025. Six mitigation measures have been identified to address potential impacts, and these will be enforced through a Mitigation Monitoring and Reporting Program. Staff finds that the MND reflects the City's independent judgment and analysis.

NOTICE OF PUBLIC HEARING:

On December 5, 2025, public hearing notices were mailed to property owners within a 1,000-foot radius of the project site. The notice was submitted to the *San Gabriel Valley Tribune* newspaper for publication on December 5, 2025. A notice display board was posted at the site, and a copy of the notice was posted at the City's designated community posting sites.

LEGAL REVIEW:

The City Attorney has reviewed the draft ordinances and resolutions for form and legal sufficiency.

CONCLUSION:

The proposed digital billboard requires legislative action to amend the Development Code, followed by discretionary approvals for operation and design. In policy terms, the project represents a narrowly tailored exception to the City's general prohibition on billboards, designed to support a community serving institution while maintaining strong protections for community character and nearby neighborhoods. The regulatory framework allows only one new billboard installation citywide and incorporates aesthetic, operational, and maintenance safeguards, while also providing long-term financial benefits and enhanced public information

and emergency notification capabilities. It is therefore recommended that the City Council approve the actions listed in this report.

PREPARED BY:

Rudy Lopez, Assistant Planner, Planning

ATTACHMENTS:

1. Resolution No. 2025-36 (Approval of MND and Adoption of the MMRP)
2. Ordinance No. 01 (2026) (Approval of DCA)
3. Ordinance No. 02 (2026) (Approval of DA)
4. Resolution No. 2025-37 (Approval of CUP and DR) and Standard Conditions of Approval
5. Planning Commission Staff Report dated November 25, 2025 (Without Attachments)
6. Draft Minutes from the November 25, 2025 Planning Commission Hearing for the Project
7. Architectural Plans, Elevations, and Isometric Drawings



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Amendment to the City of Diamond Bar's Parking Penalty Schedule.

STRATEGIC GOAL: Safe, Sustainable and Healthy Community

RECOMMENDATION:

Adopt Resolution No. 2026-01 amending the City of Diamond Bar's Parking Penalty Schedule to incorporate a \$55.00 penalty for daylighting parking violations pursuant to the California Assembly Bill 413 ("AB 413").

FINANCIAL IMPACT:

The incorporation of a new penalty into the City of Diamond Bar's Parking Penalty Schedule is intended to enhance safety by prohibiting parking near crosswalks. The financial impact of penalties is unknown at this time, as the law recently went into effect and will depend on public awareness and enforcement.

BACKGROUND:

On October 10, 2023, AB 413, also referred to as the Daylighting to Save Lives Bill (Attachment 3), was signed into law and took effect on January 1, 2024. This legislation provided a one-year warning period for violations, allowing authorities to begin issuing citations starting January 1, 2025.

AB 413, codified as section 22500(n)(1)(A) in the California Vehicle Code ("CVC"), prohibits the stopping, standing, or parking of any vehicle within 20 feet of the vehicle's approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present. The law applies to all crosswalks, regardless of whether the curb is painted red or there is a sign explicitly prohibiting parking. AB 413 aims to reduce traffic collisions by enhancing visibility for drivers, pedestrians, and cyclists at crosswalks, thereby creating more walkable, livable, and safe communities.

ANALYSIS:

Section 40203.5 of the CVC provides that penalties for parking violations and late payment penalties shall be established by the governing body of the jurisdiction where the notice of violation is issued. However, to the extent possible, issuing agencies within the same county shall standardize parking penalties.

To enforce AB 413 violations within the City of Diamond Bar, section 22500(n)(1)(A) of the CVC needs to be incorporated into the City's Parking Penalty Schedule, which was established by the Diamond Bar City Council in 1993. The City's Parking Penalty Schedule lists penalties for violations similar to AB 413 at \$55, specifically

violations of CVC 22500(b) – Parking on Crosswalk, shown as line #55 in Attachment 2. Therefore, it is recommended that the City Council amend the City's Parking Penalty Schedule to incorporate section 22500(n)(1)(A) of the CVC with a penalty amount of \$55. This addition will take effect 60 days after City Council adoption of the Resolution (Attachment 1).

LEGAL REVIEW:

The City Attorney has reviewed and approved the Resolution as to form.

PREPARED BY:

Alex Batres, Management Analyst, City Manager's Office

ATTACHMENTS:

1. Resolution No. 2026-01
2. City of Diamond Bar Parking Penalty Schedule
3. California Assembly Bill 413 - Daylighting to Save Lives Bill

RESOLUTION NO. 2026-01

A RESOLUTION OF THE CITY OF DIAMOND BAR CITY COUNCIL, AMENDING RESOLUTION 2016-46 AND THE CITY'S PARKING PENALTY SCHEDULE.

WHEREAS, California Assembly Bill 413 – Daylighting to Save Lives Bill took effect on January 1, 2024; and

WHEREAS, the legislation provided a one-year warning period for violations, allowing authorities to begin issuing citations starting January 1, 2025; and

WHEREAS, stopping, standing, or parking of any vehicle is prohibited within 20 feet of the vehicle's approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present; and

WHEREAS, Section 40203.5 of the California Vehicle Code requires the City of Diamond Bar to establish parking penalties for parking violations; and

WHEREAS, the City desires to incorporate a parking penalty for violations of California Vehicle Code 22500(n)(1)(A) pursuant to California Assembly Bill 413.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Diamond Bar, does hereby adopt Resolution No. 2026-01 as follows:

Section 1. The City Council of the City of Diamond Bar hereby adopts the schedule attached hereto as Exhibit A, together with each penalty and other fee amount set forth therein, as its Parking Penalty Schedule.

Section 2. The parking penalty schedule adopted by the City Council in Resolution 2016-46 is hereby replaced in its entirety by this Resolution and Exhibit A hereto, effective April 1, 2026.

PASSED, APPROVED AND ADOPTED this 20th day of January 2026.

CITY OF DIAMOND BAR

Steve Tye, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was passed, approved and adopted at a regular meeting of the City Council of the City of Diamond Bar held on the 20th day of January 2026, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

Attachment: Exhibit A – City of Diamond Bar Parking Penalty Schedule

EXHIBIT A
CITY OF DIAMOND BAR PARKING PENALTY SCHEDULE
EFFECTIVE FEBRUARY 1, 2017

ADMINISTRATIVE FEES:

Delinquency Notice Penalty: \$5.00
 California DMV Hold Penalty: \$48.00
 Returned Check Fee: \$15.00

PARKING PENALTIES:

The following parking penalties are established for citations issued in the City of Diamond Bar by the Sheriff's Dept.

#	Code	Section	Description	Penalty	With Delinquency Notice	With DMV Hold
1	DBMC	10.08.080 (a)	Failure to Obey Parking Signs	\$60.00	\$65.00	\$113.00
2	DBMC	10.08.080 (b)	Failure to Obey Street Sweeping Parking Signs	\$50.00	\$55.00	\$103.00
3	DBMC	10.08.100	Parking Space Markings	\$60.00	\$65.00	\$113.00
4	DBMC	10.16.110	Signs Limiting Parking Time Authorized in Certain Circumstances	\$60.00	\$65.00	\$113.00
5	DBMC	10.16.120	Commercial Loading Zones	\$55.00	\$60.00	\$108.00
6	DBMC	10.16.130	Post Office Parking Restrictions	\$50.00	\$55.00	\$103.00
7	DBMC	10.16.140	Depositing Mail Restrictions	\$50.00	\$55.00	\$103.00
8	DBMC	10.16.200	Passenger Loading	\$55.00	\$60.00	\$108.00
9	DBMC	10.16.210	Alleys: Parking Limits	\$55.00	\$60.00	\$108.00
10	DBMC	10.16.220	Temporary Restrictions Authorized in Certain Circumstances	\$55.00	\$60.00	\$108.00
11	DBMC	10.16.410	Parking Prohibited	\$60.00	\$65.00	\$113.00
12	DBMC	10.16.440	Removal of Ignition Key When Parking	\$50.00	\$55.00	\$103.00
13	DBMC	10.16.450	Parking on Steep Grades	\$50.00	\$55.00	\$103.00
14	DBMC	10.16.460	Angle Parking	\$50.00	\$55.00	\$103.00
15	DBMC	10.16.470	Double Parking	\$55.00	\$60.00	\$108.00
16	DBMC	10.16.480	Parking Prohibitions for Specific Places: Council Authority	\$55.00	\$60.00	\$108.00
17	DBMC	10.16.490	Parking Prohibitions for Vehicles over Six Feet High, Near Intersections	\$55.00	\$60.00	\$108.00
18	DBMC	10.16.500	Parking on Private Driveways or other Public and Private Property	\$55.00	\$60.00	\$108.00

2016-46

19	DBMC	10.16.510	Dual Roadways	\$55.00	\$60.00	\$108.00
20	DBMC	10.16.520	Parking Between Curb and Adjacent Property	\$55.00	\$60.00	\$108.00
21	DBMC	10.16.530	Blocking Highway or Private Street	\$55.00	\$60.00	\$108.00
22	DBMC	10.16.540	Vehicles Transporting Hazardous Materials; Parking Restrictions	\$345.00	\$350.00	\$398.00
23	DBMC	10.16.550	Blocking Driveways on Private Streets	\$55.00	\$60.00	\$108.00
24	DBMC	10.16.570	Parking Vehicles for Sale or Rent	\$55.00	\$60.00	\$108.00
25	DBMC	10.16.580	Special Hazard Areas; Parking Prohibition Authority	\$55.00	\$60.00	\$108.00
26	DBMC	10.16.590	Areas Adjacent to Schools	\$55.00	\$60.00	\$108.00
27	DBMC	10.16.600	Areas Near Fire Hydrants on Private Roads	\$70.00	\$75.00	\$123.00
28	DBMC	10.16.620	Use of Assigned Parking Spaces	\$55.00	\$60.00	\$108.00
29	DBMC	10.16.630	Physically Handicapped Persons; Off Street Parking Facilities	\$340.00	\$345.00	\$393.00
30	DBMC	10.16.660	Taxicab Stands: Use Restrictions	\$35.00	\$40.00	\$88.00
31	DBMC	10.16.830	Highway Parking Requirements When Meters Installed	\$35.00	\$40.00	\$88.00
32	DBMC	10.16.840	Parking Lot Requirements when Meters Installed	\$35.00	\$40.00	\$88.00
33	DBMC	10.16.850	Deposit of Fees Required	\$55.00	\$60.00	\$108.00
34	DBMC	10.16.13101(a)	Preferential Parking Districts; Penalty	\$60.00	\$65.00	\$113.00
35	DBMC	10.16.150(b)	Commercial Vehicle Parking Exceeding 1/2 Hour	\$57.00	\$62.00	\$110.00
36	DBMC	10.16.150(b)	Second Offense Within 1 Year	\$157.00	\$162.00	\$210.00
37	DBMC	10.16.150(b)	Third Offense Within 1 Year	\$457.00	\$462.00	\$510.00
38	DBMC	10.16.150(c)	Vehicle Exceeding 10,000 lbs.	\$57.00	\$62.00	\$110.00
39	DBMC	10.16.150(c)	Second Offense Within 1 Year	\$157.00	\$162.00	\$210.00
40	DBMC	10.16.150(c)	Third Offense Within 1 Year	\$457.00	\$462.00	\$510.00
41	DBMC	10.16.190	Trailers or Semitrailers: Parking Requirements	\$57.00	\$62.00	\$110.00
42	DBMC	10.16.190(a)	Second Offense Within 1 Year	\$157.00	\$162.00	\$210.00
43	DBMC	10.16.190(a)	Third Offense Within 1 Year	\$457.00	\$462.00	\$510.00

THE SCHEDULE OF PENALTIES FOR VIOLATION OF STANDING AND PARKING LAWS CONTAINED IN THE VEHICLE CODE OF THE STATE OF CALIFORNIA IS AS FOLLOWS

44	CVC	4152.5	Foreign Vehicle Registration	\$40.00	\$45.00	\$93.00
45	CVC	4454(a)	Registration Card Kept With Vehicle	\$40.00	\$45.00	\$93.00
46	CVC	4457	Stolen, Lost, or Damaged Cards & Plates	\$40.00	\$45.00	\$93.00
47	CVC	5200	Display of License Plate	\$40.00	\$45.00	\$93.00

48	CVC	5201	Positioning of Plates	\$40.00	\$45.00	\$93.00
49	CVC	5201(t)	Plates Clearly Visible	\$40.00	\$45.00	\$93.00
50	CVC	5202	Period of Display	\$40.00	\$45.00	\$93.00
51	CVC	5204(a)	No Tabs	\$40.00	\$45.00	\$93.00
52	CVC	27155	Fuel Tank Caps	\$40.00	\$45.00	\$93.00

REGISTRATION/EQUIPMENT VIOLATION UPON PROOF OF CORRECTION, PENALTY IS REDUCED TO \$10.00

					\$5.00	
53	CVC	21113(a)	Unlawful Parking - Public Grounds	\$55.00	\$60.00	\$108.00
54	CVC	22500(a)	Parking Within Intersection	\$55.00	\$60.00	\$108.00
55	CVC	22500(b)	Parking on Crosswalk	\$55.00	\$60.00	\$108.00
56	CVC	22500(c)	Parking/Safety Zone Marked With Red Paint	\$55.00	\$60.00	\$108.00
57	CVC	22500(d)	Parking Fire Station Entrance	\$70.00	\$75.00	\$123.00
58	CVC	22500(e)	Blocking Driveway	\$55.00	\$60.00	\$108.00
59	CVC	22500(f)	Parking on Sidewalk	\$55.00	\$60.00	\$108.00
60	CVC	22500(g)	Parking Along Excavation	\$55.00	\$60.00	\$108.00
61	CVC	22500(h)	Double Parking	\$55.00	\$60.00	\$108.00
62	CVC	22500(i)	Parking in Bus Zone	\$265.00	\$270.00	\$318.00
63	CVC	22500(j)	Parking in Tunnel	\$55.00	\$60.00	\$108.00
64	CVC	22500(k)	Parking on Bridge	\$55.00	\$60.00	\$108.00
65	CVC	22500(l)	Blocking Disabled Access Ramp	\$260.00	\$265.00	\$313.00
66	CVC	22500.1	Additional Prohibited Stopping, Standing or Parking; Fire Lane	\$70.00	\$75.00	\$123.00
67	CVC	22502(a)	Parking 18" From Curb	\$55.00	\$60.00	\$108.00
68	CVC	22502(e)	Curb Parking - One Way Roadway	\$55.00	\$60.00	\$108.00
69	CVC	22504(a)	Unincorporated Area Parking	\$60.00	\$65.00	\$113.00
70	CVC	22505(a)	State Highway Parking	\$55.00	\$60.00	\$108.00
71	CVC	22507.8(a)	Disabled Parking - No Visible Placard/Plate	\$340.00	\$345.00	\$393.00
72	CVC	22507.8(b)	Obstruction of Disabled Parking Space	\$340.00	\$345.00	\$393.00
73	CVC	22507.8(c)	Parking - Disabled Crosshatches Boundary Line	\$340.00	\$345.00	\$393.00
74	CVC	22510	Parking in Snow Removal Areas	\$55.00	\$60.00	\$108.00
75	CVC	22514	Fire Hydrants	\$70.00	\$75.00	\$123.00
76	CVC	22515	Unattended Vehicles	\$55.00	\$60.00	\$108.00
77	CVC	22516	Locked Vehicle	\$50.00	\$55.00	\$103.00
78	CVC	22517	Opening and Closing Doors	\$70.00	\$75.00	\$123.00
79	CVC	22520	Stopping on Freeway	\$45.00	\$50.00	\$98.00

80	CVC	22521	Parking Upon or Near Railroad Track	\$45.00	\$50.00	\$98.00
81	CVC	22522	Parking Near Designated Sidewalk Access Ramps	\$290.00	\$295.00	\$343.00
82	CVC	22523(a)(b)	Abandonment Prohibited	\$115.00	\$120.00	\$168.00
83	CVC	22526	Anti-Gridlock Act	\$70.00	\$75.00	\$123.00
84	CVC	22526	Second Offense - Anti-Gridlock Act	\$115.00	\$120.00	\$168.00
85	CVC	22526	Third Offense - Anti-Gridlock Act	\$265.00	\$270.00	\$318.00
86	CVC	22951	Street and Alley Parking	\$50.00	\$55.00	\$103.00
87	CVC	23333	Stopping and Parking - Vehicular Crossing	\$47.00	\$52.00	\$100.00
88	CVC	25300(c)(e)	Warning Device on Disabled or Parked Vehicle	\$47.00	\$52.00	\$100.00
89	CVC	31303(d)	Parking Hazard - Waste Carrier - Residential District	\$365.00	\$370.00	\$418.00
90	CVC	35712(a)	Vehicle Exceeding 14,000 lbs. Posted	\$55.00	\$60.00	\$108.00


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AB-413 Vehicles: stopping, standing, and parking. (2023-2024)

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Date Published: 10/12/2023 02:00 PM

Assembly Bill No. 413

CHAPTER 652

An act to amend Section 22500 of the Vehicle Code, relating to vehicles.

[Approved by Governor October 10, 2023. Filed with Secretary of State
October 10, 2023.]

LEGISLATIVE COUNSEL'S DIGEST

AB 413, Lee. Vehicles: stopping, standing, and parking.

Existing law prohibits the stopping, standing, or parking of a vehicle in certain places and under certain conditions, including within an intersection, on a sidewalk or crosswalk, or in front of a fire station. Existing law additionally authorizes local jurisdictions to, by ordinance, restrict parking in certain areas, at certain times, and for certain reasons, and to establish metered parking.

This bill would prohibit the stopping, standing, or parking of a vehicle within 20 feet of the vehicle approach side of any unmarked or marked crosswalk or 15 feet of any crosswalk where a curb extension is present, as specified. The bill would, prior to January 1, 2025, authorize jurisdictions to only issue a warning for a violation, and would prohibit them from issuing a citation for a violation, unless the violation occurs in an area marked using paint or a sign.

By restricting parking in certain areas, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1. Section 22500 of the Vehicle Code is amended to read:

22500. A person shall not stop, park, or leave standing any vehicle whether attended or unattended, except when necessary to avoid conflict with other traffic or in compliance with the directions of a peace officer or official traffic control device, in any of the following places:

- (a) Within an intersection, except adjacent to curbs as may be permitted by local ordinance.
- (b) On a crosswalk, except that a bus engaged as a common carrier or a taxicab may stop in an unmarked crosswalk to load or unload passengers when authorized by the legislative body of a city pursuant to an ordinance.
- (c) Between a safety zone and the adjacent right-hand curb or within the area between the zone and the curb as may be indicated by a sign or red paint on the curb, which sign or paint was erected or placed by local authorities pursuant to an ordinance.
- (d) Within 15 feet of the driveway entrance to a fire station. This subdivision does not apply to any vehicle owned or operated by a fire department and clearly marked as a fire department vehicle.
- (e) (1) In front of a public or private driveway, except that a bus engaged as a common carrier, schoolbus, or a taxicab may stop to load or unload passengers when authorized by local authorities pursuant to an ordinance.

(2) In unincorporated territory, where the entrance of a private road or driveway is not delineated by an opening in a curb or by other curb construction, so much of the surface of the ground as is paved, surfaced, or otherwise plainly marked by vehicle use as a private road or driveway entrance, shall constitute a driveway.
- (f) On a portion of a sidewalk, or with the body of the vehicle extending over a portion of a sidewalk, except electric carts when authorized by local ordinance, as specified in Section 21114.5. Lights, mirrors, or devices that are required to be mounted upon a vehicle under this code may extend from the body of the vehicle over the sidewalk to a distance of not more than 10 inches.
- (g) Alongside or opposite a street or highway excavation or obstruction when stopping, standing, or parking would obstruct traffic.
- (h) On the roadway side of a vehicle stopped, parked, or standing at the curb or edge of a highway, except for a schoolbus when stopped to load or unload pupils in a business or residence district where the speed limit is 25 miles per hour or less.
- (i) Except as provided under Section 22500.5, alongside curb space authorized for the loading and unloading of passengers of a bus engaged as a common carrier in local transportation when indicated by a sign or red paint on the curb erected or painted by local authorities pursuant to an ordinance.
- (j) In a tube or tunnel, except vehicles of the authorities in charge, being used in the repair, maintenance, or inspection of the facility.
- (k) Upon a bridge, except vehicles of the authorities in charge, being used in the repair, maintenance, or inspection of the facility, and except that buses engaged as a common carrier in local transportation may stop to load or unload passengers upon a bridge where sidewalks are provided, when authorized by local authorities pursuant to an ordinance, and except that local authorities pursuant to an ordinance or the Department of Transportation pursuant to an order, within their respective jurisdictions, may permit parking on bridges having sidewalks and shoulders of sufficient width to permit parking without interfering with the normal movement of traffic on the roadway. Local authorities, by ordinance or resolution, may permit parking on these bridges on state highways in their respective jurisdictions if the ordinance or resolution is first approved in writing by the Department of Transportation. Parking shall not be permitted unless there are signs in place, as may be necessary, to indicate the provisions of local ordinances or the order of the Department of Transportation.
- (l) In front of or upon that portion of a curb that has been cut down, lowered, or constructed to provide wheelchair accessibility to the sidewalk.
- (m) In a portion of a highway that has been designated for the exclusive use of public transit buses.
- (n) (1) (A) Within 20 feet of the vehicle approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present.

(B) Notwithstanding subparagraph (A), a local authority may establish a different distance if both of the following requirements are met:
 - (i) A local authority establishes the different distance by ordinance that includes a finding that the different distance is justified by established traffic safety standards.
 - (ii) A local authority has marked the different distance at the intersection using paint or a sign.

(2) Notwithstanding paragraph (1), a local authority may permit commercial vehicle loading or unloading within 20 feet of the vehicle approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present if both of the following requirements are met:

(A) A local authority authorizes the commercial vehicle loading and unloading by ordinance and identifies the crosswalk or crosswalks in the ordinance.

(B) A local authority has marked the commercial loading and unloading areas with paint or signage.

(3) Notwithstanding paragraph (1), a local authority may permit parking for bicycles or motorized scooters within 20 feet of a crosswalk.

(4) Prior to January 1, 2025, jurisdictions may only issue a warning, and shall not issue a citation, for a violation unless the violation occurs in an area marked using paint or a sign.

SEC. 2. If the Commission on State Mandates determines that this act contains costs mandated by the state, reimbursement to local agencies and school districts for those costs shall be made pursuant to Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Purchase of two (2) Cisco Network Switches.

STRATEGIC GOAL: Responsible Stewardship of Public Resources

RECOMMENDATION:

Approve and authorize the City Manager to issue a purchase order to GovConnection, Inc. for the purchase of two (2) Cisco Network Switches in the not-to-exceed amount of \$11,464.86.

FINANCIAL IMPACT:

Sufficient funds are included in the FY 2025-26 Adopted Budget from the Equipment Maintenance and Replacement Fund (Fund 503) and the Special Revenue Prop A fund (Fund 206-206650-56130) to accommodate the purchase.

BACKGROUND:

The daily operations of the City rely on the use of computers, specialized networks, and associated hardware and software to create, process, and store digital information and communicate with the public. To ensure the City's essential information systems infrastructure remains in place, it is proposed that two (2) network switches be replaced. Each network switch has outlived its useful life and has been scheduled for replacement.

ANALYSIS:

As required by the purchasing ordinance, the City solicited bids through the Planet Bids website for two (2) Cisco Network Switches as well as a five-year warranty plan for each. Six vendors submitted bids, including:

Bidder	Bid Amount
GovConnection Inc.	\$11,464.86
Axelliant LLC	\$13,721.58
vPrime Tech Inc	\$13,927.94
Zones, LLC	\$15,446.71
CDW Government LLC	\$17,250.25
EIDIM Group, Inc.	\$18,036.36

Staff has determined that GovConnection, Inc. is the lowest-cost responsible bidder, meeting all technical requirements. While this particular purchase falls under the City Manager's spending authority, the City has

made separate year-to-date purchases with this vendor that cumulatively exceed the \$45,000 threshold when combined with the recommendation in this report. Therefore, this purchase must be approved by the City Council.

PREPARED BY:

Alfredo Estevez, Systems Administrator, Information Systems

ATTACHMENTS:

1. GovConnection Cisco Switch Quote

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25836834.05

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 12/18/2025
Valid Through: 1/17/2026
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aesteveez@diamondbarca.gov

Phone: (909) 839-7083
Fax: (909) 861-3117

QUOTE PROVIDED TO:	SHIP TO:
AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	13.20 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: <https://www.govconnection.com/content/about/legal/terms-and-conditions-sale>, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	41689812	C1300-48FP-4G	Cat 1300 48-port GE Full PoE	Cisco	\$ 1,599.00	\$ 1,599.00
2	1	41869871	CON-SNC-C1300F48	US Only 8X7XNCD SNTC	Cisco/Service	\$ 1,300.42	\$ 1,300.42
3	1	41645339	CAB-16AWG-AC-3F-ENC	AC POWER CORD 16AWG 13A CISCO	ENET	\$ 7.00	\$ 7.00
						Subtotal	\$ 2,906.42
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	\$ 156.58
						Total	\$ 3,063.00



ORDERING INFORMATION

GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

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If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Di De Stefano
Phone:
Fax:
Email: di.destefano@connection.com

25837373.02
*PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING*
Date: 12/18/2025
Valid Through: 1/17/2026
Account #: S03134

Customer Contact: Alfredo Estevez
Email: aestevaz@diamondbarca.gov
Phone: (909) 839-7083
Fax: (909) 861-3117

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AB#: 8369465 CITY OF DIAMOND BAR CA ACCOUNTS PAYABLE 21810 COPLEY DRIVE DIAMOND BAR, CA 91765 US (909) 839-7000	AB#: 8369468 CITY OF DIAMOND BAR, CA KEN DESFORGES 21810 EAST COPLEY DR DIAMOND BAR, CA 91765 US (909) 839-7058

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	4.39 lbs	Net 30	

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* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	1	42076794	C9350-48P	9350 48-port 30W PoE+	Cisco	\$ 4,505.00	\$ 4,505.00
2	1	42024748	PWR-C2-850WAC-I	850W AC 80 Plat Port Inlet PS	Cisco	\$ -	\$ -
3	1	42029723	PWR-C2-850WAC-I2	850W AC 80 Plat Port PS	Cisco	\$ 848.25	\$ 848.25
4	2	41217118	CAB-TA-NA	North America AC Type a Power Cable	Cisco	\$ -	\$ -
5	1	42017887	C9350-NM-8Y	C9350 8 x 25G / 10G / 1G or 4x 50G	Cisco	\$ 1,866.25	\$ 1,866.25
6	1		SC9350UK9-1718	Cisco C9350IOS XE 17.18 K9 Universal Software Image		\$ -	\$ -
7	1		C3590-HSEC	U.S. Export Restriction Compliance license		\$ -	\$ -
8	1	41834090	C9K-ACC-RBFT	Rubber Feet for Tabletop Setup 9200 and 9300	Cisco	\$ -	\$ -
9	1	41834092	C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	Cisco	\$ -	\$ -
10	1	41834093	CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	Cisco	\$ -	\$ -
11	3		C9350-FAN-I	Cisco 9350Port Inlet Fan Module		\$ -	\$ -
12	1		C9350-OS-ESS	Cisco C9350OS Essentials		\$ -	\$ -
13	1	42023665	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	Cisco	\$ -	\$ -
14	1	41999302	CISCO-NETWORK-SUB	30-Dec-2025 Requested For : 60.00 Months From 30-Dec-2025 to 29-Dec-2030 Automatically Renews For : 12.0 Months On 30-Dec-2030	Cisco Saas	\$ 478.46	\$ 478.46
						Subtotal	\$ 7,697.96
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	\$ 703.90
						Total	\$ 8,401.86



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GovConnection, Inc. DBA Connection

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732 Milford Road
Merrimack, NH 03054

Remittance Address

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Please reference the Contract # on all purchase orders.

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DUNS Number:	80-967-8782
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Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Notice of Completion for Arterial Streets and the Area 4 Residential and Collectors Streets Rehabilitation Project.

STRATEGIC GOAL: Safe, Sustainable and Healthy Community

RECOMMENDATION:

Approve, and authorize the Director of Public Works/City Engineer to file the Notice of Completion.

FINANCIAL IMPACT:

Funding is included in the FY 2024/25 Capital Improvement Program for the CIP Projects covered by this construction contract (SI251 and SI255). The final construction cost of the Project is \$2,503,484.40, which is \$586,955.94 under the total authorization amount of \$3,090,440.34 (Construction Agreement: \$2,575,366.95, Contingency: \$515,073.39).

BACKGROUND:

The Residential and Collector Street Rehabilitation — Area 4 (CIP# SI251) and the Arterial Street Rehabilitation (CIP# SI255) projects included enhancements to approximately 2.7 centerline miles of residential and collector streets, consisting of slurry seal, chip seal, localized asphalt concrete (AC) dig-outs, and curb ramp improvements. In addition, approximately one (1) centerline mile of roadway along major arterials was improved, including Brea Canyon Cut-Off from the SR-57 freeway off-ramp to the Westerly City limits, and Lemon Avenue from Golden Springs Drive to the Northerly City limits. No bicycle lanes were installed along these arterials due to limited roadway widths.

On May 6, 2025, the City Council awarded a construction contract to Gentry Brothers, Inc. in the amount of \$2,575,366.95, with a contingency of \$586,955.94, for a total authorized amount of \$3,090,440.34. The Notice to Proceed was issued on June 4, 2025, and construction commenced on June 16, 2025.

ANALYSIS:

Construction work was completed by Gentry Brothers, Inc. on November 22, 2025, including additional roadway striping requested within City and Caltrans boundaries. Final punch-list items were completed on December 17, 2025, accounting for material availability, lead times, and coordination requirements within

Caltrans jurisdiction.

Two (2) contract time extension change orders were issued to accommodate delays associated with Caltrans encroachment permits issuance, required for work within their jurisdiction, as well as coordination with Caltrans inspections during construction and punch-list testing and approvals. Moreover, material availability and labor scheduling constraints contributed to the additional time in completing the remaining punch-list items. These time extensions did not affect the approved contract compensation amounts.

Field inspections also identified opportunities to reduce quantities, such as limiting work to valves within paving areas, refining measurement quantities for removal and replacement, eliminating unnecessary items, and optimizing overlay paving quantities, resulting in overall cost savings.

ENVIRONMENTAL REVIEW:

Staff has determined that this Project is exempt from the California Environmental Quality Act (CEQA) provisions pursuant to the California Code of Regulations, Guidelines for the implementation of the CEQA, Section 15301 (c) under Class 1 Existing Facilities, Existing Highway and Streets.

PREPARED BY:

Christian Malpica, Associate Engineer, Public Works

ATTACHMENTS:

1. Notice of Completion

CITY OF DIAMOND BAR
21810 COPLEY DRIVE
DIAMOND BAR, CA 91765
ATTENTION: CITY CLERK

Recording Fees Exempt per Govt. Code §§ 6103, 27383

Space Above for Recorder's Use

NOTICE OF COMPLETION

Cal. Civ. Code 8100 et seq. and 9200 et seq.

Notice is hereby given that:

1. The undersigned is the owner or authorized officer of the owner of the fee interest in the property hereinafter described.
2. The full name of the owner is City of Diamond Bar.
3. The full address of the owner is 21810 Copley Drive, Diamond Bar, CA 91765.
4. A work of improvement on the property hereinafter described was completed December 17, 2025. The work done was: Residential & Collector Street Rehabilitation (Area 4) and Arterial Street Rehabilitation (Brea Canyon Cut-Off Road from Sr-57 Freeway South Off Ramp to North City Limits; Lemon Avenue from Golden Springs Drive to Northerly City Limits) Project No. SI251 & SI255.
5. The name and address of the contractor, if any, for such work of improvement was:
Gentry Brothers, Inc.
384 Live Oak Ave., Irwindale, CA 91706
6. The date of the contract was May 6, 2025.
7. The property on which said work of improvement was completed is in the City of Diamond Bar, County of Los Angeles, State of California, and is described as follows: Residential & Collector Street Rehabilitation (Area 4) and Arterial Street Rehabilitation (Brea Canyon Cut-Off Road from Sr-57 Freeway South Off Ramp to North City Limits; Lemon Avenue from Golden Springs Drive to Northerly City Limits) Project No. SI251 & SI255.
8. The street address of said property is none.

CITY OF DIAMOND BAR

Dated: _____

By: _____
David G. Liu, P.E.
Public Works Director/City Engineer

VERIFICATION

I am the Public Works Director/City Engineer of the City of Diamond Bar and am authorized to execute this verification on its behalf. I have read the foregoing notice of completion, know the contents thereof, and the same is true of my personal knowledge.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed on this ____ day of _____, 2026, at Diamond Bar, California.

By: _____
David G. Liu, P.E.
Public Works Director/City Engineer



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Exoneration of Storm Drain Improvements Surety Bond No. 24058529 for Tract No. 63623 (South Pointe).

STRATEGIC GOAL: Open, Engaged and Responsive Government

RECOMMENDATION:

Approve the exoneration of Surety Bond No. 24058529.

FINANCIAL IMPACT:

No financial impact.

BACKGROUND:

On June 1, 2007, the City entered into Development Agreement No. 2005-01 (Agreement) with JCCL-South Pointe West, LLC, for the completion of various improvements associated with Tract No. 63623 (South Pointe). On October 21, 2015, the Agreement was assigned to Lennar Homes of California, Inc., the subdivider.

Pursuant to the Agreement, the subdivider posted surety bonds to guarantee faithful performance for rough grading and erosion control, private street improvements, private storm drain improvements, public street improvements, sewer improvements, streetlight improvements, survey monumentation, and the construction of a new public park. The subdivider has completed all of the above improvements to the satisfaction of the City.

On October 7, 2025, the City Council adopted Resolution No. 2025-33 to transfer and convey the storm drain improvements known as Private Drain No. PD2240 to the Los Angeles County Flood Control District for future operation, maintenance, repair, and improvement. The County accepted the transfer on November 13, 2025, as shown in Attachment 1.

ANALYSIS:

The subdivider submitted a written request, dated January 7, 2026, for the exoneration of the storm drain improvement bond (Attachment 2). Public Works has verified and confirmed that all work covered under the storm drain improvements bond has been completed and meets all applicable requirements for exoneration. Therefore, staff recommends that the City Council approve the exoneration of Surety Bond No. 24058529.

Staff will continue to work directly with the subdivider to close out the Agreement and finalize the project.

PREPARED BY:

Nicholas Delgado, Management Analyst, Public Works

ATTACHMENTS:

1. PD 2240 Transfer Acceptance Letter
2. Bond Release Letter



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE:

LD-1

November 13, 2025

Diamond Bar City Council
City of Diamond Bar
21810 Copley Drive
Diamond Bar, CA 91795

**TRANSFER OF DRAINAGE FACILITY
PRIVATE DRAIN 2240 – (EIMP2011000201)
LARKSTONE DRIVE AT SHEPHERD HILLS DRIVE – CITY OF DIAMOND BAR**

The City Council, as delegated by City Council Resolution No. 2025-33, dated October 7, 2025, requested the transfer and conveyance of the drainage facilities for Private Drain 2240, as depicted on District Drawing Nos. 34-F1186, to the Los Angeles County Flood Control District (LACFCD).

Section 13-3/4 of the Los Angeles County Flood Control Act authorizes the LACFCD to accept a transfer and conveyance of a storm drain improvement or drainage system if the improvement or system benefits property within the territorial limits of the LACFCD and the governing body of the public agency that has constructed or acquired the improvement or system requests the LACFCD to accept the transfer and conveyance of the improvement or system.

Pursuant to Ordinance No. 2006-0065 of the Board of Supervisors of the LACFCD, the Director of Public Works, acting as the Chief Engineer of the LACFCD, is authorized to accept the transfer and conveyance of storm drains on behalf of the LACFCD.

Diamond Bar City Council
November 13, 2025
Page 2

Please be advised that the construction of the drainage facilities for Private Drain 2240, as depicted on District Drawing Nos. 34-F1186, has been completed in a manner satisfactory to the LACFCD, and the transfer and conveyance of the drainage facilities are hereby accepted by the LACFCD.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works

A handwritten signature in black ink, appearing to read 'YONAH HALPERN', written over a horizontal line.

YONAH HALPERN, PE
Assistant Deputy Director
Land Development Division

AYM:ec
P:\LDPUB\SUBMGT\STORMDRAIN\NEW_PD_2240

cc: Lennar (Derek Kegley)



January 7th 2026

Via Email

Associate Engineer
City of Diamond Bar
21810 Copley Drive
Diamond Bar, CA 91765

Re: South Point Bond Exoneration/Release Request

Dear City,

Please accept this letter as Lennar's request for bond exoneration of the bonds listed below:

Storm Drain – Bond # 024058529

Please feel free to contact me at (949) 507-1292 should you have any questions or require additional information or documentation. Thank you in advance for your assistance

Sincerely,

A handwritten signature in black ink, appearing to read "Derek Kegley", is written over a horizontal line.

Derek Kegley
Director of Community Management



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Fee Schedule for the City of Diamond Bar.

STRATEGIC GOAL: Responsible Stewardship of Public Resources

RECOMMENDATION:

- A. Open the public hearing to receive public testimony;
- B. Close the public hearing; and
- C. Adopt Resolution No. 2026-02 approving the City of Diamond Bar Fee Schedule effective July 1, 2026.

FINANCIAL IMPACT:

Adoption of the proposed cost recovery model for personal choice services would present the City with an estimated subsidy reduction in the General Fund of \$953,894.20 in FY 26/27. This estimated amount is based upon historical activity and will be impacted by actual activity. Similarly, the general fund subsidy reduction in future years would be impacted by the amount of development, projects, and permits issued.

BACKGROUND:

The City of Diamond Bar is committed to delivering customer service-focused and cost-effective municipal services to the public. These services generally fall into two categories: community-supported services and personal choice services.

Community-supported services are those that promote the overall health, safety, and welfare of the community and have an inherent public benefit. Examples include parks, recreation, and public safety services. Because these services benefit the community broadly, they are typically subsidized and funded through tax revenues.

Personal choice services, by contrast, are provided directly to individuals based on personal decisions and primarily benefit the individual user rather than the community at large. Examples include building permits, planning entitlements, and facility rentals. The City's cost recovery philosophy is that the cost of providing personal choice services should be borne primarily by the individual receiving the benefit, rather than subsidized by taxpayers who do not directly benefit from the service.

Cities routinely conduct user fee studies to evaluate whether fees align with the cost of providing services and

to make policy determinations regarding appropriate levels of subsidy, if any. The City's most recent comprehensive fee analysis was completed in 2016, resulting in the adoption of phased fee increases and annual Consumer Price Index (CPI) adjustments. However, these incremental adjustments have not kept pace with rising service delivery costs, and many personal choice services continue to operate below full cost recovery, requiring ongoing General Fund subsidies.

To address these issues, on May 15, 2024, the City entered into an agreement with Willdan Financial Services to prepare a comprehensive, citywide User Fee Study and Cost Allocation Plan (CAP). Since the last full fee study in 2016, the City had relied primarily on CPI-based adjustments that no longer accurately reflect current service delivery costs.

A User Fee Study provides a structured analysis to determine whether existing fees reasonably reflect the cost of providing specific, private-benefit services. Under State law, user fees may not exceed the reasonable cost of the service provided and should be established to recover no more than—and ideally closely approximate—the actual cost of service delivery.

In recent years, many City fees have failed to keep pace with increasing operational costs, regulatory requirements, service demands, and technology investments. This misalignment has resulted in General Fund subsidies for service areas that primarily benefit individual users. Conducting a comprehensive update was therefore necessary to restore cost recovery accuracy, promote fiscal equity, and ensure long-term financial sustainability.

The User Fee Study evaluated and recalculated fees in the following service areas:

- Administrative and Miscellaneous Services
- Building
- Planning
- Public Works
- Parks and Recreation
- Technology Fees
- General Plan Update Fee

A preliminary Draft Fee Schedule was presented to the Fee Study Subcommittee on October 20, 2025, at 10:30 a.m. in the Grand Conference Room at City Hall. During this meeting, staff and Willdan Financial Services, along with then-Council Member Tye and Council Member Low, reviewed preliminary findings, fee methodologies, departmental cost recovery trends, and the structure of proposed adjustments. The Subcommittee's discussion confirmed the City's assessment of existing fee structure challenges and provided a foundation for refinement of the draft.

Subsequently, a Study Session was held on Tuesday, December 20, 2025, to further review the proposed fee updates with the City Council.

ANALYSIS:

The Citywide User Fee Study and Cost Allocation Plan (Exhibit A) represents the City's most comprehensive evaluation of service costs since 2016. Years of incremental CPI increases have not kept up with rising expenses, operational demands, technology costs, and evolving regulatory obligations. As a result, the existing fee schedule no longer reflects the actual cost of providing many City services. The updated User Fee Study restores compliance with cost-of-service principles required under State law and offers a structured and transparent framework for evaluating service costs, establishing fee levels, and determining appropriate cost recovery targets moving forward. To provide context, Staff has included examples of fee changes below, although the entirety of the proposed fees are contained within the User Fee Study Report.

Administrative & Miscellaneous Services

Many of the fees and services listed under Administrative/Miscellaneous Services are permits, regulated fees, penalties, or fees not otherwise recommended to be changed. The study identifies that several administrative and miscellaneous fees are priced below the cost of service.

Recommended adjustments include increases to five fees, a reduction to one, the addition of five new false-alarm fees, and shifting one fee from a flat rate to an actual-cost model, while ten fees remain unchanged. These updates, averaging a 15 percent increase, are based on time-and-cost analysis using fully burdened hourly rates that more accurately represent the staff time required to provide services.

Example: False Alarm

A False Alarm Permit Application fee is in existence; however, no additional or subsequent fees had been established to address repeated false alarm activity.

False Alarm			
	Current	Proposed	Change
False Alarm Permit	\$13.06	\$40.00	\$27.00
False Alarm - 1st Response	N/A	\$100.00	\$100.00
(New)			
False Alarm - 2nd Response	N/A	\$200.00	\$200.00
(New)			
False Alarm - 4th Response	N/A	\$300.00	\$300.00
(New)			
False Alarm - 5th + Response	N/A	\$400.00	\$400.00
(New)			

Example: NSF Check Processing

This service is for processing an insufficient funds check. The proposed amount has been updated to reflect charges passed through from the bank.

NSF Check Processing		
Current	Proposed	Change
\$46.00 per check	\$25.00 for first check; \$35.00 per additional check	-\$21.00; -\$11.00

Building Division

The Building and Safety Division is responsible for the protection of public health and safety through the enforcement of Building Codes and other related codes. This Division provides for Building and Safety plan check, permit issuance, and inspection services. Much of the plan check and inspections are provided through contract services. The Building Division is significantly under-recovering its costs, with Building Permit activities operating at approximately 76 percent cost recovery. Within this division it is recommended that a new General Plan Update Fee be included to support State-mandated General Plan and Housing Element updates. The fee is calculated by dividing the annualized cost of updates by the average Building Permit revenue over the past eight years. The resulting proposed rate is 6 percent of Building Permit valuation, compared to a full-cost estimate of 11 percent, ensuring that development activity contributes appropriately to long-term planning efforts.

The Study recommends increasing 180 fees, decreasing 8, adding 8 new fees, and retaining 20 at current levels. Average adjustments include a 39 percent increase for flat fees and a 31 percent increase for valuation-based Building Permit fees. These updates reflect the true cost of inspections, plan reviews, and code enforcement, aligning cost recovery with modern construction practices and regulatory demands.

Example: Business License Fees

The vast majority of California cities require licensing for all businesses. This regulatory permit provides a check to ensure all businesses within the city limits are in compliance with local zoning requirements and city ordinances. The current license fee of \$46.48 is heavily subsidized, as shown below.

Business License Fees			
	Current	Proposed	Change
Business License - New	\$46.48	\$164.00	\$118.00
Business License - Renewal	\$10.00	\$38.00	\$28.00

Example: Water Heater Replacement

Permit authorizes the replacement of an existing water heater within an existing structure.

Water Heater Replacement		
Current	Proposed	Change
\$25.56	\$32.00	\$6.00

Planning Division

The Planning Division is responsible for the functions related to current and long-term ("advance") planning, and administers the Community Development Block Grant Program. Planning Division fees do not adequately reflect the time and expertise needed to process development applications in a more complex regulatory environment, particularly due to new State housing and land-use mandates.

The Study recommends increasing 27 fees, decreasing one, adding 15 new fees, and maintaining 37 unchanged. On average, Planning fees would increase by 70 percent, ensuring applicants pay an equitable share of entitlement review, zoning interpretation, and related planning costs.

Example: Streamlined Plot Plan Review

This is a service reviews design and code/zoning compliance for a project and requires significant staff processing time (nearly seven hours on average).

Streamlined Plot Plan Review		
Current	Proposed	Change
\$784.15	\$1,307.00	\$523.00

Public Convenience and Necessity (PCN) Application Fee

During the City Council Study Session, Council raised concerns regarding the significant difference between the existing Public Convenience and Necessity (PCN) application fee and the full-cost recovery amount identified in the fee study. The current fee was established prior to the Council's adoption of a 2006 resolution delegating approval authority from staff to the Planning Commission, and was not concurrently updated to reflect the additional staff time and processing effort associated with Planning Commission review. As a result, the existing fee substantially understates the actual cost of processing a PCN application.

While the fee study identifies a full-cost recovery amount of \$4,486.65 based on recent processing experience, staff is not recommending adoption of this amount as a flat, non-refundable fee. Instead, in response to the Council's concerns, staff recommends this fee be treated as an application fee plus a deposit. Under this approach, applicants would pay an application fee of \$2,486.00 and an initial deposit in the amount of \$2,000.00. The deposit will only be charged based on actual staff time expended. This approach allows for the possibility that the total cost to the applicant may be less than the full-cost estimate if the actual processing effort is lower, with any unused portion of the deposit refunded at the conclusion of the process, while still ensuring recovery of the City's actual costs.

Public Works

The Public Works Department is committed to providing for the efficient operation of public works systems and programs. The vital services include: planning, designing, constructing, and monitoring the City's roadways and sidewalk infrastructure as well as sewer and storm drain systems; overseeing traffic management/control systems and traffic signal timing programs; maintaining and repairing all City buildings and fleet of vehicles and

equipment; maintaining public parks/public property and Landscape Assessment Districts' medians, parkways, mini parks, slopes, and open space; managing the engineering design and construction of the City's robust capital improvements program; reviewing/planning and permitting land development activities and subdivisions; and managing environmental programs such as the National Pollutant Discharge Elimination System (NPDES). Public Works engineering review, permitting, and inspection fees are currently understated relative to the staff resources necessary to enforce engineering standards and coordinate infrastructure improvements.

The Study recommends increasing 29 fees and keeping 95 as currently set, many of which are deposit-based. Average adjustments result in a 42 percent increase for flat-fee services, ensuring development activity contributes fairly to the oversight and protection of public infrastructure.

Example: Change of Address

This service reviews the changes of individual addresses, assigning new addresses.

Change of Address		
Current	Proposed	Change
\$535.89	\$787.00	\$251.00

Parks & Recreation

The Parks & Recreation Department administers the recreation program, which includes activities and events that strengthen the community's fabric, health and well-being, economic base, and security. This includes community events, enrichment programs, athletics, excursions, activities, and facilities for residents of all ages. Parks & Recreation fees reflect the City's longstanding commitment to offering community access to recreational facilities at below-cost rates. The department is currently operating at roughly 32 percent cost recovery.

To better support facility operations and maintenance while maintaining accessibility, the Study recommends increasing 75 fees, adding 2 new fees, and keeping 31 unchanged. The average increase is approximately 9 percent, consistent with balancing cost recovery with community benefit.

Example: Non-Resident Fee

Non-Resident Fees have historically been applied to recreation programming. However, a comparable fee has never been established for senior programming.

Non-Resident Fee			
	Current	Proposed	Change
Non-Resident Fee (Recreation Programs)	\$5.00	\$10.00 per participant	\$5.00
Non-Resident Fee (Senior Programs)	\$0.00	\$5.00 per senior	\$5.00

Technology Fees

The Study recommends decreasing the Building Records Archiving Fee from 5 percent to 1 percent to accurately represent digital storage costs. It further recommends increasing the Technology and Permit System Replacement Fee from 4 percent to 15 percent to adequately fund technology system and equipment replacement on a 15-year cycle. These adjustments support ongoing modernization of the City's permitting and recordkeeping systems.

Example: Building Records Archiving Fee

The City's document management system is now used to maintain records beyond building plan checks and permits. A cost analysis was conducted based upon current and anticipated true use across record types. The broader utilization has improved cost efficiency, resulting in a recommended 4% reduction to the Building Records Archiving Fee, making the service more affordable for users.

Building Records Archiving Fee		
Current	Proposed	Change
5% of all building plan check and permit fees	1% of all building plan check and permit fees	4% decrease

The User Fee Study Report provides a transparent, data-driven basis for modernizing the City's fee structure. Updating fees to reflect the full cost of service reduces reliance on the General Fund, enhances fiscal sustainability, and improves fairness and clarity for service users to take effect on July 1, 2026. The Study recommends annual CPI-based adjustments and a full fee review every five years to maintain accuracy and avoid future cost-recovery gaps.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Resolution as to form.

PREPARED BY:

Dannette Mansfield, Principal Management Analyst, City Manager's Office

ATTACHMENTS:

1. Resolution No. 2026-02
2. City of Diamond Bar User Fee Report

RESOLUTION NO. 2026-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, ESTABLISHING AND ADOPTING SCHEDULES OF RATES, FEES, AND CHARGES FOR DEVELOPMENT AND ADMINISTRATIVE SERVICES.

WHEREAS, the City of Diamond Bar (the “City”) has heretofore established various schedules of rates, fees, and charges for the processing of applications, permits, and other municipal services; and

WHEREAS, pursuant to the Constitution and state laws of the State of California, the City of Diamond Bar is authorized to adopt and implement rates, fees, and charges for municipal services, with the limitation that certain specified rates, fees, and charges may not exceed the estimated cost of providing such services; and

WHEREAS, California Government Code Section 66017 requires that prior to adopting new or increased rates, fees, and charges (collectively, “fees”) for the filing, accepting, reviewing, approving, or issuing of an application, permit, or entitlement such as zoning variances and changes, use permits, building inspections and permits, and related planning and zoning services (“development fees” sometimes thereafter) that the notice and public hearing procedures specific in Government Code Section 66016 be followed; and

WHEREAS, Government Code Section 66016 requires the City to hold at least one open and public meeting and at least 10 days prior to the meeting make available data upon which the new or increased fees are based; and

WHEREAS, Pursuant to Government Code Sections 66016-66018, the City Council conducted and concluded a duly noticed public hearing with respect to the fees; and

WHEREAS, the City’s fees for various municipal services are in need of adjustment to better reflect the City’s estimated reasonable cost of providing the services; and

WHEREAS, the City Council desires to implement the fees for various municipal services provided by the City of Diamond Bar as set forth herein.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Diamond Bar as follows:

Section 1. That based upon the data, information, and analyses, contained in the corresponding staff report and attachments and the testimony presented at the hearing, concerning the rates, fees and charges described in Exhibit A, which are attached hereto and by this reference incorporated herein, the rates, fees and charges set forth in said Exhibit A do not exceed the estimated reasonable cost of providing the service for which they are levied.

Section 2. The rates, fees, and charges set forth in Exhibit A, which are hereby adopted and approved as the rates, fees, and charges for the services identified.

Section 3. The rates, fees, and charges set forth in Exhibit A shall be effective and implemented over sixty (60) days from the date of adoption of this Resolution on July 1, 2026.

Section 4. Immediately upon the effective date of the rates, fees, and charges set forth in Exhibit A, the previously established rate shall be superseded by the rates, fees, and charges established in Exhibit A.

Section 5. Beginning July 1, 2027, all rates, fees, and charges shall be adjusted annually on July 1 by the Consumer Price Index, Urban Wage Earners and Clerical Works, March to March for the previous year, with the exception of established deposits and participation fees set by the City Manager.

PASSED, APPROVED and ADOPTED this 20th day of January, 2026.

CITY OF DIAMOND BAR

Steve Tye, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was duly and regularly passed, approved and adopted by the City Council of the City of Diamond Bar, California, at its regular meeting held on the 20th day of January, 2026, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

Attachment: Exhibit A: City of Diamond Bar User Fee Report

City of Diamond Bar, CA



User Fee Study

November 26, 2025



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Executive Summary

The City of Diamond Bar engaged Willdan Financial Services (Willdan) to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Due to the complexity and the breadth of performing a comprehensive review of fees, Willdan employed a variety of fee methodologies to identify the full costs of individual fee and program activities. This report and the appendices herein identify 100% full cost recovery for City services. **Appendix C** details the full cost and suggested fees as determined through discussion with departmental staff. The recommended fees identified herein are either at or less than full cost recovery.

User Fee Background

Background

As part of a general cost recovery strategy, local governments adopt user fees to fund programs and services that provide limited or no direct benefit to the community as a whole (“User Fees”). As cities struggle to maintain levels of service and variability of demand, they have become increasingly aware of subsidies provided by the General Fund and have implemented cost-recovery targets. To the extent that governments use general tax monies to provide individuals with private benefits, and not require them to pay the full cost of the service (and, therefore, receive a subsidy), the government is limiting funds that may be available to provide other community-wide benefits. In effect, the government is using community funds to pay for private benefits. Unlike most revenue sources, cities have more control over the level of user fees they charge to recover costs, or the subsidies they can institute.

Fees in California are required to conform to the statutory requirements of the California Constitution, Proposition 218, Proposition 26, and the California Code of Regulations. The Code also requires that the City Council adopt fees by either ordinance or resolution, and that any fees in excess of the estimated total cost of rendering the related services must be approved by a popular vote of two-thirds of those electors voting because the charge would be considered a tax and not a fee. There are no fees suggested to be set above the cost of service and as such a public vote is not required.

California User Fee History

Before Proposition 13, in times of fiscal shortages, California cities were able to raise property taxes, which funded everything from police and recreation to development-related services. However, this situation changed with the passage of Proposition 13 in 1978.

Proposition 13 established the era of revenue limitation in California local government. In subsequent years, the state saw a series of additional limitations to local government revenues. Proposition 4 (1979) defined the difference between a tax and a fee: a fee can be no greater than the cost of providing the service; and Proposition 218 (1996) further limited the imposition of taxes for certain classes of fees. As a result, cities were required to secure a supermajority vote in order to enact or increase taxes. Due to the thresholds needed to increase local taxes, cities have less control and very few successful options for new revenues. The State of California took a series of actions in the 1990’s and 2000’s to improve the State’s fiscal situation, at the expense of local governments. In 2004-05, the Educational Revenue Augmentation Funds (“ERAF”) take-away of property taxes and the reduction of Vehicle License Fees further reduced local tax revenues.

In addition, on November 2, 2010, California voters approved Proposition 26, the “Stop Hidden Taxes Initiative”, which is aimed at defining “regulatory fees” as a special tax rather than a fee, thus requiring approval by two-thirds vote of local voters. These regulatory fees are typically intended to mitigate the societal and environmental impacts of a business or person’s activities. Proposition 26 contains seven categories of exceptions. The fees analyzed as part of a User Fee study typically fall under categories one through five consisting of charges for specific benefits, government service, regulatory need, for use of government property, or a fine/penalty.

Additional Policy Considerations

State regulations require that municipalities update their fee schedules to reflect the actual costs of certain public services primarily benefiting users. User Fees recover costs associated with the provision of specific services benefiting the user, thereby typically reducing the use of General Fund monies for such purposes.

In addition to collecting the direct cost of labor and materials associated with processing and administering user services, it is common for local governments to recover reasonable support costs. Support costs are those costs relating to a local government's central service departments that are allocable to the local government's operating departments. Central services support cost allocations were incorporated using the resulting indirect overhead percentages determined through the City's Cost Allocation Plan. A Cost Allocation Plan identifies the central service functions of the City such as Finance, City Manager, and Human Resources and allocates their cost to the departments and funds of the City that they support. This plan was used in the User Fee study to account for the burden placed upon central services by the operating departments in order to allocate a proportionate share of central service cost through the study.

As labor effort and costs associated with the provision of services fluctuate over time, a significant element in the development of any fee schedule is that it has the flexibility to remain current. Therefore, it is recommended that the City include an inflationary factor in the resolution adopting the fee schedule to allow the City to annually increase or decrease the fees by changes in a pre-approved inflationary index, as described below. However, such inflationary increases shall not exceed the reasonable estimated cost of providing the services each year.

The City may employ many different inflationary factors. The most commonly used inflator is some form of the Consumer Price Index (CPI) as it is widely well known and accepted. A similar inflator is the implicit price deflator for GDP, which is much like the CPI except that while the CPI is based on the same "basket" of goods and services every year, the price deflators' "basket" can change year to year. Since the primary factor for the cost of a City's services is usually the costs of the personnel involved, tying an inflationary factor that connects more directly to the personnel costs can also be suitable if there is a clear method, or current practice of obtaining said factor.

Each City should use an inflator that they believe works the best for their specific situation and needs but cannot rely solely on the CPI increase as it is incumbent upon each agency to ensure the amount of the fees charged does not exceeds the reasonable estimated costs of providing the services. It is also recommended that the City perform this internal review annually with a comprehensive review of services and fees performed every five years, which would include adding, amending, or removing fees for programs/services.

Study Objective

As the City of Diamond Bar seeks to efficiently manage limited resources and adequately respond to increased service demands, it needs a variety of tools. A User Fee Study provides assurance that the City has the best information and the best resources available to make sound decisions, fairly and legitimately set fees, maintain compliance with state law and local policies, and meet the needs of the City administration and its constituency. Given the limitations on raising revenue in local government, the City recognizes that a User Fee Study is a very cost-effective way to understand the total cost of services and identify potential fee deficiencies. Essentially, a User Fee is a payment for a requested service provided by a local government that primarily benefits an individual or group.

The total cost of each service included in this analysis is based on the full cost of providing City services, including direct salaries and benefits of City staff, direct departmental costs, and indirect costs from central service support. This study determines the full cost recovery fee for the City to provide each service; however, each fee is set at the City's discretion, up to 100% of the total cost, as specified in this report.

The principal goal of the study was to help the City determine the full cost of the services that the City provides. In addition, Willdan established a series of additional objectives including:

- Developing a rational basis for setting fees
- Identifying subsidy amount, if applicable, of each fee in the model
- Ensuring compliance with State law
- Developing an updatable and comprehensive list of fees
- Maintaining accordance with City policies and goals

The study results will help the City better understand its true costs of providing services and may serve as a basis for making informed policy decisions regarding the most appropriate fees, if any, to collect from individuals and organizations that require individualized services from the City.

Scope of the Study

The scope of this study encompasses a review and calculation of the user fees charged by the following Diamond Bar departments and fee groups:

- Administrative/Miscellaneous Service Fees
- Building
- Planning
- Public Works
- Parks and Recreation

The study involved the identification of existing and potential new fees, fee schedule restructuring, data collection and analysis, orientation and consultation, quality control, communication and presentations, and calculation of individual service costs (fees) or program cost recovery levels.

Aim of the Report

The User Fee Study focused on the cost of City services, as City staff currently provide them at existing, known, or reasonably anticipated service and staff level needs. This report provides a summary of the study results, and a general description of the approach and methods Willdan and City staff used to determine the recommended fee schedule. The report is not intended to document all of the numerous discussions throughout the process, nor is it intended to provide an influential dissertation on the qualities of the utilized tools, techniques, or alternative approaches.

Project Approach and Methodology

Conceptual Approach

The basic concept of a User Fee Study is to determine the “reasonable cost” of each service provided by the City for which it charges a user fee. The full cost of providing a service may not necessarily become the City’s fee, but it serves as the objective basis as to the maximum amount that may be collected.

The standard fee limitation established in California law for such fees is the “estimated, reasonable cost” principle. In order to maintain compliance with the letter and spirit of this standard, every component of the fee study process included a related review. The use of budget figures, time estimates, and improvement valuation clearly indicates reliance upon estimates for some data.

Fully Burdened Hourly Rates

The total cost of each service included in this analysis is primarily based on the Fully Burdened Hourly Rates (FBHRs) that were determined for City personnel directly involved in providing services. The FBHRs include not only personnel salary and benefits (see [Appendix B](#)), but also any costs that are reasonably ascribable to personnel. The cost elements that are included in the calculation of fully burdened rates are:

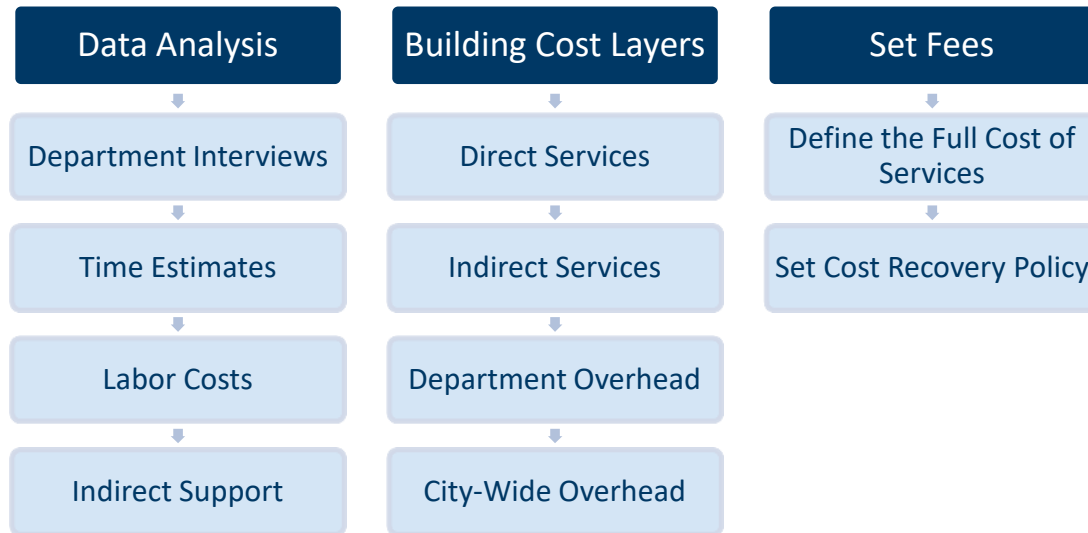
- Salaries & benefits of personnel involved
- Operating costs applicable to fee operations
- Departmental support, supervision, and administration overhead
- Indirect City-wide overhead costs calculated through the Cost Allocation Plan

An important factor in determining the fully burdened rate is in the calculation of productive hours for personnel. This calculation takes the available workable hours in a year of 2,080 and adjusts this figure to 1,650 productive or billable hours to account for calculated or anticipated hours’ employees are involved in non-billable activities such as paid vacation, sick leave, holidays, and other considerations as necessary. Dividing the full cost, including overhead, of a position by the number of productive hours provides the FBHR.

The FBHRs are then used in conjunction with time estimates, when appropriate for how a service is provided, to calculate a fee’s cost based on the personnel and the amount of their time that is involved in providing each service.

Summary Steps of the Study

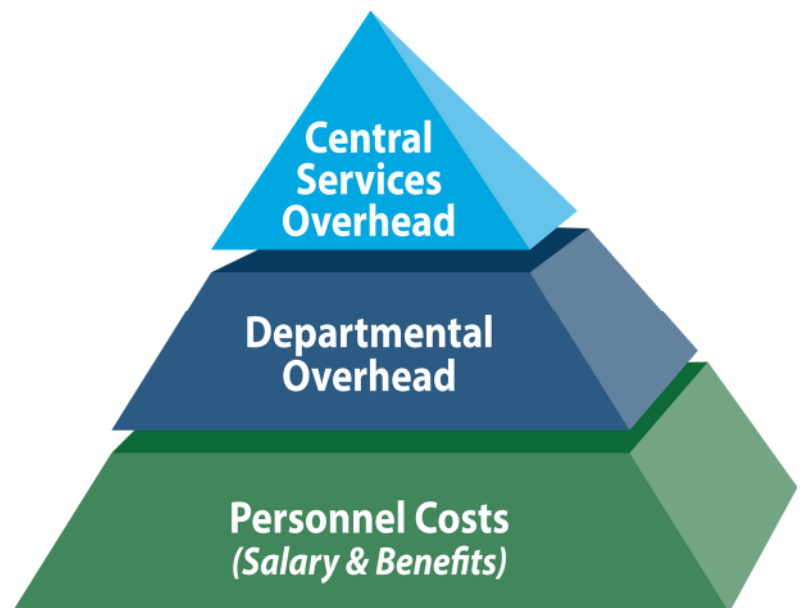
The process of the study is straightforward and simple in concept. The following list provides a summary of the study process steps:



Allowable Costs

This report identifies three types of costs that, when combined, constitute the fully burdened cost of a service (**Appendix A**). Costs are defined as direct labor, including salary and benefits, departmental overhead costs, and the City's central services overhead, where departmental and central service overhead costs constitute support costs. These cost types are defined as follows:

- **Direct Labor (Personnel Costs):** The costs related to staff salaries for time spent directly on fee-related services.
- **Departmental Overhead:** A proportional allocation of departmental overhead costs, including operation costs such as supplies and materials that are necessary for the department to function.
- **Central Services Overhead:** These costs represent services provided by those Central Services Departments whose primary function is to support other City departments.



Methodology

The three methods of analysis for calculating fees used in this report are the:

Case Study Method (Standard Unit Cost Build-Up Approach): This approach estimates the actual labor and material costs associated with providing a unit of service to a single user. This analysis is suitable when City staff time requirements do not vary dramatically for a service, or for special projects where the time and cost requirements are easy to identify at the project's outset. Further, the method is effective in instances when a staff member from one department assists on an application, service or permit for another department on an as-needed basis. Costs are estimated based upon interviews with City staff regarding the time typically spent on tasks, a review of available records, and a time and materials analysis.

Program Cost Approach: In some instances, the underlying data is not available or varies widely, leaving a standard unit cost build-up approach impractical. In addition, market factors and policy concerns (as opposed to actual costs) tend to influence rental based fee levels more than other types of services. Willdan employed a different methodology where appropriate to fit a program's needs and goals. Typical programmatic approach cases are valuation-based fees, Recreation programs, and instances where a program cost is divided over the user base to obtain a per applicant cost for shared cost services.

Valuation Based Fees: This method of collection is used when the valuation of the improvement can be used as a proxy for the amount of effort it would take for City staff to complete the service provided. More specifically, this approach is commonly used for certain User Fees in the Building Division. It is generally accepted that as a project's size scales up, the cost of the project increases, and the amount of effort needed to review and inspect also increases. Using a valuation-based fees provides for a system that can adjust as project sizes scale. Land is not included in the valuation.

Quality Control/Quality Assurance

All study components are interrelated, thus flawed data at any step in the process will cause the ultimate results to be inconsistent and unsound. The elements of our Quality Control process for User Fee calculations include:

- Involvement of knowledgeable City staff
- Clear instructions and guidance to City staff
- Reasonableness tests and validation
- Internal and external reviews
- Cross-checking

Reasons for cost increases/decreases over current fees

Within the fee tables in **Appendix C**, the differences are identified between the full costs calculated through the study and the fee levels currently in effect. The reasons for differences between the two can arise from a number of possible factors including:

- Previous fee levels may have been set at levels less than full cost intentionally, based on policy decisions
- Position staffing levels, seniority, and the positions that complete fee and service activity may vary from when the previous costs were calculated
- Personnel and materials costs could have increased at levels that differed from any inflationary factors used to increase fees since the last study
- Changes in processes and procedures within a department, or the City as a whole
- Changes in the demand for services in a City may have also changed the staffing or cost structure of departments over time

City Staff Contributions

As part of the study process, Willdan received tremendous support and cooperation from City staff, which contributed and reviewed a variety of components to the study, including:

- Budget and other cost data
- Staffing structures
- Fee and service structures, organization, and descriptions
- Direct work hours (billable/non-billable)
- Time estimates to complete work tasks
- Review of draft results and other documentation

A User Fee Study requires significant involvement of the managers and line staff from the departments on top of their existing workloads and competing priorities. The contributions from City staff were critical to this study. We would like to express our appreciation to the City and its staff for their assistance, professionalism, positive attitudes, helpful suggestions, responsiveness, and overall cooperation.

Diamond Bar User Fees

Cost Recovery

The cost recovery models, by department/division fee type, are presented in detail in [Appendix C](#). Full cost recovery is determined by summing the estimated amount of time each position (in increments of minutes or hours) spends to render a service. Time estimates for each service rendered were obtained through interviews conducted with City staff for each department/division fee included in the study. The resulting cost recovery amount represents the total cost of providing each service. The City's current fee being charged for each service, if applicable, is provided in this section, as well, for reference.

It is important to note that the time data used to determine the amount of time each employee spends assisting in the provision of the services listed on the fee schedule is essential in identifying the total cost of providing each service and will differ from City to City depending on staffing, positions involved, experience of staff, the use of consultants, and the policies and procedures in place for each City. Specifically, in providing services, a number of employees are often involved in various aspects of the process, spending anywhere from a few minutes to several hours on the service.

The primary goal of this study was to identify the cost of City services, to provide information to help the City make informed decisions regarding the actual fee levels and charges. The responsibility of determining the final fee levels is a complicated task. City staff must consider many issues in formulating recommendations, and the City Council must consider those same issues and more in making the final decisions.

City staff assumes the responsibility to develop specific fee level recommendations to present to the City Council. Unfortunately, there are no hard and fast rules to guide the City, since many of the considerations are based on the unique characteristics of the City of Diamond Bar, and administrative and political discretion. However, in setting the level of full cost recovery for each fee, one should consider whether the service solely benefits one end user or the general community.

Subsidization

Recalling the definition of a user fee helps guide decisions regarding subsidization. The general standard is that individuals (or groups) who receive a wholly private benefit should pay 100% of the full cost of the services. In contrast, services that are simply public benefit should be funded entirely by the general fund's tax dollars. Unfortunately, for the decision makers, some services fall into the range between these two extremes.

Further complicating the decision, opponents of fees often assert that the activities subject to the fees provide economic, cultural, "quality of life," or other community benefits that exceed the costs to the City, but it is important to distinguish the difference between any purported possible benefits that may be conveyed through the result of activities of the service receiver and the direct benefit being conveyed through the City providing the service to the requestor.

It is recommended the City consider such factors during its deliberations regarding appropriate fee levels.

Of course, subsidization can be an effective public policy tool since it can be used to reduce fees to encourage certain activities (such as to ensure public safety) or allow some people to be able to afford to receive services they otherwise could not at the full cost. In addition, subsidies can be an appropriate and justifiable action, such as to allow citizens to rightfully access services, without overburdensome costs.

Despite the intent, it is important for the City and public to understand that subsidies must be covered by another revenue source, typically the General Fund's other unrestricted funds.

Impact on Demand (Elasticity)

Economic principles of elasticity suggest that increased costs for services (higher fees) will eventually curtail the demand for the services; whereas lower fees may spark an incentive to utilize the services and encourage certain actions. Either of these conditions may be a desirable effect to the City. However, the level of the fees that would cause demand changes is largely unknown. The cost of service study did not attempt to evaluate the economic or behavioral impacts of higher or lower fees; nevertheless, the City should consider the potential impacts of these issues when deciding on fee levels.

Summary

City staff is recommending setting user fees at suggested fee amounts as detailed in [Appendix C](#). City and departmental goals, City Council priorities, policy initiatives, past performance, implementation issues, and other internal and external factors should influence staff recommendations and City Council decisions. In this case, the proper identification of additional services (new or existing services) and the update to a consistent and comprehensive fee schedule were the primary objectives of this study. City staff has reviewed the full costs and identified the recommended fee levels for consideration by City Council.

The following sections provide background for each department, division, and fee group and the results of this study's analysis of their fees. For the full list of each fee's analysis, refer to [Appendix C](#) of this report.

Administrative/Miscellaneous Service Fees

Administrative/Miscellaneous service fees include Abatement Lien Processing, Appeals, Copying, False Alarms, Film Permits, Notary, NSF Checks, and Residential Parking Permit.

Analysis

Willdan individually reviewed the services associated with the Administrative/Miscellaneous Services.. The review also consisted of an evaluation of existing services to update the fee schedule.

Many of the fees and services listed under Administrative/Miscellaneous Services are permits, regulated fees, penalties, or fees not otherwise recommended to be changed. For the user fees evaluated as part of this study the analysis relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved in providing services to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most fees are currently set below the full cost of providing service. Staff is recommending the fees be adjusted as detailed in [Appendix C](#). As a result, there would be:

- An increase to 5 fees;
- 1 fee would decrease;
- 5 new False Alarms fees would be added;
- 1 fee would change to Actual Cost from a flat fee;
- 10 fees would remain as currently set, and;
- the average fee change would be an increase of 15%.

Building

The Building and Safety Division is responsible for the protection of public health and safety through the enforcement of Building Codes and other related codes. This Division provides for Building and Safety plan check, permit issuance, and inspection services. Much of the plan check and inspections are provided through contract services.

Analysis

Willdan individually reviewed the services associated with the Building Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of the Building services relied primarily upon a standard unit cost build-up approach for fees, whereby the reasonable cost of each fee occurrence was determined using staff time involved with providing the service to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City Central Services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that some fees are currently not in line with the updated full cost of providing services. Staff is recommending the fees be adjusted as detailed in [Appendix C](#). As a result, there would be:

- An increase to 180 fees;
- 8 fees would decrease;
- 8 new fees would be added;
- 20 fees would remain as currently set, and;
- the average fee change would be an increase of 39% for current fees.

In addition to the above referenced fees listed under Building, the Building Permit fees are also provided by this division. For the Building Permit fees, valuation is used as a proxy for measuring the effort needed to provide services on a case-by-case basis. This method is an industry standard widely used by other jurisdictions to evaluate the cost of providing service. It is generally understood that the larger and more complex a project is, the more time and effort that is required to provide the service. Project valuation also follows that trend. By using a combination of either project valuation or historical revenue figures along with a multiplier or cost recovery analysis for historical and anticipated future trends, current cost recovery along with variability in charges due to project type and scale is determined. The result of the cost analysis completed for the Building Permit program found that the program is currently operating at 76% cost recovery based on activity level from fiscal year 2018-2025. Staff is recommending that the Building Permit fees be increased to full cost recovery.

Planning

The Planning Division is responsible for the functions related to current and long-term (“advance”) planning, and administers the Community Development Block Grant Program.

The Planning Division prepares and updates the City’s General Plan to guide Diamond Bar’s long term growth and preservation of the community’s quality of life. The Division administers and updates the zoning and subdivision ordinances, which are the primary tools used to implement the General Plans land use and development goals, objectives and policies. The planners provide information and assistance to the public by explaining the City’s zoning regulations, and reviewing all land use, development and business license applications, and performing inspections to ensure compliance with regulations and conditions of approval. For projects requiring Planning Commission and City Council review, the Planning Division serves as those bodies’ technical staff, and provides recommendations based on analysis of environmental, land use compatibility and design factors.

The Planning Division also supports the economic development efforts of the City. It updates and maintains records for the general public and coordinates projects and programs with other governmental agencies.

Analysis

Willdan individually reviewed the services associated with the Planning Division. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Planning services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved in providing services to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most of the current fees are underfunding the cost of most of the services. Staff is recommending the fees be adjusted as detailed in Appendix C. As a result, there would be:

- An increase for 27 fees;
- 1 fee would decrease;
- 15 new fees will be added;
- 37 fees would remain as currently set, and;
- the average fee change would be an increase of 70%.

Public Works

The Public Works Department is committed to providing for the efficient operation of public works systems and programs. The vital services include: planning, designing, constructing, and monitoring the City's roadways and sidewalk infrastructure as well as sewer and storm drain systems; overseeing traffic management/control systems and traffic signal timing programs; maintaining and repairing all City buildings and fleet of vehicles and equipment; maintaining public parks/public property and Landscape Assessment Districts' medians, parkways, mini parks, slopes, and open space; managing the engineering design and construction of the City's robust capital improvements program; reviewing/planning and permitting land development activities and subdivisions; and managing environmental programs such as the National Pollutant Discharge Elimination System (NPDES).

Analysis

Willdan individually reviewed the services associated with the Public Works Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of Public Works services relied primarily upon a standard unit cost build-up approach, whereby the reasonable cost of each fee occurrence was determined using staff time involved in providing services to recover the direct cost of staff and the pro-rata share of departmental costs, including indirect costs for City central services. Willdan then compared the calculated full cost against the current fee amount to determine, if charged, whether the current fee is recovering the costs associated with the requested service. The analysis found that most of the current fees are underfunding the cost of most of the services. Staff is recommending the fees be adjusted to full cost recovery as detailed in [Appendix C](#). As a result, there would be:

- An increase to 29 fees;
- 95 fees would remain as currently set, and;
- the average fee change would be an increase of 42%.

Parks and Recreation

The Parks & Recreation Department administers the recreation program which includes activities and events that strengthen the community's fabric, health and well-being, economic base, and security. This includes community events, enrichment programs, athletics, excursions, activities, and facilities for residents of all ages.

Analysis

Willdan individually reviewed the services associated with the Parks and Recreation Department. The review also consisted of an evaluation of existing services in an effort to update the fee schedule.

The analysis of most Parks and Recreation programs encompassed facility rentals, sports, programs, and other community services. The fee for use for government owned facilities and property can be set discretionally by the City, typically based on past usage characteristics, policy goals, and surrounding jurisdiction comparison. The cost of capital acquisition, maintenance, repair, and upgrade to the City and subsequently the public is offset through rental or use fees. As such these fees should be set using the knowledge of activity use for the facilities, policy desires of the City, and market factors when desirable. It is generally accepted that some Recreation programs provide a measure of public benefit to the residents and City as a whole, and as such is it common for services to bear significant subsidies. In addition, cities generally want to ensure that their programs and services remain affordable to the community at large, and that the programs remain competitive with surrounding jurisdictions. For a few of the fees in Parks and Recreation a standard cost of service approach was used, but some of the additional cost considerations above were not included as this is an operational cost analysis study that does not include considerations for capital. The analysis found that the current fees for facility use and services are below the cost of providing them. The analysis also included a cost recovery analysis for Community Services as a whole and it was determined to be operating at around 32% cost recovery. Staff is recommending the fees be adjusted as detailed in [Appendix C](#). As a result, there would be:

- An increase to 75 fees;
- 2 new fees will be added;
- 31 fees would remain as currently set, and;
- the average fee change would be an increase of 9%.

Appendix A – Total Allowable Cost to be Recovered

Below are the total allowable costs that may be recovered through User Fees; however, only a portion of the total allowable cost is recovered as staff not only works on services related to User Fees, but also works on an array of other City functions during the operational hours of the City. The amounts listed below will not reconcile to City budgets as costs that should not be included in overhead for personnel in the application of determining fully burdened hourly rates were excluded. Examples of these costs are capital, debt, monetary transfers, contract costs, and any other costs that are charged directly to the service requestor.

City of Diamond Bar - User Fee Study

Overhead Rate Calculations

Department	Total Personnel Services	Department Operations & Administration	Direct Overhead %	Indirect Allocation %
100: CITY CLERK'S OFFICE	366,483	108,495	30%	0%
100: CITY COUNCIL	187,616	36,250	19%	0%
100: CITY MANAGER'S OFFICE	998,968	139,110	14%	0%
100: COMMUNITY DEVELOPMENT	1,788,916	83,830	5%	58%
100: COMMUNITY RELATIONS	593,040	305,651	52%	0%
100: ECONOMIC DEVELOPMENT	313,484	89,275	28%	40%
100: FINANCE	780,669	34,225	4%	0%
100: HR & RISK MGMT	478,095	63,075	13%	0%
100: INFORMATION SYSTEMS	815,239	713,300	87%	0%
100: PARKS & RECREATION	2,875,549	751,635	26%	155%
100: PUBLIC WORKS	902,695	238,000	26%	45%
100: PUBLIC WORKS ADMIN	526,198	41,235	8%	0%
100: PUBLIC WORKS CIVIC CENTER	177,081	53,000	30%	0%
100: PUBLIC WORKS PARKS & FACLT MAINT	567,100	64,650	11%	0%
250: Integrated Waste Mgmt Fund	555,240	74,150	13%	58%

Appendix B –Fully Burdened Hourly Rates

Below are fully burdened hourly rates of staff positions that provide for the services detailed in [Appendix C](#). The FBHRs were used to determine the full cost of each service. They include the salary and benefit costs for each position as well as all applicable overhead amounts for each position. For any user fee service request that is outside the scope of the fees detailed in [Appendix C](#), or for services for which there is no fee currently set, the City can charge up to the full cost of the FBHR for personnel involved.

City of Diamond Bar - User Fee Study

Fully Burdened Hourly Rate Calculation

Department	Title	Fully Burdened Hourly Rate
100: COMMUNITY DEVELOPMENT	CD - Administrative Assistant	\$138.57
100: COMMUNITY DEVELOPMENT	CD - Administrative Coordinator	\$153.83
100: COMMUNITY DEVELOPMENT	CD - Associate Planner	\$115.52
100: COMMUNITY DEVELOPMENT	CD - Community Development Director	\$333.15
100: COMMUNITY DEVELOPMENT	CD - Neighborhood Improvement Officer	\$122.89
100: COMMUNITY DEVELOPMENT	CD - Permit Services Coordinator	\$156.45
100: COMMUNITY DEVELOPMENT	CD - Permit Technician	\$109.43
100: COMMUNITY DEVELOPMENT	CD - Planning Manager	\$241.20
100: COMMUNITY DEVELOPMENT	CD - Senior Neighborhood Improvement Officer	\$136.01
100: COMMUNITY DEVELOPMENT	CD - Senior Planner	\$214.00
100: CITY CLERK'S OFFICE	Clerk - Administrative Assistant	\$108.73
100: CITY CLERK'S OFFICE	Clerk - Administrative Coordinator	\$120.71
100: CITY CLERK'S OFFICE	Clerk - City Clerk	\$188.72
100: CITY MANAGER'S OFFICE	CM - Assistant City Manager	\$249.76
100: CITY MANAGER'S OFFICE	CM - Assistant to the City Manager	\$165.57
100: CITY MANAGER'S OFFICE	CM - City Manager	\$294.79
100: CITY MANAGER'S OFFICE	CM - Management Analyst	\$93.82
100: CITY MANAGER'S OFFICE	CM - Principal Management Analyst	\$147.85
100: COMMUNITY RELATIONS	CR - Community Relations Coordinator	\$137.30
100: COMMUNITY RELATIONS	CR - Community Relations Manager	\$219.27
100: COMMUNITY RELATIONS	CR - Media Specialist	\$125.28
100: ECONOMIC DEVELOPMENT	ED - Assistant City Manager	\$394.57
100: ECONOMIC DEVELOPMENT	ED - Assistant to the City Manager	\$261.57
100: ECONOMIC DEVELOPMENT	ED - City Manager	\$465.70
100: ECONOMIC DEVELOPMENT	ED - Community Development Director	\$363.01
100: ECONOMIC DEVELOPMENT	ED - Management Analyst	\$144.07
100: ECONOMIC DEVELOPMENT	ED - Principal Management Analyst	\$233.58
100: FINANCE	Fin - Accounting Technician	\$79.33
100: FINANCE	Fin - Finance Director	\$208.98
100: FINANCE	Fin - Finance Supervisor	\$103.06
100: FINANCE	Fin - Senior Accounting Technician	\$97.22
100: HR & RISK MGMT	HR - Human Resources & Risk Manager	\$175.79
100: INFORMATION SYSTEMS	IS - Information Systems Director	\$375.37
100: INFORMATION SYSTEMS	IS - Network/Systems Administrator	\$249.85
100: INFORMATION SYSTEMS	IS - Network/Systems Technician	\$136.74

City of Diamond Bar - User Fee Study

Fully Burdened Hourly Rate Calculation

Department	Title	Fully Burdened Hourly Rate
100: PARKS & RECREATION	Parks - Administrative Coordinator	\$283.68
100: PARKS & RECREATION	Parks - Facilities Maintenance Supervisor	\$384.17
100: PARKS & RECREATION	Parks - Parks & Maintenance Superintendent	\$419.32
100: PARKS & RECREATION	Parks - Parks & Recreation Director	\$619.42
100: PARKS & RECREATION	Parks - PreSchool Teacher PT (30 hr/wk)	\$142.08
100: PARKS & RECREATION	Parks - Public Works Director/City Engineer	\$693.31
100: PARKS & RECREATION	Parks - Public Works Manager/Assistant City Engineer	\$437.32
100: PARKS & RECREATION	Parks - Recreation Coordinator	\$220.96
100: PARKS & RECREATION	Parks - Recreation Coordinator-DBC	\$203.73
100: PARKS & RECREATION	Parks - Recreation Coordinator-Seniors	\$220.19
100: PARKS & RECREATION	Parks - Recreation Coordinator-Sports	\$201.94
100: PARKS & RECREATION	Parks - Recreation Superintendent	\$417.91
100: PARKS & RECREATION	Parks - Recreation Supervisor	\$352.43
100: PARKS & RECREATION	Parks - Senior Maintenance Worker	\$205.48
100: PUBLIC WORKS	PW - Administrative Coordinator	\$171.08
100: PUBLIC WORKS	PW - Associate Engineer	\$229.79
100: PUBLIC WORKS	PW - Engineering Technician	\$133.96
100: PUBLIC WORKS	PW - Facilities & Asset Maintenance Technician	\$140.41
100: PUBLIC WORKS	PW - Public Works Director/City Engineer	\$396.61
100: PUBLIC WORKS	PW - Public Works Manager/Assistant City Engineer	\$250.17
100: PUBLIC WORKS	PW - Senior Maintenance Worker	\$112.65
100: PUBLIC WORKS	PW - Senior Public Works Inspector	\$183.86
100: PUBLIC WORKS ADMIN	PW Admin - Administrative Coordinator	\$100.43
100: PUBLIC WORKS ADMIN	PW Admin - Associate Engineer	\$134.90
100: PUBLIC WORKS ADMIN	PW Admin - Engineering Technician	\$78.64
100: PUBLIC WORKS ADMIN	PW Admin - Public Works Director/City Engineer	\$232.83
100: PUBLIC WORKS ADMIN	PW Admin - Public Works Manager/Assistant City Engineer	\$146.86
100: PUBLIC WORKS ADMIN	PW Admin - Senior Public Works Inspector	\$107.94
100: PUBLIC WORKS CIVIC CENTER	PW Civic Cntr - Facilities Maintenance Supervisor	\$155.44
100: PUBLIC WORKS CIVIC CENTER	PW Civic Cntr - Parks & Maintenance Superintendent	\$169.67
100: PUBLIC WORKS CIVIC CENTER	PW Civic Cntr - Public Works Director/City Engineer	\$280.53
100: PUBLIC WORKS CIVIC CENTER	PW Civic Cntr - Public Works Manager/Assistant City Engineer	\$176.95
100: PUBLIC WORKS CIVIC CENTER	PW Civic Cntr - Senior Maintenance Worker	\$83.14
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Administrative Coordinator	\$87.03
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Facilities & Asset Maintenance Technician	\$85.15
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Facilities Maintenance Supervisor	\$133.27
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Parks & Maintenance Superintendent	\$145.47
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Public Works Director/City Engineer	\$240.52
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Public Works Manager/Assistant City Engineer	\$151.71
100: PUBLIC WORKS PARKS & FACLT MAINT	PW Parks & Fac - Senior Maintenance Worker	\$71.28

Appendix C – Cost Recovery Analysis

The following tables provide the results of the analysis, resulting full cost recovery amount, and recommended fees. For fees, services, and penalties in which the full cost, existing fee, and suggested fee is listed as “NA”, the amount or percentage was not calculable. This is most common when either the current or the suggested fee includes a variable component that is not comparable on a one-to-one basis, a full cost was not calculated (for penalties, fines, market-based fees, or items not included in the study), or when there is not a current fee amount to compare against.

Administrative/Miscellaneous Services Fees

Item No.	Title	FY 25-26 Fee/Charge	Unit
1	Abatement Lien Processing	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	
2	Animal Administrative Appeal	\$1,426.80	Per appeal
3	Copying / Document Reproduction	\$0.10	FPPC copy per page after first 5 pages
4		\$0.25	Other
5	Damage to City Property	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	
6	Document Certification	\$5.00	Per document
7	Electronic File Copy	\$5.00	Per device/disk
8	False Alarm Billing	\$13.06	Per bill
9	False Alarm - 1st Response	New	
10	False Alarm - 2nd Response	New	
11	False Alarm - 3rd Response	New	
12	False Alarm - 4th Response	New	
13	False Alarm - 5th + Response	New	
14	Film Permits	\$133.96	Student
15		\$582.78	Other – per application plus right-of-way rental as needed
16		\$669.86	per day for right-of-way rental
17	General Research / Document Compilation	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	
18	Local Initiative Processing	\$200.00	Per application
19	Notary Public Services	\$15.00	Per signature
20	NSF Check Processing	\$46.00	Per NSF check

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	\$0
NA	NA	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	NA
NA	NA	\$0.10	\$0
\$0.25	0%	\$0.25	\$0
NA	NA	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	\$0
\$47.18	89%	\$5.00	\$0
\$15.00	0%	\$15.00	\$10
NA	NA	\$40.00	\$27
NA	NA	\$50.00	NA
NA	NA	\$100.00	NA
NA	NA	\$200.00	NA
NA	NA	\$300.00	NA
NA	NA	\$400.00	NA
\$234.33	0%	\$234.33	\$100
\$644.27	0%	\$644.27	\$61
\$768.15	0%	\$768.15	\$98
NA	NA	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	\$0
NA	NA	\$200.00	\$0
NA	NA	\$15.00	\$0
NA	NA	\$25 for first, \$35 additional	-\$21

Administrative/Miscellaneous Services Fees

Item No.	Title	FY 25-26 Fee/Charge	Unit
21	Projects For Which There is No Fee Category	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	
22	Residential Parking Permit (+)	\$0.00	Per permit
23	Developer Deposit for Community Facilities District Formation	New	Deposit

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	Charge the fully allocated hourly rates for all staff involved plus any outside costs.	\$0
\$0.00	NA	\$0.00	\$0
NA	NA	\$15,000.00	NA

Building				
Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
1	Building Construction Fees			
2	Permit Valuation	Based on ICBO/ICC Valuation Guidelines & City Ancillary Table		
3	Inspector	\$46.89	Per hour/Per job site per specialty	
4	Additional Plan Review (Including Revisions)	Charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		
5	Additional Support Fee (meetings, site visits, extra communication above standard time)	New	For complex projects or unprepared/unknowledgeable applicants	
6	After Hours Construction Review	\$348.32	Per Hour	
7	Alternate Materials / Methods Review	\$207.65	Per application or actual costs at the discretion of the Building Official	
8	Building Appeal	\$2,083.27	Per appeal	
9	Building Permit Fees Refund	Charge 20% of the original fee amount up to \$350 maximum		
10	Building Plan Check Fees	85% Of Building Permit or Minimum \$50		
11	Duplicate Building Inspection Card	\$33.50	Per card	
12	Energy Enforcement	10% of Permit & Plan Check Fee		State Mandated
13	Extension of Expired Permit	\$100.48	Per application - \$0 - \$100,000 valuation	
14		\$341.62	Per application - \$100,001 + valuation	
15	Extension of Unexpired Permit	\$100.48	Per application - \$0 - \$100,000 valuation	
16		\$341.62	Per application - \$100,001 + valuation	
17	Permit and Plan Check of Unpermitted Work	Double Fees		
18	Permit and Plan Check of Unpermitted Work w/ Cross Departmental Reviews (Complex projects Not Involving Grading Work)	New		Varies depending on scope of work and complexity of project
19	Permit and Plan Check of Unpermitted Work w/ Cross Departmental Reviews (Complex projects Involving Grading Work)	New		
20	Strong Motion Instrumentation Program State Fee, Valuation Based	\$0.50	Residential \$0.50 Minimum, or .013% of valuation	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$306.37	0%	\$306.00	Per hour/Per job site per specialty	\$259
\$580.13	78%	Fully allocated cost + Permit Tech Time of \$ 128.40		\$0
NA	NA	Charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	For complex projects or unprepared/unknowledgeable applicants	NA
\$826.66	0%	\$826.00		\$478
NA	NA	\$207.65	Per application or actual costs at the discretion of the Building Official	\$0
NA	NA	\$2,083.27	Per appeal	\$0
NA	NA	Charge 20% of the original fee amount up to \$350 maximum		\$0
NA	NA	85% Of Building Permit or Minimum \$50		\$0
\$66.47	1%	\$66.00	Per card	\$33
NA	NA	10% of Permit & Plan Check Fee		\$0
\$380.70	0%	\$380.00	Per application - \$0 - \$100,000 valuation	\$280
\$504.57	0%	\$504.00	Per application - \$100,001 + valuation	\$162
\$380.70	0%	\$380.00	Per application - \$0 - \$100,000 valuation	\$280
\$504.57	0%	\$504.00	Per application - \$100,001 + valuation	\$162
NA	NA	Double Fees		\$0
NA	NA	\$5,000.00	Deposit	NA
NA	NA	\$10,000.00	Deposit	NA
NA	NA	\$0.50	Residential \$0.50 Minimum, or .013% of valuation	\$0

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
21		\$0.50	Commercial & 3-Story + Residential \$0.50 Minimum, or .028% of valuation	
22	Building Standards Administration Special Revolving Fund (BSASRF) State Fee (SB1473), Valuation Based	\$1.00	\$1-25,000	
23		\$2.00	\$25,000.01-50,000	
24		\$3.00	\$50,000.01-75,000	
25		\$4.00	\$75,000.01-100,000	Every \$25,000.01 or fraction thereof above \$100,000 add \$1
26	Site Inspection	\$167.05		Site Inspections Not Otherwise Covered by a Fee
27	Inspection, Repair/Rehab of Building/Structure Declared Substandard	Regular Building Permit Fee For Structure		
28	Inspection, Demolition of Building/Structure	\$207.65	Per permit – complete demolition	
29		\$522.49	Per permit – partial demolition	
30	Pool and/or Spa Demolition	New	Based on valuation	
31	Pre-Permit Inspection	\$133.98	Per inspection	
32	Application and Investigation For Relocation, Building Permit as Required By Chapter 68 - Floor Area	\$336.66	Less Than 2,500 S.F.	
33		\$673.34	2,501+ S.F.	
34	Inspection Outside Normal Business Hours	\$200.96	Per hour, 2 hour minimum	
35	Building Records Archiving	5% of all building plan check and permit fees		
36	Certificate of Occupancy	\$227.75	Per certificate	
37	Certificate of Occupancy, Temporary	\$515.80	Per application plus any outside costs	
38	Extension of Certificate of Occupancy, Temporary	\$100.48	Per application plus any outside costs	
39	Construction/Demolition Monitoring Such Activities to Ensure Proper Diversion of Recyclables	\$278.31	Each	
40	Solar/Photovoltaic Systems - SMIP and BSAF Fees based on valuation	\$396.32	Single family residential - plus \$15 perkW above 10kW	
41		\$1,000.00	Multi-Family / Commercial/ Industrial systems up to 50kW –plus \$7 per kW between 51kW and 250kW -plus \$5 per kW above 250kW	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$0.50	Commercial & 3-Story + Residential \$0.50 Minimum, or .028% of valuation	\$0
NA	NA	\$1.00	\$1-25,000	\$0
NA	NA	\$2.00	\$25,000.01-50,000	\$0
NA	NA	\$3.00	\$50,000.01-75,000	\$0
NA	NA	\$4.00	\$75,000.01-100,000	\$0
\$239.90	0%	\$239.00		\$72
\$574.37	Varies	Regular Building Permit Fee For Structure		\$0
\$653.23	0%	\$653.00	Per permit – complete demolition	\$445
\$826.66	0%	\$826.00	Per permit – partial demolition	\$304
\$326.61	0%	\$326.00		NA
\$487.66	0%	\$487.00	per hour	\$353
\$1,322.18	0%	\$1,322.00	Less Than 2,500 S.F.	\$985
\$1,495.61	0%	\$1,495.00	2,501+ S.F.	\$822
\$826.66	0%	\$826.00	Per hour, 2 hour minimum	\$625
1%	0%	1%		-4%
\$306.37	0%	\$306.00	Per certificate	\$78
\$1,628.30	0%	\$1,628.00	Per application plus any outside costs	\$1,112
\$816.61	0%	\$816.00	Per application plus any outside costs	\$716
\$113.38	0%	\$113.00		-\$165
\$468.04	16%	\$396.32 (SMIP and BSAF Fees based on valuation)	Single family residential	-\$3
NA	NA	\$1,000 –plus \$5 per kW above 250 kW	Multi-Family / Commercial/ Industrial –plus \$5 per kW above 250 kW	\$0

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
42	Permit System Replacement	4% of building plan and permit revenues		
43	General Plan Update Fee	New	% of building permit	
44	Limited Collection Permit (valid one calendar yr.)	\$314.84	Per permit	
45	Self-Hauling Permit	\$1,024.89	Issued Jan.-Mar.	
46		\$769.00	Issued Mar.-Jun.	
47		\$513.12	Issued Jul.-Sep.	
48		\$255.89	Issued Oct.-Dec.	
49	Electrical, Plumbing, Mechanical Fees			
50	Administrative & Miscellaneous Fees			
51	Permit Issuance	\$58.06		
52	Supplemental Permit Issuance	\$43.42		
53	Standard Retention Fee	5% of Permit & Plan Check Fees		
54	Combo Permits - Electrical, Plumbing, Mechanical	10% of the Building Permit Fee		
55	Administrative & Miscellaneous Fees			
56	Minimum Inspection/Reinspection Fee: Mechanical	\$99.50		
57	Stand Alone/Other Mechanical Inspections	\$143.82	Per Hour, Minimum Charge of ½ Hour	
58	Stand Alone/Other Mechanical Plan Check	\$143.82	Per Hour, Minimum Charge of ½ Hour	
59	Unit Fees:			
60	A/C, Residential (Each)	\$41.81	Up to 100,000 BTUs	
61		\$78.95	100,001-500,000 BTUs	
62		\$202.78	500,001+ BTUs	
63	Furnace (F.A.U., Floor)	\$41.81	Up to 100,000 BTUs	
64		\$78.95	100,001-500,000 BTUs	
65		\$202.78	500,001+ BTUs	
66	Heater (Wall)	\$41.81	Up to 100,000 BTUs	
67		\$78.95	100,001-500,000 BTUs	
68		\$202.78	500,001+ BTUs	
69	Refrigeration Compressor	\$41.81	Up to 100,000 BTUs	
70		\$78.95	100,001-500,000 BTUs	
71		\$202.78	500,001+ BTUs	
72	Boiler	\$41.81	Up to 100,000 BTUs	
73		\$78.95	100,001-500,000 BTUs	
74		\$202.78	500,001+ BTUs	
75	Chiller	\$41.81	Up to 100,000 BTUs	
76		\$78.95	100,001-500,000 BTUs	
77		\$202.78	500,001+ BTUs	
78	Heat Pump (Package Unit)	\$41.81	Up to 100,000 BTUs	
79		\$78.95	100,001-500,000 BTUs	
80		\$202.78	500,001+ BTUs	
81	Heater (Unit, Radiant, Etc.)	\$41.81	Up to 100,000 BTUs	
82		\$78.95	100,001-500,000 BTUs	
83		\$202.78	500,001+ BTUs	
84	Air Handler (Each)	\$19.74	2000 CFMs	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
15.3%	0%	15.3%		11.3%
11%	50%	6%	% of building permit	NA
\$314.84	0%	\$314.00		-\$1
\$1,024.89	0%	\$1,024.00		-\$1
\$769.00	0%	\$769.00		\$0
\$513.12	0%	\$513.00		\$0
\$255.89	0%	\$255.00		-\$1
\$199.41	0%	\$199.00		\$141
\$79.76	1%	\$79.00		\$36
NA	NA	5% of Permit & Plan Check Fees		0%
NA	NA	10% of the Building Permit Fee		0%
\$132.94	1%	\$132.00		\$33
\$239.90	0%	\$239.00	Per Hour, Minimum Charge of ½ Hour	\$95
\$326.61	0%	\$326.00	Per Hour, Minimum Charge of ½ Hour	\$182
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$25.10	0%	\$25.00	2000 CFMs	\$5

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
85		\$58.29	2001-3,999 CFMs	
86		\$58.29	4000-10,000 CFMs	
87		\$101.04	10,001+ CFMs	
88	Duct Work	\$65.33	1-10 Registers	
89		\$202.09	11-30 Registers	
90		\$306.74	31-50 Registers	
91		\$312.88	51+ Registers	
92	Evaporative Cooler	\$33.90	1-12,000 BTUs	
93		\$33.90	12,001-24,000 BTUs	
94		\$33.90	24,001-36,000 BTUs	
95		\$33.90	36,001-48,000 BTUs	
96		\$33.90	48,001+ BTUs	
97	Inlet & Outlet Served by AC System Register	\$6.74	Each	
98	Moisture Exhaust Duct Clothes Dryer	\$52.49	Each	
99	Ventilation Fan Connected to a Single Duct	\$24.61	Each	
100	Vent System	\$52.49	Each	
101	Exhaust Hood/Fan/Duct Residential	\$101.04	Each	
102	Exhaust Hood, Type 1 Commercial Grease Hood	\$101.04	Each	
103	Exhaust Hood, Type 2 Commercial Steam Hood	\$101.04	Each	
104	Spray Booth Served By Mechanical Exhaust, Including Fans & Ducts Attached Thereto	\$101.04		
105	Walk-in Box/Refrigerator Coil	\$41.81	Up to 100,000 BTUs	
106		\$78.95	100,001-500,000 BTUs	
107		\$202.78	500,001+ BTUs	
108	Install/Relocate Forced Air or Gravity-Type Furnace or Burner (Including Attached Ducts & Vents)	\$41.81	Up to 100,000 BTUs	
109		\$78.95	100,001-500,000 BTUs	
110		\$202.78	500,001+ BTUs	
111	Install/Relocate Suspended Heater, Recessed Wall Heater, or Floor Mounted Unit Heater (Each)	\$41.81	Up to 100,000 BTUs	
112		\$78.95	100,001-500,000 BTUs	
113		\$202.78	500,001+ BTUs	
114	Repair/Alter/Add Heating Appliance, Refrigeration Unit, Cooling Unit, Absorption Unit, or Each Heating, Cooling, Absorption, or Evaporative Cooling System, Including Installation of Controls (Each)	\$41.81	Up to 100,000 BTUs	
115		\$78.95	100,001-500,000 BTUs	
116		\$202.78	500,001+ BTUs	
117	Fire Damper	\$16.50	Each	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$74.11	0%	\$74.00	2001-3,999 CFMs	\$16
\$74.11	0%	\$74.00	4000-10,000 CFMs	\$16
\$128.46	0%	\$128.00	10,001+ CFMs	\$27
\$85.63	1%	\$85.00	1-10 Registers	\$20
\$256.92	0%	\$256.00	11-30 Registers	\$54
\$389.98	0%	\$389.00	31-50 Registers	\$82
\$397.78	0%	\$397.00	51+ Registers	\$84
\$43.10	0%	\$43.00	1-12,000 BTUs	\$9
\$43.10	0%	\$43.00	12,001-24,000 BTUs	\$9
\$43.10	0%	\$43.00	24,001-36,000 BTUs	\$9
\$43.10	0%	\$43.00	36,001-48,000 BTUs	\$9
\$43.10	0%	\$43.00	48,001+ BTUs	\$9
\$8.57	0%	\$8.57	Each	\$2
\$66.73	1%	\$66.00	Each	\$14
\$31.29	1%	\$31.00	Each	\$6
\$66.73	1%	\$66.00	Each	\$14
\$128.46	0%	\$128.00	Each	\$27
\$128.46	0%	\$128.00	Each	\$27
\$128.46	0%	\$128.00	Each	\$27
\$128.46	0%	\$128.00		\$27
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$53.15	0%	\$53.00	Up to 100,000 BTUs	\$11
\$100.38	0%	\$100.00	100,001-500,000 BTUs	\$21
\$257.80	0%	\$257.00	500,001+ BTUs	\$54
\$20.97	5%	\$20.00	Each	\$3

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
118	Garage Ventilation System	\$52.49	Each	
119	Product Conveying System	\$52.49	Each	
120	Appliance or Piece of Equipment Not Classed in Other Appliance Categories, or For Which No Other Fee Is Listed	\$52.49		
121	Fire Suppression System	\$16.50		
122	Plumbing & Gas Permit Fees			
123	Minimum Inspection/Reinspection Fee: Plumbing & Gas	\$71.92		
124	Stand Alone Plumbing Inspection	\$143.82	Per Hour, Minimum Charge of ½ Hour	
125	Stand Alone Plumbing Plan Check	\$143.82	Per Hour, Minimum Charge of ½ Hour	
126	Unit Fees:			
127	Gas Piping System	\$127.83	First 5	
128		\$6.57	After First 5 (Each)	
129	Gas Meter	\$25.56	Each	
130	Gas Pressure Regulator	\$25.56	Each	
131	Building Sewer Connection	\$73.42	Each	
132	Future House Sewer Section	\$47.36		
133	Private Sewage Disposal System Septic Tank & Seepage Pit/Connection to House	\$150.36	Each	
134	Disconnection, Abandonment, Alteration, or Repair of Any House Sewer or Private Sewage Disposal System or Part Thereof	\$51.61	Each	
135	Backflow Preventer	\$25.56	First 5	
136		\$10.56	After First 5 (Each)	
137	Water Heater and/or Vent	\$25.56	Each	
138	Water Softener	\$25.56	Each	
139	Dishwasher, Permanent	\$25.56	Each	
140	Water Pipe Repair/Replacement	\$25.56		
141	Drainage or Vent Piping Repair/Alterations	\$25.56	Each	
142	Drinking Fountain	\$25.56	Each	
143	Solar Water System Fixtures Solar Panels, Tanks, Water Treatment Equipment	\$85.15	Each	
144	Swimming Pool Drainage Trap & Receptor Water Supply for Pool Not Included	\$25.56	Each	
145	Medical Gas System	\$25.56	Each	
146	Plumbing Fixture/Trap or Set of Fixtures on One Trap, Including Water, Drainage Piping, Hose Bibs, and Backflow Protection	\$25.56	Each	
147	Building Drain w/o Accompanying Plumbing	\$25.56	Each	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$66.73	1%	\$66.00	Each	\$14
\$66.73	1%	\$66.00	Each	\$14
\$66.73	1%	\$66.00		\$14
\$20.97	5%	\$20.00		\$3
\$132.94	0%	\$132.94		\$61
\$239.90	0%	\$239.90	Per Hour, Minimum Charge of ½ Hour	\$96
\$326.61	0%	\$326.61	Per Hour, Minimum Charge of ½ Hour	\$183
\$162.52	0%	\$162.00	First 5	\$34
\$8.35	0%	\$8.35	After First 5 (Each)	\$2
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$93.34	0%	\$93.00	Each	\$20
\$60.22	0%	\$60.00		\$13
\$191.16	0%	\$191.00	Each	\$41
\$65.62	1%	\$65.00	Each	\$13
\$32.49	2%	\$32.00	First 5	\$6
\$13.42	3%	\$13.00	After First 5 (Each)	\$2
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$108.26	0%	\$108.00	Each	\$23
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
148	Cesspool, Overflow Seepage Pit, Percolation Test Pit, Swimming Pool Drywell, or Drainfield Extension or Replacement	\$73.42	Each	
149	Private Sewage Disposal System	\$380.03	Each	
150	Industrial Waste Grease Trap, Pretreatment Interceptor, Including Trap & Vent	\$25.56	Each	
151	Water Treating Equipment and/or Water Piping Installed/Altered/Repaired	\$25.56	Each	
152	Lawn Sprinkler System On any one Meter, Including Backflow Protection Devices Therefore	\$25.56	Each	
153	Backflow Devices Not Included in Other Fee Services e.g., Building/Trailer Sewer	\$25.56	Each	
154	Electrical Permit Fees			
155	Minimum Inspection/Reinspection Fee: Electrical	\$71.92		
156	Stand Alone/Other Electrical Inspections	\$143.82	Per Hour, Minimum Charge of ½ Hour	
157	Stand Alone/Other Electrical Plan Checks	\$143.82	Per Hour, Minimum Charge of ½ Hour	
158	System Fees:			
159	Service, Subpanels, Switchboards or Section, Motor-Controlled Centers, and Panel Boards	\$60.15	Up to 200 Amps	
160		\$117.76	201-1000 Amps	
161		\$251.79	1001+ Amps	
162	New Single & Two-Family Residential Buildings	\$0.15	Per Sq. Ft.	
163	Multifamily Residential Buildings	\$0.14	Per Sq. Ft.	
164	Temporary Service Power Pole or Pedestal, Including All Pole or Pedestal Mounted Receptacle Outlets and Appurtenances	\$67.36		
165	Temporary Distribution System & Temporary Lighting & Receptacle Outlets	\$33.46	Each	
166	Private/Residential In-Ground Swimming Pools, Spas, Therapeutic Whirlpools, Hot Tubs, New/Repairs **Includes Complete System of Necessary Branch Wiring, Bonding, Grounding, Underwater Lighting, Water Pumping, and Other Similar Electrical Equipment Directly Related to the Operation of a Swimming Pool	\$125.65	Each	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$93.34	0%	\$93.00	Each	\$20
\$483.15	0%	\$483.00	Each	\$103
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$32.49	2%	\$32.00	Each	\$6
\$132.94	0%	\$132.94		\$61
\$239.90	0%	\$239.90	Per Hour, Minimum Charge of ½ Hour	\$96
\$326.61	0%	\$326.61	Per Hour, Minimum Charge of ½ Hour	\$183
\$76.47	1%	\$76.00	Up to 200 Amps	\$16
\$149.72	0%	\$149.00	201-1000 Amps	\$31
\$320.12	0%	\$320.00	1001+ Amps	\$68
\$0.20	0%	\$0.20	Per Sq. Ft.	\$0.05
\$0.18	0%	\$0.18	Per Sq. Ft.	\$0.05
\$85.63	1%	\$85.00		\$18
\$42.53	1%	\$42.00	Each	\$9
\$159.74	0%	\$159.00	Each	\$33

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
167	Temporary Distribution System and Temporary Lighting and Receptacle Outlets For Construction Sites, Decorative Lights, Christmas Tree Sales Lots, Fireworks Stands, Etc.	\$25.32	Each	
168	Unit Fees:			
169	Receptacle, Switch, Lighting, or Other Outlets at Which Current is Used or Controlled, Except Services, Feeders, & Meters	\$3.03	First 20 (Or Portion Thereof)	
170		\$2.09	Each Additional	
171	Light Fixtures, Sockets, or Other Lamp-Holding Devices	\$3.03	First 20 (Or Portion Thereof)	
172		\$2.09	Each Additional	
173	Pole or Platform Mounted Lighting Fixtures	\$3.48	Each	
174	Theatrical-type Lighting Fixtures or Assemblies	\$3.48	Each	
175	Residential and Nonresidential Appliances: Fixed Residential Appliances or Receptacle Outlets For Same, Including Wall-Mounted Electric Ovens, Counter Mounted Cooking Tops, Electric Ranges, Self-contained Room Console, or Through Wall Air Conditioners, Space Heaters, Food Waste Grinders, Dishwashers. Residential Appliances and Self-contained Factory Wired Non-Residential Appliances, Including Medical and Dental Services, Food, Beverage, and Ice Cream Cabinets, Illuminated Show Cases, Drinking Fountains, Vending Machines, Laundry Machines, etc. Residential Appliances and Self-contained Factory-Wired Non-Residential Appliances Not Exceeding One Horsepower (HP), Kilowatt (kW), or Kilovolt-ampere (kVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, etc. **For other types of air conditioners, and motor-driven appliances having larger electrical ratings, see Power Apparatus Electrical Ratings, See Power Apparatus	\$16.72	Each	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$32.19	1%	\$32.00	Each	\$7
\$3.85	0%	\$3.85	First 20 (Or Portion Thereof)	\$1
\$2.66	0%	\$2.66	Each Additional	\$1
\$3.85	0%	\$3.85	First 20 (Or Portion Thereof)	\$1
\$2.66	0%	\$2.66	Each Additional	\$1
\$4.43	0%	\$4.43	Each	\$1
\$4.43	0%	\$4.43	Each	\$1
\$21.26	1%	\$21.00	Each	\$4

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
176	Nonresidential Appliances: Residential Appliances and Self-contained Factory-Wired Non-Residential Appliances Not Exceeding One Horsepower (HP), Kilowatt (kW), or Kilovolt-ampere (kVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, etc. **For other types of air conditioners, and motor-driven appliances having larger electrical ratings, see Power Apparatus	\$16.72		
177	Power Apparatus: Motors, Generators, Transformers, Rectifiers, Synchronous Converters, Capacitors, Industrial Heating, Air Conditioners, and Heat Pumps, Cooking & Baking Equipment and Other Apparatus Rating in Horsepower (HP), Kilowatts (kW), or Kilovolt-amperes (kVA)	\$30.45	Over 3-10	
178		\$71.31	Over 11-50	
179		\$133.78	Over 51-100	
180		\$220.41	Over 101	
181	Busways: Trolley and Plug-In Type Busways (Each 100 Ft. or Fraction Thereof) **An additional fee will be required for lighting fixtures, motors, and other appliances that are connected to trolley and plug-In type busways. No fee is required for portable tools.	\$40.42		
182	Other Electrical:			
183	Signs, Outline Lighting, or Marquees (Each)	\$19.74		
184	Signs, Outline Lighting, or Marquees Supplied From One Branch Circuit (Each)	\$19.74		
185	Additional Branch Circuits Within The Same Sign, Outline Lighting System, Or Marquee (Each)	\$19.74		
186	Miscellaneous Apparatus, Conduits, and Conductors (Each)	\$100.80		

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$21.26	1%	\$21.00		\$4
\$38.71	2%	\$38.00	Over 3-10	\$8
\$90.67	1%	\$90.00	Over 11-50	\$19
\$170.09	0%	\$170.00	Over 51-100	\$36
\$280.22	0%	\$280.00	Over 101	\$60
\$51.38	1%	\$51.00		\$11
\$76.47	1%	\$76.00		\$56
\$25.10	0%	\$25.00		\$5
\$25.10	0%	\$25.00		\$5
\$128.15	0%	\$128.00		\$27

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
187	Electrical Apparatus, Conduits, and Conductors For Which a Permit is Required, But For Which No Fee is Herein Set Forth (Each) **Not Applicable When a Fee is Paid For One or More Services, Outlets, Fixtures, Appliances, Power Apparatus, Busways, Signs, or Other Equipment	\$92.84		
188	Photovoltaic Systems	\$92.84	Each	
189	Inspections Outside Normal Business Hours	\$401.91	0-2 Hours (Minimum Fee)	
190		\$200.96	Each Additional Hour or Portion Thereof	
191	Inspections For Which No Fee is Indicated	\$143.82	Per Hour, Minimum Charge of ½ Hour	
192	Electrical Plans Over 2,000 Sq. Ft.	\$241.31	2000-4000 (2 Hrs.)	
193		\$361.95	4001-6000 (3 Hrs.)	
194		\$482.58	6001-8000 (4 Hrs.)	
195		\$603.24	8001-10,000 (5 Hrs.)	
196		\$723.87	10,001-14,000 (6 Hrs.)	
197		\$965.18	14,001-18,000 (8 Hrs.)	
198		\$1,045.62	18,001-22,000 (9 Hrs.)	
199		\$1,206.46	22,001+ (10 Hrs.)	
200	Building Valuation Table - Ancillary Items			
201	Additions Up To 1,000 Sq. Ft.	\$141.37	per sf	
202	Carports	\$18.43	Good	
203		\$19.69	Very Good	
204	Garages	\$38.55	Very Good/Wood	
205		\$39.12	Very Good/Masonry	
206		\$41.37	Very Good/Wood - Hillside	
207		\$42.08	Very Good/Masonry - Hillside	
208	Storage Shed	New		
209	Investigation/Reinspection	\$111.89		
210	Patio/Porch	\$13.22	Fiberglass	
211		\$19.69	Metal	
212		\$20.68	Wood	
213	Patio Enclosures	\$42.21	Wood	
214		\$70.35	Metal	
215	Balcony/Deck	\$17.14		
216	Remodel (Other)	\$56.22	Add "(Other)"	
217	Remodel Kitchen/Bathroom	New		
218	Re-Roofs Allowed Only if <25% of Roof is Done	\$3.01	Comp/Asphalt Shingles - Per Sq. Ft.	
219		\$302.46	Comp/Asphalt Shingles - Roof Sq.	
220		\$4.43	Tile (Class A) - Per Sq. Ft.	
221		\$443.17	Tile (Class A) - Roof Sq.	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$128.15	0%	\$128.00		\$35
\$118.03	0%	\$118.00	Each	\$25
\$510.98	0%	\$510.00	0-2 Hours (Minimum Fee)	\$108
\$255.50	0%	\$255.00	Each Additional Hour or Portion Thereof	\$54
\$182.85	0%	\$182.00	Per Hour, Minimum Charge of ½ Hour	\$38
\$306.79	0%	\$306.00	2000-4000 (2 Hrs.)	\$65
\$460.17	0%	\$460.00	4001-6000 (3 Hrs.)	\$98
\$613.53	0%	\$613.00	6001-8000 (4 Hrs.)	\$130
\$766.93	0%	\$766.00	8001-10,000 (5 Hrs.)	\$163
\$920.29	0%	\$920.00	10,001-14,000 (6 Hrs.)	\$196
\$1,227.09	0%	\$1,227.00	14,001-18,000 (8 Hrs.)	\$262
\$1,329.36	0%	\$1,329.00	18,001-22,000 (9 Hrs.)	\$283
\$1,533.84	0%	\$1,533.00	22,001+ (10 Hrs.)	\$327
\$179.73	6%	\$169.09	per sf	\$28
\$23.44	15%	\$20.00	per sf (metal)	\$2
\$25.04	4%	\$24.00	per sf (wood)	\$4
\$49.01	14%	\$42.00	per sf	\$3
\$49.73	3%	\$48.00	per sf	\$9
\$52.60	5%	\$50.00	per sf	\$9
\$53.49	1%	\$53.00	per sf	\$11
NA	NA	\$34.50	per sf	NA
\$268.28	0%	\$268.00	per hour	\$156
\$16.80	-1%	\$17.00	per sf	\$4
\$25.04	8%	\$23.00	per sf	\$3
\$26.29	5%	\$25.00	per sf	\$4
\$53.66	7%	\$50.00	per sf	\$8
\$89.43	16%	\$75.00	per sf	\$5
NA	NA	\$35.00	per sf	\$18
\$71.54	21%	\$56.22		\$0
NA	NA	\$85.00	per sf	NA
NA	NA	\$4.00	Comp/Asphalt Shingles - Per Sq. Ft.	\$1
NA	NA	\$400.00	Comp/Asphalt Shingles - Roof Sq.	\$98
NA	NA	\$7.00	Tile (Class A) - Per Sq. Ft.	\$3
NA	NA	\$700.00	Tile (Class A) - Roof Sq.	\$257

Building

Item No.	Title	FY 25-26 Fee/Charge	Unit	Notes
222	Retaining Walls	\$13.22	Masonry	
223		\$19.69	Concrete	
224	Swimming Pools/Spas	\$59.08	Private	
225		\$68.94	Private/Decorative	
226	Tenant Improvement	\$31.08		
227	H&S Code 19851 (plans release)	New		

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$16.80	11%	\$15.00	per sf	\$2
\$25.04	12%	\$22.00	per sf	\$2
\$75.11	13%	\$65.00	per sf	\$6
\$87.65	14%	\$75.00	per sf	\$6
NA	NA	\$50.00	per sf	\$19
\$465.28	0%	\$465.00		NA

BUILDING PERMIT FEES

Minimum Value	Maximum Value	Current Base Rate	Suggested Base Rate	Current Plus \$\$	Suggested Plus \$\$	For every
1.00	700.00	71.20	93.33	0.00	0.00	0.00
701.00	1,000.00	106.75	139.92	0.00	0.00	100.00
1,001.00	25,000.00	106.75	139.92	27.58	36.15	1,000.00
25,001.00	50,000.00	768.64	1,007.51	21.15	27.72	1,000.00
50,001.00	100,000.00	1,297.37	1,700.56	15.84	20.76	1,000.00
100,001.00	and up	2,089.36	2,738.66	15.60	20.45	1,000.00

Percent Change = 31%
Cost Recovery Level = 100%

Planning

Item No.	Title	FY 25-26 Fee/Charge	Unit
1	Advance Planning		
2	Annexation	\$10,000.00	Deposit (RFD)
3	Development (Zoning) Code Amendment	\$10,000.00	Deposit (RFD)
4	Development Agreement	\$10,000.00	Deposit (RFD)
5	General Plan Amendment	\$10,000.00	Deposit (RFD)
6	Specific Plan	\$10,000.00	Deposit (RFD)
7	Specific Plan Amendment	\$5,000.00	Deposit (RFD)
8	Zone Change/Map Amendment	\$10,000.00	Deposit (RFD)
9	Current Planning (Discretionary)		
10	Administrative Development Review	\$2,351.21	Application plus \$2,000 deposit (RFD)
11	Adult Oriented Business/Entertainer Permit	\$2,893.81	Application
12	Animal Permit	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
13	Comprehensive Sign Program	\$2,170.36	Per application plus \$2,000 deposit (RFD) with charges at the fully allocated hourly rates for all project personnel plus any outside costs.
14	Conditional Use Permit - Minor	\$2,136.88	Application plus \$2,000 deposit (RFD)
15	Conditional Use Permit - Major	\$2,672.76	Application plus \$4,000 deposit (RFD)
16	Condition Use Permit Amendment	\$3,798.12	Application
17	Density Bonus	\$5,000.00	Deposit (RFD)
18	Development Review	\$3,824.92	Application plus \$5,000 deposit (RFD)
19	Extension of Time	\$200.96	Per application - no public hearing
20		\$3,798.12	Per application - with public hearing
21	Landscape Plan Check	\$455.51	Per application plus any outside costs
22	Miscellaneous/Special Studies	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$10,000.00	Deposit (RFD)	\$0
\$13,111.28	1%	\$13,000.00	Deposit (RFD)	\$3,000
NA	NA	\$25,000.00	Deposit (RFD)	\$15,000
NA	NA	\$10,000.00	Deposit (RFD)	\$0
NA	NA	\$30,000.00	Deposit (RFD)	\$20,000
NA	NA	\$5,000.00	Deposit (RFD)	\$0
NA	NA	\$10,000.00	Deposit (RFD)	\$0
\$6,623.71	0%	\$6,623.00	Application plus \$2,000 deposit (RFD)	\$4,272
NA	NA	\$2,893.81	Application	\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
\$4,764.20	0%	\$4,764.00	Per application plus \$2,000 deposit (RFD) with charges at the fully allocated hourly rates for all project personnel plus any outside costs.	\$2,594
\$4,795.00	0%	\$4,795.00	Application plus \$2,000 deposit (RFD)	\$2,658
\$5,638.87	0%	\$5,638.00	Application plus \$4,000 deposit (RFD)	\$2,965
\$4,300.72	0%	\$4,300.00	Application	\$502
NA	NA	\$5,000.00	Deposit (RFD)	\$0
\$9,021.60	0%	\$9,021.00	Application plus \$5,000 deposit (RFD)	\$5,196
\$735.48	0%	\$735.00	Per application - no public hearing	\$534
\$3,828.52	0%	\$3,828.00	Per application - with public hearing	\$30
NA	NA	\$455.51	Per application plus any outside costs	\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0

Planning

Item No.	Title	FY 25-26 Fee/Charge	Unit
23	Parcel Map Waiver	\$5,000.00	Deposit (RFD)
24	Parking Permit/Joint Use Parking Agreement	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
25	Revision after Tentative Parcel Map (TPM) or Tentative Tract Map (TTM) is approved	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
26	Temporary Use Permit	\$334.92	Application
27	Tentative Parcel Map (TPM)	\$5,000.00	Deposit (RFD)
28	Tentative Tract Map (TTM)	\$5,000.00	Deposit (RFD)
29	Tree Permit	\$1,587.58	Application plus \$2,500 Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus outside costs.
30	Variance - Minor	\$1,902.41	Application
31	Variance - Major	\$5,000.00	Deposit (RFD)
32	Environmental		
33	California Department of Fish and Wildlife LA County CDFW fees are updated every January 1. Refer to the LA County Recorder's Office website: https://www.lavote.gov/home/county-clerk/environmental-notice-fees	\$75.00	City processing fee
34		\$75.00	County processing fee
35		\$4,123.50	CDFW Environmental Impact Report (EIR) review
36		\$2,968.75	CDFW Negative Declaration & Mitigated Negative Declaration review
37	Environmental Analysis (i.e., Environmental Impact Report (EIR) or Negative Declaration preparation)	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$5,000.00	Deposit (RFD)	\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
\$9,739.29	0%	\$9,739.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$7,239
\$1,043.00	0%	\$1,043.00	Application	\$708
\$10,068.81	0%	\$10,068.00	Deposit (RFD)	\$5,068
\$35,870.68	0%	\$35,870.00	Deposit (RFD)	\$30,870
\$1,388.82	0%	\$1,388.00	Application plus \$2,500 Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus outside costs.	-\$200
\$2,336.85	0%	\$2,336.00	Application	\$434
NA	NA	\$5,000.00	Deposit (RFD)	\$0
NA	NA	\$75.00	City processing fee	\$0
NA	NA	\$75.00	County processing fee	\$0
NA	NA	\$4,123.50	CDFW Environmental Impact Report (EIR) review	\$0
NA	NA	\$2,968.75	CDFW Negative Declaration & Mitigated Negative Declaration review	\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0

Planning

Item No.	Title	FY 25-26 Fee/Charge	Unit
38	Environmental Mitigation Monitoring Program	Cost to be determined as part of the EIR or Negative Declaration Mitigation Monitoring program to be included as a project condition of approval. Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus outside costs.	
39	Ministerial Review		
40	Streamlined Plot Plan Review (+)	\$784.15	Application
41	ADU Review	\$784.15	Application
42	Plot Plan Review (+)	\$2,213.02	Application
43	Preliminary Project Review	\$2,458.40	Per application - with 50% of the fee being credited towards future Planning fees for the project.
44	Sign Review	\$167.48	Application
45	Temporary Sign Review	\$93.78	Application
46	Zoning Clearance (Tier 1: re-roofs, windows, interior remodel, driveway extensions, pools, fences, walls, sheds, patio covers, etc.)	\$100.48	Application
47	Zoning Clearance (Tier 2: 1st floor additions under 300 SF, sunrooms, guest house, enclosed spaces, etc.)	\$100.48	Application
48	Miscellaneous/Other		
49	Appeals (+)	\$4,741.59	Per appeal
50	Business License - New (+)	\$46.48	Application plus \$4 State fee
51	Business License - Renewal (+)	\$10.00	Per application plus \$4 State fee
52	CC&Rs Review	\$5,000.00	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	Cost to be determined as part of the EIR or Negative Declaration Mitigation Monitoring program to be included as a project condition of approval. Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus outside costs.		\$0
\$1,307.34	0%	\$1,307.00	Application	\$523
\$1,961.01	0%	\$1,961.00	Application	\$1,177
\$2,493.26	0%	\$2,493.00	Application	\$280
\$3,720.57	0%	\$3,720.00	Per application - with 50% of the fee being credited towards future Planning fees for the project.	\$1,262
\$247.14	0%	\$247.00	Application	\$80
\$164.76	39%	\$100.00	Application	\$6
\$115.87	1%	\$115.00	Application	\$15
\$280.63	0%	\$280.00	Application	\$180
NA	NA	\$4,741.59	Per appeal	\$0
\$164.76	0%	\$164.00	Application plus \$4 State fee	\$118
\$38.46	1%	\$38.00	Per application plus \$4 State fee	\$28
NA	NA	\$5,000.00	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0

Planning

Item No.	Title	FY 25-26 Fee/Charge	Unit
53	Certificate of Compliance	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
54	Concurrent filed applications	One deposit (RFD) shall be accepted (the largest deposit listed) and all applications shall be processed as actual cost charged against the one deposit.	
55	Interpretation	\$1,306.24	Application
56	Mills Act Processing	\$5,000.00	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
57	Permanent Record Retention	\$2.00	Per sheet of plans collected at the time of submittal
58	Projects for which there is no fee category	Actual cost deposit (RFD) to be determined by the Community Development Director.	
59	Public Convenience & Necessity (ABC)	\$464.61	Application plus \$2,000 deposit (RFD)
60	Quimby Fees (In-Lieu Park Fees)	Fees determined during discretionary review for residential projects and are based upon an appraisal of the land.	
61	Research	Actual cost deposit (RFD) to be determined by the Community Development Director.	
62	SEATAC Review	Add 50% to the deposit (RFD) for concurrent application.	
63	SB 9 Projects	New	Deposit
64	SB 35 Projects	New	Deposit
65	Affordable Housing Monitoring	New	Deposit
66	Affordable Housing Implementing Documents	New	Deposit
67	Business License late fee	\$10.00	

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	One deposit (RFD) shall be accepted (the largest deposit listed) and all applications shall be processed as actual cost charged against the one deposit.		\$0
NA	NA	\$1,306.24	Application	\$0
NA	NA	\$5,000.00	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	\$2.00	Per sheet of plans collected at the time of submittal	\$0
NA	NA	Actual cost deposit (RFD) to be determined by the Community Development Director.		\$0
\$4,486.65	0%	\$2,486.00	Application plus \$2,000 deposit (RFD)	\$2,022
NA	NA	Fees determined during discretionary review for residential projects and are based upon an appraisal of the land.		\$0
NA	NA	Actual cost deposit (RFD) to be determined by the Community Development Director.		\$0
NA	NA	Add 50% to the deposit (RFD) for concurrent application.		\$0
NA	NA	\$10,000.00	Deposit	NA
NA	NA	\$10,000.00	Deposit	NA
NA	NA	\$10,000.00	Deposit	NA
NA	NA	\$10,000.00	Deposit	NA
NA	NA	\$10.00		\$0

Planning

Item No.	Title	FY 25-26 Fee/Charge	Unit
68	Business License delinquency fees	\$20, \$40	
69	CSP Amendment - no public hearing	New	Application
70	CSP Amendment - with public hearing	New	Application
71	Zoning Verification Letter	New	Application
72	Reasonable Accommodations	New	Application
73	ABC License	New	Application
74	Final Tract Map	New	
75	Final Parcel Map	New	
76	Lot Line Adjustment	New	
77	Lot Merger	New	
78	Transportation Plan Review	New	
79	Sidewalk Vending Permit	New	
80	Small Wireless Facility (SWF) Permit		
81	Small Wireless Facility Permit - Collocation	\$500.00	Application for collocation of up to 5 SWFs on existing pole/structure
82		\$100.00	Additional fee per each SWF above 5
83	Small Wireless Facility Permit - New Pole	\$1,000.00	Application for new pole or structure intended to support one or more SWFs (per pole)

(RFD) Deposit based fees will be charged at the fully allocated hourly rates for all personnel involved

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$20, \$40		\$0.00
\$1,658.95	0%	\$1,658.00		NA
\$3,475.11	0%	\$3,475.00		NA
\$532.50	0%	\$532.00		NA
\$3,141.45	0%	\$3,141.00		NA
NA	NA	Application plus \$2,000 deposit (RFD)		NA
\$7,730.22	0%	\$7,730.00		NA
\$6,988.80	0%	\$6,988.00		NA
\$4,274.43	0%	\$4,274.00		NA
\$4,274.43	0%	\$4,274.00		NA
\$1,477.55	0%	\$1,477.00		NA
\$494.28	0%	\$494.00		NA
NA	NA	\$500.00	Application for collocation of up to 5 SWFs on existing pole/structure	\$0
NA	NA	\$100.00	Additional fee per each SWF above 5	\$0
NA	NA	\$1,000.00	Application for new pole or structure intended to support one or more SWFs (per pole)	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
1	Public Works & Engineering Department Fees		
2	As-Builts Minor Amendments/Revisions To Improvement Plans	\$3,000.00	As-Builts Deposit RFD with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
3		Other – Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
4	Certificate of Correction For Any Changes To Final Recorded Maps	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
5	Change of Address Changes of Individual Addresses, Assigning of New Addresses (New Subdivision)	\$535.89	Application
6	Change of Improvement Plans Changes Made Prior To City Approval	\$3,000.00	As-Builts Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
7		Other – Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
8	Curb & Gutter, Plan Check / Inspection Installation in Public Right-of-Way	\$582.78	Per linear foot plus \$2.32 per linear foot over 100 linear feet
9	Curb Core Inspection	\$147.38	Per permit
10	Parkway Drain Inspection	\$495.72	Per permit
11	Dedication/Vacation Residential (One Lot) & All Others	\$2,500.00	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$3,000.00	As-Builts Deposit RFD with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other – Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
\$787.23	0%	\$787.00	Application	\$251
NA	NA	\$3,000.00	As-Builts Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other – Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
\$2,692.42	0%	\$2,692.00	Per linear foot plus \$2.32 per linear foot over 100 linear feet	\$2,109
\$1,956.97	0%	\$1,956.00	Per permit	\$1,809
\$3,060.14	0%	\$3,060.00	Per permit	\$2,564
NA	NA	\$2,500.00	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
12	Public Works Review and Inspection for Erosion Control Projects	\$328.23	Application
13	Drainage Inspection (Rip-Rap) For Hillside Drainage Projects	\$2,500.00	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
14	Driveway Approach, Plan Check / Inspection For Residential or Commercial Access	\$582.78	Per permit – replacement of existing
15		\$823.93	Per permit - new/relocation/widen
16	Dumpsters Use of Trash Dumpsters in Public ROW	\$46.89	Per permit – valid for 7 days
17	Easement Checking	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
18	Engineering Plan Review Any Plan Check/Inspection Not Listed	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
19	Supplemental Submittals (After 3 Submittals) Each Submittal of Unresolved Plan Checks	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
20	Geotechnical & Geological Reports For All Grading/Subdivision Projects and Construction in Restricted Use Area	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$1,427.27	0%	\$1,427.00	Application	\$1,099
NA	NA	\$2,500.00	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
\$2,692.42	0%	\$2,692.00	Per permit – replacement of existing	\$2,109
\$3,060.14	0%	\$3,060.00	Per permit - new/relocation/widen	\$2,236
\$218.78	0%	\$218.00	Per permit – valid for 7 days	\$171
NA	NA	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
21	Geotechnical Observation Observation by Geotechnical Engineer of Grading Activities	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
22	Grading, Plan Check Projects with 51 CY or Greater Require Grading Plan Approval & Permit Quantity Calculated = Cut + Fill	\$1,426.81	50-100CY
23		\$1,426.81	101-1,000CY
24		\$29.47	Per 100 CY in excess of 101
25		\$1,692.06	1,001-10,000 CY
26		\$80.39	Per 1,000 CY in excess of 1,001
27		Deposit - 10,001 + CY - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
28	Grading, Inspection Projects with 51 CY or Greater Require Grading Plan Approval & Permit Quantity Calculated = Cut + Fill	\$937.81	50-100CY
29		\$937.81	101-1,000 CY
30		\$10.04	Per 100 CY in excess of 101
31		\$1,028.91	1,001-10,000 CY
32		\$116.55	Per 1,000 CY in excess of 1,001
33		Deposit - 10,001 CY - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
34	House Numbering Painting House Numbers on Public Curbs	\$87.08	For permit plus \$1,000 refundable deposit (RFD)
35	Hydrology & Hydraulic Reports For All Major Grading/Subdivision Projects And Construction in Flood Control Area	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
36	Subdivision Agreement Review/Preparation Review of Subdivision Agreements Prior to Final Map Approval	\$493.59	Each

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	\$3,500.00	Deposit	\$2,073
NA	NA	\$3,500.00	Deposit	\$2,073
NA	NA	\$3,500.00	Deposit	\$3,471
NA	NA	\$3,500.00	Deposit	\$1,808
NA	NA	\$3,500.00	Deposit	\$3,420
NA	NA	Deposit - 10,001 + CY - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$3,500.00	Deposit	\$2,562
NA	NA	\$3,500.00	Deposit	\$2,562
NA	NA	\$3,500.00	Deposit	\$3,490
NA	NA	\$3,500.00	Deposit	\$2,471
NA	NA	\$3,500.00	Deposit	\$3,383
NA	NA	Deposit - 10,001 CY - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
\$12,525.69	0%	\$12,525.00	For permit plus \$1,000 refundable deposit (RFD)	\$12,438
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
\$1,835.05	0%	\$1,835.00	Each	\$1,341

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
37	Improvement/Security Agreement Review Engineer's Estimates for Bonding Purposes of Grading, Sewer, Storm Drain Street, Landscape, & Monumentation	\$493.59	Each
38	Other Field Inspection Any Field Inspections Not Previously Listed	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
39	Lane Closures, Utility Residential Street Closure Work on Private Property, Block Parties Any private use Monitoring Well Lane Closure Permits for Public Streets Permanent Encroachment Agreement	\$355.02	Per permit
40	Traffic Control, Plan Check / Inspection For Projects Requiring Traffic Control Plans For Public Street Closures	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
41	Map Analysis, Plan Check Tract & Parcel Maps	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
42	Minor Lot Line Adjustment, Plan Check	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
43	Other Engineering Reports, Plan Check Any Engineering Reports Not Listed	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
\$794.99	0%	\$794.00	Each	\$300
NA	NA	\$2,500.00	Minimum deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
\$1,589.25	0%	\$1,589.00	Per permit	\$1,234
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	\$2,500.00	Minimum deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
44	Re-Inspection Fee Re-Inspection Due to Failed Inspections, Corrections Required, Premature Inspections, Or Other Additional Requests	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
45	Septic Tank, Plan Check Review of Conformance With State Guidelines. Permits Issued by B&S	\$1,060.84	Minimum deposit (RFD)
46	Sewer Saddle / Lateral Installation of Sewer Laterals Only	\$294.74	Per permit plus County fee
47	Sewer Plans, Plan Check Sewer Work, Public/Private Mainline / Lateral	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
48		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
49	Sewer Plans, Inspection Sewer Work, Public/Private Mainline/Lateral	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
50		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
51	Sewer System Overflow Enforcement of Sewer System Overflows Reported by L.A. County	\$564.12	Project
52	Sidewalk, Plan Check / Inspection Cuts, Removal/Replacement Residential or Commercial	\$582.78	Per linear foot plus \$2.61 per linear foot over 100 linear feet.
53	Street Plans, Plan Check For All New Public/Private Streets	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	Minimum Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$1,060.84	Minimum deposit (RFD)	\$0
\$3,085.06	0%	\$3,085.00	Per permit plus County fee	\$2,790
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$564.12	Project	\$0
\$3,060.14	0%	\$3,060.00	Per linear foot plus \$2.61 per linear foot over 100 linear feet.	\$2,477
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
54		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
55	Street Plans, Inspection For All New Public/Private Streets	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
56		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
57	Storm Drain, Plan Check For All Storm Drain Work, Public/Private Mainline, Laterals	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
58		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
59	Storm Drain, Inspection For All Storm Drain Work, Public/Private Mainline, Laterals	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.
60		Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
61	Storm Drain Transfer to County	\$884.22	Application

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$3,000.00	As-Builts - Deposit (RFD) with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	\$0
NA	NA	Other - Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	\$884.22	Application	\$27

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
62	Standard Urban Stormwater Mitigation Plan SUSMP	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
63	Stormwater Protect Plan / Inspection	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.	
64	Time Extension, Improvement Agreement	\$542.00	Each
65	Time Extension, Unexpired Plan Checks/Permits	\$33.50	Per application
66	Traffic Studies & Mitigation Reports	\$3,871.30	Minimum deposit (RFD)
67	Transportation Permits Oversize Load, Weight, Width, Length, Height, Etc.	\$16.00	Per permit
68	Utilities	\$877.52	Per permit plus \$4.02 per linear feet over 150 linear feet
69	Utility Encroachment - Non-Street Cut No physical cuts in street, sidewalk, or any public impermeable surface	\$294.74	Per permit
70	Public Works Industrial Waste Fees		
71	Industrial Waste Inspection	\$424.68	Type I12, Class A
72		\$836.54	Type I 06, Class B
73		\$1,258.38	Type I04, Class C
74		\$1,670.25	Type I03, Class D
75		\$1,962.38	Type I02, Class E
76		\$4,152.80	Type I01, Class M
77	Rainwater Diversion System, Type D, Class X	\$354.87	
78	Permit Application, New	\$647.01	Type A01-06, Sewer
79		\$790.96	Type A07-12, Onsite
80		\$866.47	Type A13-18, Offsite
81	Permit Application, Revision	\$433.24	Type M01-06, Sewer
82		\$647.01	Type M07-12, Onsite
83		\$575.73	Type M13-18, Offsite
84	Plan Review, New, Sewer	\$1,083.11	Type P01, Class 1
85		\$1,373.81	Type P02, Class 2
86		\$1,660.27	Type P03, Class 3
87		\$1,948.15	Type P04, Class 4
88		\$2,240.29	Type P05, Class 5
89		\$2,529.59	Type P06, Class 6
90	Plan Review, New, Onsite	\$1,227.03	Type P07, Class 1
91		\$1,514.88	Type P08, Class 2
92		\$1,802.81	Type P09, Class 3
93		\$2,096.34	Type P10, Class 4

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
NA	NA	Deposit (RFD) determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs.		\$0
\$1,725.22	0%	\$1,725.00	Each	\$1,183
\$357.53	0%	\$357.00	Per application	\$324
NA	NA	\$3,871.30	Minimum deposit (RFD)	\$0
NA	NA	\$16.00	Per permit	\$0
\$3,442.83	0%	\$3,442.00	Per permit plus \$4.02 per linear feet over 150 linear feet	\$2,564
\$1,746.14	0%	\$1,746.00	Per permit	\$1,451
NA	NA	\$424.68	Type I12, Class A	\$0
NA	NA	\$836.54	Type I 06, Class B	\$0
NA	NA	\$1,258.38	Type I04, Class C	\$0
NA	NA	\$1,670.25	Type I03, Class D	\$0
NA	NA	\$1,962.38	Type I02, Class E	\$0
NA	NA	\$4,152.80	Type I01, Class M	\$0
NA	NA	\$354.87		\$0
NA	NA	\$647.01	Type A01-06, Sewer	\$0
NA	NA	\$790.96	Type A07-12, Onsite	\$0
NA	NA	\$866.47	Type A13-18, Offsite	\$0
NA	NA	\$433.24	Type M01-06, Sewer	\$0
NA	NA	\$647.01	Type M07-12, Onsite	\$0
NA	NA	\$575.73	Type M13-18, Offsite	\$0
NA	NA	\$1,083.11	Type P01, Class 1	\$0
NA	NA	\$1,373.81	Type P02, Class 2	\$0
NA	NA	\$1,660.27	Type P03, Class 3	\$0
NA	NA	\$1,948.15	Type P04, Class 4	\$0
NA	NA	\$2,240.29	Type P05, Class 5	\$0
NA	NA	\$2,529.59	Type P06, Class 6	\$0
NA	NA	\$1,227.03	Type P07, Class 1	\$0
NA	NA	\$1,514.88	Type P08, Class 2	\$0
NA	NA	\$1,802.81	Type P09, Class 3	\$0
NA	NA	\$2,096.34	Type P10, Class 4	\$0

Public Works

Item No.	Title	FY 25-26 Fee/Charge	Unit
94		\$2,674.95	Type P11, Class 5
95		\$3,106.75	Type P12, Class 6
96	Plan Review, New, Offsite	\$1,152.92	Type P13, Class 1
97		\$1,445.07	Type P14, Class 2
98		\$1,734.35	Type P15, Class 3
99		\$2,020.82	Type P16, Class 4
100		\$2,308.68	Type P17, Class 5
101		\$2,600.84	Type P18, Class 6
102	Plan Review, Revision, Sewer	\$790.96	Type R01, Class 1
103		\$1,083.11	Type R02, Class 2
104		\$1,373.81	Type R03, Class 3
105		\$1,660.27	Type R04, Class 4
106		\$1,948.15	Type R05, Class 5
107		\$2,240.33	Type R06, Class 6
108	Plan Review, Revision, Onsite	\$937.73	Type R07, Class 1
109		\$1,227.03	Type R08, Class 2
110		\$1,514.88	Type R09, Class 3
111		\$1,802.81	Type R10, Class 4
112		\$2,096.34	Type R11, Class 5
113		\$2,674.95	Type R12, Class 6
114	Plan Review, Revision, Offsite	\$866.47	Type R13, Class 1
115		\$1,152.92	Type R14, Class 2
116		\$1,445.07	Type R15, Class 3
117		\$1,734.36	Type R16, Class 4
118		\$2,020.82	Type R17, Class 5
119		\$2,308.68	Type R18, Class 6
120	Closure Inspection, Type C01-C18 All Classes	\$674.08	
121	Site Remedial & Cleanup Plan Review	\$599.97	Initial Deposit
122	Site Remediation/Per Hour	\$151.07	
123	Off Hours Inspection/Per Hour	\$329.20	
124	Inspection For Which No Fee Is Indicated	\$424.68	
125	Additional Plan Review/Per Hour	\$151.07	
126	Wastewater Sampling	\$424.68	

(RFD) Deposit based fees will be charged at the fully allocated hourly rates for all personnel involved plus any outside costs,

Full Cost	Subsidy %	Suggested Fee	Unit	Fee Δ
NA	NA	\$2,674.95	Type P11, Class 5	\$0
NA	NA	\$3,106.75	Type P12, Class 6	\$0
NA	NA	\$1,152.92	Type P13, Class 1	\$0
NA	NA	\$1,445.07	Type P14, Class 2	\$0
NA	NA	\$1,734.35	Type P15, Class 3	\$0
NA	NA	\$2,020.82	Type P16, Class 4	\$0
NA	NA	\$2,308.68	Type P17, Class 5	\$0
NA	NA	\$2,600.84	Type P18, Class 6	\$0
NA	NA	\$790.96	Type R01, Class 1	\$0
NA	NA	\$1,083.11	Type R02, Class 2	\$0
NA	NA	\$1,373.81	Type R03, Class 3	\$0
NA	NA	\$1,660.27	Type R04, Class 4	\$0
NA	NA	\$1,948.15	Type R05, Class 5	\$0
NA	NA	\$2,240.33	Type R06, Class 6	\$0
NA	NA	\$937.73	Type R07, Class 1	\$0
NA	NA	\$1,227.03	Type R08, Class 2	\$0
NA	NA	\$1,514.88	Type R09, Class 3	\$0
NA	NA	\$1,802.81	Type R10, Class 4	\$0
NA	NA	\$2,096.34	Type R11, Class 5	\$0
NA	NA	\$2,674.95	Type R12, Class 6	\$0
NA	NA	\$866.47	Type R13, Class 1	\$0
NA	NA	\$1,152.92	Type R14, Class 2	\$0
NA	NA	\$1,445.07	Type R15, Class 3	\$0
NA	NA	\$1,734.36	Type R16, Class 4	\$0
NA	NA	\$2,020.82	Type R17, Class 5	\$0
NA	NA	\$2,308.68	Type R18, Class 6	\$0
NA	NA	\$674.08		\$0
NA	NA	\$599.97	Initial Deposit	\$0
NA	NA	\$151.07		\$0
NA	NA	\$329.20		\$0
NA	NA	\$424.68		\$0
NA	NA	\$151.07		\$0
NA	NA	\$424.68		\$0

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRF 1	Athletic Field Group B, C, D	\$0.00	Per Hour
PRF 2	Athletic Field - Lighting Group B, C, D	\$0.00	Per Hour
PRF 3	Athletic Field Group E	\$12.90	Per Hour
PRF 4	Athletic Field – Lighting (additional fee) Group E	\$15.48	Per Hour
PRF 5	Athletic Field Group F	\$32.24	Per Hour
PRF 6	Athletic Field – Lighting (additional fee) Group F	\$32.24	Per Hour
PRF 7	Athletic Field – Lighting Left On Group B, C, D	\$250.00	Per Day
PRF 8	Athletic Field Lighting Deposit Group B, C, D	\$250.00	(2 Warnings Before Deduction)
PRF 9	Athletic Field Use Deposit All Groups	\$500.00	
PRF 12	Concession Stand Deposit	\$500.00	
PRHP 1	Heritage Park Community Room Group C	\$70.93	Per Hour
PRHP 2	Heritage Park Community Room Group D	\$83.83	Per Hour
PRHP 3	Heritage Park Community Room Group E	\$116.08	Per Hour
PRHP 4	Cancellation more than 60 days in advance	50% of fees paid at signing	
PRHP 5	Cancellation 59 days or less in advance	No Refund	
PRHP 6	Cleaning Deposit	\$200.00	Per Event
PRPP 1	Pantera Park Activity Room Group C	\$32.24	Per Hour
PRPP 2	Pantera Park Activity Room Group D	\$45.14	Per Hour

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$0.00	\$0
NA	NA	\$0.00	\$0
NA	NA	\$14.19	\$1
NA	NA	\$17.03	\$2
NA	NA	\$35.46	\$3
NA	NA	\$35.46	\$3
NA	NA	\$275.00	\$25
NA	NA	\$250.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$78.02	\$7
NA	NA	\$92.21	\$8
NA	NA	\$127.69	\$12
NA	NA	50% of fees paid at signing	\$0
NA	NA	No Refund	\$0
NA	NA	\$200.00	\$0
NA	NA	\$35.46	\$3
NA	NA	\$49.65	\$5

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRPP 3	Pantera Park Activity Room Group E	\$60.62	Per Hour
PRPP 4	Cancellation 60 or more days in advance	50% of fees paid at signing	
PRPP 5	Cancellation 59 days or less in advance	No Refund	
PRPP 6	Cleaning Deposit	\$200.00	Per Event
PRPIC 1	Park/Picnic Area Rental Application Group C, D	\$64.49	Per Day
PRPIC 2	Park/Picnic Area Rental Application Group E	\$128.98	Per Day
PRPIC 3	Park/Picnic Cancellation 7 or more days in advance	50% of fees paid at signing	
PRPIC 4	Park/Picnic Cancellation 6 days or less in advance	No Refund	
PRPIC 5	Park/Picnic Use Cleaning Deposit Groups C, D, E 0-100 Participants	\$100.00	
PRPIC 6	Park/Picnic Use Cleaning Deposit Groups C, D, E 101-200 Participants	\$200.00	
PRPIC 7	Park/Picnic Use Cleaning Deposit Groups C, D, E 201+ Participants	\$300.00	
PRDBC 1	DBC – Grand View Ballroom, Weekday Group C	\$161.21	Per Hour
PRDBC 2	DBC – Grand View Ballroom, Weekday Group D	\$238.59	Per Hour
PRDBC 3	DBC – Grand View Ballroom, Weekday Group E	\$322.42	Per Hour
PRDBC 4	DBC – Grand View Ballroom, Weekend (Friday and Saturday) Group C, D, E	\$5,107.15	Per Hour for 6 Hour Minimum
PRDBC 5	DBC – Grand View Ballroom, Sunday Group C	\$1,915.18	Per Hour for 6 Hour Minimum
PRDBC 6	DBC – Grand View Ballroom, Sunday Group D	\$3,830.36	Per Hour for 6 Hour Minimum

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$66.68	\$6
NA	NA	50% of fees paid at signing	\$0
NA	NA	No Refund	\$0
NA	NA	\$200.00	\$0
NA	NA	\$70.94	\$6
NA	NA	\$141.88	\$13
NA	NA	50% of fees paid at signing	\$0
NA	NA	No Refund	\$0
NA	NA	\$100.00	\$0
NA	NA	\$200.00	\$0
NA	NA	\$300.00	\$0
NA	NA	\$177.33	\$16
NA	NA	\$262.45	\$24
NA	NA	\$354.66	\$32
NA	NA	\$5,617.87	\$511
NA	NA	\$2,106.70	\$192
NA	NA	\$4,213.40	\$383

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRDBC 7	DBC – Grand View Ballroom, Sunday Group E	\$5,107.15	Per Hour for 6 Hour Minimum
PRDBC 8	DBC – Grand View Ballroom, Weekend (Friday & Saturday) > 6 Hours Group C, D, E	\$477.18	Per Hour over 6 Hour Minimum Reservation
PRDBC 9	DBC – Grand View Ballroom, Sunday > 6 Hours Group C	\$161.21	Per Hour over 6 Hour Minimum
PRDBC 10	DBC – Grand View Ballroom, Sunday, > 6 Hours Group D	\$322.42	Per Hour over 6 Hour Minimum
PRDBC 11	DBC – Grand View Ballroom, Sunday, > 6 Hours Group E	\$477.18	Per Hour over 6 Hour Minimum
PRDBC 12	DBC – Grand View Ballroom, 2/3 Weekday Group C	\$109.63	Per Hour
PRDBC 13	DBC – Grand View Ballroom, 2/3 Weekday Group D	\$161.21	Per Hour
PRDBC 14	DBC – Grand View Ballroom, 2/3 Weekday Group E	\$219.24	Per Hour
PRDBC 15	DBC – Grand View Ballroom, 2/3 Weekend (Friday & Saturday) Group C, D, E	\$3,907.74	For 6 Hour Minimum
PRDBC 16	DBC – Grand View Ballroom, 2/3 Sunday Group C	\$1,276.78	For 6 Hour Minimum
PRDBC 17	DBC – Grand View Ballroom, 2/3 Sunday Group D	\$2,876.00	For 6 Hour Minimum
PRDBC 18	DBC – Grand View Ballroom, 2/3 Sunday Group E	\$3,907.74	For 6 Hour Minimum
PRDBC 19	DBC – Grand View Ballroom, 2/3 Weekend (Friday and Saturday) > 6 Hours Group C, D, E	\$322.42	Per Hour Over 6 Hour Minimum
PRDBC 20	DBC – Grand View Ballroom, 2/3 Sunday, > 6 Hours Group C	\$122.52	Per Hour Over 6 Hour Minimum

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$5,617.87	\$511
NA	NA	\$524.90	\$48
NA	NA	\$177.33	\$16
NA	NA	\$354.66	\$32
NA	NA	\$524.90	\$48
NA	NA	\$120.59	\$11
NA	NA	\$177.33	\$16
NA	NA	\$241.16	\$22
NA	NA	\$4,298.51	\$391
NA	NA	\$1,404.46	\$128
NA	NA	\$3,163.60	\$288
NA	NA	\$4,298.51	\$391
NA	NA	\$354.66	\$32
NA	NA	\$134.77	\$12

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRDBC 21	DBC – Grand View Ballroom, 2/3 Sunday, > 6 Hours Group D	\$238.59	Per Hour Over 6 Hour Minimum
PRDBC 22	DBC – Grand View Ballroom, 2/3 Sunday, > 6 Hours Group E	\$322.42	Per Hour Over 6 Hour Minimum
PRDBC 23	DBC – Grand View Ballroom, 1/3 Weekday Group C	\$70.93	Per Hour
PRDBC 24	DBC – Grand View Ballroom, 1/3 Weekday Group D	\$77.39	Per Hour
PRDBC 25	DBC – Grand View Ballroom, 1/3 Weekday Group E	\$103.18	Per Hour
PRDBC 26	DBC – Grand View Ballroom, 1/5 Weekday Group C	\$45.14	Per Hour
PRDBC 27	DBC – Grand View Ballroom, 1/5 Weekday Group D	\$51.59	Per Hour
PRDBC 28	DBC – Grand View Ballroom, 1/5 Weekday Group E	\$70.93	Per Hour
PRDBC 29	DBC – Pine Room, Weekday Group C	\$70.93	Per Hour
PRDBC 30	DBC – Pine Room, Weekday Group D	\$77.39	Per Hour
PRDBC 31	DBC – Pine Room, Weekday Group E	\$103.18	Per Hour
PRDBC 32	DBC – Pine Room, Weekend Group C	\$148.31	Per Hour
PRDBC 33	DBC – Pine Room, Weekend Group D	\$161.21	Per Hour
PRDBC 34	DBC – Pine Room, Weekend Group E	\$212.80	Per Hour
PRDBC 35	DBC – Sycamore Room (w/Patio), Weekday Group C	\$70.93	Per Hour

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$262.45	\$24
NA	NA	\$354.66	\$32
NA	NA	\$78.02	\$7
NA	NA	\$85.13	\$8
NA	NA	\$113.50	\$10
NA	NA	\$49.65	\$5
NA	NA	\$56.75	\$5
NA	NA	\$78.02	\$7
NA	NA	\$78.02	\$7
NA	NA	\$85.13	\$8
NA	NA	\$113.50	\$10
NA	NA	\$163.14	\$15
NA	NA	\$177.33	\$16
NA	NA	\$234.08	\$21
NA	NA	\$78.02	\$7

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRDBC 36	DBC – Sycamore Room (w/Patio), Weekday Group D	\$77.39	Per Hour
PRDBC 37	DBC – Sycamore Room (w/Patio), Weekday Group E	\$103.18	Per Hour
PRDBC 38	DBC – Sycamore Room (w/Patio), Weekend Group C	\$148.31	Per Hour
PRDBC 39	DBC – Sycamore Room (w/Patio), Weekend Group D	\$161.21	Per Hour
PRDBC 40	DBC – Sycamore Room (w/Patio), Weekend Group E	\$212.80	Per Hour
PRDBC 41	DBC – Oak Room, Weekday Group C	\$70.00	Per Hour
PRDBC 42	DBC – Oak Room, Weekday Group D	\$93.00	Per Hour
PRDBC 43	DBC – Oak Room, Weekday Group E	\$103.18	Per Hour
PRDBC 44	DBC – Oak Room, Weekend Group C	\$148.31	Per Hour
PRDBC 45	DBC – Oak Room, Weekend Group D	\$161.21	Per Hour
PRDBC 46	DBC – Oak Room, Weekend Group E	\$212.80	Per Hour
PRDBC 47	DBC –Maple Room, Weekday Group C	\$38.69	Per Hour
PRDBC 48	DBC –Maple Room, Weekday Group D	\$45.14	Per Hour
PRDBC 49	DBC –Maple Room, Weekday Group E	\$58.03	Per Hour
PRDBC 50	DBC –Maple Room, Weekend Group C	\$77.39	Per Hour
PRDBC 51	DBC –Maple Room, Weekend Group D	\$90.28	Per Hour

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$85.13	\$8
NA	NA	\$113.50	\$10
NA	NA	\$163.14	\$15
NA	NA	\$177.33	\$16
NA	NA	\$234.08	\$21
NA	NA	\$77.00	\$7
NA	NA	\$102.30	\$9
NA	NA	\$113.50	\$10
NA	NA	\$163.14	\$15
NA	NA	\$177.33	\$16
NA	NA	\$234.08	\$21
NA	NA	\$42.56	\$4
NA	NA	\$49.65	\$5
NA	NA	\$63.83	\$6
NA	NA	\$85.13	\$8
NA	NA	\$99.31	\$9

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRDBC 52	DBC –Maple Room, Weekend Group E	\$116.08	Per Hour
PRDBC 53	DBC – Catering Kitchen, Weekday Group C, D, E	\$128.98	Per Event
PRDBC 54	DBC – Reception/Party Package, Option A	\$644.85	Per Event
PRDBC 55	DBC – Reception/Party Package, Option B	\$515.87	Per Event
PRDBC 56	DBC – Reception/Party Package, Option C	\$451.38	Per Event
PRDBC 57	DBC – Business Mtg. Package, Option A	\$257.94	Per Event
PRDBC 58	DBC – Business Mtg. Package, Option B	\$128.98	Per Event
PRDBC 59	DBC – Outdoor Usage Fee	\$451.38	Per Event
PRDBC 60	DBC -- Staff Fee (Per Hour, Per Staff Member)	\$32.24	Per Hour, Per Staff Member
PRDBC 61	DBC -- Staff Clean Up Fee (Per Hour, Per Staff Member)	\$64.49	Per Hour, Per Staff Member
PRDBC 62	Cleaning Deposit Maple, Pine, Oak, Sycamore, 1/3, 1/5 GVB	\$200.00	Per Event
PRDBC 63	Cleaning Deposit 2/3 GVB	\$500.00	Per Event
PRDBC 64	Cleaning Deposit Entire GVB	\$750.00	Per Event
PRDBC 65	Alcohol Deposit	\$500.00	Per Event
PRDBC 66	Cancellation Fee - Grand View Ballroom, Weekend & Sunday - 180 days or more prior to event	50% of All Reservation Fees Due at Signing	
PRDBC 67	Cancellation Fee - Grand View Ballroom, Weekend & Sunday - 60-179 days prior to event	75% of All Reservation Fees Due at Signing	
PRDBC 68	Cancellation Fee - Grand View Ballroom, Weekend & Sunday - 59 days or less prior to event	No Refund	
PRDBC 69	Cancellation Fee - Grand View Ballroom, Weekday - 60 days or more prior to event	50% of All Reservation Fees Due at Signing	

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	\$127.69	\$12
NA	NA	\$141.88	\$13
NA	NA	\$709.34	\$64
NA	NA	\$567.46	\$52
NA	NA	\$496.52	\$45
NA	NA	\$283.73	\$26
NA	NA	\$141.88	\$13
NA	NA	\$496.52	\$45
\$76.25	47%	\$40.04	\$8
\$76.25	0%	\$76.25	\$12
NA	NA	\$200.00	\$0
NA	NA	\$500.00	\$0
NA	NA	\$750.00	\$0
NA	NA	\$500.00	\$0
NA	NA	50% of All Reservation Fees Due at Signing	\$0
NA	NA	75% of All Reservation Fees Due at Signing	\$0
NA	NA	No Refund	\$0
NA	NA	50% of All Reservation Fees Due at Signing	\$0

Parks and Recreation Department

Item No.	Title	FY 25-26 Fee/Charge	Unit
PRDBC 70	Cancellation Fee - Grand View Ballroom, Weekday - 59 days or less prior to event	No Refund	
PRDBC 71	Cancellation Fee - All Maple, Pine, Sycamore, Oak Room Rentals - 60 days or more prior to event	50% of All Reservation Fees Due at Signing	
PRDBC 72	Cancellation Fee - All Maple, Pine, Sycamore, Oak Room Rentals - 59 days or less prior to event	No Refund	
PRDBC 73	Date Change Fee (180 days or more prior to event – one per reservation)	\$126.24	Per Event
PRR 1	For Parks & Recreation participation fees, which include, but are not limited to elective activities such as athletics, excursions, and special events, activities, and programs, the City Manager shall have the authority to set fees to recover up to the full direct costs of the specific activity, program, or event. Direct costs include those related to City personnel, supplies, services, admissions, transportation, etc. Using the above as a guideline, in those cases where the fee to be charged is nominal (e.g. \$10), the City Manager may determine not to require a fee for the elective activity if the City Manager determines the administrative burden in collecting the fee outweighs the benefit of the revenue to be derived from collecting the fee.	N/A	
PRR 2	Activity Cancellation Fee	\$15.00	Per Activity
PRR 3	Contract Class Admin. Fee	\$10.00	Per Class
PRR 4	Non-Resident Fee (NEW)	\$5.00	Per Participant
PRR 5	Non-Resident Fee (Senior Programs)	New	Per Senior
	Maple Room Package Fee (must include GVB 2/3 rental)	New	Per Hour

Full Cost	Subsidy %	Suggested Fee	Fee Δ
NA	NA	No Refund	\$0
NA	NA	50% of All Reservation Fees Due at Signing	\$0
NA	NA	No Refund	\$0
NA	NA	\$126.24	\$0
NA	NA	N/A	\$0
NA	NA	\$15.00	\$0
NA	NA	\$10.00	\$0
NA	NA	\$10.00	\$5
NA	NA	\$5.00	NA
NA	NA	50% of applicable Maple Room rental fee	NA



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CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Community Development Block Grant (CDBG) Program Allocations for Fiscal Year 2026/2027.

STRATEGIC GOAL: Responsible Stewardship of Public Resources

RECOMMENDATION:

- A. Open the public hearing to receive public testimony;
- B. Close the public hearing; and
- C. Adopt Resolution No. 2026-03 approving the Community Development Block Grant Funding Allocations for Fiscal Year 2026/2027.

FINANCIAL IMPACT:

Fiscal Year 2026/2027 funding for the Community Development Block Grant (CDBG) Program is estimated at \$375,566, and is received from the Federal Government on a reimbursement basis. Approval of the 2026/2027 CDBG funding allocations will be incorporated into the Fiscal Year 2026/2027 City Budget. The CDBG Program does not impact the City's General Fund budget.

BACKGROUND:

By way of a Cooperative Agreement, the City of Diamond Bar is one of 48 participating cities served by the Los Angeles County Development Authority (LACDA) CDBG Program. The CDBG Program was established through the Housing and Community Development Act of 1974. The primary goals of the CDBG program are to provide for the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. Eligible CDBG projects are those that meet one of the following national objectives for the program:

- Benefiting low- and moderate-income persons;
- Addressing slums or blight; or
- Meeting a particular urgent community development need.

The projects must also fall within one of the eligible activity categories, which include acquisition of real property for an eligible use; acquisition, construction, and rehabilitation of public facilities; demolition and

clearance of deteriorated buildings; community service for low- and moderate-income households; removal of barriers that restrict the mobility for elderly or disabled persons; or special economic development activities.

Funds may be used for a variety of community development activities, such as public services, ADA retrofit and improvements for parks, public works projects, and home improvement programs. The funds may only be used within low and moderate-income census tracts (of which the City has none) and/or to benefit low and moderate-income persons and/or presumed eligible persons (elderly or disabled).

Diamond Bar's preliminary funding allocation for Fiscal Year 2026/27 is \$252,371. In addition to the annual allocation, \$123,195 is available from prior year unexpended funds and Home Improvement Program loan repayments. Total funding for the FY 2026/27 CDBG program is thus \$375,566.

LACDA anticipates receiving notification of the final allocation from the U.S. Department of Housing and Urban Development (HUD) during the first quarter of 2026. The CDBG Program has experienced funding adjustments in prior years, so the City should be prepared to accommodate a federal funding adjustment that could affect LACDA's final allocations. In the event that the final allocation is higher or lower than this report's estimate by 25% or less, the draft resolution (Attachment 1) provides authorization for the City Manager to administratively adjust the individual program allocations. Should the final allocation differ from the estimate by more than 25%, City Council approval of any program allocation changes would be required.

The City's approved projects and budget must be submitted to the LACDA by February 1, 2026. Diamond Bar's projects and budget will ultimately become part of the Los Angeles County's CDBG program application to HUD.

Distribution of Funds

The City's allocation of CDBG funds is subject to the following distribution limits:

- **Up to 15%** of new allocations to support community service programs for eligible persons.
- **Up to 100%** of new allocations toward public works and housing projects that directly benefit eligible persons (e.g., ADA improvements for sidewalks and parks, and deferred loans for home improvements).
- **Unallocated funds**, including deferred loan repayments and carryovers from the prior fiscal year may be used to fund eligible public works and housing projects.

The cost of project administration and contract compliance services are charged on a project-based model which allows the City use CDBG funds to pay for costs associated with meeting the regulatory requirements on a per-project basis. CDBG project administration is being implemented by City staff with assistance from the City's consultant, Diana Cho and Associates. Project management for the CDBG-funded Home Improvement Program is performed by FRJ & Associates on behalf of the City.

Current Fiscal Year 2025/26 CDBG Projects and Allocations (\$387,191)

In addition to the projects listed below, the City Council initially authorized a final allocation of \$42,061 for Senior Programming. These programs normally include information and referral, physical mobility classes, seminars, arts and crafts, game days, senior excursions, and special events, as well as partially subsidizing the salary of a Recreation Specialist. General Insurance has been purchased for the senior groups utilizing the Heritage Park Community Center and Diamond Bar Center. More than 500 seniors participate in the various programs and activities offered by the City.

However, on February 19, 2025, President Trump issued Executive Order 14218, titled *Ending Subsidization of Open Borders*. The Executive Order directly impacted the City's ability to use CDBG funds for senior programs by requiring City Staff to receive and retain on file proof of US citizenship or permanent US residency from all senior program participants. Because it would be infeasible to comply with such a requirement, the City Manager directed LACDA to reprogram CDBG funds from Senior Programming to the Home Improvement

Program. Although all senior programs remain fully operational, all expenses, including staff time, insurance and supplies, are now fully paid for through the General Fund.

The programs funded for the current fiscal year, as amended, are summarized below:

Home Improvement Program(HIP) (\$242,191) – The HIP offers deferred loans to eligible low- and moderate-income owners of single-family detached housing for necessary home improvements, as well as repairs to mitigate building and safety code deficiencies and/or violations. The City's HIP policies provide interest-free, deferred loans of up to \$37,000 to eligible households. Loans become payable when the homes are sold or refinanced.

Both CDBG and Permanent Local Housing Allocation (PLHA) program funds are used to issue HIP loans. The cumulative amount of HIP funding available for FY 25/26 is \$378,098, which is summarized below:

Cumulative HIP Funding for FY 25/26	
CDBG	\$242,191
PLHA Year 3	\$290,644
Totals	\$532,835

Four (4) CDBG-funded projects have been approved during the first two quarters of the current fiscal year, with loans totaling \$135,000. It is anticipated that at least six (6) CDBG-funded HIP funded projects will be approved by the end of the fiscal year, totaling \$193,750 in loans and \$48,438 in administrative costs. The PLHA Program will continue to fund loans to meet demand.

Area 6 Residential Neighborhood ADA Curb Ramp Improvements Project (\$145,000) – Area 6 is bounded by the 60 Freeway to the south, the 57 Freeway to the west, Temple Avenue/Avenida Rancheros to the north, and Looking Glass Drive to the east. The project is to provide ADA accessibility to existing sidewalks through the construction of ADA-compliant curb ramps at various locations where no curb ramps are presently provided. The project includes \$145,000 to construct seven (7) curb ramps to comply with the latest ADA requirements, as well as CDBG administration costs. Project planning for design and engineering is currently in progress.



ANALYSIS:

Proposed CDBG Projects and Allocations for FY 2026/27

The recommended project funding for Fiscal Year 2026/27 is based on the applications submitted and the estimated availability of funds. The City provides support to the projects that receive funding with technical assistance and monitoring to ensure compliance. The City is responsible for overseeing the operations of all the subrecipient supported activities, including compliance with all applicable federal requirements and for monitoring the achievement of performance goals.

Federal regulations require CDBG funds to be allocated and expended within three (3) years. In addition, the LACDA strongly encourages participant cities to encumber all monies as soon as feasible.

As stated in the Background section of this report, the CDBG funding estimate for FY 2026/27 is \$375,566. The breakdown for the estimated funds is as follows:

New annual allocation	\$252,371
Prior year unallocated and/or reprogrammed funds	123,195
Total estimated CDBG funds for FY 2026/27	\$375,566

Program Selection Process

On October 29, 2025, the City posted a notice on its website to inform organizations that it was accepting applications for program funding through November 21, 2025. The following applications, both from the City, were received during the application period to support the following programs and projects for the next fiscal year:

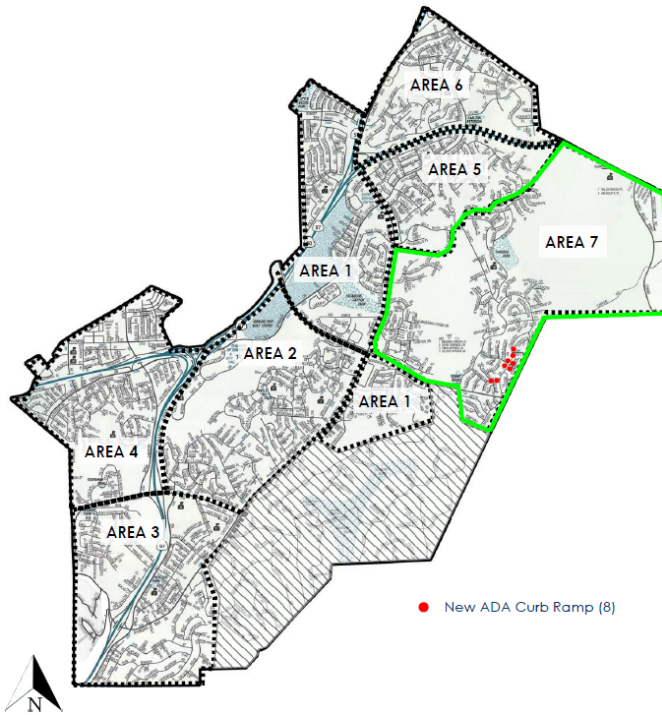
1. Home Improvement Program
2. Area 7 Residential Neighborhood Curb Ramps

For the first time, and as a direct result of Executive Order 14218, the Parks and Recreation Department and the City's active senior clubs elected not to apply for CDBG funds due to the requirement to verify and retain proof of US citizenship or US residency from all senior program participants.

Funds requested from the two applications received total \$323,000. Since the estimated available funding of \$375,566 exceeds the amount requested from these two applications by \$50,566, the recommended distribution of CDBG monies will increase the amounts requested for both programs.

Area 7 Residential Neighborhood ADA Curb Ramp Improvements Project

Area 7 is generally located in the eastern portion of the City, north of Grand Avenue, east of Diamond Bar Boulevard to Gold Rush, and then generally northeasterly to the 60 Freeway at Diamond Ranch High School. The project is to provide ADA accessibility to existing sidewalks through the construction of ADA-compliant curb ramps at various locations where either no curb ramps are presently provided, or the existing ramps are not fully compliant. The application requests \$143,000 to construct eight (8) curb ramps to comply with the latest ADA requirements, as well as CDBG administration costs.



Home Improvement Program

As stated, the HIP provides deferred zero-interest loans of up to \$37,000 to eligible low and moderate-income homeowners for necessary home improvements as well as repairs to mitigate building and safety code deficiencies and/or violations. The requested allocation of \$180,000 would accommodate at least four (4) CDBG-funded loans, including program administration funds for the HIP consultant.

The HIP is again funded by both CDBG and Permanent Local Housing Allocation (PLHA) monies. Available Year 4 PLHA funding will provide an additional \$145,682 to fund both single-family and condominium HIP loans.

RECOMMENDATIONS:

As stated, estimated CDBG funding for FY 26/27 is \$375,566. The total request for the Area 7 Residential Neighborhood ADA Curb Ramp Improvements Project and Home Improvement Program is only \$323,000, leaving a balance of \$52,566 that can be added to the requested amounts. It is therefore recommended that the City Council approve the following distribution of funds, the total of which is equal to the estimated allocation:

FISCAL YEAR 2026/27 CDBG PROGRAM ALLOCATION RECOMMENDATIONS		
PROJECT/PROGRAM	Requested	RECOMMENDED
Area 7 ADA Curb Ramp Improvements	\$143,000	\$165,566
Home Improvement Program	\$180,000	\$210,000
TOTALS	\$323,000	\$375,566

ENVIRONMENTAL REVIEW:

The recommended FY 2026/27 Community Development Block Grant (CDBG) funding allocations include funding for curb ramp upgrades to improve accessibility within the public right-of-way and for the City's Home Improvement Program (HIP), which provides financial assistance for repairs and improvements to existing

residential structures.

Curb ramp improvements constitute minor alterations to existing public facilities and are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Class 1 – Existing Facilities).

Activities funded through the Home Improvement Program involve the repair, rehabilitation, or minor alteration of existing residential structures and are categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1 – Existing Facilities) and/or Section 15302 (Class 2 – Replacement or Reconstruction).

The recommended funding allocations do not include approval of any specific project design or scope beyond these exempt activities. Any future CDBG-funded activity that does not qualify for a categorical exemption would be subject to separate CEQA review, as required. None of the exceptions to the use of categorical exemptions set forth in CEQA Guidelines Section 15300.2 apply.

PREPARED BY:

Greg Gubman, Director, Community Development

ATTACHMENTS:

1. Resolution No. 2026-03 adopting the FY 2026/27 CDBG Program Allocations
2. FY 2026/27 CDBG Program Proposals

RESOLUTION NO. 2026-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, APPROVING THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FOR FISCAL YEAR 2026/27.

WHEREAS, On August 22, 1974, the President of the United States signed into law the Housing and Community Development Act of 1974 (Act); and

WHEREAS, the primary goals of Title 1 of the Act are the development of viable urban communities by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income; and

WHEREAS, the City of Diamond Bar has received notification of the availability of \$252,371 in Fiscal Year 2026/27 Federal Community Development Block Grant (CDBG) funds to further the attainment of these goals; and

WHEREAS, the City has \$123,195 in unallocated CDBG funds accumulated from project savings and deferred loan repayments; and

WHEREAS, the combined total of \$375,566 in CDBG funds is available to use for FY 2026/27 projects; and

WHEREAS, applications have been submitted from City Departments for the utilization of these funds; and

WHEREAS, the City has published information regarding eligible activities under the Act and met with all interested groups and conducted a public hearing to solicit comments and suggestions from the community for the utilization of these funds.

WHEREAS, curb ramp improvements constitute minor alterations to existing public facilities and are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301 (Class 1 – Existing Facilities).

Activities funded through the Home Improvement Program involve the repair, rehabilitation, or minor alteration of existing residential structures and are categorically exempt from CEQA pursuant to CEQA Guidelines Section 15301 (Class 1 – Existing Facilities) and/or Section 15302 (Class 2 – Replacement or Reconstruction).

The recommended funding allocations do not include approval of any specific project design or scope beyond these exempt activities. Any future CDBG-funded activity that does not qualify for a categorical exemption would be subject to separate CEQA review, as required. None of the exceptions to the use of categorical exemptions set forth in CEQA Guidelines Section 15300.2 apply.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Diamond Bar as follows:

Section 1. The funding allocation for the 2026/27 Program year shall be:

<u>PUBLIC WORKS AND HOUSING</u>		<u>\$375,566</u>
Home Improvement Program (HIP)		\$210,000
Area 6 Residential Neighborhood ADA		\$165,566
Curb Ramps Improvements Project		

Section 2. The City Manager is authorized and directed to submit the City's final Planning Summary for Fiscal Year 2026/27 to the County of Los Angeles, reflecting the funding allocations set forth herein. Should the City's final allocation increase or decrease by twenty-five percent (25%) or less from the figures contained herein, including proceeds from HIP loan repayments, the City Manager is authorized to administratively adjust (i.e., increase or decrease) the revised funds to eligible activities as necessary. Should the final allocation differ by more than 25%, adjustments to fund allocations shall be subject to City Council review and approval.

Section 3. The City Manager is authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of the projects/programs set forth herein.

Section 4. This Resolution shall take effect from and after the date of its passage and adoption.

PASSED, APPROVED, AND ADOPTED this 20th day of January, 2026.

CITY OF DIAMOND BAR

Steve Tye, Mayor

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, California, do hereby certify that the foregoing Resolution was duly and regularly passed, approved and adopted by the City Council of the City of Diamond Bar, California at its regular meeting held on the 20th day of January, 2026, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk



**CITY OF DIAMOND BAR
COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR PROPOSALS
2026-2027 PROGRAM YEAR**

Funding is contingent upon the project's eligibility under the 1974 Housing and Community Development Act as amended and City Council approval. This application must be completed, and supplemental information regarding the organization and proposed project may be attached. The minimum funding request is \$10,000 per project.

APPLICATION DEADLINE: Friday, November 21, 2025 3:00 p.m.

APPLICATION SUMMARY

Organization: City of Diamond Bar

Project Name: Area 7 Residential Neighborhood ADA Curb Ramps Improvements Project Amount Requested: \$143,000

Location of Project: Various locations within the City's 'Area 7' neighborhood

Funds would be used to: Construct 8 new or upgrade ADA-compliant sidewalk curb ramps in the Area 7 residential neighborhood.

GENERAL INFORMATION

Organization Address: 21810 Copley Dr City: Diamond Bar

Telephone/Fax Number: (909) 839-7043 E-mail Address: agutierrez@diamondbarca.gov

Contact Person/Title: Andrea Gutierrez – Engineering Technician

Officials authorized to represent organization and expend funds:

Name: David G. Liu, P.E. Title: Director of Public Works/City Engineer

Name: _____ Title: _____

Federal I.D Number/Non-Profit Status: N/A

This application is proposing a new X existing _____ Project. (Check).

Has the project received past funding from the City of Diamond Bar? Yes

If yes, please identify the year/amount and source of funding: The City of Diamond Bar has received

\$145,000 during the 2025-2026 program year from the 1974 Housing and Community Development Act.

GOALS AND OBJECTIVE OF PROJECT

Provide a detailed description of the proposed project by describing precisely what is to be accomplished with the requested funds.

The proposed project would utilize Community Development Block Grant (CDBG) funds for the project construction phase of new or upgraded handicapped accessible sidewalk curb ramps at various locations within the Area 7 residential neighborhood (Area) as shown in the attached Exhibit "A". The curb ramps will be constructed to meet current standards of the Americans with Disabilities Act (ADA). Eight ADA-compliant sidewalk curb ramps will be built in the Area at various locations where currently there is not a ramp or the existing ramp is not compliant with the current standards. The constructed ramps will provide handicapped access and a safer environment to the public.

Describe the specific purpose of the project; identify the problems the project is intended to solve, and the age group of those to be served.

As recommended in the ADA Self Evaluation, this project is part of the City's efforts to upgrade all non-ADA-compliant curb ramps citywide. The project would provide for the construction of curb ramps where no curb ramps currently exist and the reconstruction of curb ramps that are too steep, deteriorated, not wide enough, or create other accessibility barriers for severely disabled members of the public that uses wheelchairs, canes, walkers or crutches.

Identify and describe the geographic boundaries of the target area. (Attach a map if appropriate).

The project target area is located within Area 7 Residential Neighborhood as shown in the attached Exhibit "A". The proposed locations of the ramps are marked in the map.

PROJECT CLIENT PROFILE

Diamond Bar clients assisted in previous year: General Public

Diamond Bar clients assisted which meet the low/moderate income requirements: General Public

Diamond Bar clients expected to be assisted in new project year: General Public

Describe the characteristics of client population in target area, including age, sex, income level, and ethnic background. Relate how the project will meet the federal requirements of benefiting low/moderate income persons.

The client population in the Area 7 residential neighborhood includes a diverse mix of age groups, genders, and ethnic backgrounds, with a focus on low to moderate-income individuals, particularly those with disabilities. The proposed ADA-compliant curb ramps will enhance accessibility and safety for all community members, fulfilling the federal requirements of the 1974 Housing and Community Development Act by directly benefiting those who are most vulnerable. This project aims to eliminate barriers and promote mobility within the neighborhood.

Is your organization familiar with the CDBG electronic client data requirements? Yes

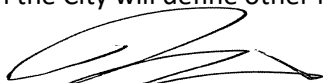
Is your organization familiar with the CDBG reporting requirements? Yes

FINANCIAL INFORMATION

Please attach a proposed budget of the project. Include all items that CDBG funds are being requested to be used for. Include all other sources of funding and the total budget of the organization.

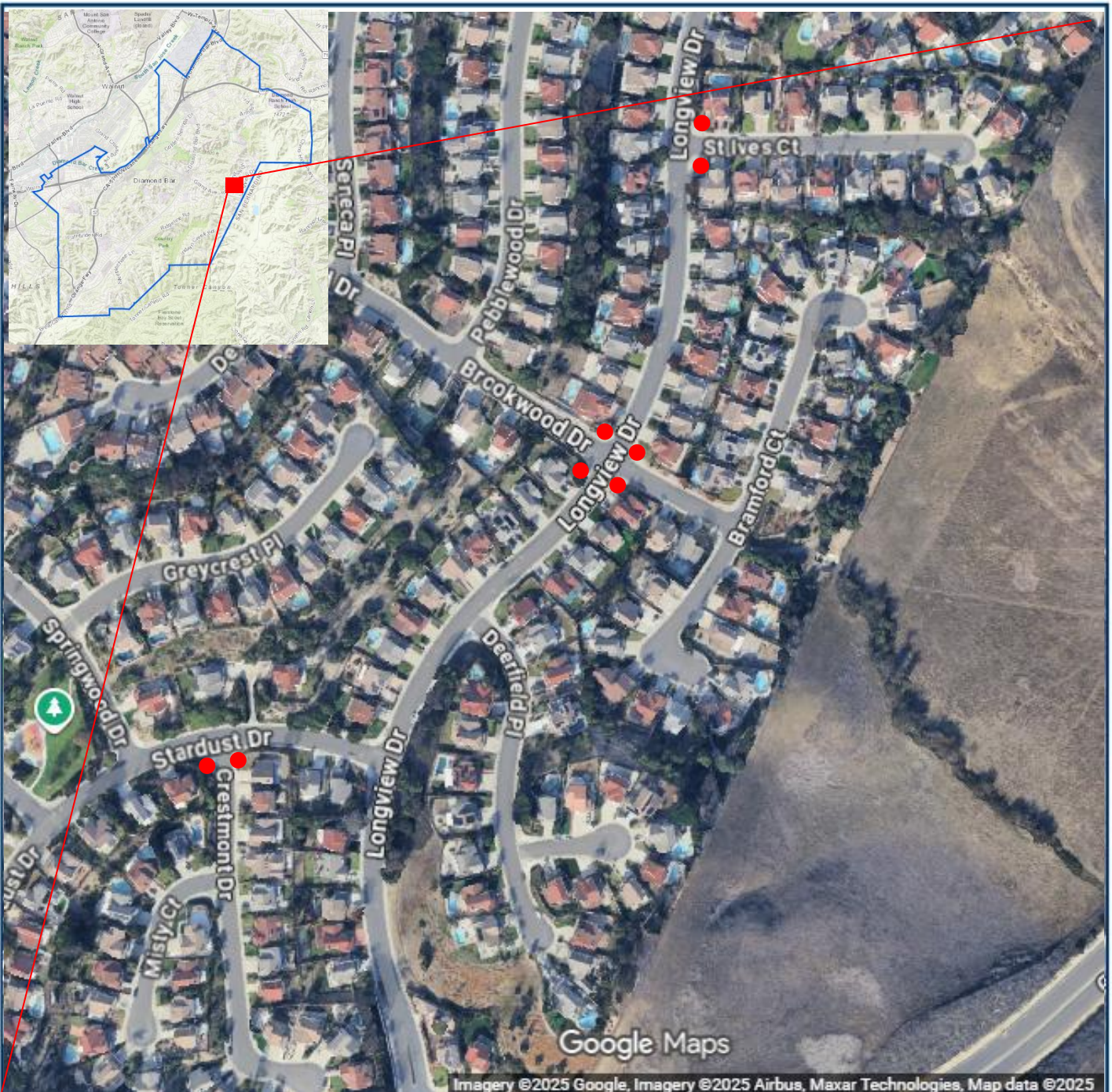
See attached Exhibit 'B' for project budget.

I hereby certify that if funds are granted to our organization, they will be used to benefit low and low/moderate income residents of the City of Diamond Bar. We understand that the formal agreement with the City will define other reporting provisions and federally required assurances.

Signature: 

Title: Director of Public Works/ City Engineer

Date: 11/21/2025



Not to Scale

● New ADA curb ramp (8)



Exhibit "A"

CDBG Curb Ramp Locations FY 2026-2027

DEPARTMENT OF PUBLIC WORKS

EXHIBIT "B"

CITY OF DIAMOND BAR
COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR PROPOSALS
2026-2027 PROGRAM YEAR

PRELIMINARY COST ESTIMATE FOR 2026-2027 CDBG PROGRAM CURB RAMP INSTALLATION

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
1	NEW ADA CURB RAMPS	8	EACH	\$14,500	\$116,000
				CDBG ADMINISTRATIVE COST	\$11,600
				SUBTOTAL	\$127,600
				CONTINGENCY (10% OF SUBTOTAL)	\$12,760
				TOTAL	\$140,360
				SAY	\$143,000



**CITY OF DIAMOND BAR
COMMUNITY DEVELOPMENT BLOCK GRANT
REQUEST FOR PROPOSALS
2026-2027 PROGRAM YEAR**

Funding is contingent upon the project's eligibility under the 1974 Housing and Community Development Act as amended and City Council approval. This application must be completed, and supplemental information regarding the organization and proposed project may be attached. The minimum funding request is \$10,000 per project.

APPLICATION DEADLINE: Friday, November 21, 2025 3:00 p.m.

APPLICATION SUMMARY

Organization: City of Diamond Bar

Project Name: Home Improvement Amount Requested: \$180,000

Location of Project: 21800 Copley Drive

Funds would be used to: Provide grants and/or deferred loans to eligible low and moderate income homeowners for necessary improvements as well as to mitigate building and safety Violations.

GENERAL INFORMATION

Organization Address: 21800 Copley Drive City: Diamond Bar

Telephone/Fax Number: City Staff E-mail Address: vmoss@diamondbarCA.gov

Contact Person/Title: _____

Officials authorized to represent organization and expend funds:

Name: _____ Title: _____

Name: _____ Title: _____

Federal I.D Number/Non-Profit Status: N/A

This application is proposing a new existing X Project. (Check).

Has the project received past funding from the City of Diamond Bar? Yes

If yes, please identify the year/amount and source of funding:

2025/2026- \$160,000

GOALS AND OBJECTIVE OF PROJECT

Provide a detailed description of the proposed project by describing precisely what is to be accomplished with the requested funds.

Provide a detailed description of the proposed project by describing precisely what is to be accomplished with the requested funds.

The objective of the Home Improvement Program is to provide grants and loans to assist low and moderate-income residential owner/occupants in maintaining the City's existing residential neighborhoods through home rehabilitation.

Describe the specific purpose of the project; identify the problems the project is intended to solve, and the age group of those to be served.

The purpose of the Home Improvement Program is to preserve and enhance single family residential neighborhoods through out the City; to provide loans to eligible homeowners of single family detached dwellings for the preservation of safe, decent and sanitary housing; correct hazardous structural conditions; to make modifications necessary to provide ADA access to dwellings; to improve the overall exterior appearance of the home to eliminate blight; and correct exterior code violations, through the provision of loans. The Home Improvement Program is not directed toward a specific age group, but rather to eliminate blight and maintain affordable housing stock for low and moderate-income residents.

Identify and describe the geographic boundaries of the target area. (Attach a map if appropriate).

Citywide.

PROJECT CLIENT PROFILE

Diamond Bar clients assisted in previous year:

Diamond Bar clients assisted which meet the low/moderate income requirements:

Diamond Bar clients expected to be assisted 24/25-3 25/26-4 projected
in new project year:

Describe the characteristics of client population in target area, including age, sex, income level, and ethnic background. Relate how the project will meet the federal requirements of benefiting low/moderate income persons.

All

Diamond Bar clients assisted in previous year:

26/27- 4

Diamond Bar clients assisted which meet the low/moderate income requirements:

Is your organization familiar with the CDBG electronic client data requirements? yes

Is your organization familiar with the CDBG reporting requirements? yes

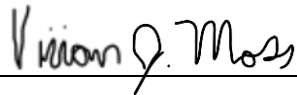
FINANCIAL INFORMATION

Please attach a proposed budget of the project. Include all items that CDBG funds are being requested to be used for. Include all other sources of funding and the total budget of the organization.

Proposed HIP Budget (2025-2026)	\$180,000
Estimated Construction Cost	\$137,500
Lead/Asbestos Testing	\$ 5,000
Title Report Fees	\$ 1,500
Rehabilitation Administration	\$ 36,000

I hereby certify that if funds are granted to our organization they will be used to benefit low and low/moderate income residents of the City of Diamond Bar. We understand that the formal agreement with the City will define other reporting provisions and federally required assurances.

Signature:



Title: Housing Rehabilitation Coordinator

Date: 11/12/25



CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and Members of the City Council

FROM: Daniel Fox, City Manager

SUBJECT: Amendment to the City of Diamond Bar Compensation Plan and Fringe Benefits for FY 2025-26.

STRATEGIC GOAL: Open, Engaged and Responsive Government

RECOMMENDATION:

Adopt Resolution No. 2026-04, amending the Compensation Plan and Fringe Benefits to establish and fund a Human Resources and Risk Management Director classification.

FINANCIAL IMPACT:

The anticipated cost of this action is \$9,987.56 for the remainder of Fiscal Year 2025-26, which can be accommodated in the current budget appropriation.

BACKGROUND:

The adopted City Council Strategic Plan identifies strategies meant to provide quality customer service to the public via an open, engaged, and responsive government. To accomplish these goals requires a high-performing organization, with the recruitment, retention, and development of professional employees inherent to success. The City's Human Resources and Risk Management Division is staffed by two full-time employees, including the Human Resources and Risk Manager and Senior Technician – Human Resources. The Division's current primary responsibilities include, but are not limited to recruitment and retention, performance management, classification and compensation, employee benefits management, organizational development and training, worker's compensation, employment law compliance, maintenance and administration of the Personnel Rules and Regulations, work on City Council Strategic Plan goals and objectives including the Employer of Choice initiative, and oversight of the City's Risk Management Program and pooled insurance coverage.

As department operations become more complex, it is prudent to review and adjust personnel structures to ensure the most appropriate oversight is in place. In 2025, the City recognized its first organized represented employee group, resulting in significant new duties and responsibilities. In addition to current and ongoing responsibilities, the Human Resources Division has now been tasked with extensive employee/labor relations duties that have not previously existed in the City's nearly 37-year history. These include:

- Advising the City Council on the labor relations process from negotiation to implementation to administration.

- Negotiation, drafting, and administration of a multi-year collective bargaining agreement.
- Ensuring compliance with labor law and the approved collective bargaining agreement.
- Developing and managing an effective working relationship with the organized employees and their representatives to ensure effective and productive long-term communication.
- Serving as a mediator to resolve labor-related grievances and disputes effectively.
- Ensuring supervisors are properly trained to manage newly represented labor.
- Managing additional City consultants and legal counsel.

ANALYSIS:

In response to the increased service demands and responsibilities listed above, it is recommended that the City Council:

- Establish and fund a new Human Resources and Risk Management Director classification at the existing Salary Grade 55E.
- Reclassify the Human Resources and Risk Manager to Human Resources and Risk Management Director with all benefits provided to full-time exempt management positions.

The anticipated cost of this action is \$9,987.56 for the remainder of Fiscal Year 2025-26, which can be accommodated in the current budget appropriation.

LEGAL REVIEW:

The City Attorney has reviewed and approved the Resolution as to form.

PREPARED BY:

Ryan McLean, Assistant City Manager

ATTACHMENTS:

1. Resolution No. 2026-04
2. Compensation Plan - Schedule F - Revised 01.2026

RESOLUTION NO. 2026-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DIAMOND BAR, CALIFORNIA, AMENDING THE CITY OF DIAMOND BAR COMPENSATION PLAN AND FRINGE BENEFITS FOR FY 2025-26.

WHEREAS, the City Council of the City of Diamond Bar (the “City”) adopted and amended the City of Diamond Bar Compensation Plan by adoption of Resolution 2025-18 for Fiscal Year 2025-26; and

WHEREAS, the City Council of the City of Diamond Bar has approved and adopted the annual budget for Fiscal Year 2025-26; and

WHEREAS, the City Council of the City of Diamond Bar desires to amend Resolution 2025-18 to establish a full-time exempt Human Resources and Risk Management Director at Salary Grade 55E and provide commensurate benefits as reflected on Schedule F of the attached “EXHIBIT A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Diamond Bar does hereby amend Resolution 2025-18 as follows:

Section 1. Salary Schedule F is hereby amended and adopted as shown in Exhibit A attached hereto.

Section 2. The City Clerk shall attest and certify to the passage and adoption of this Resolution and enter it into the book of original resolutions, and it shall become effective immediately upon its approval.

PASSED, APPROVED and ADOPTED this 20th day of January, 2026.

CITY OF DIAMOND BAR

Steve Tye, Mayor

[Signatures continued on the following page]

ATTEST:

I, Kristina Santana, City Clerk of the City of Diamond Bar, do hereby certify that the foregoing Resolution was duly and regularly passed, approved and adopted by the City Council of the City of Diamond Bar, California, at its regular meeting held on the 20th day of January, 2026, by the following vote:

AYES:	COUNCIL MEMBERS:
NOES:	COUNCIL MEMBERS:
ABSENT:	COUNCIL MEMBERS:
ABSTAINED:	COUNCIL MEMBERS:

Kristina Santana, City Clerk

Attachment: Exhibit A, Compensation and Benefits Plan

Schedule F

**CITY OF DIAMOND BAR
COMPENSATION PLAN BY POSITION
FY 2025 - 2026**

FULL-TIME EXEMPT EXECUTIVE MANAGEMENT POSITIONS

<u>GRADE</u>	<u>CLASSIFICATION</u>	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
52E	Deputy City Manager	\$73.41	\$77.09	\$80.94	\$84.99	\$89.24	\$93.70	\$98.38
		\$5,873.18	\$6,166.84	\$6,475.19	\$6,798.95	\$7,138.89	\$7,495.84	\$7,870.63
		\$12,725.23	\$13,361.49	\$14,029.57	\$14,731.05	\$15,467.60	\$16,240.98	\$17,053.03
		\$152,702.80	\$160,337.94	\$168,354.84	\$176,772.58	\$185,611.21	\$194,891.77	\$204,636.35
55E	Community Dev. Director	\$79.06	\$83.01	\$87.16	\$91.52	\$96.10	\$100.90	\$105.95
	Finance Director	\$6,324.78	\$6,641.02	\$6,973.07	\$7,321.72	\$7,687.81	\$8,072.20	\$8,475.81
	HR and Risk Mgmt. Director	\$13,703.68	\$14,388.87	\$15,108.31	\$15,863.73	\$16,656.91	\$17,489.76	\$18,364.25
	Info. Systems Director	\$164,444.20	\$172,666.41	\$181,299.73	\$190,364.72	\$199,882.96	\$209,877.11	\$220,370.96
	Parks and Rec Director							
58E	City Engineer/PW Director	\$85.14	\$89.40	\$93.87	\$98.56	\$103.49	\$108.66	\$114.09
		\$6,811.09	\$7,151.65	\$7,509.23	\$7,884.69	\$8,278.93	\$8,692.87	\$9,127.52
		\$14,757.37	\$15,495.24	\$16,270.00	\$17,083.50	\$17,937.67	\$18,834.56	\$19,776.28
		\$177,088.40	\$185,942.82	\$195,239.96	\$205,001.96	\$215,252.06	\$226,014.66	\$237,315.39
59E	Assistant City Manager	\$87.27	\$91.63	\$96.21	\$101.02	\$106.07	\$111.38	\$116.95
		\$6,981.37	\$7,330.44	\$7,696.96	\$8,081.81	\$8,485.90	\$8,910.19	\$9,355.70
		\$15,126.30	\$15,882.62	\$16,676.75	\$17,510.59	\$18,386.12	\$19,305.42	\$20,270.69
		\$181,515.63	\$190,591.41	\$200,120.98	\$210,127.03	\$220,633.38	\$231,665.05	\$243,248.30
N/A	City Manager	\$134.49						
		\$10,759.06						
		\$23,311.30						
		\$279,735.55						