



# City of Diamond Bar Parks and Recreation Commission Agenda

Cynthia Quan, Chair  
Saman Mahmood, Vice Chair  
Devang Mehta, Commissioner  
Andrew Wong, Commissioner  
David Wu, Commissioner

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## Meeting Date: Thursday, March 26, 2026

Regular Meeting 6:30 p.m.

**Diamond Bar City Hall – Windmill Community Room  
21810 Copley Drive, Diamond Bar CA 91765**

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### WELCOME TO A MEETING OF THE DIAMOND BAR PARKS AND RECREATION COMMISSION

Meetings are open to the public, and you are invited to attend and participate.

Agendas for regular Parks and Recreation Commission meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations and on the City's website. The Parks and Recreation Commission may take action on any item listed on the agenda.

### HOW TO ACCESS THE MEETING REMOTELY

**Listen-Only:** Call +1 (562) 247-8422, Access Code: 357-245-987

**Participate:** [Join Go To Webinar](https://attendee.gotowebinar.com/register/514091408577426525)  
(<https://attendee.gotowebinar.com/register/514091408577426525>)

### RESOURCES

Copies of agendas and agenda packets are on file and available for public inspection in the City Clerk's Office at 21810 Copley Drive, Diamond Bar, CA 91765 or online at [www.diamondbarca.gov/agendas](http://www.diamondbarca.gov/agendas). For more information about agendas or rules of the Parks and Recreation Commission, please [email the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) ([recreation@diamondbarca.gov](mailto:recreation@diamondbarca.gov)) or call 909-839-7070.

### AMERICANS WITH DISABILITY ACT ACCOMMODATION

In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please [email the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) ([recreation@diamondbarca.gov](mailto:recreation@diamondbarca.gov)) or call 909-839-7070 as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

### PUBLIC INPUT

The public may provide public comment by attending the meeting in person, by sending an email, or by logging into the teleconference. Please [email public comments to the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) ([recreation@diamondbarca.gov](mailto:recreation@diamondbarca.gov)) by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Parks and

Recreation Commission and noted for the record at the meeting. Please note that the meeting will proceed at Diamond Bar City Hall – Windmill Community Room should comments by teleconferencing become infeasible due to an internet or power outage or due to technical problems outside the City's control. If you wish to make certain that your comments are heard, please attend the meeting in person or send an email by 4:00 p.m. on the day of the meeting/hearing.

Speakers are limited to five (5) minutes per agenda item, unless the Chairperson determines otherwise. The Chairperson may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant considerations. Speakers may address the Parks and Recreation Commission only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal. Any material to be submitted to the Parks and Recreation Commission at the meeting should be submitted through the Administrative Coordinator.

Public comments must be directed to the Parks and Recreation Commission. A person who disrupts the orderly conduct of the meeting after being warned by the Chairperson or the Chairperson's designee that their behavior is disrupting the meeting may result in the person being removed from the meeting.

**1. CALL TO ORDER:** 6:30 p.m., Windmill Room**PLEDGE OF ALLEGIANCE:****ROLL CALL:** Commissioners Mehta, Wong, Wu, Vice-Chair Mahmood, and Chair Quan**2. REORGANIZATION OF COMMISSION:**

Selection of the Chairperson and Vice Chairperson

**3. PUBLIC COMMENTS:**

"Public Comments" is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Parks and Recreation Commission on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Parks and Recreation Commission. Although the Parks and Recreation Commission values your comments, pursuant to the Brown Act, members of the Parks and Recreation Commission may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the Parks and Recreation Commission.

**4. SCHEDULE OF FUTURE EVENTS:**

- 4.1 April 1 - 30, 2026 - City Celebration: Windmill Hunt - Various Diamond Bar Parks and Facilities
- 4.2 Saturday, April 4, 2026 - Breakfast with the Bunny - 9:00 - 11:00am - Diamond Bar Center - 1600 Grand Avenue
- 4.3 Monday, April 6 - 10, 2026 - Spring Mini Camp - 8:00am - 5:00pm - Heritage Park Community Center - 2900 South Brea Canyon Road
- 4.4 Tuesday, April 7, 2026 - City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive
- 4.5 Thursday, April 9, 2026 - Senior Line Dance - 6:00 - 9:00pm - Diamond Bar Center - 1600 Grand Avenue
- 4.6 Sunday, April 12, 2026 - Wedding and Event Expo - 11:00am - 3:00pm - Diamond Bar Center - 1600 Grand Avenue
- 4.7 Monday, April 13, 2026 - Senior Excursion - Fantasy Springs Casino - 9:00am - 6:30pm - Departs from the Diamond Bar Center, 1600 Grand Avenue
- 4.8 Wednesday, April 15, 2026 - Healthy Diamond Bar: Toddler Play Time - 9:00 - 10:00am - Larkstone Park - 20668 Larkstone Drive
- 4.9 Tuesday, April 21, 2026 - City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive
- 4.10 Tuesday, May 5, 2026 - City Council Meeting - 6:30pm - AQMD Main Auditorium - 21865 Copley Drive

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- 4.11 Thursday, May 7, 2026 - Senior Dance: Cinco De Mayo - 6:00 - 9:00pm - Diamond Bar Center - 1600 Grand Avenue
  - 4.12 Tuesday, May 19, 2026 - Senior Excursion: South Coast Botanical Garden & Riviera Village - 9:00am - 4:00pm - Departs from the Diamond Bar Center
  - 4.13 Tuesday, May 19, 2026 - City Council Meeting - 6:30pm - 21865 Copley Drive

## 5. **CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the Parks and Recreation Commission to be routine and will be acted on by a single motion unless a Parks and Recreation Commission Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

- 5.1 Minutes for Approval, and/or File and Receipt

**Recommended Action:**

Approval of Minutes for the September 25, 2025 Regular Meeting

- 5.2 Minutes for Approval, and/or File and Receipt

**Recommended Action:**

Approval of Minutes for the January 22, 2026 Regular Meeting

## 6. **INFORMATION ITEMS:**

- 6.1 March Recreation Program Update

**Recommended Action:**

Receive and file.

- 6.2 March Maintenance Report

**Recommended Action:**

Receive and File

## 7. **PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**

## 8. **ADJOURNMENT:**

### **CERTIFICATION**

I, Robin Crawford, Administrative Coordinator, City of Diamond Bar, hereby certify, under penalty of perjury under the laws of the State of California that the foregoing notice was posted pursuant to Government Code Section 54950 Et. Seq., not less than 72 hours prior to the meeting, at the following locations: Diamond Bar City Hall Kiosk, Diamond Bar City Hall Bulletin Board, City website: [www.diamondbarca.gov](http://www.diamondbarca.gov), and Diamond Bar Library.

Robin Crawford  
Administrative Coordinator  
Date Posted: March 19, 2026



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** Minutes for Approval, and/or File and Receipt

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**RECOMMENDATION:**

Approval of Minutes for the September 25, 2025 Regular Meeting

**BACKGROUND/DISCUSSION:**

Minutes have been prepared and are being presented for approval.

**PREPARED BY:**

Robin Crawford, Administrative Coordinator, Parks and Recreation

**ATTACHMENTS:**

1. 9.25.25 Minutes

**CITY OF DIAMOND BAR  
MINUTS OF THE PARKS AND RECREATION COMMISSION  
CITY HALL – WINDMILL ROOM  
21810 COPLEY DRIVE, DIAMOND BAR, CA 91765  
September 25, 2025**

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1. **CALL TO ORDER:** Vice Chair Mahmood called the Parks and Recreation Commission meeting to order at 6:30pm.

**PLEDGE OF ALLEGIANCE:** Commissioner Mao led the Pledge of Allegiance.

**ROLL CALL:** Commissioners: Lee Mao, Andrew Wong, David Wu, Vice Chair Saman Mahmood.  
Absent: Chair Cynthia Quan

Staff Present In-Person: Ryan Wright, Parks and Recreation Director, Christy Murphey, Recreation Superintendent, Anthony Jordan, Maintenance Superintendent, Jessica Rayela, Recreation Coordinator, Robin Crawford, Administrative Coordinator

2. **PUBLIC COMMENTS:**

3. **SCHEDULE OF FUTURE EVENTS:** PRD Wright presented the Schedule of Future Events.

4. **CONSENT CALENDAR:**

- 4.1 Minutes for Approval, and or File and Receipt for the July 24, 2025 Regular Meeting

Commissioner Mao moved; Commissioner Wong seconded to approve the Regular Meeting Minutes of July 24, 2025. Motion carried by the following roll call vote:

AYES: Commissioners: Mahmood, Mao, Wong, Wu

ABSTAIN: Commissioners: None

ABSENT: Commissioners: Quan

5. **NEW BUSINESS:**

- 5.1 Consideration of November 27, 2025 Parks and Recreation Commission Meeting.

PRD/Wright offered two recommendations for the November Meeting

Following discussion Commissioner Mao moved; Vice Chair Mahmood seconded to adjourn tonight's meeting to January 22, 2026. Motion carried by the following roll call vote:

AYES: Commissioners: Mahmood, Mao, Wong, Wu

ABSTAIN: Commissioners: None

ABSENT: Commissioners: Quan

6. **INFORMATION ITEMS:**

- 6.1 September 2025 Recreation Program Update

RS/Murphey presented the September Recreation Update and RC/Rayela provided an update on the Summer Concert series, Summer Day Camp, and the upcoming Fall special events.

6.2 September 2025 Maintenance Report

RS/Jordan provided the report and responded to Commissioners questions and concerns.

**7. DIRECTOR'S REPORT:**

7.1 Maple Hill Park Update

PRD/Wright provided an update on Maple Hill Park and the completion of the park project.

**8. PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**

C/Mao congratulated all staff on the Maple Hill Park reopening.

**9. ADJOURNMENT:** With no one objecting and no further business before the Parks and Recreation Commission, Vice Chair Mahmood adjourned the meeting at 7:01pm to Thursday, January 22, 2026.

The foregoing minutes are hereby approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Respectfully Submitted,

\_\_\_\_\_ Ryan Wright, Secretary

Attest:

\_\_\_\_\_  
Cynthia Quan, Chair



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** Minutes for Approval, and/or File and Receipt

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**RECOMMENDATION:**

Approval of Minutes for the January 22, 2026 Regular Meeting

**BACKGROUND/DISCUSSION:**

Minutes have been prepared and are being presented for approval.

**PREPARED BY:**

Robin Crawford, Administrative Coordinator, Parks and Recreation

**ATTACHMENTS:**

1. 1.22.26 Minutes

**CITY OF DIAMOND BAR  
MINUTES OF THE PARKS AND RECREATION COMMISSION  
CITY HALL – WINDMILL ROOM  
21810 COPLEY DRIVE, DIAMOND BAR, CA 91765  
January 22, 2026**

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- 1. CALL TO ORDER:** Vice Chair Mahmood called the Parks and Recreation Commission meeting to order at 6:30pm.

**PLEDGE OF ALLEGIANCE:** Commissioner Wu led the Pledge of Allegiance.

**ROLL CALL:** Commissioners: Devang Mehta, David Wu, Vice Chair Saman Mahmood.  
Absent: Chair Cynthia Quan, Commissioner Andrew Wong

Staff Present In-Person: Ryan Wright, Parks and Recreation Director, Christy Murphey, Recreation Superintendent, Anthony Jordan, Maintenance Superintendent, Adrian Reynosa, Recreation Coordinator, Robin Crawford, Administrative Coordinator

- 2. PUBLIC COMMENTS:**

- 3. SCHEDULE OF FUTURE EVENTS:** PRD Wright presented the Schedule of Future Events.

- 4. CONSENT CALENDAR:**

- 5. INFORMATION ITEMS:**

5.1 January 2026 Recreation Program Update

RS/Murphey presented the September Recreation Update and RC/Reynosa provided an update on the Diamond Bar Center, Halloween Party, Veterans Day, Winter Snow Fest and Windmill Lighting events.

5.2 January 2026 Maintenance Report

RS/Jordan provided the report and responded to Commissioners questions and concerns.

- 6. DIRECTOR'S REPORT:**

7.1 Sunset Crossing Property Update

PRD/Wright provided an update on the Sunset Crossing Park property maintenance that has been completed.

- 7. PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**

C/Mehta thanked staff for their work at the Sunset Crossing property and stated he was excited for all sports leagues to begin using the area.

C/Wu thanked staff for their work and stated that he enjoyed an event he attended at the Diamond Bar Center and was also excited for sports leagues to begin use at the Sunset Crossing property.

**8. ADJOURNMENT:** With no one objecting and no further business before the Parks and Recreation Commission, Vice Chair Mahmood adjourned the meeting at 7:02pm to Thursday, March 26, 2026.

The foregoing minutes are hereby approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Respectfully Submitted,

\_\_\_\_\_  
Ryan Wright, Secretary

Attest:

\_\_\_\_\_  
Cynthia Quan, Chair



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** March Recreation Program Update

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**RECOMMENDATION:**

Receive and file.

**BACKGROUND/DISCUSSION:**

**PREPARED BY:**

Christy Murphey, Recreation Superintendent, Parks and Recreation

**ATTACHMENTS:**

1. March 2026 FINAL P and R Report

## **Special Events**

### Concert Share

On January 14, the City of Diamond Bar was pleased to host Concert Share again after a two-year hiatus. This well-attended event featured 138 participating bands and vendors from across Southern California. Concert Share provides an opportunity for performers to promote their services and connect directly with representatives from surrounding cities, agencies, and community organizations.

In addition, 176 representatives from over 60 different cities and organizations attended the event. Upon arrival, guests were directed to the Grand View Ballroom and Pine Room to view displays and meet with participating bands. City representatives also took part in a lunch discussion, where they shared feedback and professional insights on band selection, pricing, contract considerations, and general event planning. Concert Share 2027 will be hosted by the City of Norwalk.

## **Upcoming Special Events**

### Breakfast with the Bunny

Preparations are underway for the popular event with Bageloo confirming that they will be providing breakfast sandwiches again. In addition, decorations, prizes and vendor confirmation were all confirmed in January.

Breakfast with the Bunny will take place on Saturday, April 4, from 9:00 to 11:00 a.m. at the Diamond Bar Center.

### Windmill Hunt

In January, the 37<sup>th</sup> Birthday logo was designed and finalized along with the children's coloring page. In February the hunt signs and lapel pins were ordered along with picking the locations for the hunt signs.

The Windmill Hunt will take place throughout the entire month of April and is free for participants to register. A total of 18 windmill signs will be placed across seven park and city facility locations, beginning on April 1. Participants who locate at least 10 signs can redeem a swag bag on Thursdays, April 9, 16, 23, and 30 at City Hall from 4-6 p.m.

In addition to the hunt, a free City Birthday logo coloring page is available for children ages 12 and under. Those who complete and submit the coloring page will receive a special prize.

## **Community Recreation Guide**

### Winter/Spring Recreation Guide

The guide was delivered to Diamond Bar residents early-December 2025. The guide covers recreation programming January through Mid-May 2026.

## Recreation Classes

### Recreation Classes – January & February

The winter session had a rocky start for outdoor classes due to the much-needed rain, but overall revenue proves to be a successful beginning to 2026. During January and February, 112 class sections were offered with a total enrollment of 488 participants. Despite several rainouts during these months, the program generated \$62,085.80 in revenue.

Several standout programs contributed to the success, including returning favorites and a few new class offerings. The newest addition to the Contract Class Program is the *Advanced Swim and Stroke* classes provided by Brea Aquatics at Diamond Bar High School. Enrollment began with 12 participants and has continued to grow, reaching 18 students in the current session. SoCa Arts also had a very strong start, with 40 participants enrolled in their Wednesday afternoon classes; *Hip Hop Tumble*, *Princess Ballet*, and *Butterfly Ballet*. Tennis Anyone's tennis and pickleball programs, as well as Tumble-N-Kids' gymnastics classes, continue to hold strong with leading attendance, season after season.

The contract class program showcased summer offerings at the *Summer Programs Open House* on Sunday, March 15 from 9:00–11:00 a.m. at the Diamond Bar Center. The event included a sneak peek and early registration opportunities for summer recreation classes and mini-camps, class demonstrations, and hands-on activities for the whole family. We saw a strong interaction between our instructors and the community at this annual event.

## Senior Programs

### DB Times: Senior Newsletter

The quarterly newsletter is made available online and printed copies are available at the Diamond Bar Center. The Spring newsletter covers senior programs offered January through March 2026. <https://www.diamondbarca.gov/1053/Senior-Services>

### Senior Clubs

City-recognized senior citizen membership groups receive subsidized use of City facilities, during designated hours, for club activities at the Diamond Bar Center, Heritage Park Community Center, and Pantera Park Activity Room.

- Evergreen Senior Club  
The Evergreen Senior Club continues to offer a variety of activities Monday through Friday at the Diamond Bar Center, including karaoke, mahjong, gardening, and more. The Evergreen Senior Club hosted their annual Lunar New Year party on February 26.
- Diamond Age Seniors

Diamond Age meets on Mondays, Wednesdays, and Thursdays for mahjong, dance, and karaoke at Heritage Park.

- Diamond Bar Senior Citizens Club  
The Diamond Bar Senior Citizens Club meets every Monday at 9:30 a.m. and offers a variety of programs, including luncheons, local and extended trips, and bingo. In February, the club celebrated Valentine's Day and welcomed several students from Quail Summit Elementary School. The students performed songs, recited poems, and distributed handmade Valentine's Day cards to club members. Their visit created a warm and memorable holiday celebration for all in attendance.
- Sunshine Seniors  
Sunshine Seniors meet every Sunday at the Diamond Bar Center and participate in activities such as yoga, Zumba, and private evening events. On January 18, the group hosted a Bollywood Musical Evening along with the Sunshine Senior Association elections. The event took place in the Pine and Oak Rooms and included a dinner provided for members.
- Super Diamond Age  
Super Diamond Age meets on Tuesdays and Fridays for mahjong, dance, and karaoke. Following the holiday closure, the group resumed its regular programming at Heritage Park on January 12.
- Federation of Hindus Association  
This group meets on the fourth Saturday of each month from 5:00 p.m. to 10:00 p.m. at the Diamond Bar Center. Monthly gatherings include music, dance, and shared meals. Programs were successfully held on January 24 and February 28.
- Photo Club  
The Photo Club meets on the second Tuesday of each month from 7:00 p.m. to 9:00 p.m. at the Diamond Bar Center. Members exchange photography tips, review techniques, and participate in educational discussions and excursions. Topics covered between September and December included:
  - January: Introduction and discussion of topics to begin the year
  - February: Film and Street Photography, featuring guest presenter Mike Zielinski

#### Mt. San Antonio College

Classes include a variety of exercise programs, arts and enrichment activities. These programs are free to seniors age 55+ and adults with special needs. Planning is underway for summer programming with Mt. San Antonio College (Mt. SAC). Ambassadors expressed interest in expanding the sewing and quilting classes, which have maxed out enrollment numbers, creating a waitlist each season over the past few years. Staff are working with Mt. SAC to see if we have space to accommodate another class or move the current class to a larger room.

#### Senior Talks

The following seminars were conducted from January through February;

- 1/12: Medicare Enrollment
- 1/15: Wills & Trusts
- 1/26: Memory Loss
- 1/29: Long Term Care
- 2/2: Hoarding
- 2/4: Talk with an attorney

### Valentine's Day Dance

On February 12, the Diamond Bar Center hosted the Valentine's Day Dance from 6:00 p.m. to 9:00 p.m., welcoming 83 participants for an evening of dancing, dining, and socializing. Guests enjoyed a catered dinner from Abel's Catering that included Caesar salad, penne pasta with marinara, bowtie pasta with creamy pesto, Italian herb chicken, a grilled vegetable trio, garlic bread, and vegetarian lasagna for those who requested vegetarian meals. Participants were also entered into a raffle featuring prizes such as a poker set, bingo game set, wireless headphones, and a bird feeder with food.

### Wednesday Walkers

In January, 29 participants attended the Wednesday Walkers program at Pantera Park. Several new participants joined the group to pursue their fitness goals for the new year. For the end-of-month activity, staff organized a time capsule project to be opened at the end-of-year potluck. Participants wrote down personal goals they hope to achieve throughout the year, providing an opportunity to reflect on their progress later in the year.

In February, 33 participants gathered at Peterson Park for the Wednesday Walkers program. At the end of the month, the group participated in a "Healthy Diamond Bar Mash-Up," which introduced participants to another City wellness initiative. Walkers were given pedometers to track their steps. Participants earned two raffle tickets for their first 1,000 steps and an additional ticket for every 1,000 steps thereafter. Raffle prizes included yoga mats, hiking poles, hand exercise equipment, and water bottles. Participants enjoyed the friendly challenge and were enthusiastic about the program activities and prizes.

### Monday Movie Matinee

January: Three participants attended a screening of La La Land. In an effort to increase participation, movie matinees were moved to Wednesdays to better align with the schedule of individuals who attend Monday bingo.

February: In celebration of the Lunar New Year, the featured film was Crazy Rich Asians. Three participants attended. Staff increased promotional efforts through flyers, announcements, and social media to help raise awareness of the program.

## **Facility Reservations**

### Diamond Bar Center

For the period covering January – February 2026 the Diamond Bar Center had 78 rentals which generated \$114,035.50 in revenue compared to January - February 2025 which

had 80 rentals generating \$134,637.24 in revenue. The events ranged from wedding receptions, business meetings, celebrations of life, baby showers, baptisms, seminars and holiday parties.

#### Heritage and Pantera Park

Between the months of January thru February 2026, there was a growth in revenue for reservations at Heritage and Pantera Park facilities in comparison to 2025. There were 8 reservations of Heritage Park Community Room, while Pantera Park Activity Room had 1 reservation. Though we had a similar number of reservations as the previous year, there was an increase of about \$1,347.00 in total revenue. This can be attributed to longer room reservations made at Heritage Park, and annually increased rental fees. Both locations allow for flexible scheduling, since renters do not have to compete with classes or programs being scheduled at these sites on the weekends.

2026 Heritage Park – 8 reservations totaling \$4,552.76 in gross revenue

2025 Heritage Park – 7 reservations totaling \$3,205.53 in gross revenue

2026 Pantera Park – 1 reservation totaling \$157.99 in gross revenue

2025 Pantera Park – 2 reservations totaling \$437.80 in gross revenue

#### Picnic Tables and Shelters

Between the months of January thru February 2026, picnic reservations remained consistent with the number of reservations booked when compared to 2025. This time of year, we typically see a lower number of reservations compared to the warmer months. Sycamore Canyon Park remains the most popular location for reservations with 4. Heritage Park has been popular as an add-on to Heritage Community Room rentals to allow for outside vendors such as bouncers and taco vendors.

2026 Picnics – 9 reservations totaling \$709.39 in gross revenue

2025 Picnics – 9 reservations totaling \$813.15 in gross revenue

### **Healthy Diamond Bar**

#### Wednesday Walker Mash Up

Healthy Diamond Bar partnered with the Wednesday Walkers on February 26 at Sycamore Canyon Park. The 20 participants spent the morning walking the perimeter of the park listening to music, socializing, and participating in a step challenge. Participants received one raffle ticket for every 1,000 steps taken. There were six raffle ticket winners with two participants walking over 6,000 steps and 10 participants walking over 5,000 in 45 minutes. Refreshments, Healthy Diamond Bar Tee Shirts, and pedometers were also provided to all participants in attendance.

### **Youth Programs**

#### Kinder Skills – Winter Session 1

Kinder Skills spent this session learning about the Arctic and the animals and people that inhabit it. The session took place from January 6 to February 12 with 20 total registered participants. Participants learned about the many arctic animals and the numerous ways their bodies have adapted to the harsh cold. Children also practiced their writing skills, their alphabet, shapes, colors, and other skills. In addition, children focused on learning, writing, and, recognizing their numbers through practice and play. On the last day of class, participants exchanged Valentine's Day cards and goodies.

#### DB 4Youth - January

The month's meeting was hosted on Tuesday, January 20 with 24 members in attendance. We began the meeting with an ice breaker to get everyone comfortable and talking. Members also spent the meeting discussing and planning activities for the February Kids Night Out event. Throughout the month, members participated in the City's youth basketball program by assisting recreation staff on Saturday mornings at South Pointe Middle School. Members helped set-up/ take down equipment, passed out informational materials and score kept.

#### DB 4Youth - February

The month's meeting was hosted on Tuesday, February 17 with 13 members in attendance. Members began the meeting with an ice breaker that got everyone involved. Members had to find one thing in common with a group of four people. Then, members were tasked with coming up with different scenarios to act out as both a customer and a volunteer. This exercise was intended to get them thinking about how they can respond when approached with a difficult situation while volunteering. This month, members continued assisting with youth basketball and in addition they volunteered at the Valentine's senior dance on February 12, and Kids Night Out event on February 13. Lastly, two members became very involved with youth basketball that they have volunteered to act as an assistant coach during the week for basketball practice.

#### Kids Night Out – February 2026

This heart-filled Kids Night Out event took place on Friday, February 13 in the Heritage Community Center. This night gave parents an opportunity to drop off their children ages 6-12 and spend a few hours away. Participants had a jam-packed night full of pizza, DIY trail mix, movies, fuse beads, crafts, and games all hosted by DB4Youth. A total of 17 participants registered for the event.

### **Youth and Adult Sports**

#### Youth Basketball - January & February

This eight-week program ran from January 24 through March 14. A total of 187 players actively participated in the annual program ranging from ages 4-13 years old. There are a total of 4 teams in each of the 4-5, 6-7, 8-9, and 10-11 divisions. Players learn the fundamentals of basketball while playing in an organized team environment. Practices started on January 12 and took place during the week at South Pointe Middle School or Mt. Calvary Lutheran School.

Picture Day took place on January 17<sup>th</sup> in the Pantera Park Activity Room. Games started on January 24 and there have been 6 games up until February 28. All games have been competitive and most importantly, fun! Sportsmanship winners will be selected for each division and staff focuses on the attitude and conduct of parents, coaches, and participant during the games.

#### Adult Volleyball – January & February

The Winter session of Adult Volleyball started on January 12 at Chaparral Middle School. Adult Volleyball remains to be a popular program with 35 participants enrolled in the session. Participants drop-in on Monday nights from 7:00 to 9:00 p.m. This session has participants ranging from 23 to 71 years of age. The Winter session will conclude on March 16. The Spring session will start on March 23 and will conclude on May 18.

#### Field Allocation - January & February

The new year started the beginning of the January – April field allocation. Seven user groups submitted and qualified for this allocation period. The user groups include AYSO, Diamond Bar Girls Softball, Diamond Bar Pony Baseball, MVP Flag Football, Diamond Bar Soccer League, FC Hanaro, and Diamond Bar Blues (adult cricket). Pantera Park will conclude its annual field renovations and open up to user groups on March 2<sup>nd</sup>.



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** March Maintenance Report

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**RECOMMENDATION:**

Receive and File

**BACKGROUND/DISCUSSION:**

The March 2026 Maintenance Report has been prepared and is being present for receipt and filing.

**PREPARED BY:**

Anthony Jordan, Maintenance Superintendent, Public Works

**ATTACHMENTS:**

1. March Maintenance report

During the previous month, the Public Works Maintenance staff has been working on various tasks throughout the City. The following is a brief recap of key maintenance items completed.

### **Diamond Bar Center**

- Assisted Trane with HVAC package unit inspections.
- Reattached fascia board loosened by wind and rain.
- Installed fire extinguisher on emergency generator housing and on adjacent building.
- Repaired broken latches on kitchen cabinets.
- Re-staked numerous trees in the lower parking lot due to weather event.
- Facilitated generator inspection with AQMD.
- Installed new drinking fountain and bottle filling station.
- Installed "Preserve Diamond Bar" banner.
- Performed weekly test on wheelchair lift.
- Performed monthly emergency generator test and regularly scheduled maintenance.
- Performed monthly exterior lighting maintenance.

### **Diamond Canyon Park**

- Cleared clogged drinking fountain drain line.
- Performed Park/playground inspections.

### **Heritage Park**

- Cleared clogged men's room urinal.
- Removed sand from the exterior drinking fountain.
- Repaired drywall in the women's restroom due to previously repaired leak in the ceiling.
- Repaired leaking toilet in the women's ADA stall.
- Performed Park/playground inspections.

- Performed monthly exterior lighting maintenance.

#### **Larkstone Park**

- Repaired dead bolt lock in the restroom plumbing alley door.
- Installed "Preserve Diamond Bar" banner.
- Performed Park/playground inspections.

#### **Longview North Park**

- Performed Park/playground inspections.

#### **Longview South Park**

- Performed Park/playground inspections.

#### **Maple Hill Park**

- Turned electrical subpanel on.
- Relocated dog bag dispenser to the basketball court area.
- Repaired push button actuator in the women's restroom stall #1.
- Performed Park/Playground inspections.

#### **Pantera Park**

- Cleared clogged toilet in the women's ADA stall.
- Cleared clogged urinal in the men's restroom.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Paul C. Grow**

- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Peterson Park**

- Cleared clogged toilet in the men's restroom.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Ronald Reagan Park**

- Installed drip trays on the water bottle filling stations.
- Cleared numerous drinking fountain drain lines that were clogged with sand.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Silvertip Park**

- Performed Park/playground inspections.

#### **Stardust Mini-Park**

- Performed Park/playground inspections.

#### **Starshine Park**

- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Summitridge Park**

- Performed Park inspections.

#### **Sunset Crossing Park Site/Stevens Field**

- Removed and replaced wooden planks on field #1 backstop.
- Installed new hose bibs in the batting cages.
- Installed new concrete box for water shutoff prior to sidewalk pour.
- Removed in ground obstacles and hazards such as rebar, pipes etc.
- Grouted numerous holes in the concrete.

- Removed obsolete signage.
- Patched new concrete at field #3 bunker.
- Boarded up non-compliant scorer's towers.
- Removed abandoned locks, lock boxes and debris from the fences.
- Anchored new electric hand dryer in the men's restroom.
- Installed posts and safety cabling along the roadway adjacent to field #3.
- Resecured loose base boards on all fields. Removed unused, hazardous hardware.
- Installed numerous new signs.
- Performed numerous sidewalk grinds.
- Removed and replaced displaced concrete at various locations.

### **Sycamore Canyon Park**

- Installed "Preserve Diamond" banner.
- Unclogged upper parking lot drain during the rain event, which was backed up due to leaves and other debris.
- Repaired leaking drinking fountain on building.
- Relaced bearings and tips on the sidewalk grinder.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

### **Washington Park**

- Cleared sand from drinking fountain drain line.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

### **City Hall/Library**

- Re-lamped numerous fixtures in the copy room and adjacent hallway.
- Upgraded various florescent fixtures to LED.

- Re-lamped numerous fixtures in the library spaces.
- Cleaned emergency generator enclosure of leaves and debris.
- Cleared three clogged toilets in the women's restroom.
- Rebuilt toilet spud and flush valve in women's ADA stall.
- Installed new LED light panel in the Windmill room.
- Assisted contractor (Trane) with diagnosis of 90-ton air handlers.
- Assisted contractor (Otis) with elevator operation.
- Performed monthly emergency generator test and regularly scheduled maintenance.
- Performed monthly exterior lighting maintenance.

### **Citywide**

- Cleaned numerous catch basin inlets prior to rain event.
- Cleared signal head being blocked by a tree at Golden Springs and Carpio.
- Rototill playground sand, clean barbeque pits, clean gazebos and prep softball fields as needed (Nova).
- Clean v-ditches at all City parks as needed.
- Washed, fueled and serviced City vehicles.
- Inspected fire extinguishers and first aid kits at all City facilities.
- Re-stocked pet bags throughout the City. Serviced trash cans at trailheads.
- Performed monthly exterior lighting maintenance along Brea Canyon Rd.