



# City of Diamond Bar Parks and Recreation Commission Agenda

Andrew Wong, Chair  
Devang Mehta, Vice Chair  
Saman Mahmood, Commissioner  
Cynthia Quan, Commissioner  
David Wu, Commissioner

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## Meeting Date: Thursday, May 28, 2026

Regular Meeting 6:30 p.m.

**Diamond Bar City Hall – Windmill Community Room  
21810 Copley Drive, Diamond Bar CA 91765**

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### WELCOME TO A MEETING OF THE DIAMOND BAR PARKS AND RECREATION COMMISSION

Meetings are open to the public, and you are invited to attend and participate.

Agendas for regular Parks and Recreation Commission meetings are available 72 hours prior to the meeting and are posted in the City's regular posting locations and on the City's website. The Parks and Recreation Commission may take action on any item listed on the agenda.

### RESOURCES

Copies of agendas and agenda packets are on file and available for public inspection in the City Clerk's Office at 21810 Copley Drive, Diamond Bar, CA 91765 or online at [www.diamondbarca.gov/agendas](http://www.diamondbarca.gov/agendas). For more information about agendas or rules of the Parks and Recreation Commission, please [email the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) (recreation@diamondbarca.gov) or call 909-839-7070.

### AMERICANS WITH DISABILITY ACT ACCOMMODATION

In compliance with the Americans with Disabilities Act, if you need special assistance, a disability-related modification or accommodation, agenda materials in an alternative format, or auxiliary aids to participate in this meeting, please [email the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) (recreation@diamondbarca.gov) or call 909-839-7070 as soon as possible. Providing at least 72 hours' notice will help ensure that reasonable arrangements can be made.

### PUBLIC INPUT

The public may provide public comment by attending the meeting in person or by sending an email. Please [email public comments to the Parks and Recreation Department](mailto:recreation@diamondbarca.gov) (recreation@diamondbarca.gov) by 4:00 p.m. on the day of the meeting and indicate in the Subject Line "FOR PUBLIC COMMENT." Written comments will be distributed to the Parks and Recreation Commission and noted for the record at the meeting.

Speakers are limited to five (5) minutes per agenda item, unless the Chairperson determines otherwise. The Chairperson may adjust this time limit depending on the number of people wishing to speak, the complexity of the matter, the length of the agenda, the hour and any other relevant

considerations. Speakers may address the Parks and Recreation Commission only once on an agenda item, except during public hearings, when the applicant/appellant may be afforded a rebuttal. Any material to be submitted to the Parks and Recreation Commission at the meeting should be submitted through the Administrative Coordinator.

Public comments must be directed to the Parks and Recreation Commission. A person who disrupts the orderly conduct of the meeting after being warned by the Chairperson or the Chairperson's designee that their behavior is disrupting the meeting may result in the person being removed from the meeting.

**1. CALL TO ORDER:** 6:30 p.m., Windmill Room**PLEDGE OF ALLEGIANCE:****ROLL CALL:** Commissioners Mahmood, Quan, Wu, Vice Chair Mehta, and Chair Wong**2. PUBLIC COMMENTS:**

“Public Comments” is the time reserved on each regular meeting agenda to provide an opportunity for members of the public to directly address the Parks and Recreation Commission on Consent Calendar items or other matters of interest not on the agenda that are within the subject matter jurisdiction of the Parks and Recreation Commission. Although the Parks and Recreation Commission values your comments, pursuant to the Brown Act, members of the Parks and Recreation Commission may briefly respond to public comments if necessary, but no extended discussion and no action on such matters may take place. There is a five-minute maximum time limit when addressing the Parks and Recreation Commission.

**3. SCHEDULE OF FUTURE EVENTS:**

- 3.1 Monday, June 1, 2026 — Summer Day Camp Begins — Heritage Park Community Center — 2900 South Brea Canyon Road
- 3.2 Tuesday, June 2, 2026 — City Council Meeting — 6:30pm — AQMD Main Auditorium — 21865 Copley Drive
- 3.3 Saturday, June 6, 2026 — Healthy Diamond Bar: Pilates in the Park — 9:00-10:00am — Heritage Park — 2900 South Brea Canyon Road
- 3.4 Tuesday, June 9, 2026 — Senior Excursion: Lake Arrowhead Village — 9:00am-4:00pm — Departs from the Diamond Bar Center — 1600 Grand Avenue - SOLD OUT
- 3.5 Tuesday, June 16, 2026 — City Council Meeting — 6:30pm — AQMD Main Auditorium — 21865 Copley Drive
- 3.6 Thursday, June 18, 2026 — Senior Dance: Cruise Night — 6:00-9:00pm — Diamond Bar Center — 1600 Grand Avenue
- 3.7 Wednesday, July 1, 2026 — Concerts in the Park: Patriotic Concert — 6:30-8:30pm — Summitridge Park — 1600 Grand Avenue
- 3.8 Thursday, July 2, 2026 — Community Excursion: Hollywood Bowl — 5:00pm-12:00am — Departs from the Diamond Bar Center — 1600 Grand Avenue - SOLD OUT
- 3.9 Friday, July 3, 2026 — City Offices Closed
- 3.10 Tuesday, July 7, 2026 — City Council Meeting — 6:30pm — AQMD Main Auditorium — 21865 Copley Drive
- 3.11 Wednesday, July 8, 2026 — Concerts in the Park — 6:30-8:00pm — Summitridge Park — 1600 Grand Avenue

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- 3.12 Wednesday, July 8, 2026 — Healthy Diamond Bar: Free Play at Concerts in the Park — 6:30-8:00pm — Summitridge Park — 1600 Grand Avenue
  - 3.13 Wednesday, July 15, 2026 — Concerts in the Park — 6:30-8:00pm — Summitridge Park — 1600 Grand Avenue
  - 3.14 Thursday, July 16, 2026 — Senior Dance: Luau — 6:00-9:00pm — Diamond Bar Center — 1600 Grand Avenue
  - 3.15 Tuesday, July 21, 2026 — City Council Meeting — 6:30pm — AQMD Main Auditorium — 21865 Copley Drive
  - 3.16 Wednesday, July 22, 2026 — Concerts in the Park: Diamond Bar Night Out — 6:30-8:00pm — Summitridge Park — 1600 Grand Avenue

#### 4. **CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the Parks and Recreation Commission to be routine and will be acted on by a single motion unless a Parks and Recreation Commission Member or member of the public request otherwise, in which case, the item will be removed for separate consideration.

- 4.1 Minutes for Approval, and/or File and Receipt for March 26, 2026

**Recommended Action:**

Receive and File

#### 5. **INFORMATION ITEMS:**

- 5.1 May 2026 Recreation Program Update

**Recommended Action:**

Receive and file.

- 5.2 May 2026 Maintenance Report

**Recommended Action:**

Receive and file.

- 5.3 Preserve Diamond Bar — Presented by Ryan McLean, Assistant City Manager

**Recommended Action:**

Receive and File

#### 6. **PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**

#### 7. **ADJOURNMENT:**

#### **CERTIFICATION**

I, Robin Crawford, Administrative Coordinator, City of Diamond Bar, hereby certify, under penalty of perjury under the laws of the State of California that the foregoing notice was posted pursuant to Government Code Section 54950 Et. Seq., not

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less than 72 hours prior to the meeting, at the following locations: Diamond Bar City Hall Kiosk, Diamond Bar City Hall Bulletin Board, City website: [www.diamondbarca.gov](http://www.diamondbarca.gov), and Diamond Bar Library.

Robin Crawford  
Administrative Coordinator  
Date Posted:5/22/2026



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** Minutes for Approval, and/or File and Receipt for March 26, 2026

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**RECOMMENDATION:**

Recieve and File

**BACKGROUND/DISCUSSION:**

**PREPARED BY:**

Robin Crawford, Administrative Coordinator, Parks and Recreation

**ATTACHMENTS:**

1. 3.26.26 Minutes

**CITY OF DIAMOND BAR  
MINUTES OF THE PARKS AND RECREATION COMMISSION  
CITY HALL – WINDMILL ROOM  
21810 COPLEY DRIVE, DIAMOND BAR, CA 91765  
March 26, 2026**

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1. **CALL TO ORDER:** Chair Quan called the Parks and Recreation Commission meeting to order at 6:42pm.

**PLEDGE OF ALLEGIANCE:** Commissioner Wong led the Pledge of Allegiance.

**ROLL CALL:** Commissioners: Devang Mehta, Andrew Wong, Vice Chair Saman Mahmood, Chair Cynthia Quan.

Absent: Commissioner David Wu

Staff Present In-Person: Ryan Wright, Parks and Recreation Director, Christy Murphey, Recreation Superintendent, Anthony Jordan, Maintenance Superintendent, Daniel Garcia, Recreation Coordinator, Robin Crawford, Administrative Coordinator

2. **REORGANIZATION OF COMMISSION:**

- a. Selection of Chair:

Chair Quan nominated Commissioner Wong to serve as Chair of the Parks and Recreation Commission. Commissioner Mehta seconded the nomination. Commissioner Wong was elected to serve as Chair of the Parks and Recreation Commissioner by the following roll call vote:

Mahmood: Yes

Mehta: Yes

Quan: Yes

Wong: Yes

Wu: Absent

- b. Selection of Vice Chair:

Vice Chair Mahmood nominated Commissioner Mehta to serve as Vice Chair of the Parks and Recreation Commission. Commissioner Quan seconded the nomination. Commissioner Mehta was elected to serve as Vice Chair of the Parks and Recreation Commissioner by the following roll call vote:

Mahmood: Yes

Mehta: Yes

Quan: Yes

Wong: Yes

Wu: Absent

3. **PUBLIC COMMENTS: N/A**

4. **SCHEDULE OF FUTURE EVENTS:** PRD Wright presented the Schedule of Future Events.

**5. CONSENT CALENDAR:**

All items listed on the Consent Calendar are considered by the Parks and Recreation Commission to be routine and will be acted on by a single motion unless a Parks and Recreation Commission Member or member of the public request otherwise, in which case, the items will be removed for separate consideration

5.1 Minutes of Approval, and/or File and Receipt

**Recommended Action:**

Approval of Minutes for the September 25, 2025 Regular Meeting

Vice Chair Mehta moved; Commissioner Quan seconded to approve the Regular Meeting Minutes of September 25, 2025. Motion carried by the following roll call:

Ayes: Commissioners: Mahmood, Mehta, Wong  
Abstain: Commissioners: Quan  
Absent: Commissioners: Wu

5.2 Minutes of Approval, and/or File and Receipt

**Recommended Action:**

Approval of Minutes for the January 22, 2026 Regular Meeting

Commissioner Quan moved; Vice Chair Mehta seconded to approve the Regular Meeting Minutes of January 22, 2026. Motion carried by the following roll call:

Ayes: Commissioners: Mahmood, Mehta, Wong  
Abstain: Commissioners: Quan  
Absent: Commissioners: Wu

**6. INFORMATION ITEMS:**

6.1 March Recreation Program Update

RS/Murphey presented the March Recreation Update and RC/Garcia provided an update on the Youth Basketball Program, Concert Share, and upcoming special events.

6.2 March Maintenance Report

RS/Jordan provided the report and responded to Commissioners questions and concerns.

**7. PARKS AND RECREATION COMMISSION COMMENTS/INFORMATION ITEMS:**

C/Quan congratulated Chair Wong and Vice Chair Mehta on their new appointments.

**8. ADJOURNMENT:** Chair Wong adjourned the meeting in the memory of Dr. Kim Hsieh who served previously on the Parks and Recreation Commission and Traffic and Transportation Commission. He highlighted her achievements and dedication to the City of Diamond Bar. With no one objecting and no further business before the Parks and Recreation Commission, Chair Wong adjourned the meeting at 7:10pm to Thursday, May 28, 2026.

The foregoing minutes are hereby approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Respectfully Submitted,

\_\_\_\_\_  
Ryan Wright, Secretary

Attest:

\_\_\_\_\_  
Andrew Wong, Chair



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** May 2026 Recreation Program Update

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**RECOMMENDATION:**

Recieve and file.

**BACKGROUND/DISCUSSION:**

**PREPARED BY:**

Christy Murphey, Recreation Superintendent, Parks and Recreation

**ATTACHMENTS:**

1. May 2026 Recreation Program Update

## **Special Events**

### Breakfast with the Bunny

The City celebrated the arrival of spring with the Breakfast with the Bunny event. The Diamond Bar Center was packed with excitement, with over 152 attendees participating in the event on Saturday, April 4. This event provided a fun opportunity for families to enjoy breakfast sandwiches catered from Bageloo, Easter-themed activities, games, music and a photo with the Bunny. Lastly, volunteers from the Diamond Bar Community Leos Club, DB 4Youth, and the Miss Diamond Bar Pageant assisted during the event by helping attendees to their seats, distributing breakfast, and worked the games and craft stations.

### Windmill Hunt

In celebration of the City of Diamond Bar's 37th birthday, the City hosted a month-long Windmill Hunt throughout April, designed to encourage residents to get outdoors and explore City parks, trails, and facilities. The event had 153 individuals registered to participate. Families and individuals of all ages took part in the activity, making it a fun and engaging way to celebrate cityhood.

As a reward for finding at least 10 windmill signs, participants were able to collect a free swag bag at City Hall every Thursday from April 9 through April 30, between 4 p.m. and 6 p.m. In addition, a special City Birthday logo coloring activity was offered for children ages 12 and under. Completed coloring sheets could be turned in during the Thursday pickups to receive a special prize. Approximately 71 children participated.

## **Community Recreation Guide**

### Winter/Spring Recreation Guide

The guide hit homes early-December 2025. The guide covers recreation programming January through Mid-May 2026.

### Summer Recreation Guide

The guide hit homes early-April 2026. The guide covers recreation programming Mid-May through August 2026.

## **Recreation Classes**

The Winter/Spring session is well under way for the contract class program. During March and April, enrollment did see an increase in comparison to the previous months. There were 142 sections offered with a total enrollment of 650 participants across the board. The overall revenue for the contract class program was \$85,115.35.

There were several standout programs that saw steady increases over time. The first one was the Advanced Swim and Stroke Development with BRE Aquatics increasing from 12 at the end of the Winter season and finishing off the Spring with 22 enrolled. SOCA

Arts classes met their maximum capacity in Princess Ballet with 15 enrolled in both sessions this Winter/Spring season.

The second annual Summer Programs Open House was held on Sunday, March 15 at the Diamond Bar Center. The two-hour event showcased the Summer Recreation Guide which was a hit with almost 300 in attendance. There were performances by SOCA Arts, Alex Park's guitar students and Lei Wang playing the Erhu violin. There were also several demonstrations and interactive games at the various booths hosted by the 15 instructors in attendance.

## **Senior Programs**

### DB Times: Senior Newsletter

The quarterly newsletter is made available online and printed copies are available at the Diamond Bar Center. The Spring newsletter covers senior programs offered April through June 2026. <https://www.diamondbarca.gov/1053/Senior-Services>

### Senior Clubs

City-recognized senior citizen membership groups receive subsidized use of City facilities, during designated hours, for club activities at the Diamond Bar Center, Heritage Park Community Center, and Pantera Park Activity Room.

- Evergreen Senior Club  
Evergreen Senior Club has an extensive schedule that includes music, ukulele, ballroom dancing, and Chinese violin. Classes take place Monday through Friday at the Diamond Bar Center.
- Diamond Age Seniors  
Diamond Age meets on Mondays, Wednesdays, and Thursdays for mahjong, dance, and karaoke at Heritage Park Community Center.
- Diamond Bar Senior Citizens Club  
The Diamond Bar Senior Citizens Club meets every Monday at 9:30 a.m. and offers a variety of programs, including luncheons and bingo at the Diamond Bar Center. They hosted a variety of fun activities during the month of March; Mardi Gras, Easter breakfast bowls from Vista Pointe Deli, and March birthdays.
- Sunshine Seniors  
The Sunshine Seniors group meets every Sunday at the Diamond Bar Center and participates in activities such as yoga and private evening events. On April 19, the group hosted about 60 members for Antakshari, a popular Indian game where teams take turns singing songs, with each new song starting with the last letter or syllable of the previous one. It's a fun, interactive way to test memory and musical knowledge while creating laughter and nostalgia.
- Super Diamond Age

Super Diamond Age meets on Tuesdays and Fridays for mahjong, dance, and karaoke at Heritage Park Community Center. The group began planning for the Summer since the location changes during Summer Day Camp. They also submitted their applications for their special events during the year, which include their Summer Party on May 19.

- Federation of Hindus Association

The Federation of Hindu Associations meets on the fourth Saturday of each month from 5:00 p.m. to 10:00 p.m. at the Diamond Bar Center. Monthly gatherings feature music, dance, and shared meals. Programs were successfully held on March 28 and April 25.

- Photo Club

The Photo Club meets on the second Tuesday of each month from 7:00 p.m. to 9:00 p.m. at the Diamond Bar Center. Members exchange photography tips, review techniques, and participate in educational discussions and excursions. Topics covered during March and April included:

- March: Travel Photography Masterclass
- April: Lightroom Editing Workflow (Live Edit)

### Mt. San Antonio College

With their semi-annual Registration Support Day coming up on May 13, Mt. SAC leaders confirmed the addition of a few more classes that have been at maximum capacity for the past few semesters. They agreed to add one more time slot to their Thursday Principles of Slow Movement starting in May and an additional sewing class at Heritage Park on Mondays starting in September.

### Senior Talks

The following seminars were conducted from March through April:

- 3/2: Age in Place
- 3/9: Happy Aging
- 3/19: Facts About Annuities
- 4/20: Introduction to Therapeutic Horticulture

### Line Dance

The Line Dance event welcomed 62 enthusiastic participants on April 9. Resident DJ Tom guided the group through several new dance moves, creating a lively and engaging atmosphere. Dinner was provided by Stone Fire Grill, featuring a menu of lemon garlic chicken, Alfredo pasta, Caesar salad, and garlic bread. Desserts included delectable apple and berry turnovers. Attendees also enjoyed a raffle, with prizes such as an at-home plant kit, headphones, a charcuterie plate, and a toaster oven. Due to its growing popularity, this event is offered twice annually and will return in September.

### Cinco de Mayo Dance

Fifty-eight participants joined the Cinco de Mayo celebration on May 7. Original Taco Man catered a festive dinner, including a complimentary nacho bar, garden salad, taco bar, and chips with salsa. Dessert included a Mexican sweet bread conchas. The

event concluded with a raffle featuring prizes including an air fryer, a glass kettle, and a single-serve blender.

### Wednesday Walkers

In March, 20 participants gathered at Sycamore Canyon Park for the Wednesday Walkers program. The month concluded with the annual Easter egg hunt. Prizes included makeup wipes, chocolates, lens wipes, travel magnifying glasses, keychains, and a grand prize Easter egg dye kit.

April saw an increase in participation, with 31 walkers joining the program at the Diamond Bar Center. This session concluded with a potluck, providing a wonderful opportunity for participants to connect, share experiences, and enjoy camaraderie.

### Movie Matinee

Eight participants attended the March Movie Matinee, enjoying the enchanting story of *Wicked for Good*. Light refreshments were provided, allowing participants to mingle before and after the screening, enhancing the sense of community.

In April, nine participants joined the Movie Matinee to watch the romantic comedy *Ticket to Paradise*. The screening was complemented by complimentary snacks and beverages, creating a full cinema-like experience in a friendly, community-focused environment.

### AARP Tax Preparation Aide:

After a five-year hiatus, the Tax Preparation Assistance program returned to the Diamond Bar Center. AARP provided six dedicated volunteers to assist community members with simple tax returns throughout the 2026 tax season. Over 200 individuals utilized the service, benefiting from convenient, local support. With tax preparation sites in surrounding cities reaching capacity, many patrons were referred to the Diamond Bar Center, underscoring the program's value to the wider community. The program was highly successful, and the Center looks forward to continuing this valuable service in future tax seasons.

## **Facility Reservations**

### Wedding & Event Expo

The Diamond Bar Center hosted the Wedding & Event Expo on Sunday, April 12, from 11:00 a.m. to 3:00 p.m. The event welcomed 54 vendors and more than 320 guests throughout the day. Overall, the expo was a great success, generating positive feedback from attendees and fostering valuable partnerships within the event industry.

Guests enjoyed a variety of enhanced experiences throughout the expo, including Ale Stream Events' featured beverages from Luchador Brewing Company, 3D printing lollipops by Print a Pop, and food tastings provided by the 12 caterers and bakeries in attendance. Additional collaborations helped elevate the atmosphere and showcase the venue's versatility through intricate design and décor. A tropical oasis-inspired entranceway was provided by Gina's Events, live music by Janice and Lou in the

makeshift ceremony space located in the Oak Room, and a full room transformation in the Pine Room by Bespoke Events.

### Diamond Bar Center

From March to April of 2026 the Diamond Bar Center had 86 rentals with 7823 attendees which generated \$110,357.77 in revenue. Rentals over this period ranged from wedding receptions, quinceaneras, baby showers, baptisms, celebrations of life and prom. This is a slight drop in comparison to last year during this same timeframe; 2025 there were 88 rentals with 9218 attendees which generated \$142,199.60. This can be attributed in part to the Grand View Ballroom closure for the flooring project, which took place March 2 through March 6, 2026 and the cleaning week closure April 13 through April 17. Of note, the Grand View Ballroom is booked all Saturdays through the end of 2026.

### Heritage and Pantera Park

Between the months of March thru April 2026, there were 6 reservations at the Heritage Park Community Room. There was a slight drop in revenue compared to last year at this time with 2 fewer reservations. Pantera Park Activity Room saw an increase of 2 reservations, which in turn lead to a 50% increase in revenue in comparison to last year. This can be attributed to limited staff availability. Typically, reservation requests for these sites are requested less than 30 days before the event day, after staff schedules have been published. With limited staffing and notice, it is difficult to schedule staff for last-minute requests. On the other hand, due to Pantera Park's proximity to the Diamond Bar Center, staff were able to split time at both sites to accommodate these requests. As hiring continues, staff were able to train an influx of new employees in preparation for the summer season. The trend of reservations at these secondary locations should continue to move upwards as the Recreation Team continues to grow!

2026 Heritage Park – 6 reservations totaling \$3,253.35 in gross revenue

2025 Heritage Park – 8 reservations totaling \$3,909.24 in gross revenue

2026 Pantera Park – 6 reservations totaling \$1,296.18 in gross revenue

2025 Pantera Park – 2 reservations totaling \$853.71 in gross revenue

### Picnic Tables and Shelters

The picnic reservations for March and April were consistent with the numbers from last year. There were the same number (38) of reservations with a slight increase in revenue due to the fee increase that went into effect July 2025. Out of the 38 picnics, the most popular space to reserve continues to be Sycamore Canyon Park with 11. Pantera Park had 10 and Ronald Reagan Park had 6 to round out the top 3 most reserved picnic areas. Reservations typically pick up in the month of April due to the warmer weather and Easter weekend remains one of the busiest weekends of the year. In addition, many reservations at the Heritage Park Community Room have all added the picnic area to allow for outdoor vendors, which has helped maintain the number of total reservations.

2026 Picnics – 38 reservations totaling \$3,031.03 in gross revenue

2025 Picnics – 38 reservations totaling \$2,910.13 in gross revenue

## **Healthy Diamond Bar**

### Yappy Hour

In March, Healthy DB hosted Yappy Hour at the Pantera Park Dog Park. There were approximately 20 dogs and their owners in attendance. Participants enjoyed complimentary “puppachinos” for their dogs, a mocktail refreshment, and opportunities to win raffle prizes. Staff also set up dog obstacle courses in both the large and small dog park areas and some dog toys for all to enjoy. In addition to all the festivities, Inland Valley Humane Society hosted a table providing information about services they provide.

### Toddler Playtime

In April, Healthy DB was excited to host toddlers and their families with a total of 40 participants. Toddlers enjoyed an engaging and interactive morning featuring four sensory activity tables and a bubble play area. The event provided toddlers with opportunities to explore, learn, and socialize with one another in a fun and supportive environment. Participants also enjoyed kid- friendly music and a variety of refreshments.

## **Youth Programs**

### Kinder Skills – Winter Session 1

Kinder Skills spent this session learning about the Arctic and the animals and people that inhabit it. The session took place from January 6 to February 12 with 20 total registered participants. Participants learned about the many arctic animals and the numerous ways their bodies have adapted to the harsh cold. Children also practiced their writing skills, their alphabet, shapes, colors, and other skills. In addition, children focused on learning, writing, and, recognizing their numbers through practice and play. On the last day of class, participants exchanged Valentine's Day cards and goodies.

### DB 4Youth - March

The month's meeting was hosted on Tuesday, March 17 with 20 members in attendance. The meeting focused on members planning activities for the upcoming Spring Mini Day Camp. Members came together and organized different crafts, games, activities, and ideas for the week-long camp. Throughout the month, members participated in several volunteer opportunities such as assisting at youth basketball on Saturday mornings at South Pointe Middle School, attending the City Government Explains presentation on March 18, helping at the Yappy Hour Healthy Diamond Bar event on March 18, and putting together over 200 Windmill Hunt goodie bags on March 25.

### DB 4Youth - April

The month's meeting was hosted on Tuesday, April 21 with 22 members in attendance. This meeting was run by the DB 4Youth board members who also came up with their own topics to discuss. Members spent the hour discussing future community volunteer

opportunities and various ways we can bring in new members as well as different communication styles. This month members assisted with the Senior Dance on April 9, the Breakfast with the Bunny event on April 4, and the Spring Mini Camp program April 6-10.

#### Spring Mini-Camp - April

For the second year, the City held a Spring Mini Camp during spring break for the Walnut Valley Unified School District students. This mini-camp took place over the course of five days from April 6-10 from 8am-5pm at Heritage Park. This camp was for children ages 6-12 years old to be able to have a memorable time during their school break making friends and having a great time. Children spent the week partaking in various activities such as creating edible crafts, learning new games, building and flying kites, having a visit from The Diamond Bar Library, and more! This five-day program had a total of 37 registered participants.

### **Youth and Adult Sports**

#### Adult Volleyball – March - April

The Spring session of Adult Volleyball started on March 23 at Chaparral Middle School. Adult Volleyball remains to be a popular program with 35 participants enrolled in the session. Participants drop-in on Monday nights from 7p-9p. This session has participants ranging from 23 to 72 years of age. The spring session will conclude on May 18.

#### Field Allocation March - April

In late February allocation applications for user groups were sent out for the new allocation period from May-August with an application deadline of March 18. Seven qualifying user groups submitted an application for allocation. The user groups include AYSO Soccer, Diamond Bar Girls Softball, Diamond Bar Pony Baseball, MVP Flag Football, Diamond Bar Soccer League, FC Hanaro (adult soccer) and Diamond Bar Blues (adult cricket). In addition, one application for a new qualifying organization was received for Diamond Bar destroyers (baseball), who will start the six-month waiting period per the allocation policy.

On Wednesday, April 15 user groups attended the allocation meeting via Zoom. At the meeting, updated information was provided including: Stevens Fields, Special Event requests, and the new allocation for the months May through August.

#### Senior Softball - April

Senior Softball started their season on April 2 at Pantera Park. Diamond Bar's three teams participated in the Inter – City Senior Co-ed Softball League which is made up of men and women ages 50+. The league includes teams from Arcadia, Pasadena, Duarte, and Whittier. The playing season runs from April through September with games on Thursdays starting at 9 a.m. or 10:30 a.m. at Pantera Park. There are currently 59 participants registered across the three Diamond Bar teams: Classics, Diamonds, and Rascals.



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** May 2026 Maintenance Report

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**RECOMMENDATION:**

Receive and file.

**BACKGROUND/DISCUSSION:**

**PREPARED BY:**

Anthony Jordan, Maintenance Superintendent, Public Works

**ATTACHMENTS:**

1. May 2026 Maintenance Report

During the previous month, the Public Works Maintenance staff has been working on various tasks throughout the City. The following is a brief recap of key maintenance items completed.

### **Diamond Bar Center**

- Re-staked and fixed multiple trees in the lower parking lot.
- Diagnosed roof top boiler issue. Reset control panel and power switch to restore service.
- Inspected roof and cleared roof drains.
- Repaired corner guards in the hallway.
- Patched and textured walls in the Pine, Maple, and Sycamore rooms.
- Cleaned ice maker and replaced water filters.
- Repaired flush valve in women's upper restroom.
- Mounted racks and shelves in upper storage room.
- Repaired broken door at GVBR.
- Replaced brass outlet cover in the Pine room floor.
- Repaired toilet paper dispenser in the men's lower restroom.
- Adjusted the front door lobby door prop to restore proper function.
- Traced and repaired electrical problem in the Pine room to restore lights and power to all fixtures.
- Performed weekly test on wheelchair lift.
- Performed monthly emergency generator test and regularly scheduled maintenance.
- Performed monthly exterior lighting maintenance.

### **Diamond Canyon Park**

- Cleared clogged drinking fountain drain line.
- Performed Park/playground inspections.

### **Heritage Park**

- Performed concrete inspections and marked displacements.
- Repaired damaged lock on toilet paper holder in the women's ADA toilet.

- Cleared clogged drain line in the men's room sink.
- Performed touch-up patch work in the women's restroom ceiling.
- Cleaned roof drains and inspected roof in anticipator of rain event.
- Replaced multiple lights in the main activity room.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Larkstone Park**

- Replaced breakers for restroom upper and lower panels.
- Repaired plumbing alley door.
- Replaced trap/prime valve in the restroom plumbing alley.
- Performed Park/playground inspections.

#### **Longview North Park**

- Performed Park/playground inspections.

#### **Longview South Park**

- Performed Park/playground inspections.

#### **Maple Hill Park**

- Adjusted door closer in the men's and women's restrooms.
- Cleared a clogged toilet in the women's restroom.
- Unclogged drinking fountain.
- Unclogged the doggy fountain drinking bowl.
- Installed new push button in the women's toilet.
- Rebuilt angle stop in women's stall.
- Performed Park/Playground inspections.

#### **Pantera Park**

- Inspected concrete and marked displacements.
- Replaced door stop on entrance doors.
- Unclog the women's restroom toilet.

- Cleared numerous drinking fountain clogs.
- Replaced a urinal screen in the men's room.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Paul C. Grow**

- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Peterson Park**

- Inspected concrete and marked displacements.
- Unclogged women's ADA toilet and cleaned floor.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Ronald Reagan Park**

- Inspected concrete and marked displacements.
- Removed windscreen on court #3.
- Replaced aerator on men's restroom sink.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

#### **Silvertip Park**

- Inspected concrete and marked displacements.
- Performed Park/playground inspections.

#### **Stardust Mini-Park**

- Inspected concrete and marked displacements.
- Performed Park/playground inspections.

#### **Starshine Park**

- Inspected concrete and marked displacements.
- Performed Park/playground inspections.

- Performed monthly exterior lighting maintenance.

### **Summitridge Park**

- Performed Park inspections.

### **Sunset Crossing Park Site/Stevens Field**

- Installed 2 new park signs.
- Repaired backstop boards and painted.
- Installed two new door stops at the restrooms.
- Cut and painted plywood to cover windows in scorer's towers to prevent unauthorized access.
- Pressure washed the concrete.
- Repaired the cable barrier on the roadway behind field #3.
- Worked on various punch list items.

### **Sycamore Canyon Park**

- Replaced barrier cable at stream/bridge.
- Tightened leaking toilet in the women's ADA stall.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

### **Washington Park**

- Cleared sand from drinking fountain drain line.
- Performed Park/playground inspections.
- Performed monthly exterior lighting maintenance.

### **City Hall/Library**

- Assisted contractor with elevator and fire alarm tests.
- Installed new bulletin board near city hall entrance.
- Cleared clogged mop sink in janitor's closet. Removed carpet fibers from carpet cleaners.
- Assisted with set up for car wash vendor.
- Re-lamped multiple lights in the Library spaces with new LED fixtures.

- Pulled urinal from men's restroom wall and snaked pipe to clear clog.
- Assisted contractor (ExPro) with emergency lighting replacement.
- Replaced 2 work truck batteries.
- Cleaned electrical and elevator rooms prior to inspections for fire and elevator systems.
- Unclogged sink in the library men's restroom.
- Replaced flush valve in the city hall women's restroom.
- Replaced flush valve for men's ADA restroom in the library spaces.
- Cleaned generator enclosure.
- Replaced broken soap dispenser in women's restroom.
- Cleaned kitchen ice maker.
- Performed monthly emergency generator test and regularly scheduled maintenance.
- Performed monthly exterior lighting maintenance.

### **Citywide**

- Relocated stop barricades on Diamond Bar and Golden Springs.
- Replaced 1 R30C MOD sign at Paul C. Grow Park.
- Replaced 3 R28 MOD signs on Valley Vista.
- Replaced 2 R28 MOD signs on Bridgegate.
- Replaced 2 R3-4 signs on Golden Springs.
- Removed 6 Walmart shopping carts from the city right of way.
- Replaced an R3-4 sign in the median at Diamond and Golden Springs near Lorbeer school. Replaced 2 R33 MOD signs.
- Replaced an R3-4 signs at Maple Hill school.
- Grind off spilled concrete on Maple Hill Rd.
- Trim tree from street sign at Grand and Longview.
- Trim tree from street sign at 1538 Meadowglen.
- Trim tree from street sign at 1575 Coyote Springs.

- Trim tree from street sign at 21725 Santaquin.
- Installed new post and anchor for street sweeping sign on Quail Summit in front of school.
- Rototill playground sand, clean barbeque pits, clean gazebos and prep softball fields as needed (Nova).
- Clean v-ditches at all City parks as needed.
- Washed, fueled and serviced City vehicles.
- Inspected fire extinguishers and first aid kits at all City facilities.
- Re-stocked pet bags throughout the City. Serviced trash cans at trailheads.
- Performed monthly exterior lighting maintenance along Brea Canyon Rd.



## PARKS AND RECREATION COMMISSION AGENDA REPORT

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**TO:** Chair and Members of the Parks and Recreation Commission

**FROM:** Ryan Wright, Parks and Recreation Director

**SUBJECT:** Preserve Diamond Bar — Presented by Ryan McLean, Assistant City Manager

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**RECOMMENDATION:**

Recieve and File

**BACKGROUND/DISCUSSION:**

Preserve Diamond Bar Presentation

**PREPARED BY:**

Ryan McLean, Assistant City Manager

**ATTACHMENTS:**

None